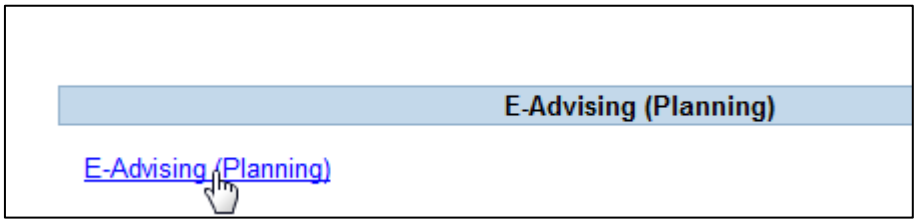
How to register for classes in Web Advisor

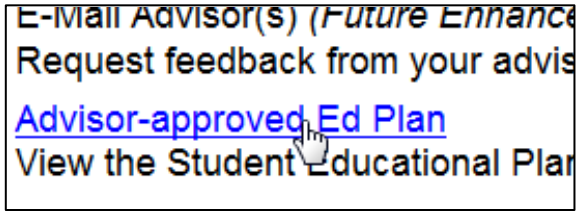
1-Log-on to Web Advisor at www.napavalley.edu

2-Before you register for classes review your Ed Plan, paper or electronic (via Web Advisor)

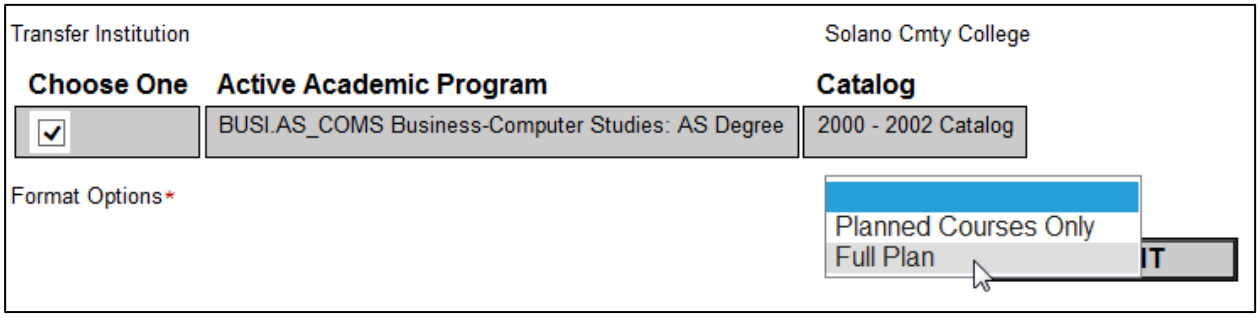
3-Click on "E-Advising (planning)"



4-Select "Advisor-approved Ed Plan" option



5-Select "Full Plan"



6-Click "Submit"

Prior to October 20th, you are able to "pre-select" your classes; all you have to do is follow the same steps for "How to register for classes;" If you "Pre-select" classes, just remember to log back in on the 20th and complete the last step to successfully registere for Spring 2016.

How to register for classes

(How to Pre-select your classes)

