4:30 p.m. Call to Order & Closed Session, Room 1538 – Board Room
6:00 p.m. (approximate time) Return to Public Session, Room 1538 – Board Room
6:15 p.m. Public Hearing on 2015/2016 Adoption Budget, Room 1538 – Board Room

Building 1500 – McPherson Administration Building
2277 Napa-Vallejo Highway
Napa, California 94558

Regular meetings of the Napa Valley Community College District Board of Trustees are held the second Thursday of each month. Special meetings may be called by the Board Chair, by the Board at a regular meeting, or by the Board Chair at the request of a majority of the board members. The agenda is distributed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. In compliance with Government code section 54954.2 (a) Napa Valley College will, on request, make this agenda available in appropriate alternative format. Any member of the public in need of a disability-related modification or accommodation in order to participate in the meeting should contact the President’s Office, 2277 Napa-Vallejo Highway, Napa, California, (707) 256-7160.

In addition to time provided for general public comment, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board Chair, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the Board Chair. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER 4:30 p.m.

1.1 Roll Call

2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding closed session agenda items. Individuals will be limited to a three minute presentation.
3.0 CLOSED SESSION
Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

3.1 With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President
Review/Evaluation of Superintendent/President Goals

3.2 With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Organization representing faculty: NVCFA/CTA/NEA
Organization representing classified: NVC-ACP/SEIU
Organization representing administrative/confidential: NVC Administrative Senate

3.3 With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957, PUBLIC EMPLOYMENT
Titles:
- Mathematics Instructor (temporary, full-time faculty leave replacement for 2015-2016)
- Interim Coordinator, Business and Entrepreneurship Center (classified-administrator)
- Child Care Food Program Assistant (classified)
- Child Development Center Assistant (classified; 4 positions)
- Credit Program Technician (classified)
- Secretary III, Health Occupations (classified)

3.4 With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8: Conference with Real Property Negotiator
Property: 1360 Menlo Avenue, Napa, CA 94558
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.
Under Negotiation: Price and Terms of Payment

3.5 With respect to every item of business to be discussed in closed session pursuant to Section 54956.8: Conference with Real Property Negotiator
Property: 6463 Dry Creek Road, Napa, CA 94558
Napa Valley Community College District Negotiator: Ronald Kraft, Ph.D.
Under Negotiation: Price and Terms of Payment

3.6 With respect to every item of business to be discussed in closed session pursuant to Government Code 54957(b): Hearing of complaints or charges pertaining to an employee.

3.7 With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957, PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
4.0 RETURN TO PUBLIC SESSION (approximately 6:00 p.m.)

4.1 Announcement of Items from Closed Session

4.2 Pledge of Allegiance

4.3 Adoption of Agenda

5.0 PUBLIC HEARING – 2015-2016 Final Budget for Napa Valley Community College District (6:15 p.m.)

This hearing is held to allow for public comment on the proposed budget as required by California Title 5 Administrative Regulations, Section 58300. The proposed 2015-2016 Final Budget was noticed for public inspection beginning September 1, 2015. The proposed budget is available for public inspection in the Administrative Services office (Room 1542, Building 1500) during normal business hours.

6.0 APPROVAL OF FINANCIAL DOCUMENTS

6.1 2015-2016 Adoption Budget for Napa Valley Community College District

It is recommended that the Board of Trustees adopt the 2015-2016 Adoption Budget as presented. The complete 2015-2016 Adoption Budget document will be distributed to trustees, budget center managers, and constituent group presidents on approximately September 11, 2015. The proposed 2015-2016 Adoption Budget was presented at a campus forum on August 27, 2015. The budget was developed through Budget Committee review and is scheduled for consideration and recommendation to the President at the September 4, 2015 Budget Committee meeting.

7.0 PUBLIC COMMENT – GENERAL

At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item related to the business of the District on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three minute presentation. At this time, the Board Chair will poll those in attendance regarding their intent to speak on any item on the agenda.

