

2025 - 2026 CATALOG



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NAPA VALLEY COLLEGE CATALOG 2025-2026

Foreword

Napa Valley College publishes a new catalog every year. The information published in this catalog is effective for the academic year beginning Fall 2025 through Summer 2026.

Catalog Rights

Students are held to the graduation requirements listed in the catalog at the time enrollment begins. Students may choose to use catalog rights for any subsequent year of continuous enrollment. For the purpose of this policy, "continuous enrollment" means attending at least one term (fall, spring, summer) each academic year.

Catalog rights do not apply to modifications to entrance requirements for programs (e.g., ADN, Respiratory Therapy, etc.) or program prerequisites. For more information regarding catalog rights, please contact the Counseling Department (<http://www.napavalley.edu/student-services-and-resources/general-counseling/>).

Statement of Assurance

Every effort is made to ensure that the course information, applicable policies, and other materials presented in the Napa Valley College Catalog are accurate and current. In the event a correction or update is warranted, a catalog addendum will be published electronically and will be available for download on the Academic Affairs website (<http://www.napavalley.edu/programs-and-academics/academic-affairs/>).

Campus Contact Information

Napa Valley College
2277 Napa Vallejo Highway
Napa CA 94558
707-256-7000
www.napavalley.edu

Accreditation Institutional

Napa Valley College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (ACCJC/WASC), which is an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. The contact information of the ACCJC is provided below:

Accrediting Commission for Community and Junior Colleges
428 J Street, Suite 400
Sacramento, CA 95814
Phone: (415) 506-0234
www.accjc.org (<http://www.accjc.org>)

Programmatic

The following Napa Valley College programs are accredited or approved by programmatic accrediting or certification bodies, which are responsible to determine license/certification eligibility. See appropriate program descriptions for additional information.

Addiction Studies

California Consortium of Addiction Programs and Professionals (CCAPP)

2400 Marconi Avenue, Suite C
Sacramento, CA 95821
PO Box 214127
Phone: (800) 564-5927

California Association of DUI Treatment Programs (CADTP)
1026 W. El Norte Pkwy. PMB 143
Escondido, CA 92026
Phone: (800) 464-3597

Associate Degree in Nursing

State of California Board of Registered Nursing
1747 N. Market Blvd., Suite 150
Sacramento, CA 95834-1924
Phone: (916) 322-3350

Vocational Nursing and Psychiatric Technician

Board of Vocational Nursing and Psychiatric Technicians (BVNPT)
Suite 205
2535 Capitol Oaks Drive
Sacramento, CA 95833
Phone: (916) 263-7800

Respiratory Therapy

Commission on Accreditation for Respiratory Care (CoARC)
264 Precision Blvd.
Telford, TN 37690 USA
Phone: (817) 354-8519

Emergency Medical Services and Paramedic

Commission on Accreditation of Allied Health Education Programs (CAAHEP)
25400 U.S. Highway 19 North, Suite 158
Clearwater, FL 33763
Phone: (727) 210-2350

Committee on Accreditation of Educational Programs for Emergency Medical Professions (CoAEMSP)
8301 Lakeview Parkway, Suite 111-312
Rowlett, TX 75088
Phone: (214) 703-8445

California Emergency Medical Services Authority (Cal-EMSA)
10901 Gold Center Drive, Suite 400
Rancho Cordova, CA 95670
Phone: (916) 322-4336

Napa County Emergency Medical Services (EMS) Agency
2751 Napa Valley Corporate Drive, Building B, 2nd floor
Napa, CA 94558
Phone: (707) 253-4341

ABOUT NAPA VALLEY COLLEGE

Overview

Superintendent/President's Message

As a first-generation community college student and the first person in my family to graduate from college, I know well the power that our college has to transform lives. My vision for Napa Valley College is to foster an environment that is student-centric, equity-focused and community-oriented.

Whether you are pursuing a certificate or degree, planning to transfer or are looking to gain new skills, Napa Valley College stands ready with a comprehensive array of academic programs and student support services. We are here to support you and maximize your potential for academic and personal growth

On behalf of our community-elected Board of Trustees, our distinguished faculty of innovative teachers and administrators, dedicated and creative staff and diverse student body, I invite you to discover Napa Valley College, your gateway to the rest of the world!

Sincerely,

Dr. Torence Powell
Superintendent/President

History

Dedicated to educational excellence and student success since opening in 1942, Napa Valley College has a rich tradition of educating generations of Napa Valley residents. In addition, the college's state-of-the-art facilities attract students from a wide geographic area who want to take advantage of programs not offered elsewhere in the region.

At Napa Valley College students can continue their education, prepare for transfer to a four-year college or university, train for a new career, upgrade current job skills or take classes for personal enrichment.

The citizens of Napa County made a clear commitment to higher education in 1941 when they passed a bond issue to establish Napa Junior College. One year later, Napa Junior College was founded as part of the Napa Union High School District. The first year of World War II marked the college's first class—of just 16 students—only one of whom was male.

Once the war was over, GIs flooded into the new college seeking educational opportunity. During 1948-49, a modern new college was built next to the high school.

The community reaffirmed its commitment to the local college in 1962 by passing a bond issue to buy land and build a new college campus on land previously occupied by the Napa State Hospital. After 23 years, the college had its own campus, its own school district, and an enrollment of 1,771 students. It renamed itself Napa College and continued to grow its student body on the site it continues to occupy to this day.

In 1982, Napa College changed its name to Napa Valley College. The official opening of a permanent Upper Valley Campus in St. Helena in the fall of 1994 brought educational opportunities closer to home for upper

valley residents and added new dimensions to the college curriculum. As of 2017, the college now serves over 9,000 students.

Mission and Values

Napa Valley College, as part of the California Community College System, provides open access to higher education.

Mission

Napa Valley College transforms lives. Whether your goal is to transfer, to pursue a career, or to explore your interests, Napa Valley College provides excellent educational and professional opportunities that are student-centered¹, equity-focused², and community-oriented³.

Vision

Napa Valley College cultivates a learning environment grounded in equity, inclusion, and empowerment.

Values

Napa Valley College is a community of learners that strive to grow, teach, model, and emulate the following values in ourselves and in our students.

Integrity: We treat each other ethically and foster an environment of trust.

Accountability: We commit to ensuring that our actions align with our words and recognize the importance of clear expectations and follow-through that is timely and clearly communicated.

Respect: We recognize each other's humanity, demonstrate consideration for others, and connect through active listening and sharing perspectives to achieve common goals.

Inclusion: We embrace the power of diverse peoples, perspectives, and experiences. We commit to creating a flexible and responsive environment where everyone can thrive and learn.

Equity-Mindedness: We commit to being evidence-based, race-conscious, institutionally focused, systemically aware, and equity advancing⁴.

Social Justice: We commit to being anti-racist and dismantling systemic injustices to ensure access to resources and opportunities necessary for success.

Sustainability: We pledge to center sustainability by recognizing the interconnectedness of a healthy ecological environment, upholding universal human rights, and equitable stewardship of economic resources, all of which are necessary to the wellbeing of current and future generations.

1. Student-Centered: continuously improve the student experience by providing wrap-around support services and an environment which promotes the success of all students in achieving their educational goals
2. Equity-Focused: maintain open access to higher education for all students and address performance gaps in outcomes among disproportionately impacted students
3. Community-Oriented: foster a sense of belonging on campus, while also building connections with our larger community
4. The equity-mindedness value describes an approach to help achieve the college vision and is drawn from the research of Estela Mara Bensimon and the University of Southern California Center for Urban

Education. The equity-focused environment of Napa Valley College focuses specifically on access and outcomes for students.

Institutional Learning Outcomes/General Education Learning Outcomes

1. Communication and Critical Thinking

- Create and communicate thoughts, ideas, and information effectively
- Read and interpret college-level texts
- Conduct research and obtain information from reliable sources

2. Scientific and Quantitative Inquiry

- Apply scientific principles to measure and observe the physical world
- Understand the relationship between human behavior and the physical environment
- Analyze, evaluate, and synthesize information
- Conduct calculations and solve problems using quantitative reasoning

3. Global and Civic Awareness

- Evaluate and apply the principles and methodologies used by the social and behavioral sciences
- Examine issues in their contemporary as well as historical settings and in a variety of cultural contexts

4. Intercultural Literacy and Creativity

- Understand artistic expression and the role of art in culture, history, and social critique
- Identify unique features among various cultures
- Describe and demonstrate intercultural competency

5. Personal, Academic, and Career Development

- Assess individual knowledge, skills, and abilities
- Set goals and develop plans to achieve them
- Perform work-related functions according to current industry standards and interact with others professionally

Constituent Groups

Administrators

Administrators of Napa Valley College manage the resources, tasks and communications involved in running our institution. The goal of the administrator is to keep the institution's overall processes flowing smoothly, making decisions that facilitate education. Our administrators identify and articulate our institution's mission and goals and make them happen by implementing programs, delegating tasks and allocating resources.

Board of Trustees

The Napa Valley Community College District is under the control of a Board of Trustees composed of seven community members. Elected from within established areas of the district, trustees serve four-year terms. In addition, students are represented by a student trustee, who is selected annually by the Associated Students of Napa Valley College. The student trustee can make and second motions and has an advisory vote on all public session items. The Board meets at least once each month, and meeting agendas and minutes are posted in accordance with California law on the BoardDocs (<https://www.boarddocs.com/ca/>

[nvccd/Board.nsf/Public/](https://www.nvccd.edu/Board.nsf/Public/)) webpage and in the McPherson Administration Building 1500.

Classified Professionals

Napa Valley College classified professionals are a diverse assembly of support staff who are dedicated to the success of students. Often a student's first college contact is with a classified professional who assists students in their academic journey by providing services in many areas of matriculation, registration, financial aid, career planning, instructional support, campus beautification, and safety.

Faculty

The community college is acknowledged by educators throughout the country for providing superior undergraduate education, crediting the emphasis on outstanding teaching. The Napa Valley College faculty upholds this tradition.

Napa Valley College faculty members are selected for their academic excellence and genuine interest in students. They have a profound respect for the abilities, needs, and dreams of every individual they teach. They have diverse backgrounds, but share a love of learning and a desire to pass it on to their students. Our faculty keep abreast of the most effective teaching methods. They are creative, innovative, and hold high standards for their own scholarship. They support a learning process which continues throughout life.

Students

The profile of a Napa Valley College student has changed over the history of the college. Our first students entered after high school and studied full-time. Today's student body is diverse in age, race/ethnicity, family status, years elapsed since high school, and educational goals. Our students also have much in common: they are bright, inquiring and goal oriented. They share a strong belief in education as a means of improving their lives.

These statistics translate to NVC classrooms enriched by diversity. The college values diversity in its student body, faculty, staff, and its curriculum. Individual differences are respected and valued in all parts of the NVC campus, allowing the college to receive federal status as a Hispanic-Serving Institution Title V grant.

Administration

President's Area

Superintendent/President - Dr. Torence Powell
 Assistant Superintendent/Vice President, Human Resources, Training & Development - Charo L. Albarrán
 Dean, Research, Planning and Institutional Effectiveness - Dr. Robyn Wornall
 Director, Diversity, Equity and Inclusion - Dr. Patricia van Leeuwen
 Moonsammy
 Director, Enterprise and Auxiliary Services - Carollee Cattolica
 Director, Public Affairs and Communication - Jenna Sanders
 Manager, Office of the President and Board Services - Katherine Kittel
 Manager, Title IX/Civil Rights Compliance - Kelly Tomlinson
 Administrator, Human Resources Systems - Annie Chindavong
 Administrator, Training and Development - Michelle Bullock
 Senior Executive Assistant to the Superintendent/President - Grace Bungart

Academic Affairs

Assistant Superintendent/Vice President, Academic Affairs - Dr. Priscilla Mora

Dean, Career Education and Workforce Development - Dr. Douglas Marriott
 Dean, Language and Developmental Studies, Arts & Humanities and Health Occupations - Robert Harris
 Dean, Kinesiology, Administration of Justice and Social Science - Jerry Dunlap
 Dean, Science, Math, Engineering and Learning Support - Chris Farmer
 Director, Continuing Education and Community Partnerships- Shawntel Ridgle
 Manager, Educational Partnerships and Early College - Cristine Tapia
 Manager, Hospitality, Winery and Culinary Operations - Enoch Shully
 Technical Director, Performing Arts - Matthew Cowell
 Executive Assistant to the Assistant Superintendent/Vice President, Academic Affairs - Noemi Camargo Jepsen

Administrative Services

Assistant Superintendent/Vice President, Administrative Services - James Reeves
 Chief of Police - Amber Wade
 Controller, Wendy Nucho
 Acting Director, Facilities Services - Samanth Maddox
 Director, Payroll Services - Joshua Graham
 Director, Institutional Technology Operations - Peter Mentzer
 Manager, Accounting - David Prince
 Executive Assistant to the Assistant Superintendent/Vice President, Administrative Services - Solange Kada

Student Affairs

Assistant Superintendent/Vice President, Student Affairs - Dr. Alejandro Guerrero
 Dean, Enrollment Services - Jessica Erickson
 Dean, Student Affairs, Student Life and Engagement - Robin Darcangelo
 Dean, Student Support Programs - Ramon Salceda
 Dean, HSI Initiatives, STEM Resources, and Dream Center - *Vacant*¹
 Director, Financial Aid- Mai Vo
 Director, Student Health Services - Melissa Datu
 Manager, Student Life - Omar Pena
 Executive Assistant to the Assistant Superintendent/Vice President, Student Affairs - Martha Navarro

¹ Inquiries should be directed to the Vice President of the area.

Board of Trustees

By state law, the Napa Valley Community College district is under the control of a Board of Trustees composed of seven community members. Elected from within established areas of the district, trustees serve four-year terms. Students are represented by a student trustee, who is selected in an annual election. The Board meets once a month, and agendas are posted in accordance with open meeting law.

The Board of Trustees has been entrusted with the responsibility of protecting and developing one of the greatest resources a community can have - access to higher education for its residents and their families.

It is our hope and belief that students educated at Napa Valley College will lead enriched personal and professional lives and that they will, in turn, make their unique contribution to this community and to the world in which we live.

BOARD GOALS 2025-2026

1. Lead from a framework that advances diversity, equity, inclusion, anti-racism, and accessibility.

2. Prioritize operational effectiveness and efficiency.
3. Ensure financial stability and long-term fiscal health of college.
4. Ensure the district and campus are ready for a 24/7 student housing community.
5. Provide direction, support, and resources to the superintendent/president to grow community support for the college and its strategic initiatives.

