NAPA VALLEY COLLEGE

Health Occupations

Psychiatric Technician Program

The Napa Valley College Psychiatric Technician (PTEC) Program prepares students for careers in behavioral healthcare, developmental disability services, and mental health nursing. A new cohort begins following the graduation of the current class.

For current information on start dates and application deadlines, please visit the ***Psychiatric Technician*** *Program* webpage.

The program admits up to 24 students per cohort, allowing for close faculty support and hands-on learning in both classroom and clinical settings. Admission is selective, the program seeks to enroll applicants who demonstrate academic strength, professionalism, commitment to the field, and alignment with our program values of diversity and equity.

The program continually strives to strengthen student learning and clinical readiness, ensuring graduates are well-prepared for success on the state licensure examination.

BEFORE APPLYING

To be considered for admission to the PTEC Program, applicants must complete the following steps **before submitting an application**. Please allow adequate time for transcript requests and verification processes.

Apply to Napa Valley College- Complete an application for admission to Napa Valley College.

- Do this **online** at Application for Admission to College. This only needs to be done once.

Complete the Course requirements of:

- High school diploma **OR**
  General Educational Development (GED) **OR**
  California High School Proficiency Examination (CHSPE) **OR**
  Associate degree or higher
- **Current CNA license. Must be verifiable on the CDPH website (California Department of Public Health).**

Complete the following Titers (blood tests):

- Measles, Mumps, Rubella (MMR)
- Hepatitis B Surface Antibody
- Varicella

- *Highly Recommended (but not required):* **HEOC 171** Medical Terminology

- **Official Transcripts (unopened) of high school graduation or its equivalent (GED, CHSPE) and, if applicable, college courses.**
- **If educated outside the U.S.: Provide sealed transcripts and an evaluation from an approved international service sent directly to Napa Valley College.**

AT APPLICATION

Include a completed **Application Checklist** (within the application packet) to confirm that all required materials are enclosed.

Submit your completed Application, with any transcripts/evaluations, BY MAIL ONLY to:

Napa Valley College- Admissions & Records Department.

2277 Napa-Vallejo Highway, Napa, CA. 94558

Attention: Margarita Ceja

Applicants who meet all minimum requirements will be reviewed by the Admissions Committee. Selection is based on several factors, including completion of prerequisites and required documentation, demonstrated commitment and motivation to enter the field, clarity and quality of the Letter of Intent, and professional readiness. The committee also values applicants who contribute to a diverse and inclusive learning environment. Qualified applicants with verified military service may receive priority consideration. Incomplete or late applications will not be reviewed.

Your application will be rejected if all requirements are not met.

ONCE ACCEPTED

Accepted applicants will receive a formal **Acceptance Letter** with instructions for completing all pre-enrollment requirements, including:

- **Current CPR Certification**
  Must be *American Heart Association Basic Life Support (BLS) for Healthcare Providers (HCP).* Go to CPR Training Center for further information and available course offerings through the college.

- **Health & Safety Requirements**
  Please visit our Health & Safety page for Health& Safety requirements and guidelines. Health & Safety Requirements (napavalley.edu)

- **Drug Screen/Background Check**
  Information on requirements for Drug Screen/Background Check will come at Orientation. **Please note**: All students will be subject to a drug screen and background check. If an agency determines that a student does not meet the facility security standards, the student will be ineligible for mandatory clinical rotations and will be subject to dismissal from the program.

- **Mandatory PTEC Orientation**
  Attendance is required to confirm program placement. **Failure to complete orientation or submit required documentation by published deadlines may result in forfeiture of your seat.**

Please note that on top of your tuition and school fees, you will have a lab pack fee of $125.00 (for whole program), book bundle/learning materials of approximately $1,000.00 (for whole program), and at least two pairs of scrubs, a scrub jacket, three program patches and black fluid resistant shoes- approximately $150.00-200.00.
Prices subject to change.

PTEC PROGRAM

First Semester
PTEC 91 - Nursing Science
Role of PT, Nursing Process, The Medical Record & Documentation Fundamentals, Medical/Surgical Nursing, Principles of Emergency Care, Medical Terminology.
17 Units

Second Semester
PTEC 92 - Developmental Disabilities
Assessment & intervention with thedevelopmentally disabled client, etiologies of developmental disabilities, training and teaching developmentally disabled, client's rights, behavior modification, normalization adaptation model, tests and measurements, case management, nursing process and medical records, sensorimotor integration, and psychopharmacology.
17 Units

Third Semester
PTEC 93 - Mental Health
Mental Health Nursing I & II Etiologies/mental disabilities, group therapy, substance abuse, psychopharmacology, human sexuality, crisis intervention, client's rights, management of Assaultive behavior, domestic violence, eating disorders, leadership and supervision.
16 Units

- Prior to registering for any courses at NVC, we **strongly** recommend that students make an appointment with a counselor to discuss assessment scores, appropriate course placement, course load, educational and career plans.

- A minimum grade of 75% (C) is required to pass each PTEC course. Students who earn below 75% are considered to have failed the course and must repeat it to progress in the program.
- **Professional Expectations-** During clinical rotations, students represent both Napa Valley College and the Psychiatric Technician profession. Professional standards regarding appearance, behavior, communication, and punctuality are strictly enforced.

Napa Valley College career technical education programs are open and available to all students regardless of race, color, national origin, sex, disability, religion, sexual orientation, gender identity or gender expression. Admission requirements for Napa Valley College career technical education programs are described in the current Napa Valley College catalog. The Napa Valley College Title IX officer is Charo Albarran, Associate Vice President, Human Resources& Training Development- Phone: 707-256-7105. For information regarding the requirements of Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act or to file a complaint, contact Special Services, 707-253-3080 (voice), 707-253-3085 (TDD)