8.0 CONSTITUENT GROUP REPORTS

8.1 Academic Senate Report – Amanda Badgett, president
8.2 Administrative/Confidential Senate Report – Ken Arnold, president
8.3 Associated Students of Napa Valley College Report – Eleni Tham, president
8.4 Classified Association Report – Jan Schardt, president
8.5 Classified Senate Report – Christopher Farmer, president
8.6 Faculty Association Report – Dianna Chiabotti, president
9.0 SUPERINTENDENT/PRESIDENT’S REPORT
9.1 President’s Report  
9.2 Napa Valley College Foundation Report  
9.3 Vice Presidents’ Reports  
9.4 Strategic Communications Report

10.0 APPROVAL OF MINUTES
10.1 August 13, 2015 Regular Meeting

11.0 INFORMATION/DISCUSSION ITEMS

11.1 Accreditation Update  
Accreditation Steering Committee Co-Chairs will provide an update to the Board of Trustees on the District’s accreditation efforts that may include the self-evaluation report, quality focus essay, and annual report, as well as expectations related to the evaluation team visit scheduled for September 28, 2015 through October 1, 2015. (Wornall/Shearer)

11.2 Potential General Obligation Bond & Timeline  
Per the request of the Board, this item is placed on the agenda to allow continued discussion of the Measure E After Action Report and a potential new bond measure. (Digardi/Baldini)

11.3 Consent Calendar Reformat  
This item is placed on the agenda to allow discussion of a proposed change to the Consent Calendar section of the Board of Trustees Regular Meeting Agenda. A sample of consolidated contract and agreement listing is included in the backup packet. (Kraft/Hawk)

11.4 1st Reading of New, Revised or To Be Repealed Board Policies  
This is the first reading of the following new or revised board policies:

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Notes/Status</th>
<th>Policy Title</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chapter 2 – Board of Trustees</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BP 2720</td>
<td>Revised (proposed by Board Ad Hoc Committee)</td>
<td>Communications Among Board Members</td>
</tr>
<tr>
<td><strong>Chapter 3 – General District</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BP 3500</td>
<td>Revised</td>
<td>Campus Safety</td>
</tr>
<tr>
<td>BP 3501</td>
<td>New</td>
<td>Campus Security and Access</td>
</tr>
<tr>
<td>BP 3510</td>
<td>Revise</td>
<td>Workplace Violence Plan</td>
</tr>
<tr>
<td>BP 3515</td>
<td>New</td>
<td>Reporting of Crimes</td>
</tr>
<tr>
<td>BP 3518</td>
<td>New</td>
<td>Child Abuse Reporting</td>
</tr>
<tr>
<td>BP 3520</td>
<td>New</td>
<td>Local Law Enforcement</td>
</tr>
</tbody>
</table>

*Continued next page...*
In keeping with board policy D1140 – *College Governance, Decision Making, and Responsibilities*, these policies were reviewed through the Council of Presidents and, as appropriate, by the Mutual Agreement Committee. It is anticipated that the Board will take action on these policies at the October 2015 Regular meeting. (Kraft)

### 12.0 CONSENT CALENDAR

The items listed on the Consent Calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion.

#### 12.1 Ratify Financial Documents (Hawk)

##### 12.1.1 Approve Warrants for August 31, 2015

- General Fund (Fund: 11, 12) $1,567,933.40
- Child Care Fund (Fund: 33, 35) $3,517.29
- Capital Outlay Projects Fund (Fund: 41) $90,500.00

##### 12.1.2 Approve Total Gross Payroll

August 31, 2015 $2,214,697.03

#### 12.2 Personnel Document of September 1, 2015 (Ecklin)
12.3 **Dwight David Eisenhower Community College Transportation Fellowship Program 2015**
It is recommended that the Board of Trustees approve an agreement with the U.S. Department of Transportation Federal Highway Administration for the Dwight David Eisenhower Community College Transportation Fellowship awarded to the college’s Mathematics, Engineering and Science Achievement (MESA) program. Three participating students will receive grant funds in the amount of a $3,500 paid stipend and a $1,500 travel stipend to attend a January 2016 conference for a total of $5,000 per student, or $15,000, for the academic year. There are no direct costs to the District. (Giugni)

12.4 **Contract with Tour Resource Consultants - Study Spanish in Salamanca, Spain**
It is recommended that the Board of Trustees approve a contract with Tour Resource Consultants for the purpose of providing an opportunity for students enrolled in SPAN 110, SPAN 111, SPAN 130, SPAN 131, SPAN 260, SPAN 261 and SPAN 282 to study abroad in Salamanca, Spain from June 10 through July 2, 2016. The maximum cost to the student $2,370. The agreement requires a minimum of 15 participating students. There are no direct costs to the District for the travel services in this contract. (Giugni)

