NAPA VALLEY COLLEGE
Academic Senate

AB 1725
10+1
RESPONSIBILITIES

1 Curriculum, including establishing prerequisites and places courses in disciplines

2 Degree and certificate requirements

3 Grading policies

4 Educational program development

5 Standards or policies regarding student preparation and success

6 District and college governance structures, as related to faculty roles

7 Faculty roles and involvement in accreditation processes, including self-study and annual reports

8 Policies for faculty professional development activities

9 Processes for program review

10 Process for institutional planning and budget development

11 Other academic and professional matters as mutually agreed upon

Executive Committee
Meeting Agenda

November 1, 2022
12:30 – 1:20 pm
Via Zoom (link at end of agenda)

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

Minutes

1. **Welcome** (1 min)
2. **Adoption of Agenda** (2 min)
   - Proposal to extend time until 2 p.m.
   - M/S/C- 5 ayes (Rob, Seth, Jim, Naomi, Christine)
3. **Consent Items**

   3.1 AS Executive Committee Minutes: 10/4/22 +Attachment
   The Academic Senate (AS) Executive Committee will acknowledge the AB 361 conditions have been met. This item must be placed on the agenda to be reviewed every 30 days.

   3.2 AB 361 Conditions for Virtual Meetings- Tejada
   The Academic Senate (AS) Executive Committee will acknowledge the AB 361 conditions have been met. This item must be placed on the agenda to be reviewed every 30 days.

   3.3 Sabbatical Applications- Tejada
   Approve of two Sabbatical applications as recommended by the AS IEPI Professional Learning Ad Hoc Committee.
4. **Public Comment** (1 min)
5. **Announcements** (1 min)
   - Student Equity Plan needs to come to the senate for endorsement. AS President received it yesterday. It will be on the next Business meeting for endorsement.
6. **Action Items** (20 min)

   6.1 Selection of SEM Faculty Co-Chair and Replacement for Planning & Budget Committee Faculty Co-Chair- Tejada

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AS Executive Committee will give guidance to the AS President on appointing faculty co-chair for SEM and the replacement for the Planning and Budget Committee.

- SEM administrators and a classified member met as a taskforce. They wanted to propose a tri-chair model with two administrators and 1 classified.
- Faculty are not being paid to serve in this area. AS President wanted to make them committee assignments so nobody is doing unwaged labor. Committee chairs/representatives are appointed by the senate. Angie, Stan, Jim, and Eileene are currently appointed.
- Has there been any talk of making SEM a subcommittee of a district Guided Pathways committee?
- SEM is about reshaping the student experience, looking at data, enrollments, defining the college identity, which is similar to GP.
- BOT forms a district committee at the recommendation of the president. Bob said he would like a GP committee on the next BOT agenda.
- A taskforce is not ideal because this work should be subject to the Brown Act.
- John K. would be a good candidate because he is chair of SSSC and can advocate for this work to be a district committee. He would already be there if it becomes a GP committee. He should get more reassign time for it, so AS President will reach out to the union.
- Mike, Dianna and Amanda would be good candidates for P&B co-chair.
- Last P&B committee meeting discussed a campus survey that got few responses. A concern was raised that people might not feel comfortable speaking out at P&B committee meetings or about planning and budget issues.
- AS President is advised to appoint John K. as the faculty co-chair of SEM and to speak with Mike, Amanda, or Dianna about stepping in as P&B chair for the rest of the year.
- Clarification that the senate will not appoint John if there is not additional compensation for him.
- M/S/C 7 ayes (Seth, Robert, John, Christine, Jim, Chris, Naomi)

6.2 Spring 2022 Flex Day Agenda Format- Tejada +Attachment

Recommend to the Academic Senate in Business session the format for the Spring 2022 Flex Day agenda.

- PL group is proposing a different format that mirrors Guided Pathways and focuses on wellness and healing as the theme.