2025-2026 Trustees

- Ms. Jennifer Baker, District I
- Mr. Jeff Dodd, President, District II
- Mr. Jason Kishineff, District III
- Mr. Kyle Iverson, District IV
- Ms. Jeni Olsen, District V
- Ms. Ines De Luna, Vice President, District VI
- Mr. Rafael Rios, District VII
- Ms. Cindy Gonzalez, Student Trustee

College Policies

Overview

Napa Valley College students are expected to familiarize themselves with all academic policies. The policies and procedures on this page allow students to clearly understand their rights and responsibilities related to learning and teaching across campus.

Students seeking clarity on policies and procedures beyond those covered in this page should refer to the NVC Board Policy Manual or consult with the appropriate office. The most recent version of these policies will always be available on BoardDocs (<https://go.boarddocs.com/ca/nvccd/Board.nsf/Public/>) under Policies.

General Academic Policies

Academic Freedom

We, the members of the Napa Valley College (NVC) Community, embrace our responsibility to protect academic freedom. Academic freedom is essential to the pursuit of truth and thus it is integral to the mission of NVC.

The exercise of Academic Freedom protects the rights of teachers to teach and the rights of students to learn in an environment free from censorship, coercion and other undue restrictions. The NVC community believes that scholarly inquiry is a conversation enriched by diverse voices, backgrounds, and ideas. We promote free discussion and access to information, and respect the new ideas formed in these pursuits. All members of the academic community should be free to assert their ideas and points of view without fear of reprisal.

By the same token, we welcome the responsibilities inherent in academic freedom. Academic responsibility implies the performance of all professional and educational duties and obligations. Additionally, we must distinguish between personal conviction and professionally accepted views in a discipline. Members of the NVC community should make efforts to be accurate, respectful and fair in their interactions and make clear that their personally held ideas and convictions are not those of Napa Valley Community College as a whole.

Reference: NVC BP 4030 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGQEE68F0F3>)

Basic Skills Limitation

Limitation. Students are limited to completing no more than 30 units of courses identified as "Pre-collegiate Basic Skills" while enrolled at NVC. Basic skills courses are defined as one or more levels below college level English and one or more levels below intermediate algebra. NVC lists the following as its Basic Skills courses: ENGL-90, ENGL-95, ENGL-96, , ESL-55, ESL-65, ESL-75, ESL-85, , LRNS-60, MATH-83, , MATH-86.

Exemptions. The following students are exempted from the limitation on basic skills enrollment.

1. Students enrolled in English as a Second Language (ESL) courses
2. Students identified by the District as having a learning disability as defined in Title 5 § 56036

Students do not lose their exemption status if they are unable to enroll in the next higher level ESL course due to closed enrollment. Students with documented disabilities may petition the Admissions and Records Office for exemption status on a case-by-case basis.

Reference: Title 5 § 55035 - Remedial Coursework Limit

Academic Accommodations

Accommodations (also referred to as academic adjustments and auxiliary aids and services) are provided to students who have a limitation in the educational setting as a result of disability. Examples of accommodations include:

- Extended time on exams
- Distraction-reduced examination setting
- Note-taking assistance in classes
- Reader or scribe on exams
- Recorded lectures
- Tutoring
- Interpreters
- Preferential seating
- Spell check devices
- Calculators
- Audio Books
- Speech to text (for writing)
- Priority registration

Reference: Disability Support Programs and Services (DSPS) (<https://www.napavalley.edu/student-services-and-resources/disability-support-programs-and-services/>)

Distance Education

Definition:

Distance Education education that uses one or more of the technologies listed below in Title 5 section 55200 to deliver instruction to students who are separated from the instructor(s) and to support regular and substantive interaction between the students and instructor(s) either synchronously or asynchronously. Distance education does not include correspondence courses.

Course Approval:

The review and approval of new and existing distance education courses shall follow the curriculum approval procedures outlined in AP 4020 Program and Curriculum Development and the Curriculum Handbook. Distance education courses shall be approved under the same conditions and criteria as all other courses.

Certification:

When approving a distance education course, the Curriculum Committee will certify that the course outline of record meets the following standards:

1. **Course Quality Standards:** The same standards of course quality are applied to distance education courses as are applied to in-person classes. The course outline of record must address the following:
 - a. How course outcomes will be achieved in a distance education course;
 - b. How the portion of instruction delivered via distance education provides regular and substantive interaction between instructors and students;
 - c. The course design and all course material must be accessible to every student, including students with disabilities.
2. **Course Quality Determinations:** Determinations and judgments about the quality of the distance education course are in accordance with all Curriculum Committee standards and procedures.

3. **Instructor Contact:** Each section of the course that is delivered through distance education will include regular and substantive interaction between the instructor(s) and students, (and among students as described in the course outline of record or distance education addendum), either synchronously or asynchronously, through group or individual meetings, orientation and review sessions, supplemental seminar or study sessions, field trips, library workshops, telephone contact, voice mail, email, or other activities.

“Substantive interaction” means engaging students in teaching, learning, and assessment, consistent with the content under discussion, and also includes at least two of the following:

- Providing direct instruction;
- Assessing or providing feedback on a student’s coursework;
- Providing information or responding to questions about the content of a course or competency;
- Facilitating a group discussion regarding the content of a course or competency; or
- Other instructional activities approved by the District’s or program’s accrediting agency.

Regular interaction between a student and instructor(s) is ensured by, prior to the student’s completion of a course or competency:

- Providing the opportunity for substantive interactions with the student on a predictable and scheduled basis commensurate with the length of time and the amount of content in the course or competency; and
- Monitoring the student’s academic engagement and success and ensuring that an instructor is responsible for promptly and proactively engaging in substantive interaction with the student when needed on the basis of such monitoring, or upon request by the student.

Regular and substantive interaction is an academic and professional matter pursuant to Title 5 section 53200 et seq.

Duration of Approval:

All distance education courses approved under this procedure will continue to be in effect unless there are substantive changes of the course outline.

Authentication:

Consistent with federal regulations pertaining to federal financial aid eligibility, the District must authenticate or verify that the student who registers in a distance education course is the same student who participates in and completes the course or program and receives the academic credit. The District will provide to each student at the time of registration, a statement of the process in place to protect student privacy and estimated additional student charges associated with verification of student identity, if any.

The chief instructional officer shall ensure that at a minimum the college uses secure sign-on and passwords for its online learning management system and requires student identification for proctored examinations. AP 3720 lays out appropriate computer and network use.

Publication of Course Standards:

For each course offered in a distance education format, the District shall make available to students through college publications all of the following facts before they enroll in the course:

- All required online and in-person synchronous meeting days/dates and times;
- Any required asynchronous in-person activities;
- Any required technology platforms, devices, and applications;
- Any test or assessment proctoring requirements.

Student Services:

The Chief Instructional Officer will ensure that distance learners have access to student support services that are comparable to those services provided to on-campus learners.

Accessibility Compliance:

All distance education is subject to the requirements of Title 5 as well as the requirements imposed by the Americans with Disabilities Act (42 U.S. Code Sections 12100 et seq.) and Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S. Code Section 794d).

As defined in Title 5 section 55200(c), “Accessible” means a person with a disability is afforded the opportunity to acquire the same information, engage in the same interactions, and enjoy the same services as a person without a disability in an equally effective and equally integrated manner, with substantially equivalent ease of use. The person with a disability must be able to obtain the information as fully, equally, and independently as a person without a disability. Although this might not result in identical ease of use compared to that of persons without disabilities, it still must ensure equal opportunity to the educational benefits and opportunities afforded by the technology and equal treatment in the use of such technology.

Reference: NVC AP 4105 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=D424JX7ED657>)

Institutional Learning Outcomes

Institution-Level Outcomes (ILOs) are the Student Learning Outcomes (SLOs) that NVC has defined at the institutional level. The ILOs identify the most important, general skills that students who receive a degree should acquire while attending NVC.

ILOs are intended to identify:

- Napa Valley College’s expectations of itself and its graduates;
- General skills that degree recipients will obtain through the course of their studies;
- General skills that students will obtain as a result of completing the General Education pattern;
- Building blocks that contribute to attainment of the general skill areas; and
- A common set of goals across courses, programs, and services.

Students who receive a degree from NVC are expected to demonstrate the following:

1. Communication and Critical Thinking
 - Create and communicate thoughts, ideas, and information effectively
 - Read and interpret college-level texts
 - Conduct research and obtain information from reliable sources
2. Scientific and Quantitative Inquiry
 - Apply scientific principles to measure and observe the physical world
 - Understand the relationship between human behavior and the physical environment

- Analyze, evaluate, and synthesize information
 - Conduct calculations and solve problems using quantitative reasoning
3. Global and Civic Awareness
 - Evaluate and apply the principles and methodologies used by the social and behavioral sciences
 - Examine issues in their contemporary as well as historical settings and in a variety of cultural contexts
 4. Intercultural Literacy and Creativity
 - Understand artistic expression and the role of art in culture, history, and social critique
 - Identify unique features among various cultures
 - Describe and demonstrate intercultural competency
 5. Personal, Academic, and Career Development
 - Assess individual knowledge, skills, and abilities
 - Set goals and develop plans to achieve them
 - Perform work-related functions according to current industry standards and interact with others professionally

Reference: Office of Research, Planning, and Institutional Effectiveness (<https://www.napa valley.edu/about/institutional-planning/learning-outcomes-assessment/student-learning-outcomes.html>)

Students' Rights and Responsibilities

Academic Honesty

Napa Valley College values integrity, honor, and respect in all endeavors, both personally and professionally. Thus, the faculty at Napa Valley College wishes to help our students maintain the highest academic standards of honesty; therefore, it is expected that a student's academic work be of his/her own making. In spite of the increased use of collaborative learning and other forms of group work (e.g., labs, study groups, group projects), it is important that each student remain accountable for his/her own work, whether it be individual or group assignments or tests. We recognize that most students maintain highly ethical work standards; however, failure to abide by this standard of conduct is considered to be academic dishonesty.

Types of Academic Dishonesty:

- Copying from others on a quiz, examination, or assignment ("cheating");
- Allowing another student to copy one's work on a quiz, exam, or assignment;
- Having others take any exam instead of taking the exam oneself;
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as one's own;
- Excessive revising or editing by another that substantially alters the student's final work;
- Giving other students information that allows the student an undeserved advantage on an exam, such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class;
- Taking and using the words, work, or ideas of others and presenting any of these as one's own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional, but it must be avoided at all costs.

To avoid plagiarizing, one must:

- Submit only one's own work;
- Appropriately cite sources used;
- Appropriately paraphrase or summarize another's ideas or language and acknowledge the source according to set academic standards;
- Document all verbatim borrowing from another according to set academic standards;
- Document any use of a format, method, or approach originated by others;.

If a student is unclear as to what constitutes academic dishonesty, he or she should consult the instructor.

Consequences of Academic Dishonesty

Upon the first infraction of academic dishonesty, the instructor may do one or more of the following:

- give a lower or failing grade on the assignment or exam;
- refer the student to the Vice-President, Student Services for student disciplinary action.

In the event of a second infraction, upon consultation with the division chair, the instructor may do one or more of the following:

- fail the student from the course;
- refer the student to the Vice President, Student Services for disciplinary action.

If the student believes he/she is unjustly accused, he/she may appeal the decision to the Vice President of Instruction, or follow the student grievance process through the Offices of Student Services.

Reference: NVC BP 5505 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BJXUJ27C38B5>)

Standards of Student Conduct

The Superintendent/President shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations. The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the superintendent/president for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting. The procedures shall be made widely available to students through the college catalog and other means.

Reference: NVC BP 5500 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBGPHF63E13E/>) AP 5500 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBGPNM6480A0>)

Student Complaint and Grievance Procedure

The district believes that all students shall be afforded fair and equitable treatment in the application of all district procedures and regulations. Students who claim that there has been a violation or misapplication of the procedures or regulations set forth in the college catalog, board

policies, or operating procedures of the college district or who claim misapplication or denial of student due process may file a grievance.

The Napa Valley College Student Grievance and Complaint Procedures are provided as a means for students to resolve grievances and complaints in an expeditious and fair manner, as well as to educate students in constructive approaches to problem and conflict resolution. It is the policy of the Board of Trustees that there shall be no harassment of or retaliation towards students who file a grievance or complaint, toward the subject of the grievance, or toward those who participate in the process. All proceedings held in accordance with these procedures shall relate to a specific grievance or complaint, with an identified remedy or solution. Nothing in the district procedures prevents the grievant or subject of the grievance from appealing to the Board of Trustees.

Reference: NVC AP 5530 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBGPUL65C8EA>)

General Guidelines for Student Complaints:

1. The complainant/grievant must first address the concern directly to the individual or office in violation of NVC policies and/or regulations.
2. All complaints, except for those relating to harassment or discrimination, must be filed during the semester in which the alleged problem occurred.
3. A grade assigned by an instructor is not a grievable matter and are final, except in cases of "mistake, fraud, bad faith, or incompetence" as outlined in the CA Education Code § 76224.

Students who believe that their rights have been violated based on alleged action or decision of the Napa Valley Community College District may file a grievance following the steps outlined in the *Student Complaint and Grievance Procedure*. Grievances and complaints must be filed with the appropriate office as listed below:

For Non-Instructional Complaints: Complaints regarding the delivery of an administrative or support service by a staff member to a student, or issues occurring during the delivery of counseling by counseling faculty to a student

Office of Student Affairs

(707) 256-7360

Student Services Building, Room 1330

For Instructional Complaints: Complaints occurring during the delivery of instruction or library services within a scheduled class, library service by a faculty member to a student

Office of Academic Affairs

(707) 256-7150

Administration Building, Room 1532

State Complaint Process Notice

Most complaints, grievances or disciplinary matters should be resolved at the campus level. This is the quickest and most successful way of resolving issues involving a California Community College (CCC). You are encouraged to work through the campus complaint process first before escalating issues to any of the following resources. Issues that are not resolved at the campus level may be presented to the following:

1. *Accrediting Commission for Community and Junior Colleges (ACCJC):* Visit www.accjc.org/complaint-process (<https://accjc.org/complaint-process/>) if your complaint is associated with the institution's compliance with academic program quality and accrediting

standards. ACCJC is the agency that accredits the academic programs of the California Community Colleges.

