



Board Policy
Chapter 4 – Academic Affairs

BP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

References:

Education Code Section 70902(b)(3);
Title 5 Sections 55060 et seq.

❖ **From current Napa Valley College BP 4100 Graduation Requirements for Degrees and Certificates**

The Napa Valley Community College District grants the degrees of Associate in Arts (AA), and Associate in Science (AS), and the Associate Degree for Transfer (AA- T or AS-T) to those students who have completed the subject requirements for graduation and who have maintained a 2.0 average in subjects attempted. Students must also complete the general education, residency, and competency requirements set forth in Title 5 regulations.

Students may be awarded a Certificate of Achievement upon successful completion of a minimum of 18 or more semester units or 27 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education.

Relying primarily on the advice of the Academic Senate, the Superintendent/President shall establish administrative regulations procedures for to determine degree and certificate requirements that include appropriate involvement of the local eCurriculum eCommittee. These regulations procedures shall assure that graduation requirements are published in the District's catalog(s) and included in other resources that are convenient for students.

NOTE: The language in current Napa Valley College I7800 is shown as struck as this information includes prescriptive, operational details that are now addressed in new AP 4100 Graduation Requirements for Degrees and Certificates.

❖ **From current Napa Valley College I7800 Associate of Arts/Associate of Science Degree Requirements**

GENERAL EDUCATION PHILOSOPHY

General education, an integrated program of courses, is the foundation of the Associate Degree. General education courses introduce students to the achievements, the methods of inquiry and the major principles and concepts in the humanities, the social sciences, mathematics, and the natural sciences. Graduates possess in common a foundation of knowledge for understanding their physical environment, culture and society and the skills of inquiry, reflection, and expression for personal growth and lifelong learning.

Natural Science—Courses which examine the physical universe, its life forms, and its natural phenomena. The course should help the student develop an appreciation and understanding of the scientific method and encourage an understanding of the relationships between science and other human activities.

Social and Behavior Sciences—Courses which focus on people as members of society. The course should help the student develop an awareness of the method of inquiry used by the social and behavioral sciences. It should stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate.

Humanities—Courses which study the cultural activities and artistic expressions of human beings. The course should help the student develop an awareness of the ways in which people throughout the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgments.

Language and Rationality—Courses which develop for the student the principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication.

—**English Composition**—Courses fulfilling the written composition requirement include both expository and argumentative writing.

—**Communication and Analytical Thinking**—Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

REQUIREMENTS

The following are the minimum requirements to be filled for graduation with the Associate of Arts and/or an Associate of Science degree from Napa Valley College:

1. **Unit Requirement**—60 semester units in courses numbered between 90 and 399. Units from other colleges may be used if they are determined acceptable by the Admissions and Records Office.
2. **Scholarship Requirement**—Cumulative G.P.A. of 2.0 or better with a “C” or better in all classes in

~~—the major.~~

~~3. **Residence Requirement** — Completion of 12 semester units at NVC and attendance at NVC during the semester prior to graduation or 30 semester units completed at NVC.~~

~~4. **P.E./DANS/Health Requirement** — 3.0 semester units of physical education, dance classes or HELH~~

~~— 106. Exemptions: a) health occupations majors; b) veterans with six months service (form DD214 must be on file in the Admissions and Records Office); or c) Police Academy graduates.~~

~~5. **Competency Requirements** — Competency in reading, writing, mathematics: completion with a grade of “c” or better; in courses from Area (d) “Language and Rationality” of NVC General Education pattern.~~

~~1. **Petition for Graduation:** All Candidates for graduation must file a petition in the Admissions and Records Office in the semester prior to the semester in which graduation is anticipated.~~

~~2. **American History and Institutions (A.A. degree only)** — Students must select one course from~~

~~History 120, 121, 150 or 152 and one course from Political Science 120 or 121. The courses chosen to satisfy this requirement cannot be used to satisfy General Education Area C: Social and Behavior Sciences. Complete one course from History 120 or 121 and one course from Political Science 120 or 121.~~

~~8. **General Education:** Completion of 18 semester units; one course of at least three units in each~~

~~— area. A course cannot be used to satisfy more than one area except in the case of Area E for the A.S.~~

~~— Degree.~~

A. Natural Science: (Choose 3 units)

~~ANTH 120; ASTR 110, 111; BIOL 103, 105, 110, 112, 117, 120, 218; CHEM 105, 110, 111, 120; EART 110; ENVS 115; GEOG 110, 114, 120, 121; GEOL 110, 112, 116*; HEOC 100; PHYS 105, 110, 120, 140.~~

