

**Work Study Program
On-site Evaluation**

Date: _____

Student Name _____

Employer Name _____

Rating Scale: 1 = Above average 2 = Satisfactory 3 = Opportunity for improvement

Please rate performance	1	2	3	Comments
Student has demonstrated responsibility, self-esteem, self-management, integrity and honesty.				
Student dresses and is groomed appropriately for the job.				
Student strives for improvement; shows thoroughness, accuracy and precision in detail.				
Student reads, writes, performs arithmetic and mathematical operations with accuracy, and communicates information clearly.				
Student thinks creatively, makes appropriate decisions, solves problems, and demonstrates knowledge of the learning and reasoning process.				
Student reports to work on time, is reliable and meets Deadlines. (Please indicate number of times tardy and absent)				Absent _____ Tardy _____
Student is cooperative and friendly to customers, associates and works well with others; accepts suggestions, responsibility. Team player.				
Do you wish to continue this student's placement with your department/agency?				

Comments and suggestions:

*Evaluations are not mandatory, but it is good practice to do student evaluations at least once a year. Evaluations do not need to be turn in, but supervisors can communicate any concerns or questions to the Work Study Coordinator