2. *California Community College Chancellor's Office:* If your complaint does not concern CCC's compliance with academic program quality and accrediting standards, or if your complaint involves unlawful discrimination, you can complete an online complaint form (<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/General-Counsel/Guidelines-Policies-and-Forms/>) on the Chancellor's Office Website.

Reference: NVC AP 5500 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBGPNM6480A0>), Student Complaint and Grievance Procedure (<https://www.napavalley.edu/student-services-and-resources/office-of-student-affairs/student-complaint-and-grievance-procedure.html>), Resources for Sexual Misconduct or Discrimination-Title IX (<https://www.napavalley.edu/about/title-ix/>)

The Getting Help with Difficulties (<https://www.napavalley.edu/student-services-and-resources/office-of-student-affairs/documents/Getting%20Help%20with%20Difficulties.pdf>) handout outlines the college's established procedures for resolving any difficulties students might encounter while attending NVC and refers them to the appropriate office supervisor, division chair, division dean or vice president.

Non-Discrimination

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, immigration status, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because a person is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District shall not discriminate against a person in hiring, termination, or any term or condition of employment or otherwise penalize a person based upon the person's use of cannabis off the job and away from the workplace unless permitted by California law.

The Superintendent/President shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, immigration status, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because a person is perceived to have one or more of the foregoing characteristics, or because of an association with a person or group with one or more of these actual or perceived characteristics.

Napa Valley College's non-discrimination policy can also be viewed in Spanish.

Reference: BP 3410 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CHT3340270D2/>) AP 3410 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CHTP2H62824E>)

Prohibition of Harassment

All forms of harassment are contrary to basic standards of conduct between individuals. State and federal law, and this policy prohibit harassment, and the District will not tolerate harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ethnicity, ancestry, immigration status, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, or because a person is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns, and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. The District will investigate all allegations of retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, unpaid intern, or volunteer who believes that they have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3435 Discrimination and Harassment Complaints and Investigations. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end, the Superintendent/President shall ensure that the institution undertakes education and training activities to counter harassment and to prevent, minimize or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President shall establish procedures that define harassment on campus. The Superintendent/President shall further establish procedures for employees, students, unpaid interns, volunteers, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by the District, its employees, students, and agents.

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices, and will post them on the District's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the internship or other unpaid work experience program.

For incidents involving any employee of the college:

Title IX Coordinator:

Charo Albarran
Executive Director, Human Resources
calbarran@napavalley.edu
(707) 256-7100

Reference: Resources for Sexual Misconduct or Discrimination-Title IX (<https://www.napavalley.edu/about/human-resources/title-ix.html>), NVC BP 3430 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CHT33602DAF7/>) AP 3430 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CHTNQV6118B7>)

Course Policies

Attendance

Regular attendance in all classes is important for satisfactory academic progress. Napa Valley College attendance regulations make provisions for a limited number of unavoidable absences. However, a student who is absent for as many times as a class meets each week will have exhausted this provision. An instructor may request verification of absences. Further absences may cause the instructor to drop the student from the class.

Programs and courses which have safety training or external certification requirements may have a more stringent attendance policy. For more information, students should refer to their program handbook or class syllabus. Students who do not attend the first-class meeting may be dropped or lose priority on the waiting list.

Online course attendance is defined as active participation in the course. Instructors may utilize any or all of the following methods to document active online participation:

- Completion of tests
- Submission/completion of assignments
- Participation in discussion forums
- Other methods as stated on course syllabus

Students failing to actively participate in an online course can be subject to provisions of the Attendance Policy.

Reference: NVC BP 5070 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGRQY6F2D09/>) AP 5070 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BX8U647A7927>)

Auditing and Auditing Fees

Students may audit courses.

The Board of Trustees authorizes a person to audit a credit course for a fee of \$15.00 per semester unit or the maximum allowable by regulation. Students enrolled in classes to receive credit for ten (10) or more semester credit units shall not be charged a fee to audit three or fewer semester units per semester.

No student auditing a course shall be permitted to change their enrollment to receive credit for the course.

Priority in class enrollment shall be given to students enrolled in the course for credit.

Classroom attendance of students auditing a course will not be included in computing the apportionment due to the district.

Reference: NVC BP 4070 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGQJ7697E39>)

Credit for Prior Learning

Credit For Prior Learning Definitions

A. Credit for prior learning is college credit awarded for validated college-level skills and knowledge gained outside of a college classroom. By providing comprehensive processes for obtaining credit for prior learning, community colleges can increase completion rates and further their mission of open-access education.

B. Napa Valley College students may receive college credit for prior learning in Credit for Prior Learning (CPL) identified courses listed in the current college catalog through the following approved alternative methods for awarding credit:

1. Achievement of a satisfactory score on the following approved standardized examinations:
 - a. Advanced Placement (AP) examination,
 - b. International Baccalaureate (IB) examination
 - c. College Level Examination Program (CLEP)
2. Evaluation of military service/training
3. Evaluation of industry recognized credential documentation
4. Evaluation of student-created portfolios
5. Achievement of an industry examination administered by other agencies
6. Satisfactory completion of an institutional examination, known as Credit by Examination, administered by the college in lieu of completion of an active course listed in the current college catalog
7. Work-based learning

Eligibility Requirements and Application Process

A. Eligibility for CPL

The following is used to determine student eligibility for CPL:

1. The student must be currently registered in the college.
2. Current students must have completed the steps for enrollment and matriculation process to include Counseling.

3. The comparable course, elective or competency is listed in the current Napa Valley College Catalog.
4. The student is not currently enrolled in the course to be given credit.
5. Internal Credit by Examination: The student is registered in the college and not currently enrolled in nor received credit for a more advanced course in the same subject.

B. Process to apply for CPL

1. The student shall meet with a counselor to complete the CPL petition.
2. The counselor will provide the CPL petition.

C. Limitations on CPL Earned

1. Credits acquired through CPL are not applicable to meeting enrollment certifications or unit load requirements for Selective Service deferment, Veterans, Social Security benefits, Athletes or CalWORKs recipients, International Students, and Promise students.
2. Credits acquired through CPL shall not be counted in determining the 12 semester hours of credit in residence required for an Associate degree.

D. Prior Learning Assessment Grading Policy

1. Where appropriate, grading shall be according to the regular grading system in accordance with BP/AP 4230 Grading and Academic Record Symbols.
2. Whereas a letter grade may not be appropriate for certain types of CPL such as with standardized exams, students shall be offered a "Pass/No Pass" option if that option is ordinarily available for the course.
3. Students shall be given the opportunity to accept, decline, or appeal the grade assigned by the faculty.
 - a. Appeals Process - In the case of student appeal, a three-member review panel will be convened for a comprehensive review of the assigned grade, which will include the Program/Department Coordinator, or faculty designee to provide discipline expertise. The review panel will also include the area Dean, or administrative designee, as adjudicator. The student will be included in the review process. This review may result in approval, reversal, or modification of the Program/Department Coordinator's determination and the review will be considered the final assessment.
4. Once a student has made their decision to accept or decline the grade, the decision cannot be reversed.

E. Transcription of CPL

The student's academic record shall be clearly annotated to reflect that credit was earned by assessment of prior learning and include course prefix, course number, course title, course units, and course grade as appropriate. Annotation will identify the type of credit for prior learning the student completed (e.g. portfolio). Refer to the CPL petition form.

1. Processes Based on CPL Conditions

Achievement of a satisfactory score on approved standardized examinations

Standardized exams are designed to measure how well a student has mastered content and skills of subject areas for which the college may award credit. The college applies Advanced Placement (AP), International Baccalaureate (IB) and College Level Examination Program (CLEP) credit toward local associate degree general education requirements, CSU GE and IGETC.

NOTE: The application of AP, IB, or CLEP credit to major-specific requirements for transfer is determined locally by each transfer institution. Therefore, applicability of external exam results for university admissions and major preparation at the transfer institution is excluded from this local procedure.

Advanced Placement (AP)

1. Napa Valley College will grant Credit for Prior Learning for College Entrance Examination Board Advanced Placement Exams satisfactorily passed during the junior and senior years of high school with a score of 3, 4, or 5.
2. For AP Exams completed with passing scores, the appropriate program/department coordinator or faculty designee shall determine whether required courses or restricted elective credit is to be awarded in fulfillment of an academic program at Napa Valley College.
3. For general education area credit and units toward graduation, specific credit awarded for AP exams has been established as indicated in the Napa Valley College catalog.

International Baccalaureate (IB)

1. Napa Valley College will grant Credit for Prior Learning for International Baccalaureate High Level Exams with a score of 5, 6, or 7.
2. For IB Exams completed with passing scores, the appropriate program/department coordinator or faculty designee shall determine whether required courses or restricted elective credit is to be awarded in fulfillment of an academic program at Napa Valley College.
3. For general education area credit and units toward graduation, specific credit awarded for IB exams has been established as indicated in the Napa Valley College catalog.

College Level Examination Program (CLEP)

1. Napa Valley College will grant Credit for Prior Learning for College Level Examination Program (CLEP) Exams satisfactorily passed with a passing score of 50.
2. For CLEP Exams completed with passing scores, the appropriate program/department coordinator or faculty designee shall determine whether required courses or restricted elective credit is to be awarded in fulfillment of an academic program at Napa Valley College.
3. For general education area credit and units toward graduation, specific credit awarded for CLEP exams has been established as indicated in the Napa Valley College catalog.

For the above standardized exams, procedures for students:

1. Students must request official transcripts to verify successful completion of the examination(s) and submit to the Admissions & Records Office.
2. Applicability of credit will be awarded to students upon evaluation of the student's transcript.

Evaluation of Military Service/Training

Students interested in military Credit for Prior Learning using supporting official documentation shall receive credit as recommended by the American Council on Education (ACE) Directory and approved by the appropriate discipline faculty of the college under the following circumstances:

1. Official transcripts must be on file in the Admissions and Records Office. These may include Joint Services Transcript (JST), Sailor/Marine American Council on Education Registry Grade Changes Transcript (SMART), Army and American Council on Education Registry Transcript Service (AARTS) or verified copies of DD214 or DD295 military records.
2. Veterans may receive credit for military service by submitting their Certificate of Release or Discharge from Active Duty, referred to as "DD 214." This is a document of the U.S. Department of Defense and can be evaluated for credits. A student with a minimum of six months to one year of service credit including basic or recruit training and an honorable discharge will receive: 3 units - Health Education and 3 units - Kinesiology (Physical Education). A student with more than one year of service credit may receive an additional 3 units of elective credit for a total of 9 units: 3 units - Health Education and 3 units - Kinesiology (Physical Education) and 3 units - elective credit.
3. The appropriate program/department coordinator or faculty designee shall determine whether required courses or restricted elective credit is to be awarded in fulfillment of an academic program at Napa Valley College.
4. This policy does not apply to regionally-accredited collegiate coursework completed through the Department of Defense or Community College of the Airforce (CCAF).

Procedures for Students:

1. Students must request official transcripts for military service credits which must be on file in the Admissions and Records Office. Students may submit their DD214 to the Veterans Counselor or Financial Aid/Veterans Services Specialist who will review and forward to the evaluator to assign credits as specified above.
2. Students must complete 12 units in residency and be in good academic standing to graduate.
3. Students must submit a Credit for Prior Learning Petition with approval from the program/department coordinator to receive other applicable course credit.

Credit by Examination

The faculty expert shall determine whether a student requesting Credit by Examination is sufficiently well prepared to warrant being given this opportunity. This determination is based upon a review of previous course work and/or experience. Students wishing to take a course through Credit by Examination are encouraged to discuss the matter with the faculty expert during the petition process. The Petition for Credit by Examination must be completed

prior to the end of the current semester or session. The District will award college course credit for successful completion of a District examination administered by the appropriate departmental faculty under the following circumstances:

1. Credit by satisfactory completion of an examination administered by the District in lieu of completion of a course listed in the Napa Valley College Catalog.
2. For credit by exam only, a student must be registered at the college and in good standing.

High School to College Articulation

1. High school students may be granted college credit pursuant to established CTE articulation agreements between the high school or Regional Occupation Program (ROP) and Napa Valley College.
2. A letter grade may be assigned, and the course will be identified as "Credit by Examination" on the transcript in accordance with official grading assignment on the Course Outline of Record (COR).
3. Once assigned, a grade is not reversible.
4. The enrollment fee for credit by examination will not be charged for credit awarded under this provision.
5. Students who are unsuccessful in obtaining a standard grade of B or better will not be allowed to petition for credit and no record of the attempt for credit by examination will appear on a student's transcript.

Procedures for Students:

1. The student will apply online to Napa Valley College. Students must create an account and enroll in NVC at CCCApply (<https://www.opencccapply.net/uPortal/f/u6311s1000/normal/render.uP>).
2. The Current High School Articulated Course List is available on the Napa Valley College High School Articulation (<https://www.napavalley.edu/career-education/high-school-articulation-request.html>) web page.
3. The student will work with the high school teacher to assist with the process of setting up a student account in Career and Technology Education Management Application system (CATEMA) for the high school course.
4. Complete the high school course with a grade of "B" or better. Complete the final exam/project process with a grade of "B" or better. Students who earn a "B" or better in the high school class may decline having the grade on their college transcript.

Evaluation of industry recognized credential documentation

Students interested in Credit for Prior Learning using industry recognized credential(s) shall receive credit as recommended by the appropriate program/department coordinator or faculty designee:

The student shall complete the Credit for Prior Learning assessment petition.

Admissions and Records shall grant credit for industry recognized credential(s) that have already been evaluated and approved by the appropriate program/department coordinator or faculty designee.

If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate faculty:

1. The student meets with the program/department coordinator or faculty designee to receive further instructions for industry recognized credential(s) assessment.
2. The student submits all industry recognized credential documents to the program/department coordinator or faculty designee for assessment of prior learning.
3. If the program/department coordinator or faculty designee determine the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to the Records Office to be kept on file and recorded on the student transcript.

