



**Executive Committee
Meeting Agenda
October 4, 2022
12:30 – 1:20 pm, Via Zoom
Via Zoom (link at end of agenda)**

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

Minutes

1. **Welcome** (1 min)
2. **Adoption of Agenda** (1 min)
 - M/S/C (4 ayes)
3. **Approval of Minutes** (1 min)
 - 3.1 9/6/22 AS Executive Committee Meeting Minutes
 - M/S/C (5 ayes)
4. **Public Comment** (1 min)
 - None
5. **Announcements** (3 min)
 - None
6. **Consent Item** (2 minutes)
 - 6.1 AB 361 Conditions for Virtual Meetings**
The committee will acknowledge the AB 361 conditions have been met. This item must be placed on the agenda to be reviewed every 30 days.
 - M/S/C
7. **Action Item** (6 mins)
 - 7.1 AP 4105 Distance Education- Anderson**
+Attachment
Approve AP 4105 Distance Education as recommended by the Curriculum Committee.
 - Curriculum Committee approved the document last April.
 - AS Exec is recommending the draft to the Academic Senate for initial approval. AS President can speak to it at Council of Presidents.
 - Title 5 updates are included.
 - DE Committee is updating the plan/handbook to be consistent with new updates.
 - M/S/C (5 ayes)



8. Discussion Items (35 mins)

8.1 Policy Revision- Powell

Dr. Powell will discuss the plan to move forward with policy review.

- Thanks to AS members who have continued to work on procedures and policies that the institution needs.
- CIA visit showed we need to assess our processes and ensure all constituent groups are involved and adhering to Title 5.
- We have an established procedure for mutual agreement, AP 2410. Absent any changes to that process, we need to follow it, with the understanding that we are committed to revising it.
- We identified 9 APs, 2 BPs will be advancing. They are at varying stages of completion.
- Council of Presidents will convene. The council felt another member from each constituent group would help, so the total will be 8 plus the president's office.
- NVC is reaching out to the league for assistance in assessing AP 2410.
- Hopefully, the representative from president's office will be the president, who is the board's designee? In the past, when the president left the room, it caused confusion.
- The AP 2410 revision will follow the current AP 2410 process in order to be established? Yes.
- AP 2410 revision is not going to address Appendix B. Mostly, we will be looking at the steps in the process, Appendix A.
- Language changes in AP 2410 might be part of the discussion.
- All of the revisions and changes will need to go through mutual agreement.
- If we have a good faith effort from all parties, there shouldn't be any issue.
- Jim McGowan will be the +1 from the senate.
- NVC has experienced collective trauma over the past 3+ years related to policy review.

8.2 Technology & the Distance Education & Educational Technology Committee (DE & ETC)- Pruitt

Discuss the direction and priorities that the DE & ETC will take this semester.

- Committee voted on two workgroups last meeting: one on POCR and one on Ed Tech research
- Can chair give an information item at next business meeting to provide faculty with a reminder about upcoming POCR?
- DE Handbook will come to full senate in November, but chair can prep faculty at the next business meeting.
- Next ETC will have some discussion time to solicit ideas and issues from faculty.
- Will the committee work on policies and procedures? We only have one - computer use.
- Technology funding is an issue. We need people/the board to be fundraising.
- Please encourage faculty to attend our DE-ETC meetings.



- There has been a lack of will and imagination regarding an effective technology plan. ETC should draft a version of it from the faculty perspective.
- A committee member mentioned writing a technology standard document, which could maybe inform the plan that is under DTC's purview.
- We are experiencing a technology breakdown. DTC should be meeting.
- Should the senate do a resolution? Resolutions communicate what the senate will do, not sure we are there yet.

8.3 AS President's Update- Tejada

AS President will update the committee on the ACCJC Focused Site Visit, IEPI Taskforce work and policy revision reminders.

- Faculty are encouraged to speak candidly during interviews next week.
- Challenges are now how we move forward, but the new direction is positive.

9. Adjourn

M/S/C (5 ayes)