



Meeting Date: 5/31/2017
Date Agenda Posted: 5/16/2017

Location: 3901
Time: 6:00pm

Meeting Agenda:

1. **Introductions** (2 minutes)
2. **Meeting Minutes Approval** (1 minute)
3. **Autodesk / Gilmore Global Authorized Training Center Compliance Status** (5 minutes)
 - a. Autodesk Certified Instructor (ACI) Status
 - i. Program Coordinator will need to retest in 2018.
 - b. Autodesk Certification Center (ACC) Status (Current)
 - i. All instructors will need to retest in 2018.
 - c. Certified Professional Examinations
 - i. Open Day Certification June 23rd
 - d. Ascent courseware changes
4. **Fee-Based Course Offerings** (10 minutes)
 - a. Spring 2017 Fee-Based Course Offerings Results
 - i. AutoCAD Fundamentals 2/14-4/4/2017 (Tuesday only)
 - ii. Inventor Intro to Solid Modeling 2/17-4/6/2017 (Thursdays only)
 - iii. AutoCAD Advanced 4/25-5/18/17 (Tuesdays and Thursdays)
 - b. Summer 2017 Fee-Based Course Offerings
 - i. AutoCAD Fundamentals 6/3-6/24/2017 (Saturdays only)
 - ii. AutoCAD Fundamentals 6/6 – 6/27/2017 (Tuesdays, City of Vallejo)
5. **Enrollment / Marketing Updates** (5 minutes)
 - a. DDGT110/ENGI122 Spring 2017 (14/16)
 - b. DDGT121/DDGT241 Spring 2017 (10/11)
6. **Articulation Updates** (0 minutes)
 - a. No updates at this time
7. **Curriculum Updates** (10 minutes)
 - a. Submitted to Curriculum in Spring 2017:
 - i. DDGT110 – Major Updates
 - ii. DDGT120 – Major Updates
 - iii. DDGT121 – Major Updates

- iv. DDGT199 - Archived
 - v. DDGT230 – Units Update
 - vi. DDGT240 – Major Updates
 - vii. DDGT241 – Major Updates
 - b. Plans to submit to Curriculum in Fall 2017
 - i. A.S. Degree update (Currently 63 Units)
 - ii. Certificate of Achievement update (Currently 51 Units)
 - iii. Architectural Drafting and Design Certificate of Achievement Update(Currently 15-19 units)
 - iv. DDGT230 – Course Overhaul
 - v. DDGT231 – Course Overhaul
 - vi. 3D Printing course addition
 - vii. 3D Laser Scanning course addition
 - c. Future Plans
 - i. Drones course addition
8. **DDGT Program objectives that have been accomplished in the current / previous semester (5 minutes)**
- a. Outreach
 - i. New Tech High School
 - ii. NVC Counseling Department
 - b. New Computers have been installed and are being utilized. Old equipment has been removed.
 - c. New 3D Printer has been approved (Stratasys F170)
 - d. Curriculum for DDGT110, 120, 121, 199, 230, 240, and 241 have been updated
9. **DDGT Program objectives for the upcoming academic semester (5 minutes)**
- a. Update Curriculum for DDGT230, 231, and all department certificates. Add new classes for standalone 3D Printing and 3D Laser Scanning.
 - b. Update computer network with IT Department. DDGT domain is being discontinued but server will still be available as a network storage device. Computers are to join NVC domain. This will significantly increase internet speeds, resolve the NVC Website access issues the building is having, place security management to IT while still allowing us access to a server storage location with permission settings.
 - c. Resolve Printer Issues and Windows 10 issues.
10. **Equipment Status (5 minutes)**
- a. Computer Lab
 - i. Dell Dimension T5500 computers have replaced Dell Dimension 670 computers as spill over for larger classes.

- ii. 3d Printer Dimension SST 768 is no longer able to be under a service maintenance agreement as it has been discontinued. It is currently functional but the next time it fails, it will not be serviceable. It is being phased out by the new Stratasys F170 3D Printer we have been approved for.

11. DDGT Department Financial Requests for Growth (5 minutes)

- a. Request for funding annual Autodesk Training Center (ATC) license agreement requirements
 - i. Autodesk License Renewal **(VOTE)** @\$6500
 - ii. Autodesk Certified Instructor (ACI) Renewal **(VOTE)** @\$2000
 - iii. Autodesk Instructor Certified Professional exam renewals **(VOTE)** @\$800 (\$160 for each exam)
- b. Request for funding Ascent annual license for courseware printing
 - i. Ascent License Renewal **(VOTE)** @\$6500
- c. SERVER08 is over 9 years old and is becoming the bottleneck on network speeds.
 - i. Request from Napa Valley College for a new server to replace both DDGT servers. **(VOTE)**
- d. Request funding for 3D Laser Scanning equipment to train students for industry needs. **(VOTE)** @\$70,000
- e. Request funding for Drone equipment to train students for industry needs. **(VOTE)** (cost unknown at this time)

12. Special Announcement: (5 minutes)

- a. Changes to the advisory committee for Fall 2017

13. Industry trends / Public Comments / Round Table (5 minutes)

