

What are Kudos, To Dos, Flags, & Referrals?



Kudos

When you want to recognize a student for their improvement or great work, use Starfish to send a Kudo (positive reinforcement) celebrating their efforts.



To Dos

If students need to complete work or tasks, send a Starfish "to do."



Flags "Nudges"

If a student begins to struggle, you can send the student a nudge (early warning) in Starfish to notify them at the very first sign of getting off track.



Referrals

When students require assistance outside of the classroom, you can use Starfish to initiate referrals to institutional resources such as counseling.

Туре	Name	Description
*	You are off to a great start	Strong StartAttentive to course materialPrepared
	Keep being awesome	 Completes work early Positive and friendly in class Helps build classroom community
*	Great participation in class	 Provides input in lectures or discussions Active, Engaged, Collaborative
*	Showing academic improvment	Showing consistent effortSteady progress
V	Set up your starfish profile	 May be used as an extra credit opportunity Introduces students to new NVC system Ensures up to date contact information for student
V	Review education plan	 Actionable item to review educational plan Can utilize when completing abbreviated plan to return for a comprehensive plan



What are Kudos, To Dos, Flags, & Referrals?

Туре	Name	Description
→ 3	See a counselor	 Actionable item refers to a counselor Can use to refer to program counselors or discipline liaison (as applicable)
j	Attendance concern	 Student not attending class regularly Can use as nudge with drop deadlines Use as additional method of contact
	General concern	 General student concern for counselor follow up Do not raise for health or safety concerns
j=	In danger of failing	 In danger of failing Not attending, participating, not submitting assignments Use as additional method of contact
	Lack of participation	 Nudge to students not participating No contribution to lecture and/or Discussion Boards



STARFISH EARLY ALERT

What happens after Kudos, To Dos, Flags, & Referrals are raised?









Starfish admin bulk clears kudos monthly

kudo

Instructor raises

Student receives email with instructor comments

Keep being awesome



Instructor raises kudo



Student receives email with instructor comments



Starfish admin bulk clears kudos monthly

Great participation in class



Instructor raises kudo



Student receives email with instructor comments



Starfish admin bulk clears kudos monthly

Showing academic improvement



Instructor raises kudo

Counselor or staff

raise review ed plan

to do



Student receives email with instructor comments



Starfish admin bulk clears kudos monthly

Review education plan



educational plan

Student needs review/update to











Admins contact student for scheduling

Counselor and student meet and close the loop

Set up your starfish profile



Staff raise set up starfish profile to do



Student receives email with 'how to' set up starfish profile



Starfish admin will close the loop



What happens after Kudos, To Dos, Flags, & Referrals are raised?





Staff raise set up starfish profile to do







Lack of participation



Student is not participating and/or not logging into course



Instructor nudges student with lack of participation flag



Student receives email with instructor comments



Instructor and Student meet to address participation expectation

Attendance concern



Student not attending class regularly



Instructor nudges student with attendance concern flag



Student receives email with instructor comments



Instructor and Student meet to address course attendance.

General concern



Instructor has general concern



Student receives email with instructor comments



If noted:Counselor will contact student and close the loop



If not: Instructor and student meet & closes the loop



Unified support for student

In danger of failing



Student in danger of failing



Instructor nudges student with in danger of failing flag



Student receives email with instructor comments



Counselor will contact student and close the loop



unitiea support t student

See a counselor referral



Student in need of academic counseling



Counselor or staff raise see a counselor referral



Counselor will contact student and close the loop