

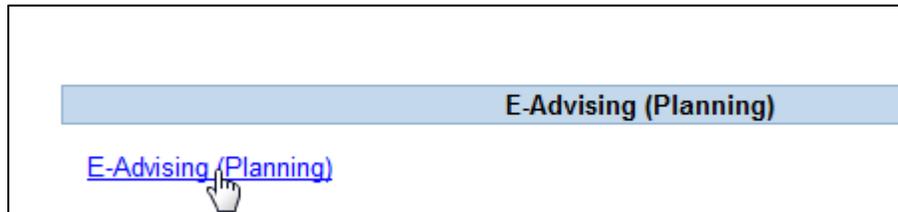
How to register for classes in Web Advisor

1-Log-on to Web Advisor at www.napavalley.edu

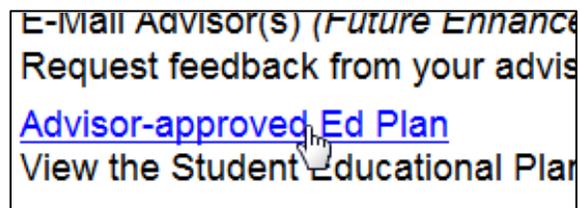


2-Before you register for classes review your Ed Plan, paper or electronic (via Web Advisor)

3-Click on "E-Advising (planning)"



4-Select "Advisor-approved Ed Plan" option



5-Select "Full Plan"

Transfer Institution	Solano Cmty College	
Choose One	Active Academic Program	Catalog
<input checked="" type="checkbox"/>	BUSI.AS_COMS Business-Computer Studies: AS Degree	2000 - 2002 Catalog
Format Options*		Planned Courses Only Full Plan
		IT

6-Click "Submit"

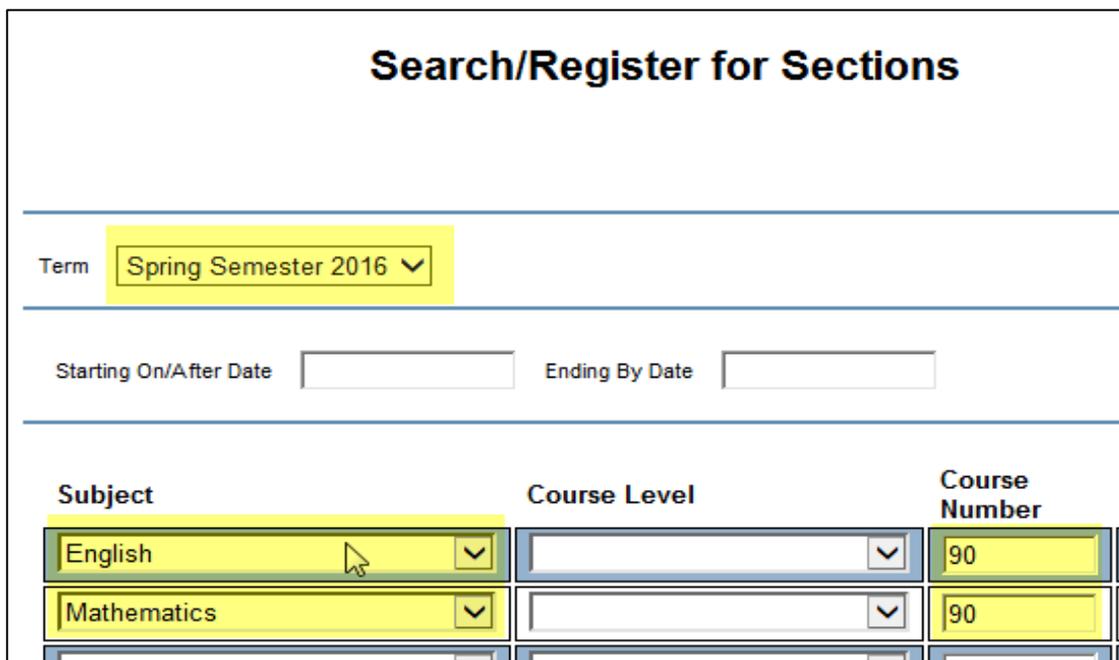
Prior to October 20th, you are able to “pre-select” your classes; all you have to do is follow the same steps for “How to register for classes;” If you “Pre-select” classes, just remember to log back in on the 20th and complete the last step to successfully register for Spring 2016.