1-Log-on to Web Advisor at www.napavalley.edu

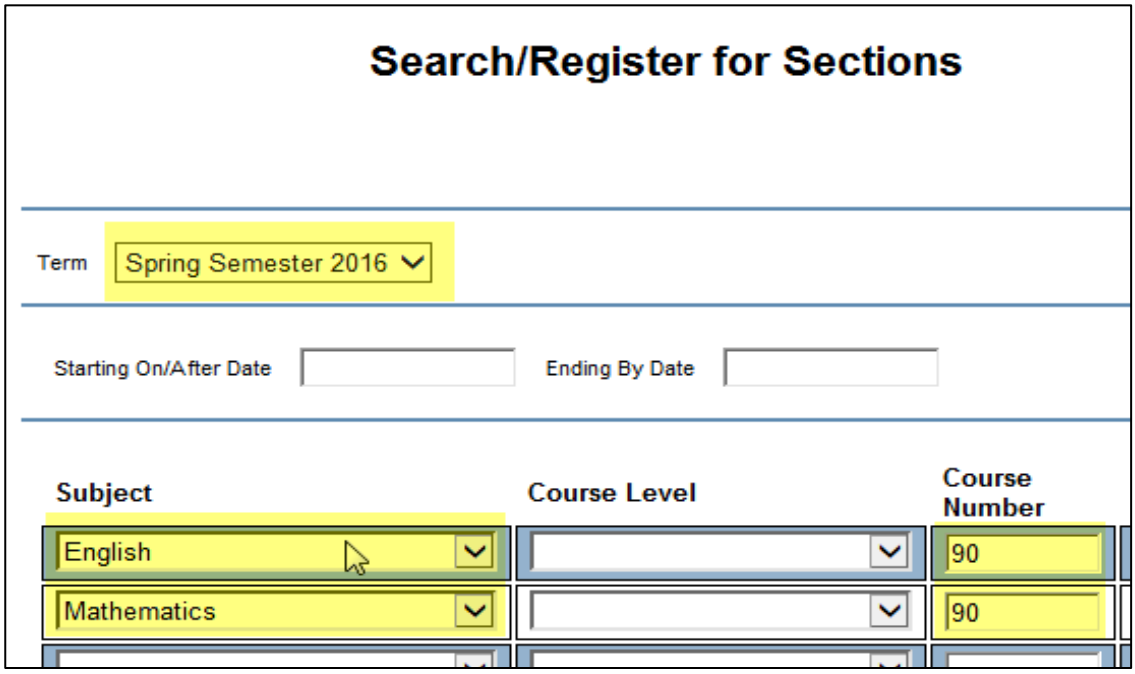
2-Click on the "Students" Menu

3-Under "Registration" click on "Search/Register for Sections"

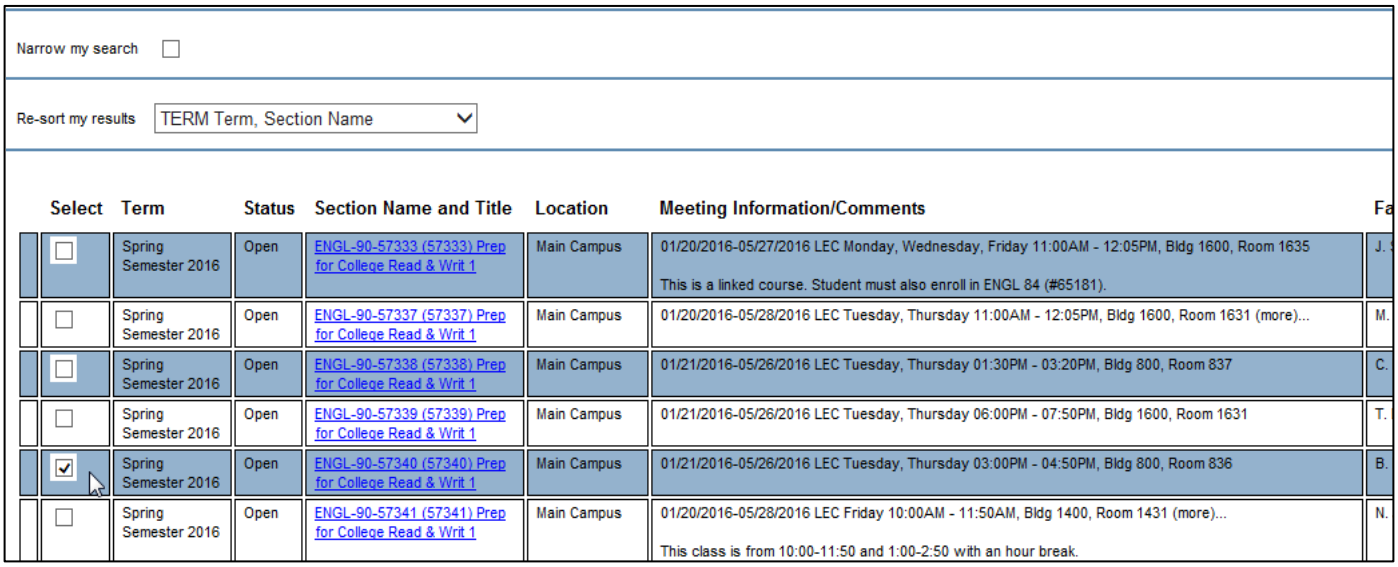
4-Select the term "Spring Semester 2016"

