

WORKNC-30B: COMMUNITY HEALTH WORKERS II: FOUNDATIONS, ETHICS, & BEST PRACTICES

Effective Term

Fall 2025

CC Approval

03/07/2025

AS Approval

03/13/2025

BOT Approval

03/20/2025

COCI Approval

05/22/2025

SECTION A - Course Data Elements**CB04 Credit Status**

Noncredit

CB22 Noncredit Category

Workforce Preparation

Discipline**Minimum Qualifications****And/Or**

Vocational (short-term): Noncredit (Specific Degree and Professional Experience)

Subject Code

WORKNC - Work Experience Noncredit

Course Number

30B

Department

Work Skills Noncredit (WORKNC)

Division

Career Education and Workforce Development (CEWD)

Full Course Title

Community Health Workers II: Foundations, Ethics, & Best Practices

Short Title

Community Health Workers II

CB03 TOP Code

1261.00 - *Community Health Care Worker

CB08 Basic Skills Status

NBS - Not Basic Skills

CB09 SAM Code

C - Clearly Occupational

Rationale

Course updated due to renumbering.

SECTION B - Course Description

Catalog Course Description

This course focuses on the foundational skills necessary for optimum performance as a Community Health Worker (CHW). The course explores ethical issues and provides best practices responses to common issues CHW's encounter in the field. This course builds upon the knowledge, skills, and topics presented on CHW I.

SECTION C - Conditions on Enrollment

Open Entry/Open Exit

No

Repeatability

Unlimited - Noncredit OR Work Experience Education

Grading Options

Pass/No Pass Only

Allow Audit

No

Requisites

SECTION D - Course Standards

Is this course variable hour?

No

Total Instructional Hours

36

Distance Education Approval

Is this course offered through Distance Education?

Yes

Online Delivery Methods

DE Modalities	Permanent or Emergency Only?
Entirely Online	Permanent
Hybrid	Permanent

SECTION E - Course Content

Student Learning Outcomes

Upon satisfactory completion of the course, students will be able to:	
1.	Apply the foundational skills necessary for optimum performance as a Community Health Worker (CHW).
2.	Respond to common ethical issues a CHW faces in the field.

Course Objectives

Upon satisfactory completion of the course, students will be able to:	
1.	Define foundational skills CHWs use to engage and support community members.
2.	Identify common strategies for each foundational skill.
3.	Describe best practices for responding to complex situations.
4.	Describe best practices for carrying out CHW work in the community and virtually.
5.	Define ethical and legal standards that influence CHWs' work.
6.	Understand best practices for maintaining client privacy and safety.

Course Content

1. CHW Foundational Skills
 - a. Education skills
 - b. Advocacy Skills
 - c. Communication and Engagement Skills
 - d. Boundaries and self-care skills
 - e. Conflict resolution skills
 - f. Crisis Intervention skills
2. CHW Ethics and Best Practices
 - a. Care team dynamics
 - b. Home visits and Field Work
 - c. Telehealth
 - d. Code of Ethics
 - e. Safety and Risk
 - f. Privacy

Methods of Instruction

Methods of Instruction

Types	Examples of learning activities
Group Work	Individual and group problem solving
Discussion	Case analysis
Activity	Role playing and classroom simulations

Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards
 Chat Rooms
 Discussion Boards
 E-mail Communication
 Video or Teleconferencing

Student-Initiated Online Contact Types

Chat Rooms
 Discussions
 Group Work

Course design is accessible

Yes

Methods of Evaluation

Methods of Evaluation

Types	Examples of classroom assessments
Essays/Papers	Case analysis
Portfolios	Journal completion
Class Participation	Attendance, discussion board activity

Assignments

Reading Assignments

1. Textbook
2. Current articles in newspapers, magazines, and business periodicals
3. Materials handed out in class

Writing Assignments

Students will write paragraphs, short compositions, and reports responding to videos, lectures, and case studies.

Other Assignments

Students will visit, volunteer, shadow, observe, and write summaries of their observations of community centers' programs, services, and procedures.

SECTION F - Textbooks and Instructional Materials

Material Type

Textbook

Author

Jossey Bass

Title

Foundations for Community Health Workers

Edition/Version

2nd Edition

Year

2015

Course Codes (Admin Only)

ASSIST Update

No

CB00 State ID

CCC000639382

CB10 Cooperative Work Experience Status

N - Is Not Part of a Cooperative Work Experience Education Program

CB11 Course Classification Status

J - Workforce Preparation Enhanced Funding

CB13 Special Class Status

N - The Course is Not an Approved Special Class

CB23 Funding Agency Category

Y - Not Applicable (Funding Not Used)

CB24 Program Course Status

Not Program Applicable

Allow Pass/No Pass

Yes

Only Pass/No Pass

No