How to register for classes (How to Pre-select your classes)

- 1**-Log-on to Web Advisor at www.napavalley.edu
- 2**-Click on the “Students” Menu
- 3**-Under “Registration” click on “Search/Register for Sections”



- 4**-Select the term “Spring Semester 2016”
- 5**-Select the Subject and type the Course Number
- 6**-Click “Submit”



A screenshot of the "Search/Register for Sections" form. The form has a title "Search/Register for Sections" at the top. Below the title, there is a "Term" dropdown menu with "Spring Semester 2016" selected. Below that, there are two date input fields: "Starting On/After Date" and "Ending By Date". At the bottom, there is a table with three columns: "Subject", "Course Level", and "Course Number". The "Subject" column has two rows: "English" and "Mathematics", both highlighted in yellow. The "Course Level" column has two empty dropdown menus. The "Course Number" column has two rows, both with the value "90" highlighted in yellow.

Subject	Course Level	Course Number
English		90
Mathematics		90

7-Select your preferred section and click “Submit.”

Narrow my search

Re-sort my results

Select	Term	Status	Section Name and Title	Location	Meeting Information/Comments	Fa
<input type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57333 (57333) Prep for College Read & Writ 1	Main Campus	01/20/2016-05/27/2016 LEC Monday, Wednesday, Friday 11:00AM - 12:05PM, Bldg 1600, Room 1635 This is a linked course. Student must also enroll in ENGL 84 (#65181).	J.
<input type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57337 (57337) Prep for College Read & Writ 1	Main Campus	01/20/2016-05/28/2016 LEC Tuesday, Thursday 11:00AM - 12:05PM, Bldg 1600, Room 1631 (more)...	M.
<input type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57338 (57338) Prep for College Read & Writ 1	Main Campus	01/21/2016-05/26/2016 LEC Tuesday, Thursday 01:30PM - 03:20PM, Bldg 800, Room 837	C.
<input type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57339 (57339) Prep for College Read & Writ 1	Main Campus	01/21/2016-05/26/2016 LEC Tuesday, Thursday 06:00PM - 07:50PM, Bldg 1600, Room 1631	T.
<input checked="" type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57340 (57340) Prep for College Read & Writ 1	Main Campus	01/21/2016-05/26/2016 LEC Tuesday, Thursday 03:00PM - 04:50PM, Bldg 800, Room 836	B.
<input type="checkbox"/>	Spring Semester 2016	Open	ENGL-90-57341 (57341) Prep for College Read & Writ 1	Main Campus	01/20/2016-05/28/2016 LEC Friday 10:00AM - 11:50AM, Bldg 1400, Room 1431 (more)...	N.

This class is from 10:00-11:50 and 1:00-2:50 with an hour break.

8-On the next screen “Register and Drop Sections,” you may register for all sections at once, or select “Register” on the “Action” drop down menu. You may do this step when Priority 1 begins on October 20th.

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title
<input type="checkbox"/> Register <input type="checkbox"/> Register Pass/No Pass <input type="checkbox"/> Remove from List <input type="checkbox"/> Waitlist	Spring Semester 2016	ENGL-90-57340 (57340) Prep for College Read & Writ 1

If you Pre-selected classes, log in again on the 20th, click on “Register and Drop Sections.” (See screen shot below)The classes you “pre-selected” will show. Complete the step above (Step #8) to successfully register for Spring 2016.

Registration

- [Search for Sections](#)
- [Registration Status & Payment](#)
- [Manage My Waitlist](#)
- [My class schedule](#)
- [Search/Register for Sections](#)
- [Register and Drop Sections](#)
- [Register for Sections](#)