Evaluation of student-created portfolios

Students interested in Credit for Prior Learning using a student-created portfolio shall receive credit as recommended by the appropriate Program/Department Coordinator, or faculty designee, under the following circumstances:

1. A course is eligible for Credit for Prior Learning and a program/department-approved portfolio assessment rubric for the course is on file
2. The student completes an approved credit for prior learning petition
3. The student meets with the Program/Department Coordinator, or faculty designee, to receive further instructions regarding portfolio requirements. Student will be provided an assessment rubric, and a due date not later than six weeks after the meeting will be established
4. The student submits all portfolio documents to the Program/Department Coordinator or faculty designee for assessment of prior learning according to the terms of the credit for prior learning petition and the assessment rubric
5. If the Program/Department Coordinator, or faculty designee, using the assessment rubric, determines the student-created portfolio adequately demonstrates mastery of the course content, objectives, and outcomes as set forth in the Course Outline of Record, they will sign the credit for prior learning petition, assign an appropriate grade, and forward the petition and grade to the Office of Admissions and Records to be filed and recorded on the student's transcript as appropriate
6. In the case of student appeal, a three-member review panel will be convened for a comprehensive review of the student-created portfolio, which will include the Program/Department Coordinator or faculty designee to provide discipline expertise. The review panel will also include the area Dean, or administrative designee, as adjudicator. The student will be included in the review process. This review may result in approval, reversal, or modification of the Program/Department Coordinator's determination and the review will be considered the final portfolio assessment

Student-created portfolios must include at least the following:

1. Cover page
2. Table of contents

3. Approved Educational Plan
4. Resume
5. Autobiographical narrative
6. Competency Matrix
7. Learning narrative with evidence
8. Assessment Rubric
9. Course Outline of Record
10. Completed and approved Credit for Prior Learning Petition

Student-created portfolios may also include:

1. Transcripts
2. Letters of Recommendation
3. Appropriate Licenses or Certificates
4. Examples of prior work
5. Any other appropriate materials as required by the assessment rubric

Students who wish to use earned credits for transfer must obtain a letter grade.

Achievement of an industry examination administered by other agencies

Students interested in Credit for Prior Learning using an industry examination administered by other agencies shall receive credit as recommended by the appropriate program/department coordinator or faculty designee:

The student shall complete the Credit for Prior Learning assessment petition.

Admissions and Records shall grant credit for industry recognized examinations that have already been evaluated and approved by the appropriate program/department coordinator or faculty designee.

If an industry recognized examination has not yet been evaluated and approved by the appropriate faculty:

1. The student meets with the program/department coordinator or faculty designee to receive further instructions for industry recognized credential(s) assessment
2. The student submits all industry recognized credential documents to the program/department coordinator or faculty designee for assessment of prior learning
3. If the program/department coordinator or faculty designee determine the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to the Admissions and Records Office to be kept on file and recorded on the student transcript

Credit by Internal Examination

Napa Valley College may award credit to students who have completed an internal examination administered by the college in lieu of completing an approved course. Courses open to credit by internal examination should be listed as such in the catalog. The determination to offer credit by examination rests solely on the discretion of the discipline faculty in accordance with department policy. A separate examination shall be conducted for each course for which credit is to be granted. Faculty

who agree to develop and score the exam shall ensure that the exam adequately measures mastery of the content described in the course outline of record.

1. Credit may be granted only to a student who is currently registered and in good standing at the college and only for a course offered during the current semester. A student may not receive credit by examination for any course previously taken or for any course which is a prerequisite to one for which credit has been received. This may be waived at the discretion of the department to allow credit for a lower level course if advantageous to the student. Credit earned by examination cannot be used to change a grade or to remove a "W" or "IB, IC, ID, IF" grade. Credits acquired by examination shall not be counted toward the 12 semester hours of credit in residence required for an Associate degree.

Procedures for Students

The student will:

1. Verify that the course is eligible for credit by examination and offered in the current semester. (Student should not enroll in the course.)
2. Fill out the CPL Petition form.
3. Contact the appropriate program/department coordinator who will, in consultation with a discipline faculty, determine the appropriate examination and sign the form.
4. Obtain the signature of the Division Dean.
5. Pay the appropriate enrollment fees for the course at the Business Office.
6. Attach receipt verifying payment of fees to the form and return the form to the Office of Academic Affairs (Or Division administrative assistant). The Division dean must approve the request before the student takes the exam.

After the request is approved by the Division Dean:

1. The faculty member will contact the student to set up the date and time to administer the examination.
2. The student will receive the letter grade earned on the examination, or "pass/no-pass" if that option is ordinarily available for the course.
3. The faculty member will record the grade on a Change of Grade card and submit the card to the Office of Academic Affairs.
4. The Office of Academic Affairs will forward the completed Change of Grade card to the Admissions and Records Office to record the grade. The student's transcript shall clearly indicate that the credit was earned by examination

IV. Review Cycle

The Napa Valley Community College District shall review this credit for prior learning policy every three years. The Office of Research, Planning, and Institutional Effectiveness will collect and analyze data disaggregated by gender and race/ethnicity, including:

1. The number of students who received credit for prior learning
2. The number of credits awarded per student
3. Retention and persistence rates of students earning credit for prior learning

4. Completion data (for certificate, degree, and transfer) for students earning credit for prior learning
5. Qualitative assessments by students of the policies and procedures

Reference: NVC BP 4235 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BWES6M63CF51>)/AP 4235 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BWESLQ65AC0D>)/AP 4236 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGG2M902D0F8>)

Course Repetition

Students may be permitted to enroll more than one time in a credit course if they or the course meets certain criteria. Students will not be permitted to enroll in the same credit course more than three times, except in special circumstances or when the course is designated as repeatable (see AP 4227 – Repeatable Courses) and allows a greater number of repetitions in compliance with current limits established in Title 5. All repeat enrollments are subject to the restrictions and conditions laid out in Title 5 Sections 55040-55046, 55253, 56029, and 58161.

Types of Allowed Course Repetition

Students may repeat certain types of courses or repeat courses under specific circumstances as delineated in Title 5 §55040. Consistent with these provisions, Napa Valley College shall:

Designate certain types of courses as “repeatable courses” consistent with the requirements of §55041. (See AP 4227);

Permit a student receiving a substandard grade two opportunities to repeat a course to alleviate a substandard grade. The district may permit an additional enrollment on a petition basis. The first two substandard grades may be excluded in computing the student’s GPA. (§55042);

Permit a student who previously received a satisfactory grade to repeat a course due to a significant lapse of time. Significant lapse of time is defined as 3 years or as required by specific program mandates. Prior grade or credit may be disregarded per district policy pursuant to §55043(c) (see AP 4228);

Permit a student to repeat a portion of a variable unit open-entry/open-exit course, other than a physical education, visual arts, or performing arts course, which that student previously completed only under the circumstances described in §55044 (see AP 4229);

Permit a student to petition to repeat a course, which is not designated as a repeatable course, regardless of whether substandard academic work was previously recorded, due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the student’s control. District policy may allow a previous grade and credit to be disregarded in computing the student’s GPA, consistent with §55045(b);

Permit a student to repeat a course in work experience education under the circumstances described in §55253. When an occupational work experience course is repeated pursuant to that section, the grade received each time shall be included for purposes of calculating the student’s grade point average (see AP 4227);

Permit a student with a disability to repeat an educational assistance class any number of times if it is determined that such repetition is required for that person as a disability-related accommodation for one of

the reasons specified in §56029. The District may allow grade and credit to be disregarded in computing student’s GPA (§55040(c)(7));

Permit a student to repeat a course for credit any number of times if necessary to meet legally mandated training requirements as the condition of paid or volunteer employment as defined in §55000(k), regardless of whether substandard academic work has been recorded. The District may require students to certify or document that course repetition is legally mandated [55041(b)] (§55040(c)(8));

Permit a student to petition the District to repeat a course for credit any number of times if, as a result of a significant change in industry or licensure standards, repetition of the course is necessary for the student’s employment or licensure. The District may require students to certify or document that there has been a significant change in industry or licensure standards necessitating course repetition. (§55040(c)(9));

Limitations on Course Repetition

Students may not enroll in a course more than three times, except in limited circumstance, described below.

Enrollments generally include any combination of withdrawals and repetitions.

- Students may enroll in courses designated as “repeatable courses” up to four times. (See AP 4227)
- Students may enroll in work experience education courses any number of times as long as they do not exceed the limit on the number of units set forth in Title 5 §55253(c).
- Students may petition to repeat a course one additional time to alleviate a substandard grade.
- Students with disabilities can repeat an educational assistance class for students with disabilities (as defined in Title 5 §56028) any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for the student for one of the reasons specified in Title 5 §56029.
- Students may repeat a course any number of times where it is required for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment, regardless of whether the student recorded substandard academic work.
- Students may petition to repeat a course needed for employment or licensing because of a significant change in industry or licensure standards. Students may take these courses any number of times.

Students may not enroll in active participatory courses (as defined in Title 5 §55000(a)) in physical education, visual arts, or performing arts that are related in content (as defined in Title 5 §55000(l)) more than times for semester courses or six times for quarter courses. This limit applies even if the student receives a substandard grade or “W” during one or more of the enrollments or if a student petitions for repetition due to extenuating circumstances (as provided in Title 5 §55045).

Course Repetition Petition

Students must meet with a Counselor to fill out a Course Repetition Petition in order to re-enroll in a course under the following types of course repetition, as allowed above: (2) to alleviate a substandard grade, after the third attempt, (3) to repeat a course due to a significant lapse of time, (4) variable unit open-entry/open-exit courses, (5) due

to extenuating circumstances, (8) to meet legally mandated training requirements, or (9) as a result of a significant change in industry or licensure standards.

Students do not need to petition if the course repetition is allowed under the categories of: (1) courses designated as “repeatable courses”, (2) to alleviate a substandard grade, for the first three attempts, (6) work experience education, or (7) repetition required as part of a disability-related accommodation.

The Course Repetition Petition can be obtained through the Counseling Office when a student makes an appointment with a Counselor. This petition form may include:

- Students seeking to enroll in a course in which they received a substandard grade (D or F) or a W on more than 3 attempts.
- A list of the specific courses or categories of courses, if any, which are exempt from course repetition;
- Requirements to repeat courses after a significant lapse of time of no less than 36 months since the grade was obtained or the specific recency prerequisite for a course or program. This may also include an institute of higher learning established recency requirement, which the student will not be able to satisfy without repeating the course. A student may petition if less than 36 months have elapsed and the student provides documentation that the repetition is necessary for transfer;
- Provisions for repeating a course taken at another accredited college or university for which substandard academic work is recorded;
- Circumstances under which students may repeat courses in which a “C” or better grade was earned. Such course repetition requires finding that extenuating, emergency, or extraordinary circumstance exist which justify such repetition. Emergency conditions or extraordinary conditions are those meeting the requirements of Title 5 §58146 (b). Extenuating circumstances are verified cases of accidents, illness, or other circumstance beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student’s grade point average.

Student Records

When course repetition occurs pursuant to this section, the student’s permanent academic record shall clearly indicate any courses repeated using an appropriate symbol and be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

When a student repeats a course designated as repeatable to alleviate substandard academic work, the previous grade and credit shall be disregarded in the computation of grade point averages. No more than two substandard grades may be alleviated.

In the case of non-repeatable courses, the first two substandard grades may be excluded in computing the student’s GPA if the student repeats the class two or more times. If the student attempts the course a fourth time by petition, only the first two substandard grades will be alleviated (as defined in Title 5 §55042).

When a student with a disability repeats an educational assistance class, the previous grade and credit shall be disregarded in the computation of grade point averages.

Nothing can conflict with Education Code §76224 pertaining to the finality of grades assigned by instructors, or with Title 5 or District procedures related to the retention and destruction of records.

Student Appeal Process

Students shall have the right to appeal an administrative decision to not allow a repeat enrollment in a course.

Reference: NVC BP 4225 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BHQTUA78AF1E>)/AP 4225 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CQCSCSL720C94>)

Repeatable Courses

Only the following types of courses may be designated as repeatable, consistent with the requirements of § 55041:

1. Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor’s degree;
2. Intercollegiate athletics courses; and
3. Intercollegiate academic or vocational competition courses. Such courses may be repeated no more than four times for semester courses or six times for quarter courses.
4. Courses designated as repeatable under these provisions will be listed as such in the Napa Valley Community College District catalog and on the Course Outline of Record. Enrollments in a course so designated will count towards total allowable repetitions. A student will be considered “enrolled” any time they receive an evaluative or non-evaluative symbol on their record.

The District shall develop and implement a mechanism to allow it to properly monitor course repetition.

Such courses may be repeated no more than four times for semester courses or six times for quarter courses. All courses designated as repeatable under these provisions will be listed as such in the college catalog and on the Course Outline of Record. All enrollments in a course so designated will count towards total allowable repetitions. A student will be considered “enrolled” any time they receive an evaluative or non-evaluative symbol on their record.

Reference: NVC AP 4227 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CUHVUA8267E8>)/AP 4228 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGG2BH01642C>)/AP 4229 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGG2F501EC14>)

Courses that are Related in Content (CRIC)

Courses related in content (CRIC) are defined as groups of active participatory courses that share a similar primary educational objective in physical education, visual arts, and performing arts. Such courses are not repeatable.

NVC permits students to enroll up to four (4) times within each group of courses related in content, with a limitation that each course in the group may only be taken once.

DANCE Families of Courses

Ballet: DANS-134, DANS-134B, DANS-134D

Jazz Dance: DANS-136, DANS-136B, DANS-136D

Modern Dance: DANS-138, DANS-138B, DANS-138D

Production: DANS-140, DANS-141

Street Jazz: DANS-135, DANS-135D

World Dance Forms: DANS-128A, DANS-128B, DANS-128C

MUSIC Families of Courses

Instrumental Music Ensemble: MUSI-152, MUSI-280

Instrumental Technique: MUSI-140, MUSI-142, MUSI-240, MUSI-242

Large Ensembles: MUSI-160, MUSI-176, MUSI-179, MUSI-181

Musical Theater Production: THEA-153, THEA-155, MUSI-170, MUSI-172, MUSI-173, MUSI-183, MUSI-223, MUSI-243

Piano: MUSI-135, MUSI-138, MUSI-235, MUSI-238

Vocal Music Ensemble: MUSI-161

Vocal Technique: MUSI-130, MUSI-132, MUSI-133, MUSI-230, MUSI-232, MUSI-143

KINESIOLOGY/ATHLETICS Families of Courses

Aerobic Arts: KINE-131, KINE-131B, KINE-133, KINE-133B

Aerobics: KINE-129, KINE-129B

Flexibility: KINE-146, KINE-146B, KINE-154, KINE-154B

Swimming: KINE-100, KINE-100B

Team Sports: KINE-176, KINE-176B

Tennis: KINE-123, KINE-123B

Walking: KINE-148, KINE-148B

Weight Training: KINE-151, KINE-151B, KINE-151C

Yoga: KINE-130, KINE-130B

THEATER ARTS Families of Courses

Acting Techniques: THEA-122, THEA-210, THEA-220, THEA-244

Musical Theater Production: THEA-153, THEA-155, MUSI-170, MUSI-172

Technical Theater: THEA-140, THEA-141, THEA-142

VISUAL ARTS Families of Courses

Ceramic Forms: ARTS-140, ARTS-141, ARTS-240, ARTS-241

Ceramic Surfaces and Technology: ARTS-244, ARTS-248, ARTS-249

Digital Art and Design: DART-120, DART-130

Drawing: ARTS-110, ARTS-111, ARTS-112, ARTS-210

Foundations: ARTS-101, ARTS-102

Painting: ARTS-105, ARTS-120, ARTS-220

Photography: PHOT-121, PHOT-150

Sculpture: ARTS-145, ARTS-150

Workshop and Portfolio Development: ARTS-260, ARTS-261

Class adds, drops and withdrawals

Adding Courses

Students may add classes through the registration and late add period through the College's online registration system. Late Add Periods may be different depending on course start/end date.

