



Executive Committee

Meeting Agenda

February 7, 2023

12:30 – 1:20 pm

Via Zoom (link at end of agenda)

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

AB 1725 10+1 RESPONSIBILITIES

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

1. Welcome (1 min)

2. Adoption of Agenda (2 min)

3. Consent Items

3.1 Academic Senate (AS) Executive Committee Minutes: 12/6/22 +Attachment

Approve the minutes from the previous AS Executive Committee meeting.

3.2 AB 361 Conditions for Virtual Meetings- Tejada

The Academic Senate (AS) Executive Committee will acknowledge the AB 361 conditions have been met. This item must be placed on the agenda to be reviewed every 30 days.

4. Public Comment (1 min)

5. Announcements (1 min)

6. Information Item (3 min)

6.1 Accreditation Report- Tejada

AS President will provide an update regarding the recent Accreditation Report.

7. Discussion Items (10 min)

7.1 Report on Policy Revision Meeting with Consultants and Council of Presidents (COP)– Tejada/McGowan

AS President and AS 1st Vice President will report to the committee regarding the revisions to AP 2410 Policy Revision Process.

7.2 Response to ASCCC Call to Action on Governance – Tejada

Consider options to include as an action item at the next AS Executive Committee meeting in response to ASCCC call to action.

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7.3 AS Administrative Assistant Full-time Position – Tejada

Discuss strategies to push back on the staffing assessment recommendation to cut administrative assistant hours for Academic Senate based on comparison to other California community colleges of this size.

8. Action Items (32 min)

8.1 Award Posthumous Honorary Degree to Marnisha Nash- Tejada

The AS Executive Committee recommends AS in Business session to approve a posthumous honorary degree to Marnisha Nash.

8.2 Appoint New Planning & Budget Committee Faculty Co-Chair- Tejada

The AS Executive Committee recommends the AS in Business session to appoint PBC Faculty Co-Chair.

8.3 AS Bylaws Revision to Divide Planning and Budget Committee into 2 Separate Committees- Tejada

The AS Executive Committee will approve process to create a separate Planning and Budget Committee.

8.4 Move AS Documents to BoardDocs- Tejada

Recommend to the AS in Business session to move AS documents to BoardDocs.

8.5 AP 4105 Distance Education (Collegial Consultation: Rely Primarily)- Tejada/Anderson +Attachment

Recommend to the AS in Business session to accept recommendation from legal counsel to put back the word “separate” into the administrative procedure.

8.6 AP 6200 Budget Preparation (Collegial Consultation: Mutual Agreement)- Tejada +Attachment

Recommend to the AS in Business session to accept recommended changes from COP and give final approval.

9. Adjournment

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Zoom Info:

Join Zoom Meeting

<https://napavalley-edu.zoom.us/j/98166736372>

Meeting ID: 981 6673 6372

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