**Distance Education and Educational Technology**

**Committee Meeting**

Jan. 26, 2023

11:30 a.m.-12:30 p.m., Via Zoom https://napavalley-edu.zoom.us/j/89265547986

This meeting will be conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021, regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

**Agenda**

* 1. **Welcome** (1 min)
  2. **Adoption of Agenda** (1 min)
  3. **Approval of Minutes** (1 min)

3.1 Minutes from Oct. 27, 2022

* 1. **Public Comment** (1 min)
  2. **Announcements** (1 min)
  3. **Consent Item** (1 min)
     1. **Acknowledge that AB 361 Conditions have been met**

This item has been placed on the agenda to allow the committee to acknowledge that the conditions for holding AB 361 meetings have been met by the District. Napa County public health officials have recommended measures to promote social distancing; thus, pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021 regarding Recommendation for Continued Remote Attendance at Brown Act meetings, this meeting is being conducted electronically. The committee will review these conditions every 30 days.

* 1. **Information Items** (4 min)

# Update from the Distance Education Coordinator - Gillis

# The DE Coordinator will update the committee on DE Department events.

# Action Item (30 min)

# DE-ETC Spring Meetings - Pruitt

# +1 attachment

# The committee will discuss and vote on Spring meeting days and times.

# POCR instructor and reviewer pairings – Pruitt

# +1 attachment

# The committee will discuss and vote on instructor and reviewer pairings for our Spring process.

# Proposal to assist the DTC committee with drafting updates to the IT Plan - Pruitt/Stafford

# The committee will discuss and vote on the Ed Tech workgroup helping draft the minimum standards section and communications protocol sections of the IT Plan.

# Discussion Items (15 min)

# Library Survey and Subscription Renewals- Davis

# +3 attachments

# Members will discuss the Fall 2022 Library Database and Journal Survey and Subscription Renewals.

# CEETL update on DE courses – Pruitt

# +2 attachments

# [DE Level 1 Presentation Link](https://www.canva.com/design/DAFX3t0ORHU/1Ip6CGfQdkYr9waAoIDc2Q/view?utm_content=DAFX3t0ORHU&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton)

# [DE Level 2 Presentation Link](https://napavalley-my.sharepoint.com/:p:/g/personal/christine_pruitt_napavalley_edu/EWhiU5mLS5VEhdxTMiNTcPQBhMIhXXNgevEAy8Qhp6p9Dw?e=EC4z9I)

# CEETL (Professional Learning Committee) progress from Fall 2022 related to DE will be discussed.

# Future Item (5 min)

# Collaborations with DE Department- Gillis

# Members will brainstorm ways to further collaborate with the DE Department.

# 

# Adjournment