**NAME**

Phone | email

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**WORK EXPERIENCE**

**EMPLOYER- City, State** 2018-Current

Position

* Confer with supervisory personnel, owners, contractors, or design professionals to discuss and resolve matters such as work procedures, complaints, or construction problems.
* Plan, schedule, or coordinate construction project activities to meet deadlines.

**VOLUNTEER EXPERIENCE**

**EMPLOYER- Cotati, CA** 2018-Current

Position

* INSERT JOB HERE

**EMPLOYER- Cotati, CA** 2018-Current

Position

* INSERT JOB HERE

**AWARD/ RECOGNITIONS**

* ADD AWARDS

**EDUCATION**

**Napa Valley College- Napa, CA**

* Associate Degree in Mathematics (2018)