

Administration of Justice
Community Service/Internship
Course Syllabus

Course: **Administration of Justice Community Service/Internship 1-4**
 ADMJ 190 ADMJ 191
 ADMJ 290 ADMJ 291

Content: These courses are designed to allow students to provide community service as interns inside various public/private agencies associated with the practice of law, law enforcement, courts, corrections, probation, Fish and Game resource management, social services, health services, special populations, and security. Students are evaluated by the agency and college staff.

Objectives:

1. The student will perform meaningful tasks related to public service.
2. The student will acquire skills and knowledge which will assist them in gaining employment in the area of public service.

Coursework:

1. The student is required to provide a minimum of eight hours of community service each week.
2. The student must complete a term paper which lists their major activities and accomplishments during the semester.
3. The student must meet with an agency representative and assist in the completion of evaluation materials.
4. The student must meet with the instructor during the final week of class in order to complete the assessment for assignment of the final grade.

Grading:

1. The final grade will be assigned by the instructor and will be based upon:
 - a. Evaluations provided by the host agency
 - b. A term paper completed by the student

Instructor:

Glen Bell
707-253-3182
Office 1037e , 1000B building
Email gbell@napavalley.edu