

WORKSHOP DATES

November 30, 2023

12 - 1PM

January 11, 2024

3:30 - 4:30PM



NAPA VALLEY COLLEGE SCHOLARSHIPS



**Applications are open from
November 20, 2023 through February 6, 2024**

Questions????? Please use the chat box or the “raise your hand” feature.

Who can apply for Napa Valley College (NVC) Foundation Scholarships?

Current Napa Valley College student who meet the following criteria can apply:

- Students should be enrolled in the Fall 2023 semester at Napa Valley College, and plan to re-enroll at Napa Valley College in Spring 2024 in 6 or more units.
- Students continuing at Napa Valley College in Fall 2024 or transferring to a university in Fall 2024 are eligible for scholarships.
- Students who have completed 12 units at Napa Valley College by the end of fall 2023 semester.
- Students with a cumulative GPA of 2.0 or higher. However, many scholarships require a minimum GPA 3.0.

How do I apply for scholarships?

- The entire application process takes place online using the **AwardSpring** scholarship program.
- Provide all the information requested on each section of the application. Your answers are very important and help **AwardSpring** match you to the right scholarships.
- Read all answer options before choosing one. Some questions allow you to choose more than one option.
- Students will need at least one letter of recommendation returned to complete the application. You may submit up to three requests. (*How to request a letter of recommendation will be discussed later in this presentation*)

How do I apply for specific scholarships?

The *AwardSpring* application wizard will match you to the scholarships for which you *most likely* are qualified. Matches are based on the information you provide in your application.

When is the application deadline?

- The deadline to complete and submit your application is Tuesday February 6, 2024, at 11:59pm.
- Recommendation letters are due by Friday February 9, 2024, at 5:00pm.



What tips or suggestions do you have for me as I complete the application?

- Review “Tips for Winning Scholarships” located on Napa Valley College’s Scholarships website <https://www.napavalley.edu/admissions-and-aid/financial-aid/scholarships.html>.
- Fill in the application form completely and honestly. Once the application closes, we will be able to confirm such things as your completed credits, GPA, and financial aid status.
- Use proper grammar and capitalization. Typos, blanks, and/or incomplete or inaccurate information may count against you in the review process.

What tips or suggestions do you have for me as I complete the application? (continued)

- For “Essay Responses”, be sure to completely answer all the parts of each question. We recommend that you prepare your answers in *WORD* and save them ahead of time. Then copy and paste your answers into the application.
- Make sure your current name and NVC ID#, and any other prior names that you have had, are on any documents that you upload/attach to your application!

AwardSpring - Getting Started

Use Chrome or Firefox browser



Create an account

<https://napavalley.awardspring.com>

Students with an existing AwardSpring account may continue to use their current username/email to login. If you are creating a new account, we encourage you to use your NVC student email address.

 Scholarships

 Donors

 Sign In

 Register

The 2024 NVC AwardSpring scholarship application is now open. The application period will close on 02/06/2024.

Sign In

Email

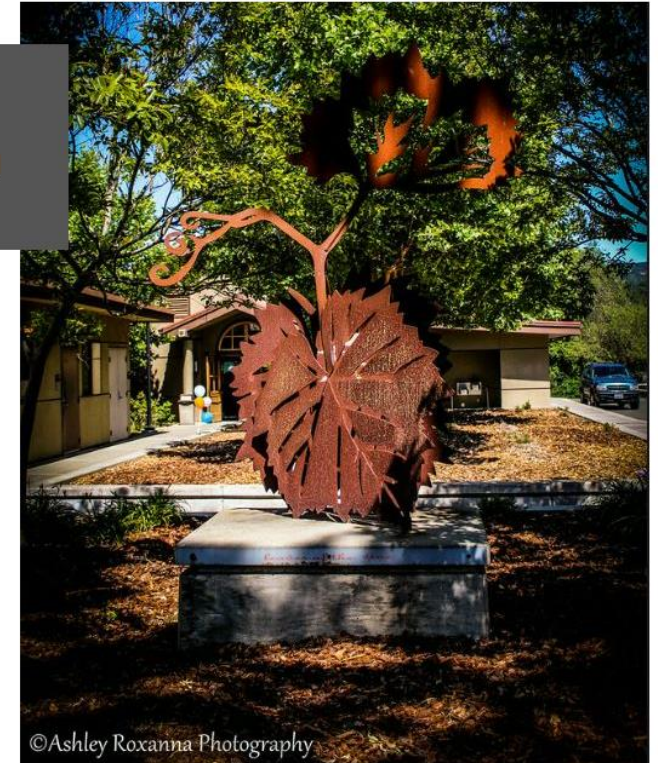
Password

[Forgot password](#)

Sign In

Don't have an account?