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B. Social and Behavioral Sciences: (Choose 3 units)

~~ADMJ 121, 122, 125; ANTH 121, 130, 131, 145, 150, 180, 200; CFS 120, 140, 180; COUN 120; ECON 100, 101, 120; ENGI 110; GEOG 101, 102; HIST 120+, 121+, 122, 123, 135, 140, 142, 145, 150, 152, 153; POLI 120+, 121+, 125, 130, 135, 140; PSYC 120, 123, 124, 125, 126, 127, 128, 135; SOCI 120, 122, 123; SPCOM 126.~~

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~~C. Humanities: (Choose 3 units)~~

~~ANTH 150; ART 118*; ARTH 100, 105, 106, 114, 118, 120, 130, 140, 210; ASL 120, 121; CFS 145; DART 120; ENGL 121, 123, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 220, 223; FILM 110, 125A, 125B, 125C, 125D, 203; FREN 120, 121, 240, 241; HIST 122, 123; HUMA 100, 101, 104, 125, 151, 160, 170, 174, 185, 186, 188, 189A, 189B, 189C, 189D; ITAL 120, 121; MUSI 110, 112, 114; PHIL 120, 121, 125, 130, 133, 134; PHOT 120; SPAN 111, 114, 116, 120, 121, 240, 241, 280, 281, 282; THEA 100, 105, 215~~

~~D. Language and Rationality:~~

~~1. D.1 ENGLISH COMPOSITION (Choose 3 units and complete with a "C" or better.)—
BUSI 105; ENGL 120.~~

~~D.2 MATHEMATICS (choose 3 units and complete with a "C" OR may demonstrate competency with a test).—~~

~~BTV 109, MATH 94, 99, 106, 108, 115, 120, 121, 220, 221, 222, 232, 235; TECH 107.~~

~~D.3 COMMUNICATION AND ANALYTICAL THINKING (Choose 3 units and complete with a "C" or better),—~~

~~ADMJ 123, 124; ANTH 150, 200; ASL 120; ASTR 111; BIOL 103, 110, 112, 120, 219, 220, 240, 241; BTV 98, 109; BUSI 103, 108, 110, 143; CFS 123, 135, 140, 155, 160; CHEM 110, 111, 120, 121; COUN 100; EART 110; ECON 100, 101; ENGI 123; ENGL 121, 123, 125, 200, 201, 202, 203*, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 220; ESL 106; FILM 110, 203; FREN 240, 241; GEOG 121; HEOC 101; HUMA 100, 101, 104, 125, 185, 186; MATH 90, 94, 97, 99, 106, 108, 115, 120, 121, 220, 221, 222, 232, 235; PHIL 120, 121, 125, 126, 130; PHYS 105, 110, 120, 121, 140, 240; POLI 125, 135, 140; PSYC 124, 135; RESP 120; SOCI 122; SPAN 240, 241, 280, 281; SPCOM 120, 122, 124, 126, 128; TECH 92, 107; THEA 110, 140*, 150*, 156, 210, 244.~~

~~E. Multicultural/Gender Studies:~~

~~Effective fall, 2001 for the A.S. Degree only, choose 3 units which may double count for one other area of GE, providing the course is listed in that area.~~

~~Effective fall, 1995 for the AA Degree, choose 3 units in addition to other GE area requirements.~~

~~ADMJ 123; ANTH 121, 145, 150, 180; CFS 140, 180; COUN 124; ENGL 217; FILM 110; HIST 145, 150, 152, 153; HUMA 100, 101, 151, 174, 186; PSYC 128; SPCOM 126; THEA 105~~

~~PE/Health Ed:~~ Choice of 3 units of PE and Dance courses or complete HELH 106.

~~Exemptions:~~ 1) Students majoring in Health Occupation

2) Veterans with six months service receive unit credit for P.E. and HELH 106.

3) Completion of the Police Academy.

~~American History/ Institutions:~~ (A.A. Degree Only) Students must select one course from U.S. History (HIST 120, 121, 150 or 152) and one course from Political Science (POLI 120 or 121). Courses chosen to satisfy this requirement cannot be used to also satisfy Area B, Social & Behavioral Sciences.