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- We might arrange activities or people by Guided Pathways groups.
- Chief Wade asked for workshops on sexual violence, suicide prevention.
- Darcangelo asked to include activities on accessibility.
- People could sign up for CEETL workshop strands related to governance, DE, and CRP.
- We would be switching from a conference model to a retreat model. Exec is being asked to endorse a retreat format.
- This is a multi-constituent flex day. Danielle and Bob V. are working with IEPI.
- More bullet points should be added before a request for endorsement goes to the full senate.
- Retreat model is activities together rather than separate workshops. The goal is more about conversations and working together in community.
- M/S/C 6 ayes (Seth, John, Christine, Robert, Jim, Naomi)

6.3 AS Bylaws Revisions- Tejada
+Attachment

Recommend approval of the revisions (including Professional Learning Committee section) to the Academic Senate in Business session.

- Title 5 says changing the charge for the membership of Curriculum Committee has to be mutually agreeable to the administration and Academic Senate. Changes to deans regarding voting structure in 2019 was mutually agreed upon. Language about the CC reporting to the senate is important, but it has to be mutually agreed upon.
- Did the ad hoc committee speak with the curriculum chair?
- #5 and #6 bylaws changes seem like substantive changes. We should ask to sign those changes into mutual agreement.
- Should we specify the number of deans and their titles in the bylaws?
- All academic deans should be there as nonvoting members.
- Move to postpone the full bylaws document as it needs more work. Proposed to endorse the PL Committee section of the bylaws only.
- M/S/C 6 ayes (Seth, Robert, Chris, Jim, John, Christine)

6.4 Distance Education Handbook- Pruitt
+Attachment

Recommend approval of the DE Handbook to the AS in Business session.

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- Committee changed the name to handbook and adjusted some language to reflect that lens. Updated data on DE success and retention. Replaced appendix C with Curriculum Committee approved changes. Added some specifics after the POCR pilot.
- M/S/C 6 ayes (Seth, Robert, Naomi, John, Jim, Christine)

7. **Discussion Items** (25 min)

7.1 Faculty Representation on Academic Affairs Council- Tejada

Discuss the input from the AS in Business session.

Guided Pathways will change the structure of our college.

- There doesn't seem to be a scenario where faculty would get compensated for attending these meetings.
- Faculty have questions about the usefulness of AAC as a model.
- Admin should value our input in other places and advocate for what we need.

7.2 Website Migration- Tejada/Pruitt/Rivera

Discuss website migration and how the AS pages will transfer.

- Only a year's worth of the senate's documents will be available to the public. The rest will be available to us but not outward facing.
- We recommended that the website office talk to more people on the campus about what they need.
- Denise is the contact person for any questions about the new website.
- Each committee now has a page. Is a page enough for each committee or do you need more?
- Does that meet legal requirements to only have a year's worth of senate archives available? AS President will check with the state-wide senate.
- President Powell prefers that we move to board docs.

7.3 Council of Presidents Report- Tejada

AS President will provide a report on discussion and actions of the Council of Presidents.

- Versions of documents at CoP were not the versions voted on by the senate. The president's office had made changes to the documents beforehand.
- BP 4025 was not considered.
- AS President was not able to properly give context and introduce the documents.
- Some people feel there is a problem with 2410. AS President is open to changing the 2410 process.
- There is a misunderstanding of what each step is for. The senate's position has always been they are first drafts at council

of presidents. Others may have felt the drafts were supposed to be perfect before they go out for constituent review.

- The other possibility is the BOT has been directing the president's office to obstruct.
- We have heard in the past that Kraft would not move something forward even after CoP voted to send it out for review.
- Is it the position of the current president that what comes out of CoP before transmittal needs to be perfect?
- It doesn't work like that at the state level. The board looks at a first read and it changes after.
- Policies should go from the Academic Senate president to the designee.
- It is clear that there is a choke point in the process.
- Can we take all people out of it and just put documents in a repository for CoP that gets looked at and not touched by anybody?
- President Powell promised to move what was listed at CoP, but we haven't seen a transmittal email yet.
- There is concern that faculty and other constituent group members might not feel safe exercising their voices, including when participating in accreditation activities, because the college lacks transparency in decision-making.
- Perhaps the union should play a role in addressing this issue. We need to be able to talk about the areas that need improvement at this college without fear of retaliation.

8. Future Items

9. Adjournment