After the registration period concludes, classes may be added only with permission from the class instructor, and by formal request from the student to the Admissions and Records Office.

Withdrawals and Drops

Withdrawals, or drops, are authorized through the last day of the twelfth week of instruction or 75% of the course term, whichever is earlier.

Students who withdraw or drop classes during the first four weeks or 30% of the term, whichever is earlier, will receive no notation on their academic record. A student who withdraws after this period, but before the end of the twelfth week of a course, or the expiration of 75 percent of a course term, whichever occurs earlier, shall receive the withdrawal symbol "W" on his/her/their transcript, unless the District selects an earlier final withdrawal date. The "W" shall not be used in calculating grade point averages, but shall be used in determining alert status and dismissal of a student.

Instructors shall clear their rosters of inactive students no later than the end of the last business day before the census day for all students.

"Inactive students" include:

- Students identified as no-shows,
- Students who officially withdraw,
- Students who are no longer participating in the courses and are therefore dropped by the instructor, except if there are extenuating circumstances.

"No longer participating" includes, but is not limited to, excessive unexcused absences but must relate to nonattendance. "Extenuating circumstances" are verified cases of accidents, illness, other circumstances beyond the control of the student.

A student will be permitted to withdraw from a course and receive a "W" no more than three times.

Multiple withdrawals may result in alert status or dismissal from the college. Students with multiple withdrawals will be directed to appropriate support services.

See Board Policy 4225 (<http://go.boarddocs.com/ca/sierra/Board.nsf/goto/?open&id=BSZUP47CF675>), Course Repetitions for enrollment limitations.

Napa Valley College reserves the right to drop students for administrative reasons including, but not limited to, pre- and co-requisite enforcement, disciplinary actions, unit limitations, and health and safety.

A military withdrawal (MW) will not be counted in progress alert and dismissal calculations, toward the permitted number of withdrawals or counted as an enrollment attempt. A military withdrawal occurs when a student on active or reserve status in the United States military or

National Guard receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol of "MW" shall be assigned to all courses affected by the military withdrawal.

Students shall be allowed an excused withdrawal ("EW") in extenuating circumstances at any time, upon petition of the student or their representative. An EW will not be counted toward the permitted number of withdrawals or counted as an enrollment attempt, nor will it be counted in progress alert and dismissal calculations.

Reference: NVC AP 5075 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=DFZLSW58056A#>)

Independent Study

1. All independent study courses must be approved by the curriculum committee.
2. Each student application for independent study must be approved by the instructor, Division Dean, and approved by the chief instructional officer.
3. The application for independent study must be completed, including a statement by the applicant and instructor indicating the work to be done in the program. This statement should include the goals and objectives of the program and should indicate a general plan for achieving these goals and objectives. The typical plan will call for approximately fifty hours of work per unit excluding teacher#student conferences. It would be expected that the student would read, write and take as many or more examinations in an independent study program as he/she would in a traditional class setting.
4. Student#instructor meetings will be held on the average of once a week for 20#30 minutes to discuss problems and progress.
5. Ordinarily a student will receive a "pass," no letter grade, for independent study.
6. A record of the study proposal, teacher#student meeting dates, all tests, term papers and final grade will be kept for a period of one year in the office of the instructor.
7. A student may take up to 12 semester units through independent study over a period of four semesters. An exception to this limit would be possible only under exceptional circumstances and with permission of the Vice President, Instruction.
8. Instructors will ordinarily be limited to 30 units of independent study per semester.
9. Instructors will be paid \$12 per unit completed under their supervision.

Independent Study Forms are available in the Office of Academic Affairs

Reference: NVC AP 4101 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CDFQJ767BEF6>)

Multiple and Overlapping Enrollments

A student may not enroll in two or more courses where the meeting times for the courses overlap, unless:

- The student provides a valid justification, other than scheduling convenience, of the need for an overlapping schedule.
- The chief instructional officer or designee approves the schedule.
- The student makes up the overlapping hours at some other time during the same week under the supervision of the instructor of the course.

Reference: NVC BP 4226 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGQTV6AE974>)/AP 4226 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBPT5T75BEC8>), Title 5 § 55007

Open Enrollment

Unless specifically exempted by statute or regulation, every course, course section or class, reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to Title 5 Section 55003. Enrollment may be subject to any priority system that has been established (See BP/AP 5055 Enrollment Priorities). Enrollment may also be limited to students meeting properly validated prerequisites and co-requisites (See BP 4260 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBPTSA787E05>)/AP 4260 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBWVT8809519>) Prerequisites, Co-requisites, and Advisories), or due to other practical considerations such as exemptions set out in statute or regulation.

Reference: NVC BP 5052 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGRMG6EA9AE>)

Prerequisites and Co-requisites

Prerequisites, co-requisites, advisories, and limitations are necessary to ensure that students succeed in their coursework and have access to the courses they require. It is important to have prerequisites in place where they are a vital factor in maintaining academic standards. It is also necessary to ensure that prerequisites, co-requisites, advisories, and limitations do not constitute unjustifiable obstacles to student access and success. Therefore, to foster the appropriate balance between these two concerns, the Education Code requires that prerequisites, co-requisites, advisories, and limitations be established based solely on content review or content review with statistical validation.

1. Information in the Catalog and Schedule of Courses.

Napa Valley College shall provide the following explanations both in the college catalog and in the schedule of courses:

- A. Definitions of prerequisites, co-requisites, and limitations on enrollment including the differences among them and the specific prerequisites, co-requisites, and limitations on enrollment that have been established.
- B. Procedures for a student to challenge prerequisites, co-requisites, and limitations on enrollment and circumstances under which a student is encouraged to make such a challenge. The information about challenges must include, at a minimum, the specific process including any deadlines, the various types of challenge that are established in law, and any additional types of challenge permitted by the college.
- C. Definitions of advisories on recommended preparation, the right of a student to choose to take a course without meeting the advisory, and circumstances under which a student is encouraged to exercise that right.
- D. Definitions of contract course, co-requisite, noncredit basic skills course, non-degree-applicable basic skills courses, prerequisite, and satisfactory grade.

Challenge Process

A. Any student who does not meet a prerequisite or co-requisite or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the prerequisite or co-requisite, the District shall reserve a seat for the student and resolve the challenge within five working days (or ten working days during summer or intersession periods). If the challenge is upheld or the District fails to resolve the challenge within the five working-day period (or ten working days during summer or intersession periods), the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the students registers for that subsequent term.

B. Grounds for challenge shall include the following:

1. Those grounds for challenge specified in Title 5 Section 55003 subdivision (p).
2. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students. The student shall be allowed to enroll in such a course if otherwise he/she/they would be delayed by a semester or more in attaining the degree or certificate specified in his/her/their educational plan.
3. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he/she/they does not pose a threat to himself/herself/themself or others.
4. The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the college's own records, then the college has the obligation to produce that information.

C. Curriculum Review Process

The curriculum review process shall at a minimum be in accordance with all of the following:

1. Establish a curriculum committee and its membership in a manner that is mutually agreeable to the college administration and academic senate.
2. Establish prerequisites, co-requisites, and advisories on recommended preparation (advisories) only upon the recommendation of the academic senate except that the academic senate may delegate this task to the curriculum committee without forfeiting its rights or responsibilities under Title 5 Sections 53200-53204 and within the limits set forth in Title 5 Section 55003. Certain limitations on enrollment must be established in the same manner.

3. Establish prerequisites, co-requisites, advisories on recommended preparation, and limitations on enrollment only if:

a) The faculty in the discipline or, if the college has no faculty member in the discipline, the faculty in the department do all of the following:

1. Approve the course; and,
2. As a separate action, approve any prerequisite or co-requisite, only if:
 - a. The prerequisite or co-requisite is an appropriate and rational measure of a student's readiness to enter the course or program as demonstrated by a content review including, at a minimum, all of the following:
 - i. involvement of faculty with appropriate expertise;
 - ii. consideration of course objectives set by relevant department(s). The curriculum review process should be done in a manner that is in accordance with accreditation standards.
 - iii. be based on a detailed course syllabus and outline of record, tests, related instructional materials, course format, type and number of examinations, and grading criteria;
 - iv. specification of the body of knowledge or skills which are deemed necessary at entry or concurrent with enrollment;
 - v. identification and review of the prerequisite or co-requisite which develops the body of knowledge or measures skills identified under iv.
 - vi. matching of the knowledge and skills in the targeted course (identified under iv.) and those developed or measured by the prerequisite or co-requisite (i.e., the course or assessment identified under v.); and
 - vii. maintain documentation that the above steps were taken.

3. Approve any limitation on enrollment that is being established for an honors course or section, for a course that includes intercollegiate competition or public performance, or so that a cohort of students will be enrolled in two or more courses, and, in a separate action, specify which.

4. Approve that the course meets the academic standards required for degree applicable courses, non-degree applicable courses, non-credit courses, or community service respectively.

5. Review the course outline to determine if a student would be highly unlikely to receive a satisfactory grade

unless the student had knowledge or skills not taught in the course. If the student would need knowledge or skills not taught in the course itself, then the course may be approved for degree applicable credit only if all requirements for establishing the appropriate prerequisite have been met excepting only approval by the curriculum committee.

6. Review the course outline to determine whether receiving a satisfactory grade is dependent on skills in communication or computation. If receiving a satisfactory grade is sufficiently dependent on such skills, then the course may be approved for degree applicable credit only if all requirements have been met for establishing a prerequisite or co-requisite of not less than eligibility for enrollment to a degree-applicable course in English or mathematics, respectively.

b) A course which should have a prerequisite or co-requisite as provided in (5) or (6) but for which one or more of the requirements for establishing a prerequisite have not been met may only:

1. Be reviewed and approved pursuant to the standards for non-degree applicable credit, non-credit, or community service; or
2. Be revised and reviewed as required to meet the criteria for establishing the necessary prerequisites or co-requisites.

c) The curriculum committee also reviews the course and prerequisite in a manner that meets each of the requirements specified above.

d) If the District chooses to use content review as defined in Title 5 Section 55000 subdivision (f) to define prerequisites and co-requisites in reading, written expression, or mathematics for courses that are degree applicable and are not in a sequence, it must adopt a plan consistent with Title 5 Section 55003 subdivision (c).

4. Program Review; As a regular part of the program review process or at least every six years, except that the prerequisites and co-requisites for vocational (Career Technical Education) courses or programs (as defined in the California Community Colleges Taxonomy of Programs) shall be reviewed every two years, the college shall review each prerequisite, co-requisite, or advisory to establish that each is still supported by the faculty in the discipline or department and by the curriculum committee and is still in compliance with all other provisions of this procedure, the related policy, and with the law. Any prerequisite or co-requisite that is still supported shall be reviewed promptly thereafter to assure that it is in compliance with all other provisions of this procedure, the related policy, and with the law.

5. Implementing Prerequisites, Co-requisites, and Limitations on Enrollment. Implementation of prerequisites, co-requisites, and limitations on enrollment must be done in a consistent manner and not left exclusively to the classroom instructor. Every attempt shall be made to enforce all conditions a student must meet to be enrolled in the course through the registration process so that a student is not permitted to enroll unless he/she/they has met all the conditions or has met all except those for which he/she/they has a pending challenge or for which further information is needed before

final determination is possible of whether the student has met the condition.

6. Instructor's Formal Agreement to Teach the Course as Described.

The college shall establish a procedure so that courses for which prerequisites or co-requisites are established will be taught in accordance with the course outline, particularly those aspects of the course outline that are the basis for justifying the establishment of the prerequisite or co-requisite. The process shall be established by consulting collegially with the local academic senate and, if appropriate, the Napa Valley College Faculty Association.

Review of Individual Courses

If the student's enrollment in a course or program is to be contingent on his/her/their having met the proposed prerequisite(s) or co-requisite(s), then such a prerequisite or co-requisite must be established as follows.

If enrollment is not blocked, then what is being established is not a prerequisite or co-requisite but, rather, an advisory on recommended preparation and must be identified as such in the schedule and catalog. Establishing advisories does not require all the following steps.

1. Advisories on Recommended Preparation

The college may recommend that a student meet a standard of readiness at entry only if recommended by the faculty in the discipline or department and by the curriculum committee as provided in above.

This process is required whether the college used to describe such recommendations in its catalog or schedule as "prerequisites," or "recommended," or by any other term.

2. Limitations on Enrollment

The types of limitation on enrollment specified below may only be established through the curriculum review process by the discipline or department faculty and the curriculum committee specified above including the requirement to review them again at least every six years; for example, as part of program review. The following requirements must also be met in order to establish these particular limitations on enrollment.

a. Performance Courses – The college may establish audition or try-out as a limitation on enrollment for courses that include public performance or intercollegiate competition such as but not limited to band, orchestra, theater, competitive speech, chorus, journalism, dance, and intercollegiate athletics provided that:

- i. For any certificate or associate degree requirement which can be met by taking this course, there is another course or courses which satisfy the same requirement; and
- ii. The college includes in the course outline of record a list of each certificate or associate degree requirement that the course meets and of the other course or courses which meet the same requirement.