9. Completing a Major

~~A.S. Degree — Refer to Course Announcements for a description of courses required to complete the major. For each program, major and general education courses are outlined in a suggested sequence. Both counselors and program coordinators can advise students to ensure that all requirements for the A.S. Degree are being met.~~

NOTE: *The language in current Napa Valley College I7350 is shown as struck as this information includes prescriptive, operational details that are now addressed in new AP 4101 Independent Study.*

❖ From current Napa Valley College I7350 Guidelines for Assignment of Independent Study

- ~~1. All independent study courses must be approved by the curriculum committee.~~
- ~~2. Each student application for independent study must be approved by the instructor, Division Chair, and approved by the Vice President, Instruction.~~
- ~~3. The application for independent study must be completed, including a statement by the applicant and instructor indicating the work to be done in the program. This statement should include the goals and objectives of the program and should indicate a general plan for achieving these goals and objectives. The typical plan will call for approximately fifty hours of work per unit excluding teacher student conferences. It would be expected that the student would read, write and take as many or more examinations in an independent study program as he/she would in a traditional class setting.~~
- ~~4. Student instructor meetings will be held on the average of once a week for 20-30 minutes to discuss problems and progress.~~
- ~~5. Ordinarily a student will receive a “pass,” no letter grade, for independent study.~~
- ~~6. A record of the study proposal, teacher student meeting dates, all tests, term papers and final grade will be kept for a period of one year in the office of the instructor.~~
- ~~7. A student may take up to 12 semester units through independent study over a period of four semesters. An exception to this limit would be possible only under exceptional circumstances and with permission of the Vice President, Instruction.~~
- ~~8. Instructors will ordinarily be limited to 30 units of independent study per semester.~~
- ~~9. Instructors will be paid \$12 per unit completed under their supervision.~~

NOTE: *The language in current Napa Valley College I7819 is shown as struck as it includes prescriptive, operational details that are not necessary to reflect in a board adopted policy. The issue of continuous enrollment can be reflected in the College Catalog as well as in the Schedule of Classes.*

❖ From current Napa Valley College I7819 Definition of Continuous Enrollment

~~Continuous enrollment, for purposes of determining which degree requirements a student must fulfill, is defined as follows:~~

~~In order to follow the pre July 1, 1984, degree requirements, a student must have completed at least one credit course during the summer, fall, winter, or spring quarter of the 1982-83 and/or the 1983-84 academic year.~~

[Also see AP 4100 Graduation Requirements for Degrees and certificates as well as AP 4101 Independent Study.](#)

NOTE: This policy is **legally required** and recommended by the Policy & Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The Policy & Procedure Service issued legal updates to this policy in August 2007 and February 2008. The language in **black ink** is from current Napa Valley College BP 4100 Graduation Requirements for Degrees and Certificates with no adoption date and revised in 5/00, 8/09, Fall 2010, and on 7/9/15; Napa Valley College I7350 Guidelines for Assignment of Independent Study adopted on 1/18/73 and revised on 4/3/00 and 6/18/09; Napa Valley College I7800 Associate of Arts/Associate of Science Degree Requirements with no adoption date and revised on 5/00, 8/09, and Fall 2010; and Napa Valley College I7819 Definition of Continuous Enrollment adopted on 8/11/83 and revised on 5/10/84. The language in **blue ink** is included for consideration. The language in **yellow highlighting** is included to draw the reviewers' attention and will be removed upon final adoption.

Adopted: No date (for BP 4100 and I7800),
1/18/73 (for I7350), and 8/11/83 (for I7819)

Revised: 5/10/84 (for I7819), 4/3/00 (for
I7350), 5/00 (for BP 4100 and I7800), 6/18/09
(for I7350), 8/09 (for BP 4100 and I7800), Fall
2010 (for BP 4100 and I7800), 7/9/15 (for BP
4100)

(Replaces previous versions of BP 4100 as well
as I7350, I7800, and I7819)

Legal Citations for BP 4100

EDUCATION CODE 70902(b)(3)

EDUCATION CODE - EDC

TITLE 3. POSTSECONDARY EDUCATION [66000 - 101060]

(Title 3 enacted by Stats. 1976, Ch. 1010.)

DIVISION 7. COMMUNITY COLLEGES [70900 - 88810]

(Division 7 enacted by Stats. 1976, Ch. 1010.)

PART 43. THE CALIFORNIA COMMUNITY COLLEGES [70900 - 70902]

(Heading of Part 43 renumbered from Part 43.5 by Stats. 1995, Ch. 758, Sec. 78.)

70902.

