



Office of Academic Affairs
NEW PROGRAM WORKGROUP

Program Name: _____

Date: _____

For credit programs, verify that the items listed below are in compliance with the certification requirements identified in Title 5 § 55130 *Approval of Credit Programs*:

For noncredit programs, verify that the items listed below are in compliance with the certification requirements identified in Title 5 § 55150 *Approval of Noncredit Courses and Programs*:

	Name of the proposed program
	Type and description of the proposed program
	List of all courses to be included in the program
	Course Outlines of Record for all courses in the program
	Purposes and specific objectives of the proposed program
	Explanation of how the program is appropriate to the objectives and conditions of higher education and community college education in California and how it conforms to statewide master planning
	<i>For CTE:</i>
	List of other community colleges in the area currently offering the program
	Relation of proposed program to regional labor market demand
	Recommendations of career technical education regional consortia

Determine the need for and present adequacy of the following resources in relation to the proposed program:

Library and media center resources
Facilities and equipment required to initiate and sustain the program
Availability of adequate or proposed financial support
Availability of faculty