Limitations on enrollment established as provided for performance courses shall be reviewed during program review or at least every six years to determine whether the audition or try-out process is having a disproportionate impact on any historically under-represented group and, if so, a plan shall be adopted to seek to remedy the disproportionate impact. If disproportionate impact has been found, the limitation on enrollment may not be printed in subsequent catalogs or schedules nor enforced in any subsequent

term until such a plan has been endorsed by the department and the college administration and put into effect.

b. Honors Courses – A limitation on enrollment for an honors course or an honors section of a course may be established if, in addition to the review by the faculty in the discipline or department and by the curriculum committee as provided above, there is another section or another course or courses at the college which satisfy the same requirements. If the limitation is for an honors course and not only for an honors section, the college must also include in the course outline of record a list of each certificate or associate degree requirement that the course meets and of the other course or courses which meet the same associate degree or certificate requirement.

c. Blocks of Courses or Sections – Blocks of courses or blocks of sections of courses are two or more courses or sections for which enrollment is limited in order to create a cohort of students. Such a limitation on enrollment may be established if, in addition to review by the faculty in the discipline or department and by the curriculum committee as provided above, there is another section or another course or courses that satisfy the same requirement. If the cohort is created through limitations on enrollment in the courses rather than limitations on specific sections of courses, then the college must include in the course outline of record a list of each certificate or associate degree requirement that the course meets and of the other course or courses which satisfy the same associate degree or certificate requirement.

Contact Counseling Services (<http://www.napavalley.edu/student-services-and-resources/general-counseling/>) to obtain more information regarding challenging prerequisites.

Reference: NVC BP 4260 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBPTSA787E05>)/AP 4260 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBWVT8809519>)

Grade Policies

Academic Renewal

Students may petition to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

- Students must have achieved a grade point average of at least 2.0 in 15 units completed subsequent to the work to be disregarded, and
- At least three terms (semester or summer sessions) must have elapsed from the time the relevant course work was completed.

Up to 30 units of course work may be eliminated from consideration in the cumulative grade point average.

Specific courses and/or categories of courses that are exempt from academic renewal are those for which a grade of C, I, or NP or better has been achieved. Academic renewal actions are irreversible. When academic renewal procedures permit previously recorded substandard coursework to be disregarded in the computation of a student's grade point average, the student's permanent academic record should contain an accurate record of all coursework to ensure a complete academic history.

Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

Courses that are in progress are not counted toward subsequent coursework. All coursework must be completed.

Napa Valley College will honor only one Academic Renewal in the lifetime of the student. An exception applies to Academic Renewal for a math or English course under AB705 and AB1705 legislation, as it will not count toward the student's one lifetime Academic Renewal.

Due to AB 705/AB 1705 legislation, academic renewal may be granted outside of conditions specified above under the following circumstances:

- If the substandard grade was earned in a remedial (pre-transfer level) English or mathematics course that can't be repeated due to AB 705. Once the student successfully completes the corresponding transfer-level course, the substandard grade may be eliminated from their GPA, regardless of their overall academic record since earning the "D", "F", or "NP"
- If the substandard grade was earned in a mathematics course that a student is no longer allowed to take due to AB 1705 as it does not satisfy a requirement for their intended certificate, associate degree or transfer major. Once the student successfully completes the first course that meets such a requirement, the substandard grade of a corresponding prerequisite mathematics course may be eliminated from their GPA, regardless of their academic record since earning the "D", "F", or "NP"

In either scenario, the student's academic record since earning the substandard grade and the time elapsed are not considered. In addition, eliminated units do not count toward the 30-unit limit of substandard work under AP 4240.

To apply for academic renewal the student must:

1. Meet with a counselor to discuss the petition.
2. Complete the request for academic renewal form.
3. Submit the completed form to the Admissions and Records Office.
4. Student must attach official transcript(s) for any subsequent coursework that was completed at another institution.

Reference: NVC BP 4240 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CDM2BL016731>)/AP 4240 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=D5FTFS771FFE>)

Hours and units

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a "credit hour" program or a "clock hour" program.

The Superintendent/President shall rely primarily on the Academic Senate to establish procedures which prescribe the definition of "credit hour" consistent with applicable Title 5 and federal regulations, as they apply to community college districts. The Superintendent/President shall rely primarily on the Academic Senate to establish procedures to assure that curriculum at the District complies with the definition of "credit hour" or "clock hour," where applicable.

Title 5 Sections 55002 and 55002.5 provides minimum hour to unit ratios and minimum unit increments at California Community Colleges. Specific hour to unit ratios and unit increments are defined locally. At Napa Valley College, 54 total student learning hours (in compliance with Title 5, no

fewer than 48 total student learning hours) is equivalent to 1 unit of credit and the minimum unit increment is 0.5.

Title 5 Section 552565 provides specific hour to unit ratios for Cooperative Work Experience. The ratios are 75 hours of paid work experience for 1 unit of credit and 60 hours of non-paid work experience for 1 unit of credit.

The Superintendent/President shall also rely primarily on the Academic Senate to establish a procedure for using a clock-to-credit hour conversion formula, to determine whether a credit hour program is eligible for federal financial aid.

The Code of Federal Regulations defines clock hour programs (34 Code of Federal Regulations Part 668). Clock hour programs are required to use the formula for calculating units of credit that is contained within the code.

Reference: NVC BP 4029 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=DFZLSW58056A#/AP4029>) (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=DFZLSW58056A#>)

Grade Changes

Changing Grades

The instructor of the course shall determine the grade to be awarded to each student.

The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetence. "Mistake" may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors. "Fraud" may include, but is not limited to, inaccurate recording or change of a grade by any person who gains access to grade records without authorization. "Bad Faith" may include, but is not limited to, an intentional act of dishonesty.

The removal or change of an incorrect grade from a student's record shall only be done pursuant to Education Code Section 76232 or by an alternative method that ensures that each student shall be afforded an objective and reasonable review of the requested grade change.

If the procedure requires that a student first request a grade change from the instructor (See Board policy S6320 Student Complaints and Grievances, and the guidelines, which are located on the Office Student Affairs webpage), provisions shall be made to allow another faculty member to substitute for the instructor in the following circumstances: if 1) the student has filed a discrimination complaint and there is an administrative determination finding probable cause, or 2) if the instructor is not available or 3) where the District determines that it is possible that there may have been gross misconduct by the original instructor.

In the case of fraud, bad faith, or incompetence, the final determination concerning removal or change of grade will be made by the Vice President of Academic Affairs.

In all cases listed above, the instructor who first awarded the grade will be given written notice of the change.

The College shall consider a request for change of grade where the timely request for change is necessitated as a remedy for discrimination on the basis of disability pursuant to Section 504 and Title II, including with respect to the denial of an approved accommodation/modification.

Security of Grade Records

The District shall implement security measures for student records that assure no person may obtain access to student grade records without proper authorization. These measures shall be installed as part of any computerized grade data storage system.

The measures implemented by the District shall include, but not necessarily be limited to, password protection for all student grade data bases, locking mechanisms for computer stations from which student grade data bases can be viewed, and strict limits on the number of persons who are authorized to change student grades.

Persons authorized to record authorized grade changes shall be designated by the chief enrollment officer. No more than five District employees may be authorized to change student grades. Only regular full-time employees of the District may be authorized to change grades.

Student workers shall not have access to grade records, and student workers may not change grades at any time.

Any person who discovers that grades have been changed by someone other than the persons authorized to do so shall notify the chief enrollment officer immediately. The chief enrollment officer shall immediately take steps to lock the grade storage system entirely while an investigation is conducted.

If any student's grade record is found to have been changed without proper authorization, the District will notify 1) the student; 2) the instructor who originally awarded the grade; 3) any educational institution to which the student has transferred; 4) the accreditation agency; and 5) appropriate local law enforcement authorities.

Whenever a grade is changed for any reason, corrected transcripts will be sent to any educational institution to which a student has transferred.

Any student or employee who is found to have gained access to grade recording systems without proper authorization, or who is found to have changed any grade without proper authority to do so, shall be subject to discipline in accordance with District policies and procedures.

Any person who is found to have gained access to grade recording systems without proper authorization, or who is found to have changed any grade without proper authority to do so, shall be reported to the appropriate law enforcement agency having jurisdiction over the college where the incident occurred.

A grade may only be changed within two (2) calendar years of being awarded.

Request for Change of Grade forms may not be given directly to students.

Reference: NVC BP 4231 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGQWZ6B5F1F>)/AP 4231 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGG2HR024E13>)

Grading and academic record symbols

Grades from a grading system shall be averaged on the basis of the point equivalencies to determine a student's grade point average using only the following evaluative symbols:

Evaluative Symbols:

- A** Excellent - Grade Point = 4
- B** Good - Grade Point = 3
- C** Satisfactory - Grade Point = 2

D Passing (Less than Satisfactory) - Grade Point = 1

F Failing - Grade Point = 0

NP No Pass (Less than Satisfactory or Failing) - Units not counted in GPA. Can be used for both credit and noncredit courses.

P Passing (At least Satisfactory) - Units awarded not counted in GPA. Can be used for both credit and noncredit courses.

SP Satisfactory Progress (Towards Completion of the Course) - Used for noncredit courses only and is not supplanted by any other symbol

Non-Evaluative Symbols:

IB, IC, ID, IF – Incomplete: Incomplete academic work for unforeseeable, emergency and justifiable reasons. Request for an incomplete must be made by the end of the semester and must be approved by the instructor. The granting of an incomplete is at the discretion of the instructor. The condition for the removal of the "I" shall be stated by the instructor in a written record. The record shall contain the conditions for the removal of the "I" and the grade assigned in lieu of its removal. The record must be given to the student with a copy on file with the registrar until the "I" is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed. The "I" may be made up no later than one year following the end of the term in which it was assigned. The "I" symbol shall not be used in calculating units attempted nor for grade points.

IP – In Progress: The "IP" symbol shall be used only in courses that extend beyond the normal end of an academic term. It indicates that work is "in progress," but that assignment of an evaluative symbol (grade) must await its completion. The appropriate evaluative symbol (grade) and unit credit shall be assigned and replace the IP symbol once the course is completed.

RD – Report Delayed: The "RD" symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. "RD" shall not be used in calculating grade point averages.

W – Withdrawal: The "W" symbol may be used to denote withdrawal in accordance with the requirements of Title 5 Section 55024.

MW – Military Withdrawal: The "MW" symbol may be used to denote military withdrawal in accordance with Title 5 Section 55024.

EW – Excused Withdrawal: The "EW" symbol may be used to denote withdrawal in accordance with Title 5 Section 55024.

Credit for Prior Learning: Evaluative grades will be assigned: A, B, C, or P. The transcript shall include notations for the date and type of Credit for Prior Learning. Applicable types include: credit earned through successful completion of an International Baccalaureate examination, College Level Examination Program examination, Advanced Placement examination, or another experience, examination or assessment of prior learning, if the District determines that such prior learning satisfies the District's standards for measuring competencies comparable to those achieved in baccalaureate or general education level courses. Standards for

satisfactory completion of a prior learning experience, examination or assessment will be approved by the faculty in the appropriate discipline for which prior learning credit is earned.

Reference: NVC BP 4230 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CJHM9M58C0DF>)/AP 4230 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CJHNF5FBA4E>)

Pass/No Pass Grading

Courses may be offered in either or both of the following categories

- Courses in which all students are evaluated on a "pass-no pass" basis.
- Courses in which each student may elect until the last day of instruction, as established and published by the District, whether the basis of evaluation is to be "pass-no pass" or a letter grade.

A student electing to be evaluated on the "pass-no pass" basis will receive both course credit and unit credit upon satisfactory completion of the course. In computing a student's grade-point average, grades of "pass-no pass" are omitted.

A pass grade is granted for performance that is equivalent to the letter grade of "C" or better. A student who fails to perform satisfactorily will be assigned a "no-pass" grade.

The student is held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course.

Reference: NVC AP 4232 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=DFZLSW58056A#>)

Grade Point Average

A student's grade point average (GPA) is computed by dividing the total grade points earned by the total units attempted. Units attempted on a P/NP basis are not used for computing the grade point average. Grade points are earned as follows:

A = 4, B = 3, C = 2, D = 1, F = 0, P = 0, W = 0, I = 0

For example, a student who earns 3 units of A, 3 units of B, 2 units of P*, 5 units of C, 2 units of D, and 1 unit of F has a grade point average of 2.36.

$(3 \times 4) + (3 \times 3) + (5 \times 2) + (2 \times 1) + (1 \times 0) = 2.36$

*P/NP are not used for computing GPA

Probation, Dismissal and Readmission

Probation

Academic - A student shall be placed on academic probation if they have attempted a minimum of 12 semester units of work and have a grade point average of less than a "C" (2.0)

Progress - A student shall be placed on progress probation if they have enrolled in a total of at least 12 semester units and the percentage of all Napa Valley College units in which the student has enrolled, for which entries of "W," "I," and "NP" were recorded reaches or exceeds 50%.

A student who is placed on probation may submit an appeal in accordance with procedures to be established by the Superintendent/President, in mutual agreement the Academic Senate.

A student on academic probation shall be removed from probation when the student's accumulated grade point average is 2.0 or higher. A student on progress probation shall be removed from probation when the percentage of units in the categories of "W," "I," and "NP" drops below 50 percent.

Dismissal

Academic Dismissal – A student who is on academic probation shall be subject to dismissal if the student has earned an institutional cumulative grade point average of less than 1.75 in all units attempted in each of three (3) consecutive semesters,

Progress Dismissal – A student who is on progress probation shall be subject to dismissal if the institutional cumulative percentage of units in which the student has enrolled for which entries of "W," "I," "NC," and "NP" are recorded in at least three (3) consecutive semesters reaches or exceeds 50%.

A student who is subject to dismissal may submit a written appeal in compliance with administrative procedures. Dismissal may be postponed and the student may continue on probation if the student provides evidence of extenuating circumstances or shows significant improvement in academic achievement.

Readmission

A student who has been dismissed may request reinstatement by completing the Dismissal Appeal petition. Students are eligible for readmission if they have stopped out for at least one semester or submitted evidence of extenuating circumstances or shown significant improvement in academic achievement.

Students returning after academic or progress dismissal must meet with a counselor and meet interventions determined in consultation with a counselor.

Readmission may be granted, denied, or postponed according to criteria contained in administrative procedures.

Student Right of Appeal

A student has the right to appeal placement on probation or dismissal in compliance with administrative procedures.

Probation, Dismissal, and Readmission rights shall be in accordance with Title 5, Sections 55031-55034.

