

# WORKNC-3D: SOCIAL DIVERSITY & AWARENESS IN THE WORKPLACE

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**Effective Term**

Fall 2025

**CC Approval**

03/07/2025

**AS Approval**

03/13/2025

**BOT Approval**

03/20/2025

**COCI Approval**

05/15/2025

**SECTION A - Course Data Elements****CB04 Credit Status**

Noncredit

**CB22 Noncredit Category**

Workforce Preparation

**Discipline**

Minimum Qualifications	And/Or
Vocational (short-term): Noncredit (Specific Degree and Professional Experience)	

**Subject Code**

WORKNC - Work Experience Noncredit

**Course Number**

3D

**Department**

Work Skills Noncredit (WORKNC)

**Division**

Career Education and Workforce Development (CEWD)

**Full Course Title**

Social Diversity &amp; Awareness in the Workplace

**Short Title**

Workplace Diversity Awareness

**CB03 TOP Code**

0506.00 - \*Business Management

**CB08 Basic Skills Status**

NBS - Not Basic Skills

**CB09 SAM Code**

C - Clearly Occupational

**Rationale**

Course updated due to renumbering.

## SECTION B - Course Description

### Catalog Course Description

This course is designed to provide students with certain key skills in the area of social diversity and awareness so that they may develop self-awareness, professionalism, and sensitivity in the workplace.

## SECTION C - Conditions on Enrollment

### Open Entry/Open Exit

Yes

### Repeatability

Unlimited - Noncredit OR Work Experience Education

### Grading Options

Pass/No Pass Only

### Allow Audit

No

## Requisites

## SECTION D - Course Standards

### Is this course variable hour?

No

### Total Instructional Hours

9

## Distance Education Approval

### Is this course offered through Distance Education?

Yes

### Online Delivery Methods

DE Modalities	Permanent or Emergency Only?
Hybrid	Permanent
Entirely Online	Permanent

## SECTION E - Course Content

### Student Learning Outcomes

**Upon satisfactory completion of the course, students will be able to:**

1. Demonstrate sensitivity and respect towards others with diverse backgrounds and cultures both locally and globally.

### Course Objectives

**Upon satisfactory completion of the course, students will be able to:**

1. Use professionalism and interpersonal skills to establish rewarding relationships with diverse individuals and groups.

### Course Content

1. Identify social diversity & awareness
  - a. Definition
  - b. Where social diversity & awareness come from
2. Understand common social diversity & awareness problems at work
3. Analyze how social diversity & awareness are communicated
4. Evaluate how social diversity & awareness is communicated in order to project the best attitude possible

## Methods of Instruction

### Methods of Instruction

Types	Examples of learning activities
Activity	Creation of cooperative learning tasks such as a small group or paired activities to expand the concept of "normal" and generate new ideas.
Discussion	In class discussion and/or online Canvas discussions on the importance of respecting differences in beliefs and backgrounds
Other	Survey at beginning and end of class to develop self-awareness.
Lecture	Presentation of topic in content with case studies and problems.

### Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards  
 Chat Rooms  
 Discussion Boards  
 E-mail Communication  
 Video or Teleconferencing

### Student-Initiated Online Contact Types

Chat Rooms  
 Discussions  
 Group Work

### Course design is accessible

Yes

## Methods of Evaluation

### Methods of Evaluation

Types	Examples of classroom assessments
Class Participation	Class discussion and questions to identify how the variety of beliefs and backgrounds within the class impact viewpoints.
Oral Presentations	Presentations on development of methods for using diversity to generate new ideas.
Other	Activity-based analysis of videos and reading materials as applied to the concepts of the course.

## Assignments

### Reading Assignments

1. Read articles focused on diversity issues
2. Read case studies that evaluate the impact of diversity in the workplace.

### Writing Assignments

1. Written scenario analysis
2. Action Plan
3. Multiple worksheets handed out in-class
4. Journal entries on how student applied techniques learned in class to various environments including the workplace and at home.

## SECTION F - Textbooks and Instructional Materials

### Material Type

Textbook

### Author

Mahzarin R. Bangi & Anthony G. Greenwald

### Title

Blindspot: Hidden Biases of Good People

**Publisher**

Bantam

**Year**

2016

**ISBN #**

0345528433

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**Course Codes (Admin Only)**

**CB00 State ID**

CCC000644876

**CB10 Cooperative Work Experience Status**

N - Is Not Part of a Cooperative Work Experience Education Program

**CB11 Course Classification Status**

J - Workforce Preparation Enhanced Funding

**CB13 Special Class Status**

S - The Course is an Approved Special Class

**CB23 Funding Agency Category**

Y - Not Applicable (Funding Not Used)

**CB24 Program Course Status**

Program Applicable

**Allow Pass/No Pass**

Yes

**Only Pass/No Pass**

No