(a) (1) Every community college district shall be under the control of a board of trustees, which is referred to herein as the "governing board." The governing board of each community college district shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the governing board may initiate and carry on any program, activity, or may otherwise act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.

(2) The governing board of each community college district shall establish rules and regulations not inconsistent with the regulations of the board of governors and the laws of this state for the government and operation of one or more community colleges in the district.

(b) In furtherance of subdivision (a), the governing board of each community college district shall do all of the following:

(1) Establish policies for, and approve, current and long-range academic and facilities plans and programs and promote orderly growth and development of the community colleges within the district. In so doing, the governing board shall, as required by law, establish policies for, develop, and approve, comprehensive plans. The governing board shall submit the comprehensive plans to the board of governors for review and approval.

(2) Establish policies for and approve courses of instruction and educational programs. The educational programs shall be submitted to the board of governors for approval. Courses of instruction that are not offered in approved educational programs shall be submitted to the board of governors for approval. The governing board shall establish policies for, and approve, individual courses that are offered in approved educational programs, without referral to the board of governors.

(3) Establish academic standards, probation and dismissal and readmission policies, and graduation requirements not inconsistent with the minimum standards adopted by the board of governors.

(4) Employ and assign all personnel not inconsistent with the minimum standards adopted by the board of governors and establish employment practices, salaries, and benefits for all employees not inconsistent with the laws of this state.

- (5) To the extent authorized by law, determine and control the district's operational and capital outlay budgets. The district governing board shall determine the need for elections for override tax levies and bond measures and request that those elections be called.
- (6) Manage and control district property. The governing board may contract for the procurement of goods and services as authorized by law.
- (7) Establish procedures that are consistent with minimum standards established by the board of governors to ensure faculty, staff, and students the opportunity to express their opinions at the campus level, to ensure that these opinions are given every reasonable consideration, to ensure the right to participate effectively in district and college governance, and to ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.
- (8) Establish rules and regulations governing student conduct.
- (9) Establish student fees as it is required to establish by law, and, in its discretion, fees as it is authorized to establish by law.
- (10) In its discretion, receive and administer gifts, grants, and scholarships.
- (11) Provide auxiliary services as deemed necessary to achieve the purposes of the community college.
- (12) Within the framework provided by law, determine the district's academic calendar, including the holidays it will observe.
- (13) Hold and convey property for the use and benefit of the district. The governing board may acquire by eminent domain any property necessary to carry out the powers or functions of the district.
- (14) Participate in the consultation process established by the board of governors for the development and review of policy proposals.
- (c) In carrying out the powers and duties specified in subdivision (b) or other provisions of statute, the governing board of each community college district shall have full authority to adopt rules and regulations, not inconsistent with the regulations of the board of governors and the laws of this state, that are necessary and proper to executing these prescribed functions.
- (d) Wherever in this section or any other statute a power is vested in the governing board, the governing board of a community college district, by majority vote, may adopt a rule delegating the power to the district's chief executive officer or any other employee or committee as the governing board may designate. However, the governing board shall not delegate any power that is expressly made nondelegable by statute. Any rule delegating authority shall prescribe the limits of the delegation.
- (e) This section shall become operative on January 1, 2014.

(Amended (as added by Stats. 2006, Ch. 817, Sec. 5) by Stats. 2011, Ch. 112, Sec. 4. Effective January 1, 2012. Section operative January 1, 2014, by its own provisions.)

Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 6. the Associate Degree

5 CCR § 55060

§ 55060. District Policy.

The governing board of each community college district shall adopt policy consistent with the provisions of this article. The policy shall be published in the college catalog under appropriate headings, and filed with the Chancellor's Office as required by section 51004.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66701, 70901 and 70902, Education Code.

HISTORY

1. New article 6 (sections 55060-55064) and section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 6. the Associate Degree

5 CCR § 55061

§ 55061. Philosophy and Criteria for Associate Degree and General Education.

(a) The governing board of a community college district shall adopt a policy which states its specific philosophy on General Education. In developing this policy governing boards shall consider the following policy of the Board of Governors:

The awarding of an Associate Degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, General Education should lead to better self-understanding.

In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general

education programs involve students actively in examining values inherent in proposed solutions to major social problems.

(b) The governing board of a community college district shall also establish criteria to determine which courses may be used in implementing its philosophy on the associate degree and general education.

(c) The governing board of a community college district shall, on a regular basis, review the policy and criteria established pursuant to subdivisions (a) and (b) of this section.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66701, 70901 and 70902, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 6. the Associate Degree

5 CCR § 55062

§ 55062. Types of Courses Appropriate to the Associate Degree.