Register



Create an account

(continued)

Register for your new AwardSpring Account.

We recommend you use your Napa Valley College student email.

Remember your password. You will need it when reentering the AwardSpring program.

Register

Already have an account? [Sign in](#)

Email

jane.garcia@student.napavalley.edu

Phone

✓ Valid

 +1 707-256-7301

First Name

Jane

Last Name

Garcia

Password

.....

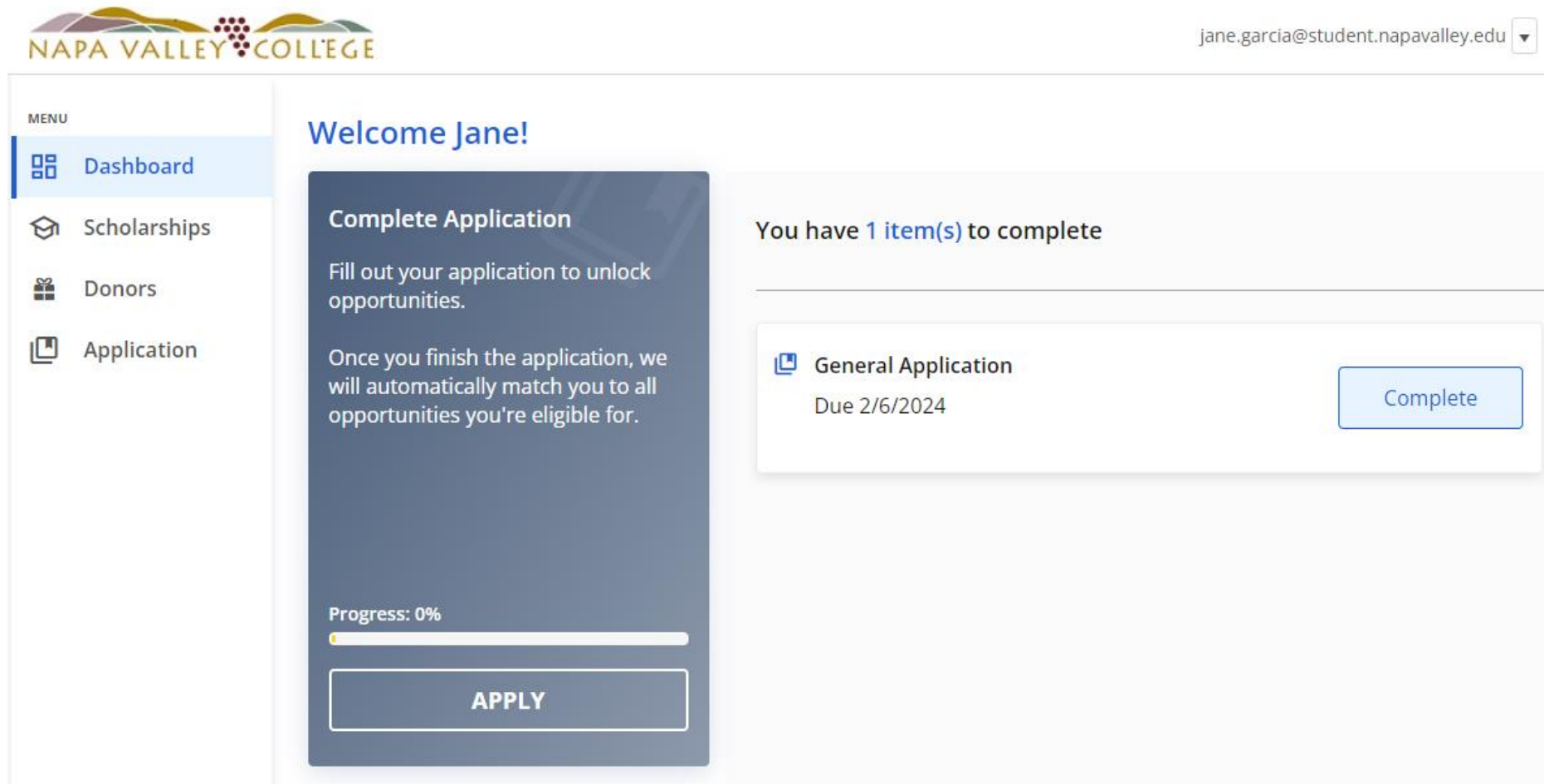
Confirm Password

.....