Reference: NVC BP 4250 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBWRMJ6E479E>)/AP 4250 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBPSJF72A051>)/AP 4255 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBPTB3767CBE>)

Institutional Policies

Academic Honors

Students are placed on the NVC President's Honor List each semester that they are enrolled for a letter grade in 12 or more units with a GPA of 3.5 or higher. This special recognition is noted on the student's permanent record.

Students who complete an AA or AS degree with a cumulative GPA of 3.5 or higher earn a special notation of "*President's Honors at Graduation*" on their NVC diploma.

Students who have a cumulative GPA of 3.5 or higher at the time they apply for graduation are invited to apply to be the valedictory speaker at

commencement. A committee will choose the valedictory speaker from all applicants.

Phi Theta Kappa

Students with a GPA of 3.5 or higher and at least 12 units of transferable or degree applicable credits are eligible to join the NVC chapter of Phi Theta Kappa (<http://www.napavalley.edu/student-services-and-resources/honor-society-phi-theta-kappa/>), the international honor society of two-year colleges.

Computer and Network Use

Employees and students who use District computers and networks and the information they contain, and related resources, have a responsibility not to abuse those resources and to respect the rights of others. The Superintendent/President shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

Reference: NVC BP 3720 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BHQT5W75C1F3>)/AP 3720 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BH2N7J5C71B7>)

Securing copyright

The superintendent/president shall be responsible for securing the copyright for any materials the District is entitled to ownership of, and for which the District wishes to obtain copyright protection of. The superintendent/president shall safeguard the District's rights of using, selling, giving or exchanging and licensing of such copyrighted materials. The superintendent/president shall investigate claims of copyright infringement and shall initiate action to protect the District's copyrights against infringement.

The District abides by all relevant sections of the Education Code and United States copyright law. This procedure establishes guidelines for acceptable use of copyrighted materials by employees and students. It also outlines ownership determination of intellectual property created by employees and describes the intent to protect the District's intellectual property from copyright infringement.

Principles

1. An intellectual environment that encourages creation, innovation, and collaboration is in the best interest of the District, its employees, and students.
2. The District needs to balance the interests of the individual creators of intellectual property with the educational objectives of the District.
3. The District has a responsibility to protect the rights of its intellectual property from unauthorized use.
4. Individual circumstances and the uniqueness of each situation may require a variety of approaches to intellectual property questions.

Elements

1. Employees and students of the District may not duplicate or distribute copyrighted property using District technology or equipment without written permission from the copyright owner, except as allowed under the principles of "fair use". Materials describing "fair use" are posted on the District Risk Services website for reference.
2. Works in the public domain are generally excepted from copyright provisions. Generally speaking, exceptions of copyrighted intellectual

property include works of the federal and state governments unless they are commissioned works unrelated to the official duties of the governments. In addition, works published more than seventy-five years ago, which are not subsequently updated, are not protected by the Copyright Act. Furthermore, facts and ideas are not copyrightable (but the manner in which the author expresses a fact or idea is copyrighted).

3. Employees who willfully violate the copyright law do so at their **own risk** and if legal action is commenced by the holder of the copyright, the employee will **not** be defended or indemnified by the District. In addition, the employee may be required to remunerate the District in the event of a loss resulting from litigation. Willful infringement of copyrights will result in disciplinary action.
4. In the absence of a specific contract or agreement, intellectual property created for the purpose of teaching courses within the employee's contracted teaching area(s) belongs to the employee and will be used for such purposes without additional compensation to the employee by the District.
5. Intellectual property created by an employee within the confines of his/her contract with the District, and making use of "extraordinary resources" of the District (i.e. beyond the use of office space, routine computer resources, library resources, etc. that are provided to all employees), is considered District property unless relinquished by a prior written agreement. Materials created specifically to conduct the support services of the District (internal documents, web pages, etc.) are considered to be property of the District.
6. If there is a reasonable determination that a particular work created by an employee may be sold or traded commercially, the District and the employee may elect to draft and execute a contract specifying the terms of ownership of the work.
7. If the receipt of grant funds restricts or specifies ownership of employee-created work, the District will abide by the requirements of the grant agreement.
8. If the District and employee wish for any other reason to change or share ownership of a work, they may jointly draft and execute a contract specifying terms of ownership.
9. The District will strive to actively protect all copyrighted materials owned solely or partially by the District.

Reference: NVC BP 3710 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGFNNA60B79E>)/AP 3710 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF4SJC7A3>)

Drug-Free Environment and drug prevention program

The District shall be free from all drugs and from the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District.

Any student or employee who violates this policy will be subject to disciplinary action (consistent with local, state, or federal law), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion, or dismissal.

The health risks associated with the use of illicit drugs and the abuse of alcohol include:

- Death including by alcohol poisoning or drug overdose;
- Risk of addiction and withdrawal symptoms including pain, convulsions and depression;
- Liver, heart, kidney, pancreas, and brain damage and/or loss of brain cells;
- Impaired judgment and resulting safety and health risks including accidents, unwanted pregnancies or sexually transmitted diseases, and aggressive or violent behavior;
- Impaired performance including drowsiness, impaired memory, and impaired concentration;
- Sexual dysfunctions;
- Harm to a fetus, including spontaneous abortions, premature labor, and detached placentas;
- Psychological problems including depression, anxiety, paranoia, panic reactions, psychosis and hallucinations;
- Seizures;
- Strokes, cardiac arrest, or cardiovascular problems;
- Lung damage or illnesses, bronchitis, or respiratory arrest, and
- Needle-related illnesses and complications such as hepatitis, HIV, muscle and nervous tissue death necessitating limb amputation, and infections.

The Superintendent/President shall assure that the District distributes annually to each student and employee the information required by the Drug-Free Schools and Communities Act Amendments of 1989 and complies with other requirements of the Act.

The District shall provide educational and preventive information about opioid overdose and information about the use and location of fentanyl test strips and opioid overdose reversal medication to students at all campuses. The superintendent/president shall establish administrative procedures to assure that each campus health center applies to distribute dosages of a federally approved opioid overdose reversal medication and participates in the Naloxone Distribution Project through the State Department of Health Care Services. The superintendent/president shall also establish administrative procedures to assure that upon approval to distribute dosages of a federal approved opioid overdose reversal medication and participation in the Naloxone Distribution Project, each campus health center will distribute a federally approved opioid overdose reversal medication obtained through the Naloxone Distribution Project. The administrative procedures shall also assure each campus health center will stock and distribute fentanyl test strips along with written instructions on how to use the fentanyl test strips properly.

Reference: NVC BP 3550 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CU4Q53677E2D>)/AP 3550 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CUXW488392F8>)

Reporting of Crimes

The Superintendent/President shall assure that, as required by law, reports are prepared of all occurrences reported to College Police of and arrests for crimes committed on campus that involve violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication. The Superintendent/President shall further assure that required reports of non-criminal acts of hate violence are prepared.

Such reports shall be made available as required by law. Copies of the report may be obtained by accessing the College Police website (<https://www.napavalley.edu/about/administrative-services/college-police/>). Members of Napa Valley College community who are witnesses

or victims of a crime should immediately report the crime to the College Police Department (707) 256-7777.

Reference: NVC BP 3515 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGFMMMA5BE23F>)/AP 3515 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF4B70AB870>)

Non-smoking areas

Out of concern for the health, well-being, and safety of all staff and students, the District has designated the interiors of all campus buildings and all exterior areas as non-smoking areas. Smoking on the Napa Valley College campus will be permitted only in specific designated outdoor areas which are at least 30 feet from doorways, windows, and ventilation systems that minimize exposure to second-hand smoke and will not interfere with travel between buildings. Furthermore, if parking lots are used, smoking will not be permitted near the Child Care Center, athletic fields, or the Health Services Clinic. The term smoking in this policy refers to cigarette, cigar, pipe, vaping, or other means of smoking tobacco or other products.

This policy recognizes that smoking can interfere with the academic and work environment and that some individuals are susceptible to injury from prolonged exposure to smoke. In addition, scientific research has documented the harmful effects of second-hand smoke. To help educate the Napa Valley College population about the hazards of tobacco, as funds allow, the college will offer smoking cessation activities.

The success of this policy depends on the consideration and cooperation of smokers and nonsmokers. All employees and students share in the responsibility for adhering to and enforcing the policy. Anyone smoking in non-smoking areas should be requested to move to a designated area.

Reference: NVC BP 3570 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGFMUH5CF0CF>)

Speech: Time, Place, and Manner

Students, employees, and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this policy.

The campus(s) of the District has areas that are designated public forums available for the exercise of expression by students, employees, and members of the public. The Superintendent/President shall enact such administrative procedures as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the designated public forums.

The administrative procedures promulgated by the Superintendent/President shall not prohibit the right of students to exercise free expression, including but not limited to the use of bulletin boards, the distribution of printed materials or petitions and the wearing of buttons, badges, or other insignia.

Speech shall be prohibited that is defamatory, obscene according to current legal standards, or which so incites others as to create a clear and present danger of the commission of unlawful acts on District property or the violation of District policies or procedures, or the substantial disruption of the orderly operation of the District.

Nothing in this policy shall prohibit the regulation of hate violence directed at students in a manner that denies their full participation in the educational process (Education Code Section 66301 subdivision (e)), so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2 of Article 1 of the California Constitution. Students may be disciplined

for harassment, threats, or intimidation unless such speech is constitutionally protected.

Reference: NVC BP 3900 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CW9TC676AC94>)/AP 3900 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BX85MY713721>)

Student Records, directory information and privacy

The Superintendent/President shall assure that student records are maintained in compliance with applicable federal and state laws relating to the privacy of student records.

The Superintendent/President may direct the implementation of appropriate safeguards to assure that student records cannot be accessed or modified by any person not authorized to do so.

Any currently enrolled or former student of the District has a right of access to any and all student records relating to them maintained by the District. The Superintendent/President shall implement a system by which current students can declare an affirmed name, gender, or both name and gender identification to be used in their records where legal names are not required by law. Upon the request of a current student, the District shall update any records for the student to include the affirmed name, gender, or both name and gender identification. The records that shall be updated include but are not limited to District-issued email addresses, student identification cards, class rosters, unofficial or official transcripts, diplomas, certificates of completion of courses, or similar records. Upon request by a former student of the District, the District will update and reissue student records to include an updated legal name or gender. These documents include but are not limited to a diploma conferred by the institution.

The District cannot require a current student to provide legal documentation to demonstrate a legal name or gender change in order to have the student's affirmed name listed on the student's records.

The District may use a student's gender or legal name as indicated in a government-issued identification document only if it is necessary to meet a legally mandated obligation, but otherwise shall identify the student in accordance with the student's gender identity and affirmed name.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

- Name
- Email address
- Major field of study
- Current enrollment
- Dates of attendance
- Degrees and awards received
- Most recent institution attended
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams

Reference: NVC BP 5040 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CU4Q8B680C3C>)/AP 5040 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BG5W124C87>)

Campus Safety

A campus safety plan shall be developed and provided to students.

The information is provided via the annual "Jeanne Clery Disclosure of Campus Security Policy" report, via emergency information posters, pamphlets and booklets, and through the Napa Valley College Police Department (<https://www.napavalley.edu/about/administrative-services/college-police/>) website.

The College Police Department prepares and annually updates a report of all occurrences reported to College Police or Campus Security Authority (CSA) of arrests for crimes that are committed on campus and that involve violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication, and of all occurrences of noncriminal acts of hate violence reported to campus authorities. A written report will be submitted to the Board of Trustees each year.

Written records of noncriminal acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known.

Reference: NVC BP 3500 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF5E70FD8F4>)/AP 3500 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF46N0A0E94>)

Weapons on district property

Except as set forth below, firearms, knives, explosives, or other dangerous objects, including but not limited to any facsimile firearm, knife, or explosive, are prohibited on any District campus or at any District center, or in any facility of the District. The prohibition of firearms on any District campus, District center, or in any District facility includes both loaded and unloaded firearms, and applies to persons holding a valid license to carry a concealed firearm.

Any person who believes that they may properly possess a firearm or other weapon on campus or in a District center or other facility of the District must promptly notify the College Police at (707) 256-7770, and obtain written permission from College Police to possess a firearm or other weapon on campus.

Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2-1/2 inches upon the grounds, unless the person is authorized to possess such a weapon in the course of their employment, has been authorized by the College Police to have the knife, or is a duly appointed peace officer who is engaged in the performance of their duties, is prohibited on any District campus or at any District Center, or in any facility of the District. Any student or employee who has been authorized to have a knife, including kitchen knives, must exercise caution in using and storing the knife.

Activities involving firearms or other weapons used for an instruction or an authorized purpose shall be reported to the College Police at (707) 256-7770 before taking place.

Reference: NVC BP 3530 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGFMQJ5C5C0E>)/AP 3530 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF4PZ0C9899>)

Academic Calendar

Fall Semester 2025

Date	Event
August 11-20, 2025	Non-Instructional Days (Campus Open)
August 21-22, 2025	Fall Flex Days
August 25, 2025	First Day of Fall Semester
September 1, 2025	Labor Day
November 11, 2025	Veteran's Day (Campus Closed)
November 27, 2025	Thanksgiving Day
November 27-29, 2025	Thanksgiving Recess (Campus Closed)
December 13, 2025	Last Day of Fall Semester
December 15-29, 2025	Non-Instructional Days (Campus Open)
December 22, 2025-January 2, 2026	Fall Recess (Campus Closed)
December 25, 2025	Christmas Day

Spring Semester 2026

Date	Event
January 1, 2026	New Year's Day
January 5-16, 2026	Non-Instructional Days (Campus Open)
January 19, 2026	Martin Luther King Jr. Day (Campus Closed)
January 20, 2026	Spring Flex Day
January 21, 2026	First Day of Spring Semester
February 13, 2026	Non-Instructional Day (Campus Open)
February 16, 2026	President's Day (Campus Closed)
March 30-April 3, 2026	Spring Recess (Campus Open)
April 3, 2026	Cesar Chavez Day (Observed-Campus Closed)
TBD	Commencement Day
May 16, 2026	Last Day of Spring Semester
May 25, 2026	Memorial Day (Campus Closed)
May 18-28, 2026	Non-Instructional Days (Campus Open)

Summer Session 2025

Date	Event
June 1-11, 2026	Non-Instructional Days (Campus Open)
June 15, 2026	First Day of Summer Session
June 18, 2026	Juneteenth (Campus Closed)
July 2, 2026	Independence Day (Observed-Campus Closed)
July 23, 2026	End of 6-week Summer Session

August 6, 2026 End of 8-week Summer Session

August 7, 2026 Non-instructional day (campus open)

*Napa Valley College is closed on Fridays during the summer session.

