

BOARD POLICY H2412
EVALUATION OF ADMINISTRATIVE/CONFIDENTIAL PERSONNEL

Confidential personnel and classified administrators serve a one-year probationary period. These employees are evaluated during this probationary period. Confidential personnel and classified administrators who have successfully completed one year of employment are evaluated at least once every three years thereafter.

Academic administrators serve one year terms. Continuance of employment for regular academic administrators is authorized by the Board of Trustees via the annual personnel status document. Continuance of employment for grant-funded academic administrators is authorized by the Board of Trustees via annual contracts. Vice-Presidents negotiate contracts with the Board of Trustees within the parameters of the California Education Code.

New academic administrators are evaluated during the first twelve (12) months of employment and again during the second twelve (12) months of employment. Administrators who have successfully completed two years of employment are evaluated at least once every three years thereafter.

Nothing in this policy would preclude the District from evaluating confidential and administrative employees more frequently.

Revised/Approved by BOT 10/9/08