Create Account

Complete each section of the application:

-General Information Section-



The screenshot shows the Napa Valley College student dashboard. At the top left is the college logo. At the top right is the user's email, jane.garcia@student.napavalley.edu, with a dropdown arrow. On the left is a menu with 'Dashboard' (selected), 'Scholarships', 'Donors', and 'Application'. The main content area has a 'Welcome Jane!' greeting. Below this is a dark blue box titled 'Complete Application' with instructions to fill out the application to unlock opportunities and a note that completion will lead to matching with opportunities. It includes a 'Progress: 0%' indicator with a small yellow bar and a large 'APPLY' button. To the right, a light gray box states 'You have 1 item(s) to complete'. Below this is a card for the 'General Application' with a due date of '2/6/2024' and a 'Complete' button.

NAPA VALLEY COLLEGE

jane.garcia@student.napavalley.edu ▼

MENU

- Dashboard
- Scholarships
- Donors
- Application

Welcome Jane!

Complete Application

Fill out your application to unlock opportunities.

Once you finish the application, we will automatically match you to all opportunities you're eligible for.

Progress: 0%

APPLY

You have 1 item(s) to complete

General Application
Due 2/6/2024

Complete

General Information Section (continued)

Includes:

- Telephone number
- Date of birth
- NVC student ID # (7 digits with leading 0)
- Name and gender preferences
- Mailing Address (where your scholarship check and correspondence will be mailed)

Complete all sections of this page
Once completed the “Next Step”
button will turn yellow:



Previous Step

Next Step

Submit Application

Application for Jane Garcia

General Information

Completed

Academic Information

Financial Information

Qualification Questions

Essay Responses

Letters of Recommendation

Certification

Phone Number

7072567301

Date of Birth

01/10/2000

Napa Valley College Student ID (7 digits, use leading zeroes if needed)

0123456

Seven-digit NVC ID # with leading zero

What is your preferred name?

2 word(s) left

Janey

What are your preferred gender pronouns?

☒ she/her/hers

☐ he/him/his

☐ they/them/their

Mailing Address

2277 Napa-Vallejo Highway

Complete each section of the application (continued)

Complete the next three sections:

- Academic Information
- Financial Information
- Qualification Questions

Once you progress through the application each section will be marked as “completed”

Application for Jane

General Information

Completed

Academic Information

Completed

Financial Information

Completed

Qualification Questions

Completed

Application for Jane Garcia

General Information

Completed

Academic Information

Major - Select your field of study at NVC and beyond. Check all that apply.

Select an answer



Application for Jane Garcia

General Information

Completed

Academic Information

I have completed the Free Application for Federal Student Aid (FAFSA), OR I have completed the California Dream Act Application.

☐ Yes

☐ No

Financial Information

Application for Jane Garcia

General Information

Completed

Academic Information

Are you pursuing any of these professions? (Don't worry if you do not see your chosen profession on this list, the question applies to very specific criteria.)

Select an answer



Financial Information

Qualification Questions

Have you participated in community service and/or other leadership roles? If Yes, please enter the total number of hours you have volunteered in the past 12 months. You may elaborate on this in Essay Questions 3 and 4.

Compose essay responses

1. Tell us about your background and experiences. Clarify any extenuating circumstances related to your personal situation (i.e., overcoming adversity, more than one immediate family member in college, changes in your family's financial situation, etc.).

Examples of extenuating circumstances

- More than one immediate family member in college
- Changes in your family's financial situation caused by loss of job, illness or injury, income reduction
- Change in family composition

Compose essay responses (continued)

2. Tell us about your short-term and long-term plans and how they relate to your proposed career/occupational goals. Please be as specific as you can, if you plan to pursue teaching as a career, please elaborate including grade level you plan to teach.

Example

My short-term goal is to transfer to a four-year university and pursue a degree in liberal studies, and my long-term goal is to get a teaching credential so I can accomplish my dream of becoming an elementary school teacher.

