



**Distance Education and Educational Technology
Committee Meeting**

August 29, 2022

Noon-1 p.m., Via Zoom <https://napavalley-edu.zoom.us/j/95750552791>

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

Minutes

Voting Members present: Christine Pruitt, Cathy Gillis, Rachael Cresci, Terry Wegner, Maricel Rossi, Erin Quealy

Non-voting Members present: Doug Marriott, Brandon Tofanelli

1. Welcome and Introductions (5 min)

2. Adoption of Agenda (1 min)

M/S/C. Yes: 5 votes, Cathy Gillis, Rachael Cresci, Terry Wegner, Maricel Rossi, Erin Quealy

3. Public Comment (1 min)

4. Announcements (1 min)

- Canvas Quizzes Workshop, Thursday, September 1st 12:30 – 1:30 PM on zoom
 - <https://napavalley-edu.zoom.us/j/87365932399?pwd=WEFnTHNtVElGNVR3SGg4RXBPdHISZz09>

5. Action Items (7 min)

5.1 Acknowledge that AB 361 Conditions have been met

+2 attachments

This item has been placed on the agenda to allow the committee to acknowledge that the conditions for holding AB 361 meetings have been met by the District. Napa County public health officials have recommended measures to promote social distancing; thus, pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021 regarding Recommendation for Continued Remote Attendance at Brown Act meetings, this meeting is being conducted electronically. The committee will review these conditions every 30 days.

- M/S/C Yes: 5 votes, Cathy Gillis, Rachael Cresci, Terry Wegner, Maricel



Rossi, Erin Quealy

5.2 Vote to approve a new Distance Education and Educational Technology Committee chair

The committee will nominate and vote on a committee chair.

- Christine Pruitt nominated and elected Chair, Distance Education and Educational Technology Committee.
- M/S/C Yes: 5 votes, Cathy Gillis, Rachael Cresci, Terry Wegner, Maricel Rossi, Erin Quealy

6. Discussion Item (5 min)

6.1 Scheduling DE-ETC Committee Meetings for Fall 2022

Committee will discuss a schedule for regular meetings in the semester and potential workgroups.

- Next meeting: Thursday, 9/22 11:30 AM – 12:30 PM, in Zoom
- Discussion around working in work groups, one for DE and one for Ed Tech or based on specific tasks

6.2 DE-ETC Committee Bylaws

Committee will review the new (current) bylaws.

- Link to the DE-ETC webpage is on the Academic Senate Website:
<https://www.napavalley.edu/Committees/AS/Pages/Distance%20Education%20and%20Educational-Technology-Committee.aspx>
- DE-ETC Chair – is currently the liaison to the District Technology Committee
- Committee is encouraged to revisit Bylaws
- Christine will reach out to Associated Students NVC to request a student representative (non-voting member)
- Discussion to include supporting the Library in purchasing educational software and other instructional technology needs

7. Future Items

7.1 Distance Education Plan updates (Handbook)

- Needs to be consistent with Curriculum Committee
- Title IV and federal language changed

7.2 Peer Observation Course Reviews

7.3 Survey of Instructional Technology Needs (including Library)

8. Adjournment

Meeting adjourned at 12:45 PM. Yes: 4 votes, Rachael Cresci, Terry Wegner, Maricel Rossi, Erin Quealy