

# WORKNC-642: COMMUNITY HEALTH WORKERS II: FOUNDATIONS, ETHICS, & BEST PRACTICES

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Community Health Worker Certificate

Course

- WORKNC-640: Community Health Workers I: Background and Introduction
- WORKNC-642: Community Health Workers II: Foundations, Ethics, & Best Practices

**Effective Term**

Fall 2023

**CC Approval**

3/31/2023

**AS Approval**

4/11/2023

**BOT Approval**

4/20/2023

**COCI Approval**

5/16/2023

## SECTION A - Course Data Elements

**Send Workflow to Initiator**

No

**CB04 Credit Status**

Noncredit

**CB22 Noncredit Category**

Workforce Preparation

**Discipline**

**Minimum Qualifications**

**And/Or**

Vocational (short-term): Noncredit (Specific Degree and Professional Experience)

**Subject Code**

WORKNC - Work Experience Noncredit

**Course Number**

642

**Department**

Work Skills Noncredit (WORKNC)

**Division**

Career Education and Workforce Development (CEWD)

**Full Course Title**

Community Health Workers II: Foundations, Ethics, & Best Practices

**Short Title**

Community Health Workers II

**CB03 TOP Code**

1261.00 - \*Community Health Care Worker

**CB08 Basic Skills Status**

NBS - Not Basic Skills

**CB09 SAM Code**

C - Clearly Occupational

**Rationale**

Industry need

**SECTION B - Course Description****Catalog Course Description**

This course focuses on the foundational skills necessary for optimum performance as a Community Health Worker (CHW). The course explores ethical issues and provides best practices responses to common issues CHW's encounter in the field. This course builds upon the knowledge, skills, and topics presented on CHW I.

**SECTION C - Conditions on Enrollment****Open Entry/Open Exit**

No

**Repeatability**

Unlimited - Noncredit OR Work Experience Education

**Grading Options**

Pass/No Pass Only

**Allow Audit**

No

**Requisites****SECTION D - Course Standards****Is this course variable hour?**

No

**Total Instructional Hours**

36

**Distance Education Approval****Is this course offered through Distance Education?**

Yes

**Online Delivery Methods**

DE Modalities	Permanent or Emergency Only?
Entirely Online	Permanent
Hybrid	Permanent

**SECTION E - Course Content****Student Learning Outcomes**

**Upon satisfactory completion of the course, students will be able to:**

1. Apply the foundational skills necessary for optimum performance as a Community Health Worker (CHW).
2. Respond to common ethical issues a CHW faces in the field.

**Course Objectives**

**Upon satisfactory completion of the course, students will be able to:**

1. Define foundational skills CHWs use to engage and support community members.
2. Identify common strategies for each foundational skill.
3. Describe best practices for responding to complex situations.

4. Describe best practices for carrying out CHW work in the community and virtually.
5. Define ethical and legal standards that influence CHWs' work.
6. Understand best practices for maintaining client privacy and safety.

### Course Content

1. CHW Foundational Skills
  - a. Education skills
  - b. Advocacy Skills
  - c. Communication and Engagement Skills
  - d. Boundaries and self-care skills
  - e. Conflict resolution skills
  - f. Crisis Intervention skills
2. CHW Ethics and Best Practices
  - a. Care team dynamics
  - b. Home visits and Field Work
  - c. Telehealth
  - d. Code of Ethics
  - e. Safety and Risk
  - f. Privacy

### Methods of Instruction

#### Methods of Instruction

Types	Examples of learning activities
Group Work	Individual and group problem solving
Discussion	Case analysis
Activity	Role playing and classroom simulations

#### Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards  
 Chat Rooms  
 Discussion Boards  
 E-mail Communication  
 Video or Teleconferencing

#### Student-Initiated Online Contact Types

Chat Rooms  
 Discussions  
 Group Work

#### Course design is accessible

Yes

### Methods of Evaluation

#### Methods of Evaluation

Types	Examples of classroom assessments
Essays/Papers	Case analysis
Portfolios	Journal completion
Class Participation	Attendance, discussion board activity

### Assignments

#### Reading Assignments

1. Textbook
2. Current articles in newspapers, magazines, and business periodicals
3. Materials handed out in class

### **Writing Assignments**

Students will write paragraphs, short compositions, and reports responding to videos, lectures, and case studies.

### **Other Assignments**

Students will visit, volunteer, shadow, observe, and write summaries of their observations of community centers' programs, services, and procedures.

## **SECTION F - Textbooks and Instructional Materials**

### **Material Type**

Textbook

### **Author**

Jossey Bass

### **Title**

Foundations for Community Health Workers

### **Edition/Version**

2nd Edition

### **Year**

2015

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## **Proposed General Education/Transfer Agreement**

**Do you wish to propose this course for a Local General Education Area?**

No

**Do you wish to propose this course for a CSU General Education Area?**

No

**Do you wish to propose this course for a UC Transferable Course Agreement (UC-TCA)?**

No

## **Course Codes (Admin Only)**

### **ASSIST Update**

No

### **CB10 Cooperative Work Experience Status**

N - Is Not Part of a Cooperative Work Experience Education Program

### **CB11 Course Classification Status**

J - Workforce Preparation Enhanced Funding

### **CB13 Special Class Status**

N - The Course is Not an Approved Special Class

### **CB23 Funding Agency Category**

Y - Not Applicable (Funding Not Used)

### **CB24 Program Course Status**

Not Program Applicable

### **Allow Pass/No Pass**

Yes

### **Only Pass/No Pass**

No

**Reviewer Comments**

**Seth Anderson (sethe.anderson) (Tue, 06 Dec 2022 00:01:49 GMT):** Added Vocational (short-term): Noncredit to discipline field

**Seth Anderson (sethe.anderson) (Wed, 01 Mar 2023 23:34:30 GMT):** Please add examples to the Methods of Instruction, Online Adaptation, and Methods of Evaluation sections and consider adding details to the Reading Assignments section.