Compose essay responses (continued)

3. Tell us how you serve your community. Describe your activities in community and/or volunteer services. Be specific, please include the names of the organizations.

Examples

- I volunteered a total of 30 hours at the Napa Animal Shelter where I walked the dogs and cleaned the kennels.
- I tutored and organized after-school activities at the Boys and Girls Club for 80 hours over the school year.
- I organized fund-raisers and served as room parent for my children's school for a total of 40 hours last year.
- I coached Napa Youth Soccer for 48 hours this Fall.

You may also explain why you have been unable to perform community service, and your past community service activities.

Compose essay responses (continued)

4. Tell us about your participation at NVC. Describe your participation in NVC clubs, activities, athletics, and student programs. You may also include any other honors, awards or personal achievements, and describe opportunities to demonstrate your leadership qualities.

Examples

- Holding an elected position in ASNVC or student club
- Participating in campus activities like serving on NVC committees as a student representative, writing articles for the NVC newsletter, or athletics
- Active participation in programs like EOPS, MESA, Puente, UMOJA, Student Support Services
- Phi Theta Kappa - NVC Honor Society Member
- Finalist in the NVC Jessamyn West Writing Contest
- Selected to work as a Peer Tutor in the Writing Center
- Represented NVC in statewide academic competitions

Select a recommender

One recommendation is required, you can request up to three recommendations.

Complete the “Message to Recipient” box with a clear and strong request for a recommendation letter.

Application for Jane Garcia

General Information

Completed

Academic Information

Completed

Financial Information

Completed

Qualification Questions

Completed

Essay Responses

Completed

Letters of Recommendation

Certification

Students - Only one recommendation letter is required. You may make up to THREE recommendation requests.

Recipient First Name

Recipient Last Name

Recipient Email

Message to Recipient

B *I* U        

Students - In this box, type a short personal note to the person you are contacting for a recommendation. Let them know in person that you are making this request. Provide their first and last name, and their email address in the appropriate box.

Send Request

Key Components of a Strong Recommendation Request

- Identifying Information
 - Include your full name and student ID number
 - Class(es) and Semester(s)
- Significance of the Course(es)
 - Core Concepts learned and how they are relevant to your academic or career goals.
 - Specific Projects or Assignments that were impactful.
- Unique Characteristics – can utilize part of your essay responses from questions #1 and #2.
 - Outstanding Achievements
 - Demonstrated Skills or Talents

Select a recommender (continued)

- When the request is fulfilled, the status will change to **COMPLETED**. You may resend a request or send a new request to another person.
- Once the application closes on February 6th you will not be able to return to this screen.
- We will follow up on any missing recommendations.

Application for Jane Garcia

General Information <i>Completed</i>		Students - Only one recommendation letter is required. You may make up to THREE recommendation requests. <i>Requested on Nov 21, 2023</i> Michele Villante mvillante@napavalley.edu Status: <i>Submitted on: Nov 21, 2023</i> Completed
Academic Information <i>Completed</i>		
Financial Information <i>Completed</i>		
Qualification Questions <i>Completed</i>		
Essay Responses <i>Completed</i>		
Letters of Recommendation <i>Completed</i>		Students - Only one recommendation letter is required. You may make up to THREE recommendation requests. <i>(Optional)</i> <i>Requested on Nov 21, 2023</i> Michele Villante mvillante@napavalley.edu Status: Pending Resend Request Send New Request
Certification <i>Completed</i>		

Who should you request a letter of recommendation from?

A current Napa Valley College instructor, counselor or advisor.

A current or former employer.

Recommendations from family members, roommates, friends or neighbors are discouraged.

Can my reference submit a recommendation to NVC instead of electronically through AwardSpring?

- The Recommendation Form that is provided through ***AwardSpring*** is preferred.
- One letter of recommendation is all that is required. Please do not request more than three.
- If we do not receive a recommendation, your application will be considered incomplete.

Final Step - Certification

The Certification statement grants permission to the scholarship committee and reviewers to consider your application and academic information for the purposes of application review and administration and promotion of the scholarship program.

This is the final step in your scholarship application. The Submit button turns yellow when all areas are completed.