The criteria established by the governing board of a community college district to implement its philosophy on the associate degree shall permit only courses that conform to the standards specified in section 55002(a) and that fall into the following categories to be offered as degree-applicable credit courses:

(a) All lower division courses accepted toward the baccalaureate degree by the California State University or University of California or designed to be offered for transfer.

(b) Courses that apply to the major or area of emphasis in non-baccalaureate career technical fields.

(c) English composition or reading courses not more than one level below the first transfer level course. Each student may count only one such course below transfer level for credit toward the associate degree, except that reading courses which also satisfy the requirements of subdivision (a) are not subject to this limit. English as a Second Language (ESL) courses which teach composition or reading skills are not considered to be English composition or reading courses for purposes of this subdivision.

(d) All mathematics courses above and including Elementary Algebra.

(e) Credit courses in English and mathematics taught in or on behalf of other departments and which, as determined by the local governing board require entrance skills at a level equivalent to those necessary for the courses specified in subdivisions (c) and (d) above.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66701, 70901 and 70902, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

2. Amendment of subsection (c) filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

Title 5. Education
Division 6. California Community Colleges
Chapter 6. Curriculum and Instruction
Subchapter 1. Programs, Courses and Classes
Article 6. the Associate Degree

5 CCR § 55063

§ 55063. Minimum Requirements for the Associate Degree.

The governing board of a community college district shall confer the associate degree upon a student who has demonstrated competence in reading, in written expression, and in mathematics, and who has satisfactorily completed at least 60 semester units or 90 quarter units of degree-applicable credit course work (as defined in section 55002(a)) which falls into the categories described in section 55062. A college may also accept toward satisfaction of this requirement courses that were not completed at a California community college that would reasonably be expected to meet or exceed the standards of section 55002(a).

Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, competence in written expression shall be demonstrated by obtaining a satisfactory grade in an English course at the level of the course typically known as Freshman Composition (either Freshman Composition or another English course at the same level and with the same rigor, approved locally) or by completing an assessment conducted pursuant to subchapter 6 of this chapter (commencing with section 55500) and achieving a score determined to be comparable to satisfactory completion of the specified English course. Satisfactory completion of an English course at the level of Freshman Composition shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (b)(1)(D)(i) of this section.

Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, competence in mathematics shall be demonstrated by obtaining a satisfactory grade in a mathematics course at the level of the course typically known as Intermediate Algebra (either Intermediate Algebra or another mathematics course at the same level, with the same rigor and with Elementary Algebra as a prerequisite, approved locally) or by completing an assessment conducted pursuant to subchapter 6 of this chapter (commencing with section 55500) and achieving a score determined to be comparable to satisfactory completion of the specified mathematics course. Satisfactory completion of a mathematics course at the level of Intermediate Algebra shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (b)(1)(D)(ii) of this section.

The competency requirements for written expression and mathematics may also be met by obtaining a satisfactory grade in courses in English and mathematics taught in or on behalf of other departments and which, as determined by the local governing board, require entrance skills at a level equivalent to those necessary for Freshman Composition and Intermediate Algebra respectively. Requirements for demonstrating competency in reading shall be locally determined.

The required 60 semester or 90 quarter units of course work must be fulfilled in a curriculum accepted toward the degree by a college within the district (as shown in its catalog). It must include at least 18 semester or 27 quarter units in general education and at least 18 semester or 27 quarter units in a major or area of emphasis as prescribed in this section. Of the total required units, at least 12 semester or 18 quarter units must be completed in residence at the college granting the degree. Exceptions to residence requirements for the

associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

(a) Requirements for a major or area of emphasis.

(1) At least 18 semester or 27 quarter units of study must be taken in a single discipline or related disciplines, as listed in the community colleges "Taxonomy of Programs," or in an area of emphasis involving lower division coursework which prepares students for a field of study or for a specific major at the University of California or the California State University.

(2) Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, each course counted toward the unit requirement of this subdivision must be completed with a grade of C or better or a "P" if the course is taken on a "pass-no pass" basis.

(b) General Education Requirements.

(1) Students receiving an associate degree shall complete a minimum of 18 semester or 27 quarter units of general education coursework which includes a minimum of three semester or four quarter units in each of the areas specified in paragraphs (A), (B) and (C) and the same minimum in each part of paragraph (D). The remainder of the unit requirement is also to be selected from among these four divisions of learning or as determined by local option:

(A) Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. To satisfy the general education requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

(B) Social and Behavioral Sciences. Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the method of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.

