

PAY-TO-STAY

(Beginning Fall 2026 - Unified Drop Date)

You **MUST** pay for your classes to stay in your classes.

YOU ARE RESPONSIBLE FOR DROPPING any class that you do not plan to attend. If you stop attending, do not assume that you will be automatically dropped from your class and it may result in receiving a failing grade for that class.

YOU ARE REQUIRED TO PAY for your classes at the time of registration. If you fail to pay all fees before a class begins, you can be dropped for non-payment. ***Once a class begins, NVC cannot drop you from the class for non-payment, but a restriction will be placed on your account to prevent future registrations until your account is PAID IN FULL.***

YOU MAY PAY YOUR FEES online through [MyNVC Self-Service](#). NVC accepts the following credit cards: Visa, MasterCard, Discover, or American Express. Online payments must be submitted by the due date no later than 5:00 PM (PST).

NOTE: Plan accordingly to pay your fees after you've registered for class(es). MyNVC Self-Service may not be available at times due to maintenance, updates, and unplanned outages.

YOU ARE FINANCIALLY RESPONSIBLE TO PAY the tuition and fees for any class that you do not drop during the [published refund period](#). Refund dates are published in the online schedule of classes and on the registration calendar each semester. If you want a refund of tuition and fees for the dropped class, you **MUST** drop the class during the published refund period. Tuition and fees will not be refunded to you if you drop after the refund period is over.

Pay-to-Stay Grace Period – Effective Fall 2026

1. The Pay-to-Stay program allows a grace period to pay for your classes before being dropped for non-payment.
 - There is a **unified date for drops two weeks (14 days) before the start of the term.**
 - **Daily drops** will occur each evening **after the unified date.**
2. If you are on a "waitlist" you are not "registered" for classes, so no payment is due until you are allowed to officially register. Once officially registered, the Pay-to-Stay requirement will then apply.
3. If you fail to pay all required fees within the allowable grace period, you may be dropped from some or all registered classes on the unified date.
4. If you are dropped for non-payment, any payments applied to the dropped classes will be credited to your student account. If you enroll in additional classes, the credit balance will be applied to those classes. If a credit balance remains on your student account after the [published refund period](#) is over, the balance will be refunded to you in 6-8 weeks. A \$5 processing fee will be deducted from the amount refunded to you.
5. Once a class begins, you cannot be dropped for non-payment. However, if you fail to pay the full amount you owe to NVC, a restriction will be placed on your student account to block future

registration until you pay in full. **You are responsible for dropping a class if you do not plan to attend.**

Unified Drop Date - EXAMPLE TABLE

EXAMPLE #	CLASS	CLASS START DATE	REGISTRATION DATE	DROP (DE-REGISTRATION DATE) UNIFIED DROP DATE (14 DAYS PRIOR TO TERM START DATE)	DROP (DE-REGISTRATION DATE) AFTER UNIFIED DROP DATE
1	MATH-90	1/21	11/29	1/7	Daily
3	COUN-100	1/21	1/8	N/A Registered after unified date.	Daily
4	CISA-170	3/15	2/25	N/A Registered after unified date.	Daily

To avoid being dropped for non-payment, students must do one of the following before the applicable grace period ends:

- Pay your account balance in full; OR
- Commit to a payment plan (available in Self-Service) and make your payments on time (deposit and monthly payments); OR
- Ensure that your Financial Aid package is completed before the universal drop date.
 - If you are a California resident or eligible AB540 student who is applying for financial aid to pay your fees, you must:
 - Submit a FAFSA and be determined eligible for a Federal Pell Grant or awarded a Direct Loan that will pay for any class fees not covered by the California College Promise Grant (CCPG).
 - For the CCPG, submit a [Free Application for Federal Student Aid \(FAFSA\)](#), or [California Dream Application](#) (undocumented AB540 eligible students only) listing NVC (school code 001247) as a school you are attending, and be awarded an enrollment fee waiver California College Promise Grant (CCPG), formerly the Board of Governors Enrollment Fee Waiver (BOGW). Once awarded, a CCPG is valid for Summer, Fall, and Spring, so you must reapply every year in Spring for the following Summer; and
 - **The CCPG pays only enrollment fees, so you must pay for any class-related fees (lab fees, materials fees, etc.) not covered by the CCPG; OR**
 - If you are an out-of-state student who is applying for financial aid to pay your fees, you must submit a FAFSA and be awarded a Federal Pell Grant or Direct Loan that will pay for all class fees due; OR

- If class fees will be paid by a third-party, such as Vocational Rehabilitation, you must submit payment authorization to the Business Office before you register; OR
- If class fees will be paid by Veterans Benefits under Chapter 33 Post 9/11 or Chapter 31 VA Vocational Rehabilitation, you must submit authorization to the Financial Aid/EOPS/Veterans Office before you register.

Regarding Non-Residency:

- If you believe that you have been identified as an out-of-state resident (being charged non-resident tuition and capital outlay fees) in error, **you must establish CA Residency with the Admissions & Records Office**.
- Pay all fees due or set up a payment plan and make timely payments to prevent being dropped while your residency issue is being reviewed/resolved.
- If CA Residency is approved, your billing will be recalculated and if applicable, the CCPG will be awarded. If a payment plan exists, it will be recalculated based on the adjusted fees. A credit balance due to over payment will be refunded based on the refund schedule.

Contact the following departments for:

- [Residency Issues](#) -- Admissions and Records Office
- [Financial Aid Issues](#) -- Financial Aid/EOPS Office
- [Veterans Issues](#) -- Financial Aid/EOPS/Veterans Office
- [Sponsored Billing/Third-Party Billing](#) -- Business and Finance Office
- [Other billing issues](#) -- Business and Finance Office