



## VOCATIONAL NURSING PROGRAM INFORMATION SHEET

The next Vocational Nursing Program (Extended Format only) will begin a new class in **Spring 2023** (January). Application packets will be available online **May 3, 2022**. This class will have 30 openings, which will be filled by the first 30 applicants who have completed the following procedures...

### **BEFORE APPLYING**

In order to be accepted into the Vocational Nursing Program, there are several steps you must complete before you turn in your application for the Program. Make sure you fully understand what is expected to be done and allow adequate time for requirements, such as official transcript requests and foreign transcript evaluations. The student should make an appointment with a counselor Gwen Kell to review program requirements and create an educational plan (gkell@napavalley.edu).

- **Complete an application for admission to Napa Valley College at [www.napavalley.edu](http://www.napavalley.edu).**
- **Complete the following courses:** *College coursework must have been taken within 5 years of the start of the program.*
  - ENGL 120 or equivalent with a "C" or better.
  - MATH 93- Applied Algebra (or Statistics) or equivalent with a "C" or better.
  - **HEOC 100 Anatomy and Physiology (with a "C" or better)**  
*Consider taking the Anatomy and Physiology for ADN if you plan to further your nursing career.*
  - **HEOC 101 Pharmacology** (with a "C" or better)
  - **HEOC 172 Basic Nutrition**
  - **PSYC 125 Human Development**

**PLEASE NOTE: As of Spring 2023, HEOC 172 and PSYC 125 will be required as Pre-requisites- as posted 1/30/2020.**

- **Be a currently certified Nurse's Aide (CNA)**

The information and form for CNA is found at [www.cdph.ca.gov](http://www.cdph.ca.gov). This site can also refer you to schools in the area that teach classes and offer clinical requirements for CNA certification.

*If you are a MA, EMT, PARAMEDIC, or other health related professional, do you still need a CNA? **YES!** We are looking for consistency of baseline knowledge. You can use your current education and experience to apply for the CNA without taking additional course work. See [www.cdph.ca.gov](http://www.cdph.ca.gov). See "Frequently Asked Questions" on the Navigation Bar to the left of the LVN Webpage.*

- **Submit your Official Transcripts (unopened) of high school graduation or its equivalent (GED, CHSPE) and, if applicable, college courses to Margarita Ceja, Admissions & Records, [mceja@napavalley.edu](mailto:mceja@napavalley.edu).**
  - All Foreign Transcripts must be evaluated by an International Evaluation Service prior to submission of program application; this service must provide Napa Valley College with certification of high school graduation, and a course-by-course evaluation of any college/university work completed in a foreign country.

*Napa Valley College career technical education programs are open and available to all students regardless of race, color, national origin, sex, disability, religion, sexual orientation, gender identity or gender expression. Admission requirements for Napa Valley College career technical education programs are described in the current Napa Valley College catalog. The Napa Valley College Title IX officer is Charo Albarran, Associate Vice President, Human Resources & Training Development- Phone: 707-256-7105. For information regarding the requirements of Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act or to file a complaint, contact Special Services, 707-253-3080 (voice), 707-253-3085 (TDD).*

### **Marijuana (cannabis) is now legal in California, but at Napa Valley College:**

- ⇒ You cannot possess it on the campus.
- ⇒ You cannot smoke or vape it on the campus.
- ⇒ You cannot eat or have "edibles" on the campus.
- ⇒ You could be subject to discipline for having or using it on the campus.

This applies to both staff **and** students and includes medical marijuana use.

## **AT APPLICATION**

Please see the VN webpage regarding application submission dates and times.

Please include the following:

- **Vocational Nursing Program Admission Checklist**

When you submit your application for the Vocational Nursing Program, you also need to submit the completed Checklist. This Checklist will ensure that you are not missing anything that would cause your application to be rejected.

- **Vocational Nursing Program Application**

- **Required High School and College Transcripts**

- **Proof of current CNA certification with the state of California**

Please download and print your current state certification

- **Required Titers- Hepatitis B, MMR & Varicella. May be submitted with application, or email to**

[cmiller@napavalley.edu](mailto:cmiller@napavalley.edu) PRIOR to application. See Health & Safety webpage for more information

<http://www.napavalley.edu/academics/HealthOccupations/Pages/HealthandSafetyRequirements.aspx>

All applicants meeting **ALL of these requirements** will be eligible for admission to the program and will be provisionally enrolled on a first-come, first-served basis. Applications will not be accepted without meeting all the above requirements.

## **ONCE ACCEPTED**

Applicants will be notified by email of their acceptance into the program by mid-September. Accepted applicants are required to attend a Vocational Nursing Orientation Meeting in November. More information will be sent with your acceptance letter.

\*Be aware that there are further requirements that will be explained to you during the orientation meeting, that will include...

- Health & Safety Requirements: Please visit our Health & Safety webpage for NEW Health & Safety requirements and deadlines:  
<http://www.napavalley.edu/academics/HealthOccupations/Pages/HealthandSafetyRequirements.aspx>
- All students will be subject to a criminal background check and drug screen. If a student does not meet hospital security standards based on their background check and drug screen, the student will be ineligible for the program and will be notified of such as soon as possible.
- Students who fail to attend the Vocational Nursing Orientation Meeting may lose their place in the program.

## **ADDITIONAL INFORMATION**

- It is strongly recommended that you have basic computer skills and access to a computer/printer as some required classwork will require computer access and skills. HEOC 171 (Medical Terminology) would also be very helpful.
- Due to the fact that during your clinical rotations you will be practicing in off-campus clinical settings, it is especially important that you are aware of professional expectations. You will be expected to follow standards while participating in the Vocational Nursing Program including professional appearance, attitude, language, and behavior.

**Some students may decide to withdraw before classes begin. These vacancies will be filled as they occur with applicants who are next on the waiting list.** Once class begins, the waiting list is abolished and applicants must reapply during the next open application period.