NAPA VALLEY COLLEGE

Office of Academic Affairs

Administrative Evaluation of Contract Faculty

Division: _____

Return to: _____

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I. Evaluation Information	
Department	Semester / Year
Completed by	Title

II. Directions

Review department records from the last academic year related to the following evaluatees.

Record the total number of absences* incurred by each faculty member under the appropriate category/ies.

**Absences = Total number of days, full or partial*

Faculty Member	Sick Leave	Personal Business Leave	Miscellaneous	Comments/other concerns
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