(C) Humanities. Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

(D) Language and Rationality. Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses. Such courses include:

(i) English Composition. Courses fulfilling the written composition requirement shall be

designed to include both expository and argumentative writing.

(ii) Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

(2) Ethnic Studies will be offered in at least one of the areas required by subdivision (1).

(c) While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major or area of emphasis requirement. Whether it may be counted again for a different degree requirement is a matter for each college to determine. Students may use the same course to meet a general education requirement for the associate degree and to partially satisfy a general education requirement at the California State University, if such course is accepted by that system to satisfy a general education requirement.

(d) For the purpose of this section, "satisfactorily completed" means either credit earned on a "pass-no pass" basis or a grade point average of 2.0 or better in community college credit courses in the curriculum upon which the degree is based.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

2. Amendment and redesignation of former subsection (b)(3) as subsection (b)(2) filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 6. the Associate Degree

5 CCR § 55064

§ 55064. Acceptance of Noncredit Courses.

The governing board of each community college district shall establish procedures by which a student may petition to have completion of a noncredit course counted toward satisfaction of the requirements for an associate degree. The petition shall be granted if the instructor of the noncredit course certifies that the student has achieved competence in the subject matter at a level and with academic rigor equivalent to that required for a degree-applicable credit course.

This section shall become inoperative on July 1, 2009. After that date, a student may nevertheless seek to receive credit for knowledge or skills acquired through completion of a noncredit course in accord with section 55050.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 66701, 70901 and 78405, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

2. Amendment filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 7. Credit Certificates

5 CCR § 55070

§ 55070. Credit Certificates.

(a) Any sequence of courses consisting of 18 or more semester units or 27 or more quarter units of degree-applicable credit coursework shall constitute an educational program subject to approval by the Chancellor pursuant to section 55130. The college-awarded document confirming that a student has completed such a program shall be known as a certificate of achievement and may not be given any other designation. The award of a certificate of achievement is intended to represent more than an accumulation of units. Listing of the certificate of achievement on a student transcript symbolizes successful completion of **patterns of learning experiences designed to develop certain capabilities that may be oriented to career or general education**; provided however, that no sequence or grouping of courses may be approved as a certificate of achievement pursuant to this section if it consists solely of basic skills and/or ESL courses. For purposes of this subdivision, the term "general education" includes coursework taken to satisfy transfer patterns established by the University of California, the California State University, or accredited public postsecondary institutions in adjacent states which award the baccalaureate degree.

(b) Shorter credit programs leading to a certificate may be established without review and approval by the Chancellor after approval by the college curriculum committee and the district governing board. Such a certificate may be given any name or designation deemed appropriate by the district governing board, except that such a certificate may not be referred to as a certificate of achievement, a certificate of completion, or a certificate of competency, unless approved by the Chancellor pursuant to subdivision (c). Such a certificate may not be listed on a student's transcript, unless approved by the Chancellor pursuant to subdivision (c).

(c) A district may submit any sequence of courses consisting of 12 or more semester units or 18 or more quarter units of degree-applicable credit coursework to the Chancellor and request that it be approved as a program leading to a certificate of achievement. The Chancellor may approve such a program if he or she determines that it satisfies the requirements of subdivision (a) despite requiring fewer than 18 semester or 27 quarter units of degree-applicable credit coursework.

(d) Content and assessment standards for certificates shall be defined by the local curriculum committee and comply with the requirements of this chapter. Such standards should also ensure that certificate programs will be consistent with the mission of the college, meet a demonstrated need, be feasible, and adhere to guidelines on academic integrity which may be developed by the Chancellor, the Academic Senate for California Community Colleges or other appropriate statewide bodies.

(e) A description of each approved program shall be included in the college catalog.

(f) The Chancellor shall develop forms and procedures for submission of applications for

approval of a program leading to a certificate of achievement.

(g) Provisions of this section regarding the naming or designation of certificates shall become effective for the Fall 2008 term.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. New article 7 (sections 55070-55072) and section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

2. Amendment of subsection (a) filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 7. Credit Certificates

5 CCR § 55072

§ 55072. Award of Certificates.

The governing board, or its designee, shall award the appropriate certificate to any student who has completed the prescribed curriculum leading to that certificate as approved pursuant to section 55070.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).