

# ESLNC-2: ESL FOR HOSPITALITY WORKERS

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**Effective Term**

Fall 2025

**CC Approval**

03/07/2025

**AS Approval**

03/13/2025

**BOT Approval**

03/20/2025

**COCI Approval**

05/22/2025

## SECTION A - Course Data Elements

**CB04 Credit Status**

Noncredit

**CB22 Noncredit Category**

English as a Second Language (ESL)

**Discipline**

Minimum Qualifications	And/Or
English as a Second Language (ESL): Noncredit (Specific Degree and Professional Experience)	

**Subject Code**

ESLNC - English as a Second Language Noncredit

**Course Number**

2

**Department**

English as a Second Language Noncredit (ESLNC)

**Division**

Language and Developmental Studies (LADS)

**Full Course Title**

ESL for Hospitality Workers

**Short Title**

ESL for Hospitality Workers

**CB03 TOP Code**

4930.80

**CB08 Basic Skills Status**

BS - Basic Skills

**CB21 Prior Transfer Level**

B - Two levels below transfer

**CB09 SAM Code**

E - Non-Occupational

**Rationale**

Updating course code and number.

## SECTION B - Course Description

### Catalog Course Description

This course is designed for hospitality employees interested in improving basic English skills in the workforce environment. The course will help prepare workers for entry-level jobs and other related positions. The emphasis will be on conversational skills; however, grammar and vocabulary development will also be addressed.

## SECTION C - Conditions on Enrollment

### Open Entry/Open Exit

Yes

### Repeatability

Unlimited - Noncredit OR Work Experience Education

### Grading Options

No Grade-Noncredit

### Allow Audit

Yes

## Requisites

## SECTION D - Course Standards

### Is this course variable hour?

Yes

### Total Instructional Hours

48.00

### Total Instructional Hours Maximum

64.00

## Distance Education Approval

### Is this course offered through Distance Education?

No

## SECTION E - Course Content

### Student Learning Outcomes

Upon satisfactory completion of the course, students will be able to:	
1.	Engage in basic conversations related to the hospitality environment.
2.	Become familiar with the basic and necessary vocabulary and basic grammar concepts pertaining to hospitality workforce.

### Course Objectives

Upon satisfactory completion of the course, students will be able to:	
1.	Express sentences and frequently used expressions related to areas that are of immediate relevance.
2.	Communicate in simple and routine tasks that require a direct exchange of information with guests, managers and co-workers.
3.	Describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.

### Course Content

- Beginning Level literacy and English pronunciation of alphabet
- Vowels
- Spelling
- Definition of Hospitality
- Basic literature related to hospitality careers

- Usage of and identification of cognates common in the hospitality environment
- Basic vocabulary appropriate for hospitality environment
- Directions related to work place
- Successful strategies for employees in the hospitality workforce
- Numbers-pronunciation and accuracy
- Days and months and expressing the date
- Introductions and greetings Seasons and common weather expressions
- Introduction of verb "to be"
- Object pronouns and statement sentences

## Methods of Instruction

### Methods of Instruction

Types	Examples of learning activities
Activity	Role play scenarios
Discussion	Small group discussions and pairs
Visiting Lecturers	Guest speakers

## Methods of Evaluation

### Methods of Evaluation

Types	Examples of classroom assessments
Quizzes	
Essays/Papers	
Oral Presentations	
Homework	

## Assignments

### Other Assignments

- A. Writing and reading with vocabulary related to the hospitality industry: Use of verbs in present tense, object pronouns and statement sentences.
- B. Conversation in pairs and small groups: Job duties and commonly used phrases when answering the phone and leaving messages clearly.
- C. Oral Presentations

## SECTION F - Textbooks and Instructional Materials

### Material Type

Other required materials/supplies

### Description

Handout materials provided by the instructor

## Course Codes (Admin Only)

### ASSIST Update

No

### CB00 State ID

CCC000588224

### CB10 Cooperative Work Experience Status

N - Is Not Part of a Cooperative Work Experience Education Program

### CB11 Course Classification Status

L - Non-Enhanced Funding

**CB13 Special Class Status**

N - The Course is Not an Approved Special Class

**CB23 Funding Agency Category**

Y - Not Applicable (Funding Not Used)

**CB24 Program Course Status**

Not Program Applicable

**Allow Pass/No Pass**

No

**Only Pass/No Pass**

No