

TIMELINE FOR PROGRAMS UNDERGOING PROGRAM REVIEW

SPRING 2023

Date	Program Review Activity	Responsible Party
January 2023	Complete analysis for spring 2023 programs	RPIE
Friday, January 27 12:00-1:00 pm	Orientation for 9 instructional programs undergoing review	VPAA & Dean, RPIE
Week of February 13	Instructional Programs: Program Review template containing data (for Section I) distributed to Program Coordinators	RPIE
Thursday, February 16 2:00-3:00 pm	Workshop for Instructional Programs: Curriculum & Learning Outcomes Assessment (Sections II & III)	Curriculum Co-Chair & Learning Outcomes Assessment Coordinator (Dean, RPIE)
By Mid-February (February 16, 10 am)	Support Programs: Identify program-specific data to incorporate into program review process	Lead Writer (with RPIE)
By End of February	Support Programs: Report containing data (for Section I) distributed to Lead Writer	RPIE
Friday, February 24 11:30 am -12:30 pm	Instructional Programs: Workshop on Data (Section I) Requests for additional data due to RPIE	RPIE
Friday, March 3 11:00 am - 12:00 pm	Workshop: Program Plan (Section IV)	RPIE
Thursday, March 9 2:00 - 3:00 pm	Workshop: Program Highlights & Summary of Program Review (Section V and Cover Page)	RPIE
March 27	Share complete draft with faculty and staff affiliated with the program 2 weeks for review and feedback (March 27 - April 14) <i>*Spring Recess is April 3-8</i>	Lead Writer
April 17	Forward complete report to Dean for feedback 2 weeks for review and feedback (April 17 - 28)	Lead Writer
May 1	Complete Feedback Follow-up Form - Forward report (including feedback) to: Lead Writer, VP of Academic/Student Affairs, Sr. Dean of RPIE, RPIE Admin Assistant 2 weeks for review and Feedback (May 1-15)	Supervising Administrator
May 15	Notification/completion letters sent to Program Coordinators (including cc to Dean, RPIE)	VPAA
May 2023	Collect feedback from spring 2023 participants (via survey)	RPIE
Summer 2023	Post completed spring 2023 reports on website	RPIE
FALL 2023		
Anticipated Oct/Nov 2023	Program Review Forum Includes presentation summaries from fall 2022 and spring 2023 participants	PR Participants, PBC & RPIE