12.5 **Participation in the Chancellor’s Office Tax Offset Program**
It is recommended that the Board of Trustees approve participation in the Chancellor’s Office Tax Offset Program (COTOP) to allow staff to proceed with contract negotiations for the purpose of collecting outstanding debt owed to Napa Valley Community College District through the State Franchise Tax Board’s Interagency Offset Program. (Aguada/Hawk)

12.6 **Contract with Vallejo Unified School District at Dan Mini Elementary School**
It is recommended that the Board of Trustees approve a contract with Vallejo Unified School District for Dan Mini Elementary School to become an internship site for the purpose of providing internships to eligible students in the Human Services Program. The term of this agreement will be from September 10, 2015 until terminated by either party. There is no exchange of funds associated with this contract. (De Haro)

12.7 **Memorandum of Understanding and Addendum with Butte-Glenn Community College District - OpenCCCApply Institution Participation**
It is recommended that the Board of Trustees ratify a memorandum of understanding and approve an addendum with Butte-Glenn Community College that relates to the online electronic admission application system known as CCCApply and the CCC federated student account system known as OpenCCC, collectively both systems are known as OpenCCCApply. The term of the MOU was from January 23, 2014 through June 30, 2015. The term of the addendum is from July 1, 2015 to June 30, 2018. There are no direct costs to the District. (De Haro)
13.0 ACTION ITEMS

13.1 Board of Trustees Self-Evaluation and 2015/16 – 2017/18 Board Goals
This item is placed on the agenda to allow continued discussion of the Board’s biennial self-evaluation and consideration of proposed Board Goals for 2015/16 to 2017/18. This item was carried forward from the August 13, 2015 Regular Meeting. (Digardi/Kraft)

13.2 Changes to the Curriculum
It is recommended by the Curriculum Committee and Vice President of Instruction Terrence Giugni that the Board of Trustees approve changes to the curriculum as presented. (Giugni/Gianvecchio)

13.3 New or Revised Board Policies (2nd Reading)
This is the second reading and recommended adoption of the following new or revised board policies

Chapter 4 – Academic Affairs
• BP 4040 – Library and Other Instructional Services (revised since adoption on 7/9/15)

In keeping with board policy D1140 – College Governance, Decision Making, and Responsibilities, these policies were reviewed through the Council of Presidents and, as appropriate, by the Mutual Agreement Committee. (Kraft)

13.4 Board Policy Manual – Administrative Regulations for Chapter 2 – Board of Trustees
It is recommended that the Board of Trustees approve new and revised Administrative Regulations related to Chapter 2 of the Napa Valley College Board Policy Manual listed below.

Chapter 2 – Board of Trustees
• AR 2320 - Special & Emergency Meetings

14.0 INFORMATION – PUBLIC REQUEST FOR AGENDA ITEM

14.1 Agenda Request by Members of the Public - “Stop Syar Expansion”
In accordance with Board Policy BP 2340 – Agendas, this item is placed on the agenda at the request of members of the public (Kathy Felch, Richard Blair, Steven Booth, Sandra Booth, and Julia Winiarski). This item will allow the Board to participate in any discussion related to the impacts of the Syar project as they may or may not directly relate to the business of the Napa Valley Community College District. It is requested by members of the “Stop Syar Expansion” board that Napa Valley College adopt a resolution urging Napa County and the Napa Planning Commission to adopt a “No Project” option as outlined in an Alternative Analysis Memo of July 2015 authored by Donald Barrella, Planner III, County of Napa.
15.0 BOARD REPORTS

15.1 Standing Committee & Other Appointment Reports
15.1.1 Viticulture & Winery Foundation Board of Directors (Rios)
15.1.2 Redevelopment Oversight Committee (Busenbark)
15.1.3 Legislative Committee (Digardi, Mancuso, Sanchez)

15.2 Ad Hoc Committee Reports
15.2.1 Communications (Baldini, Martenson)
15.2.2 Accreditation (Digardi, Baldini, Busenbark)
15.2.3 BP 2720 – Communications Among Board Members Review (Digardi, Busenbark, Iverson)

15.3 Trustee Reports

15.4 Board Chair Report

16.0 CONTINUANCE OF CLOSED SESSION (as needed)

17.0 ANNOUNCEMENT OF FUTURE MEETING(S)
17.1 October 8, 2015, Regular Meeting

18.0 ADJOURNMENT