5-Select the Subject and type the Course Number

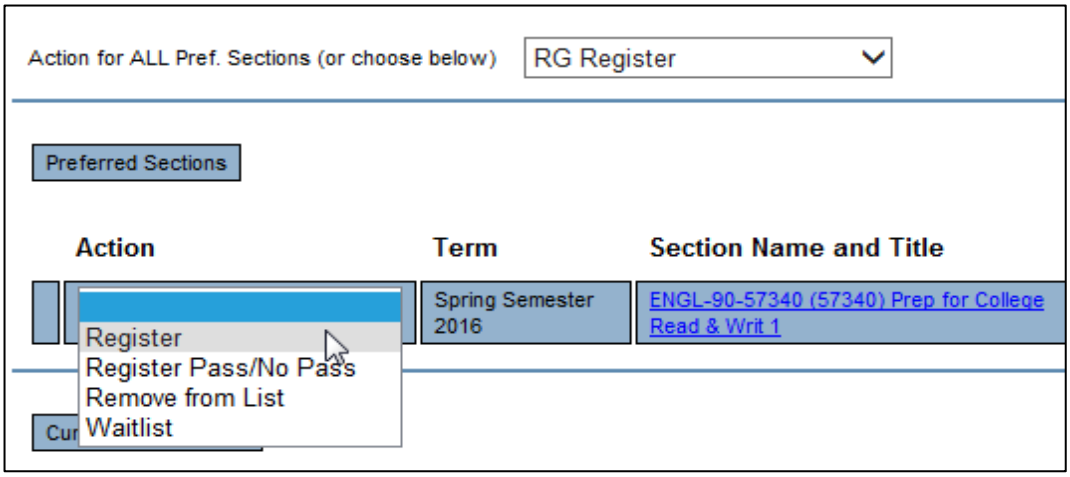
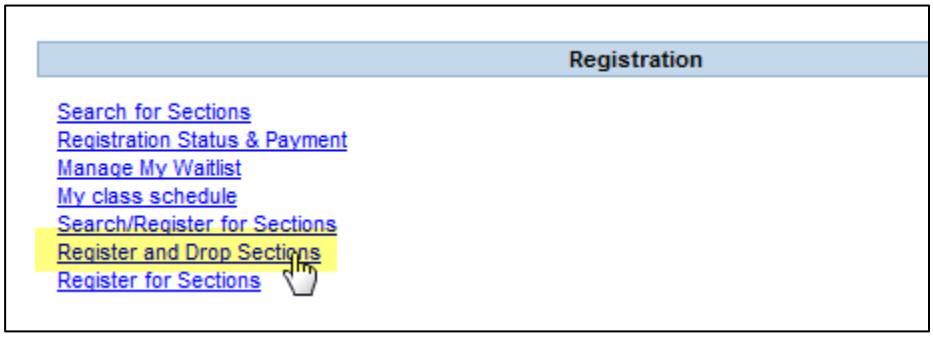
6-Click "Submit"



7-Select your preferred section and click "Submit."



8-On the next screen "Register and Drop Sections," you may register for all sections at once, or select "Register" on the "Action" drop down menu. <u>You may do this step when Priority 1 begins on October 20th.</u>



If you Pre-selected classes, log in again on the 20th, click on "Register and Drop Sections." (See screen shot bellow)The classes you "pre-selected" will show. Complete the step above (Step #8) to successfully register for Spring 2016.