Application for Jane Garcia

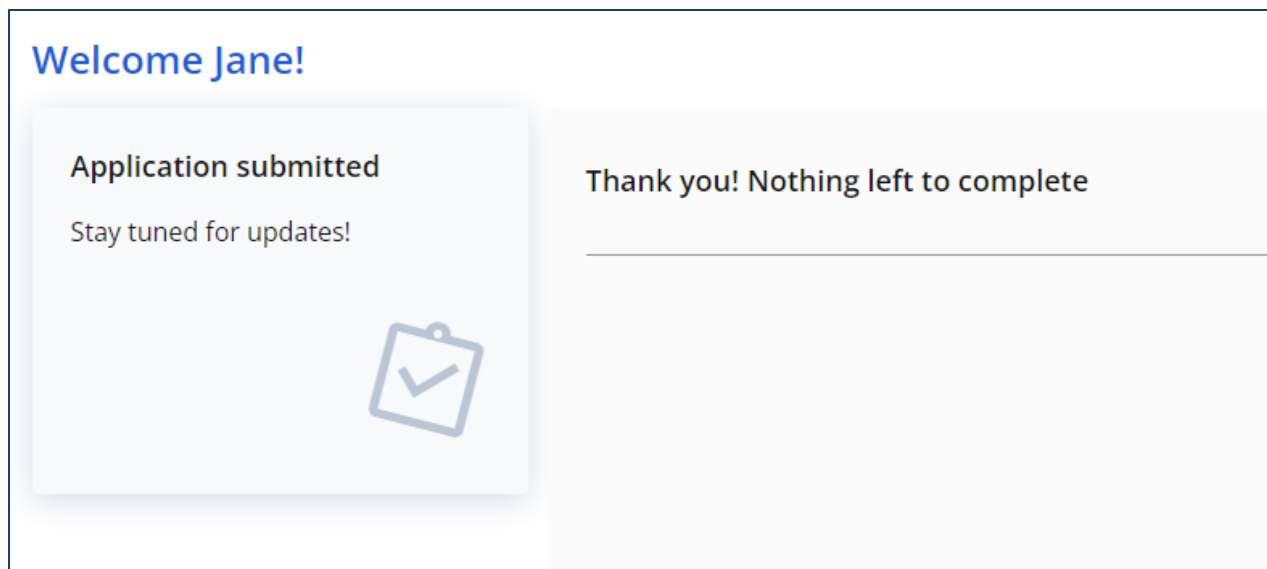
General Information <i>Completed</i>	The Federal Family Educational Rights and Privacy Act (FERPA) protects the privacy of educational records that Napa Valley College maintains about students. Click on the following link to view, and use your back button to return to this application. https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html By submitting this application, I grant permission for Napa Valley College and the Napa Valley College Foundation to disclose to the review committee and scholarship donor(s) the information provided in connection with this scholarship application, for the purpose of the review of my application, and the administration and promotion of the scholarship program. This may include information from my educational records, such as my official transcript, letters of recommendation, and financial aid information.
Academic Information <i>Completed</i>	
Financial Information <i>Completed</i>	
Qualification Questions <i>Completed</i>	
Essay Responses <i>Completed</i>	
Letters of Recommendation <i>Completed</i>	
Certification <i>Completed</i>	

Previous Step

Next Step

Submit Application

Congratulations you have completed your scholarship application



You may log back into AwardSpring to view a list of scholarships you most likely are qualified for and have automatically applied to.

You may log back into AwardSpring to make changes or updates until the application period closes on **February 6, 2024, at 11:59pm.**

When/How will recipients be notified?



Applicants will be notified of their awards by email during the first week in May 2024.



If your email or mailing address changes after the application closes, please send updates scholarships@napavalley.edu.

For AwardSpring application assistance or questions contact Michele Villante at the Financial Aid/EOPS Office (707) 256-7306 or scholarships@napavalley.edu.

If I am awarded a scholarship how and when will I receive the funds?

NVC Foundation scholarship awards are disbursed according to donor specifications.

- Most scholarships are presented at the awards ceremony, or mailed to students if the student is unable to attend the ceremony.
- Others are issued upon verification of enrollment for the next academic year or can be distributed by the donor.



Will a scholarship affect my other sources of financial aid?

- NVC Financial Aid Office is required to report all scholarship awards so that aid for a student is coordinated.
- In general, scholarships do not affect a student's grants, but they may reduce the amount of loans and/or work study that a student will receive.

Scholarships are made possible through the generosity of Napa Valley College Foundation donors and contributors.

For more information, please visit www.napavalley.edu/about/napa-valley-college-foundation.

