

## **- Frequently Asked Questions -**

### ➤ **Getting to campus**

#### **1. Where can I park?**

- In designated parking lots.
- Staff/Faculty parking only: Orange signs and barriers.

#### **2. How do I buy a parking permit?**

- Visit [www.napavalley.edu](http://www.napavalley.edu), Click on *College Police*, complete the online form, print the temporary parking permit and your permit sticker will be mailed to your home.

#### **3. What time should I get to campus?**

- Arrive **1 hour** early the first few weeks of classes-you need time to park **AND** walk to your classes.
- Ball Field parking: Take Streblov towards Kennedy Park, follow signs to the Ball Park.

### ➤ **Finding classrooms**

#### **1. How do I find my classroom?**

- Look up your schedule of classes on WebAdvisor or in the paper *Schedule of Classes*.
- Information tables are available the first two days of each semester.

#### **2. How do I know where my classroom is?**

- Room 1204 = Building 1200, Room 1204.
- If you can't find it on the ground floor, check upstairs and downstairs.
- Make sure you are on the correct campus. Some classes are held in American Canyon, New Tech High School, etc. Class location abbreviations are listed on the back page of the current Schedule of Classes.
- Find your classes today on your campus tour or before you leave.

### ➤ **Being Prepared for the First Day**

#### **1. What should I bring to the first day of class?**

- Basic school supplies at minimum including a pen and some paper, or a notebook to take notes the first day.
- Find out from your instructors any of their preferences for other supplies such as 3- ring binders, index cards, and lab materials.

#### **2. Do I need my books for the first day of class?**

- It's not mandatory to have them the first day, but we strongly suggest you purchase them early. Here are some good reasons to buy them early:
  - Avoid the long lines the first week of class.
  - More selections of used textbooks are available before classes start. Used books cost less.
  - Sometimes books are sold out early and you have to wait a number of days or weeks for the order to come in.
  - There are alternative locations and web sites to buy books. But you are subject to shipping time, and could be waiting weeks, so plan ahead for future semesters.

### **3. What happens if I can't afford to buy my books right away?**

- Consider applying for Financial Aid, it's never too late to apply.
- Emergency loans are available for financial aid recipients. Please see Financial Aid for more information.
- Books for some classes are on reserve in the library. Usually for library use only.
- Ask a friend or peer that you met in class to make copies or borrow a book.

## **➤ Scheduling Issues and Concerns**

### **1. What do I do if there is a class I still need to get into?**

- Contact the instructor by phone or email if possible.
- Show up the first day of class and ask if there is room. Get an *Add Card* from the instructor. Take to Admissions and Records.
- Once the class officially starts, you must obtain an Add Card from the instructor, you can no longer add a class on WebAdvisor.
- Visit a Counselor if you have questions.

### **2. What happens if I need to drop a class?**

- You **must** drop a class by yourself using either WebAdvisor or in person at Admissions and Records.
- Not attending a class does not guarantee that you will be dropped automatically by the instructor. Do not assume the instructor will do it for you by not attending the next day.

### **3. What if I'm on an electronic waiting list?**

- If you want to add the class that is already officially full, you must attend the first day and find out if there is space from the instructor.
- Get an *Add Code* from the instructor and register via WebAdvisor with your code. If you are having trouble adding your class online, go to the Admissions & Records office for further help adding your class.

### **4. How long do I have to add and drop classes?**

- The Add and Drop deadlines are always listed on the inside front cover of the paper *Schedule of Classes* and online at the Campus Calendar.

### **5. What if I need or want to take more units? And the Add deadline has passed?**

- Late start classes are listed throughout the *Schedule of Classes*. Check the courses you are interested in to see if a class starts later in the semester.
- These classes start later in the semester and may end early as well. Check the dates carefully.