Dear All,

Based on the February 10 review of our Board Policy Manual by the district's legal counsel and subsequent direction of the Board, I am bringing to the Board of Trustees March meeting several board policies that are legally required, advised or needed by the institution.

Included are revisions to several documents that are old and out of compliance.

I request that all constituent groups review these documents and provide input during next 30 days so we can proceed with a second reading at the board meeting on April 14.

At the direction of the Board, I have approved the following new administrative procedures, using the CCLC Policy Service templates as guidance. These documents are legally required or advised. They have been published in the Board Policy Manual in Board Docs.

NVC employees are asked to review these documents and provide input. Given the many procedures to be updated, or approved for the first time, our consultation process will remain open and continue after posting, using a “Additional Review Requested” designation for new/revised procedures. Through such a designation, I hope we can continue consultations and revisions of the many procedures in progress at this time.

I will provide additional details and direction in the weeks ahead.

- AP 3280 Grants
- AP 3715 Intellectual Property
- AP 6150 – Designation of Authorized Signatures
- AP 6320 - Investments
- AP 6365 – Contracts – Accessibility of Information Technology
- AP 6400 – Financial Audits
- AP 6535 – Use of District Equipment
- AP 6370 Contracts – Personal Services
- AP 6540 - Insurance
- AP 6600 Capital Construction

Thank you,

Rob

Robert A. Frost, Ph.D.
Interim Superintendent/President