



Rules & Safety Requirements

General Access

1. **Approval Required** – Pool use is **not permitted** without an approved application and valid insurance, through the Facilities Services Department.
2. **Restricted Use** – Napa Valley College does not host hours for **open lap swimming or recreational pool use**. The pool may only be used by approved groups or individuals with valid authorization.

Supervision & Safety

3. **Certified Supervision** – A minimum of one certified adult must always be on duty and will serve as the approved staff person authorized to access and supervise the pool. The following documentation must be on file with the Facilities Services Office prior to pool use:
 1. Current Lifeguard certification
OR
 2. Current CPR/First Aid and Safety Training for Swim Coaches certification

Important: If more than one staff person is certified to supervise pool use, complete documentation for each individual must be submitted to Facilities Services and approved in advance. College Police have been directed to not unlock the pool for an unauthorized individuals.

4. **Youth Participants** – Youth swimmers may not enter the water until their coach is present.
5. **Emergency Access** – Emergency equipment (rescue gear, first aid kits, etc.) must remain unobstructed.

Facility Procedures

6. **Gate Access** – College Police are responsible for locking/unlocking pool gates. Contact **707-256-7777** upon arrival. Unauthorized access by non-approved members will not be permitted.
7. **Pool Covers** – The first user each day is responsible for uncovering the pool; the last user must cover it. As a safety requirement, pool covers must be **fully removed** before swimming. If not all covers are removed, the "+1 Rule" applies: one additional cover on either side of any utilized lane must be removed.
8. **Pool Cover Care** – Handle covers and reels carefully to prevent damage. Cover reels must be kept out of walkways and placed against walls during and after use. Facilities Services can provide demonstrations upon request.
9. **Equipment Use** – If lane lines, blocks, nets, or goals are rearranged, they must be returned to their original setup. Lane lines must be tightened after use.
10. **Water Polo** – Water polo groups must practice East–West when another group is using the pool. North-South setup is permitted for matches/tournaments.

Conduct & Cleanliness

11. **Deck & Locker Rooms** – Leave the pool deck clean and orderly at the end of each session. Locker rooms are available for changing and showers (limit showers to **5 minutes** to conserve water). Changing clothes on deck is not permitted.
12. **Food & Drink** – No glass containers, or gum are permitted. Water and sports drinks only.
13. **Spectators** – Spectators must remain in bleachers. Gates may be unlocked upon request.

Additional Safety Requirements

14. No swimming without certified supervision at all times.
15. Running, horseplay, and unsafe conduct on deck are strictly prohibited.
16. Diving is only permitted in designated deep-water areas.
17. All accidents, injuries, or safety concerns must be reported immediately to the supervising coach or staff person and Facilities Services.
18. Users must exit the pool immediately during emergencies, severe weather, or when directed by staff.
19. Proper swim attire is required- no street clothes in the pool.