



Office of Academic Affairs

Administrative Evaluation of Tenured Faculty
Evaluation Summary

I. Evaluation Information		
Evaluatee	Department	Semester / Year
Evaluator	Title	

II. Evaluation Summary	Meets or Exceeds	Needs Improvement	Does not Meet
Contractual Obligations			
Professional Responsibilities: Program and Department			
Professional Responsibilities: College and Community			
Professional Responsibilities: Students			

Narrative Summary and Comments
<p><i>Attach additional pages as needed for the narrative summary. Please refer to items in appendix b and cite specific examples for all "Needs Improvement" or "Does not Meet" findings.</i></p>

III. Syllabus and Course Materials Feedback
<p><i>Please note any specific compliance issues on syllabi, website, or other course materials that need to be addressed by the faculty member.</i></p>

IV. Signatures	
Evaluatee	Date
Dean	Date
Vice President of Academic Affairs	Date