

HEOC-171: MEDICAL TERMINOLOGY

Effective Term

Fall 2025

CC Approval

12/06/2024

AS Approval

02/13/2025

BOT Approval

02/20/2025

COCI Approval

04/30/2025

SECTION A - Course Data Elements

CB04 Credit Status

Credit - Degree Applicable

Discipline

Minimum Qualifications	And/Or
Health Care Ancillaries (Any Degree and Professional Experience)	

Subject Code

HEOC - Health Occupations

Course Number

171

Department

Health Occupations (HEOC)

Division

Health Occupations (HEOC)

Full Course Title

Medical Terminology

Short Title

Medical Terminology

CB03 TOP Code

1260.00 - Health Professions, Transfer Core Curriculum

CB08 Basic Skills Status

NBS - Not Basic Skills

CB09 SAM Code

D - Possibly Occupational

Rationale

This course can be used as a supplemental course toward a variety of careers/jobs in the medical profession or as an information course to learn concepts.

SECTION B - Course Description

Catalog Course Description

This course will provide a foundation for recognition and use of the words and general medical terminology. The language and terminology will focus on the terms and concepts found in the sciences and medical/healthcare careers in medical offices, medical facilities, and in the general healthcare workforce.

SECTION C - Conditions on Enrollment

Open Entry/Open Exit

No

Repeatability

Not Repeatable

Grading Options

Letter Grade Only

Allow Audit

Yes

Requisites

SECTION D - Course Standards

Is this course variable unit?

No

Units

3.00

Lecture Hours

54.00

Outside of Class Hours

108

Total Contact Hours

54

Total Student Hours

162

Distance Education Approval

Is this course offered through Distance Education?

Yes

Online Delivery Methods

DE Modalities	Permanent or Emergency Only?
Entirely Online	Permanent
Hybrid	Permanent

SECTION E - Course Content

Student Learning Outcomes

Upon satisfactory completion of the course, students will be able to:	
1.	Identify basic medical terminology.
2.	Describe human anatomy, pathology, and disease processes utilizing basic medical terminology.

Course Objectives

Upon satisfactory completion of the course, students will be able to:	
1.	Classify basic medical terminology.
2.	Distinguish between combining forms, prefixes and suffixes of the medical language.
3.	Analyze medical words.

4. Compare the Anatomy and Physiology as related to the various body systems and disease processes.
5. Examine resource books effectively and efficiently to create pathophysiology research paper.

Course Content

1. Basic Word Structure
2. Analysis of Medical Paper
3. Terms Pertaining to the Body as a Whole
4. Suffixes
5. Prefixes
6. Digestive System
7. Additional Suffixes
8. Urinary System
9. Female Reproductive System
10. Male Reproductive System
11. Nervous System
12. Cardiovascular System
13. Respiratory System
14. Blood and Lymphatic System
15. Musculoskeletal System
16. Skin
17. Sense Organs
18. Endocrine System

Methods of Instruction

Methods of Instruction

Types	Examples of learning activities
Discussion	Guided discussion of anatomical terminology used in describing the human body.
Lecture	Description of the historical basis of the origin and use of medical terms to describe the human body. Medical basis and origins of the human body description.

Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards
 Chat Rooms
 Discussion Boards
 E-mail Communication
 Telephone Conversations
 Video or Teleconferencing

Student-Initiated Online Contact Types

Chat Rooms
 Discussions
 Group Work

Course design is accessible

Yes

Methods of Evaluation

Methods of Evaluation

Types	Examples of classroom assessments
Exams/Tests	Final Exam Midterm Midterm and Comprehensive final examination
Quizzes	Weekly written quizzes
Class Participation	Verbal classroom participation

Assignments

Reading Assignments

Weekly chapter content

Writing Assignments

1. Weekly written tests
2. Oral pronunciation exercises
3. Written research paper, i.e., Pathophysiology of Emphysema and its treatment
4. Midterm & comprehensive final

Other Assignments

- *Weekly quizzes to demonstrate mastery of medical terminology.
- *Weekly assignments
- *Weekly online discussion boards and groups

SECTION F - Textbooks and Instructional Materials

Material Type

Textbook

Author

Brooks, M

Title

Exploring Medical Language

Edition/Version

11th

Publisher

Mosby

Year

2021

ISBN

0323711561

Course Codes (Admin Only)

ASSIST Update

No

CB00 State ID

CCC000273473

CB10 Cooperative Work Experience Status

N - Is Not Part of a Cooperative Work Experience Education Program

CB11 Course Classification Status

Y - Credit Course

CB13 Special Class Status

N - The Course is Not an Approved Special Class

CB23 Funding Agency Category

Y - Not Applicable (Funding Not Used)

CB24 Program Course Status

Program Applicable

Allow Pass/No Pass

No

Only Pass/No Pass

No