ADMISSIONS REQUIREMENTS

Eligibility for Admission

Admissions and Concurrent Enrollment

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person over the age of 18 and possessing a high school diploma or its equivalent.
- Other persons who are over the age of 18 years and who, in the judgment of the superintendent/president or his/her/their designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The superintendent/president shall establish procedures for evaluating the validity of a student's high school completion.

Admissions

- Any student whose age or class level is equal to grade 10 or higher, or at least 15 years of age, is eligible to attend as a special part-time student for advanced scholastic or vocational courses.
- Any student in an adult education program administered by a school district or noncredit program administered by a community college district that is pursuing a high school diploma or high school equivalency certificate and receives the recommendation of the administrator of the student's adult school or noncredit program of attendance, is eligible to attend as a special part-time student.
- Any student whose age or class level is equal to grade 10 or higher, or at least 15 years of age, is eligible to attend as a special full-time student.
- Any student enrolled in grade 10 or higher, or at least 15 years of age, may attend summer session.

Reference: BP 5010 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CBFTFK77254D>)

Residency Requirements

- California residence: To qualify as a resident of California for tuition purposes, applicants must have lived in California for a year and a day prior to the start of the semester they wish to enroll. In order to be classified as a resident of California you need to:
 - a. Establish clear intent that you are making California your home; and
 - b. Reside in California for at least one year and one day prior to the start of the semester in which you anticipate enrolling; and

- c. Be a U.S. Citizen, permanent resident or hold a valid Visa which allows residency to be established.

- Out-of-State: Applicants whose legal residence is outside the state of California are required to pay nonresident tuition in addition to the enrollment fees.

For more information on residency requirements, please visit the website (<http://www.napavalley.edu/admissions-and-aid/admissions-and-records/residency.html>).

High School (Dual Enrollment) Students

Students enrolling in a college class while in high school are considered dual-enrollment students.

You may only register or add courses that are listed on your High School Permit to Attend Form. If you wish to add a class not listed on the Permit to Attend Form, you must complete another form. When registering for a Dance or Kinesiology class, you must request an add authorization from the instructor on the first day of class. Registration prior to the first day of class is not possible. Please make sure you DROP your class(es) if you are no longer able to attend. Check the Admissions and Records Registration Calendar for drop dates.

If you need further assistance, you may make an appointment with Maria Lopez (<https://napavalley.craniumcafe.com/malopez8/>), Admissions and Records Specialist.

Please visit the High School Student Checklist (<https://www.napavalley.edu/admissions-and-aid/what-type-of-student-are-you/high-school-dual-enrollment.html>) for the steps to enroll.

Other College Transcripts

NVC accepts many lower division college or university units earned at other U.S. regionally accredited institutions. These transferred units may be used to satisfy graduation requirements. Official transcripts should be sent to:

Napa Valley College
Admissions and Records Office
2277 Napa-Vallejo Highway, Bldg. 1300
Napa, CA 94558

The Admissions and Records Specialist will determine eligibility for, and extent of, credit. In general, there are no limits to the number of units a student may transfer to Napa Valley College. Courses may be used to meet degree requirements at NVC even if they have been used to meet requirements at another college or even if they are several years old.

In general, NVC does not grant college credit for courses completed at non-accredited colleges/universities or for upper division courses, however, subject credit for general education coursework may be considered on a case-by-case basis via petition. See the graduation requirements for more information.

Allow at least 8-10 weeks for evaluation of transcripts from other institutions during non-peak periods. During peak periods, evaluations could take longer to process.

Students who are receiving financial aid, veteran's benefits, or who are currently enrolled will receive priority. To expedite an evaluation, students must make an appointment with a counselor. Contact the General Counseling Center in Rm 1339A or call (707) 256-7220.

Veterans

Students who intend to use Department of Veteran Affairs (VA) educational and/or vocational benefits must contact the NVC Veteran Services Office each semester to complete all necessary forms. It may take the Veterans Administration four to eight weeks to process the documents for benefits, and students should plan accordingly. Those seeking four-year degrees are advised to keep track of their entitlement and anticipate any funding limitations.

Priority Registration

To be considered for priority registration, you must:

- Complete the following: Application for Admission, assessment process, orientation and educational planning (<https://www.napavalley.edu/admissions-and-aid/#five-steps>).
- New students are required submit a copy of their DD Form 214 (Member-4 or Service-2 copy) or NOBE (Selected Reserve) to the Financial Aid/Veterans Services Office and request priority registration.
- Continuing students who are approved for priority registration will automatically receive priority registration for the following semester. Returning students who did not attend for a full school year must request priority registration.
- Register for classes online on MyNVC (<https://myapps.microsoft.com/>). You may also make a registration appointment with a counselor at (707) 256-7220.
- An education plan needs to be on file for priority registration. Call (707) 256-7220 to make an appointment to develop your Educational Plan.
- All students must PAY-TO-STAY in classes. If you are eligible for VA educational or vocational benefits, call (707) 256-7322 to check if your fees may be deferred.
- For more information, please visit the Veterans Services website (<https://www.napavalley.edu/student-services-and-resources/veterans-services/>).

International Students

International students are encouraged to apply to Napa Valley College!

To ensure timely processing, international students should submit all required application materials by May 1 for fall semester admission and by October 1 for spring semester admission.

All applicants must submit the International Student Application (<https://forms.office.com/r/JQGWLNNHYYE/>).

Applicants must demonstrate adequate financial resources to complete their education without outside employment. A financial statement must be provided showing that you or your sponsor has the financial resources to pay your tuition and related expenses while you attend Napa Valley College.

English Proficiency

Classes will be conducted in English; applicants must demonstrate English Proficiency. We accept the following official English test scores submitted directly to Napa Valley College:

- TOEFL: (<https://www.ets.org/toefl.html>) iBT (45) | Paper-based (450) | Computer-based (133)
- IELTS (<https://ielts.org/>): Band 5.0
- Duolingo (<https://englishtest.duolingo.com/applicants/>): 75

- iTEP (<https://www.itepexam.com/>): Level 3.0 (Undergraduate)
- ELS (<https://www.els.edu/destinations/san-francisco-north-bay/>): Level 109 Completion

Official Transcript Evaluation

Applicants must show proof of education equivalent to U.S. high school graduation.

- Foreign transcripts must be evaluated by a credential evaluation service recognized by NACES. We recommend using World Education Services (<https://www.wes.org/>). For the full list of accepted evaluators, please visit: naces.org/members (<https://naces.org/members/>)

For full application requirements, please visit our website. (<https://www.napavalley.edu/programs-and-academics/academic-affairs/international-students.html>)

Registration

5 STEPS TO ENROLL

Applications for admission to Napa Valley College are accepted at any time for any future semester. All Students must complete the 5 Steps to Enroll, which include orientation, assessment and an abbreviated educational plan. Students who are enrolling for personal development may complete only Steps 1 and 5: Apply for Admission (<https://www.napavalley.edu/admissions-and-aid/what-type-of-student-are-you/first-time-students.html>) and register and pay for classes.

1. Apply Online for Admission (<https://www.openccapply.net/gateway/apply/?cccMisCode=241>)
2. Complete an Orientation (<https://www.napavalley.edu/student-services-and-resources/general-counseling/new-student-online-orientation.html>)
3. Determine English and Math Placement (<https://www.napavalley.edu/student-services-and-resources/testing-center/placement-tools.html>)
4. Attend a Counseling (Ed Planning) Session (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)
5. Register and Pay for Classes (<https://colss-prod.ec.napavalley.edu/Student/Student/Courses/>)

How to Register for Classes

Self-Service (Student Planning)

Self-Service is a secure web interface that allows students, faculty, and staff to access financial aid information, payment information, and the schedule of classes 24 hours a day, 7 days a week. You must have completed an application and received a student ID and email to register for classes in to Self-Service's Student Planning module. Student Planning also allows students to create and register for classes through an electronic Educational Plan. Visitors may view the schedule of classes through a guest portal (<https://colss-prod.ec.napavalley.edu/Student/Courses/>).

Registration for credit classes can be completed and is encouraged through Self-Service up to midnight before the first day of class. All students register according to their priority registration status, which can be found on the Admissions and Records website (<https://www.napavalley.edu/admissions-and-aid/admissions-and-records/priority-registration.html>). After the first day of classes, students will need an add authorization from their instructor to register.

Classes with Waitlists

Waitlists are established for some classes, in the event of full enrollment. Once a seat becomes available, waitlisted students are registered automatically into class. Students must clear all registration holds prior to getting on the waitlist. Payment and fees apply as per the regular online registration process.

Students may also register for a closed class by receiving permission and an add authorization from the instructor on the first day of class.

Student Records

Family Educational Rights and Privacy Act of 1974 (FERPA)

All student records are kept in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. A student may request access to his or her individual records and may challenge the accuracy of the record or the appropriateness of its retention. (BP 5040 (<https://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=CU4Q8B680C3C>))

A student's consent is needed for the release of records covered by the act. Student consent is not required for release of records to agencies entitled to access under the provisions of the act, e.g., campus officials, other schools, federal educational and auditing officers, and requests in connection with the application or receipt of financial aid. These provisions apply to records the student has requested or given consent to be released. Questions about the colleges records procedures should be directed to the Dean of Enrollment Services.

Complaints as to improper release of records may be filed with the Department of Education, 600 Independence Avenue, S.W., Washington, D.C. 20202-4605.

Enrollment and Degree Verification

An enrollment verification certifies that a student is attending Napa Valley College during a specific time period. Verifications will provide information about the students status (full-time, part-time, or less than half-time). They can also be completed to indicate a degree received or a certificate of completion.

Students may receive an enrollment verification through the National Student Clearinghouse by visiting their website at www.studentclearinghouse.org (<http://www.studentclearinghouse.org/>). Students will receive an immediate verification for a small \$2.50 fee. Visit the student clearinghouse website, enter in your information, and print out your official verification.

If students choose to submit their request to the Admissions & Records Office, please be aware that the request will be mailed to the National Student Clearinghouse. If a third party is requesting a verification, please notify the requestor that the National Student Clearinghouse is the authorized agent providing degree, certificate, enrollment, loan deferments, scholarships, and unemployment verifications for Napa Valley College. Request or verification of scholarship, unemployment or loan deferment are not submitted through the National Student Clearinghouse. This information would need to be sourced through the original issuer.

For questions or additional information, please contact the National Student Clearinghouse Customer Service Office at:

(703) 742-4200

Monday - Thursday 9 am - 7 pm
Friday 9 am - 5 pm EST.

Or contact the corporate office at:

National Student Clearinghouse
2300 Dulles Station Boulevard, Suite 300
Herndon, VA 20191

Classification of Students

Napa Valley College students are classified as follows:

- Full-Time: A student who is registered for 12 or more units per semester, nine or more units per summer session. Veterans on full-time benefits, athletes, and students with foreign student visas must carry at least 12 units.
- Part-Time: A student is registered for fewer than 12 units per semester or fewer than nine units per summer session.
- Freshman: A student who has completed fewer than 30 semester units.
- Sophomore: A student who has completed 31-60 semester units, or who has 60 or more units but does not hold a degree.
- High School Dual Enrollment/Special Admit: Eligible 9th to 12th grade high school students with permission from their parent and high school principal to enroll in college courses.

Diploma

Diplomas are awarded after a student has successfully submitted a graduation petition and completed all degree and/or certificate requirements. Napa Valley College partners with Parchment for diploma services. Graduates will receive both an electronic and a printed copy of their diploma or certificate. Diplomas are issued three times per year—following the Fall, Spring, and Summer terms.

Diplomas are mailed to the address on file with the Admissions & Records Office approximately 7-9 weeks after the end of the semester. Students are responsible for ensuring that their mailing address is current. Please contact the Admissions & Records Office to verify or update your address.

Degrees are posted to official transcripts approximately 7-9 weeks after final grades have been submitted for the term.

If you have any questions, please email to ANRmail@napavalley.edu or visit the website (<https://www.napavalley.edu/admissions-and-aid/admissions-and-records/diplomas.html>).

Transcripts

Napa Valley College has retained Parchment to accept transcript orders over the internet via a secured website. Parchment will facilitate your request for a minimal charge (this is in addition to the regular transcript fee and any special handling charges) for up to five addresses per order. Please note transcript requests held for pick up will be disposed of if not claimed within a period of three months from date of transcript issue.

PROCESSING TIME FOR OFFICIAL TRANSCRIPTS

Regular transcript orders are processed approximately 7 - 10 business days from the time the order has been made, and the authorization signature page has been received by Parchment.

Rush Service transcripts are sent by USPS mail the next business day. If requested, transcripts can also be sent electronically. If requested,

transcripts can be picked up in the Admissions & Records Office the next business day after 12:00 (noon). The transcript will be available during the designated pick-up period during regular business hours; Monday - Thursday 9am to 5pm and Friday from 9am to 12pm. Transcripts will not be released without photo identification.

Express Service Transcripts are sent by USPS mail the same day as long as the order is made before noon that day. If requested, transcripts can also be sent electronically. Orders can be picked-up the same day in the Admissions & Records office Monday - Thursday 9am to 5pm and Friday from 9am to 12pm and may take up to one hour for processing. Transcripts will not be released without photo identification.

All transcript orders are sent via regular USPS mail.

FEES FOR TRANSCRIPTS

- Regular transcripts are \$5.00 per transcript.
- The Rush service fee is \$10.00 for up to five, plus \$5.00 per Transcript
- The Express service fee is \$25.00 for up to five, plus \$5.00 per transcript.

If you have not yet received your two free transcripts, contact A&R Mail (anrmail@napavalley.edu).

Evaluation of Credit from Other Institutions

Napa Valley College accepts lower-division coursework completed at regionally accredited colleges and universities. These external credits may be applied toward general education, degree, and graduation requirements, pending official evaluation.

To prevent duplication of coursework students with external credit are strongly encouraged to meet with a Napa Valley College counselor in advance. Counselors can assist in initiating the transcript evaluation process. After the evaluation is completed, students should meet with a counselor to develop a comprehensive educational plan tailored to their academic and career goals.

Send official transcripts to:

Napa Valley College
Admissions and Records Office
2277 Napa-Vallejo Highway, Bldg. 1300
Napa, CA 94558

Students who have completed education outside the United States must have their transcripts evaluated by an independent credential evaluation service. Napa Valley College only accepts evaluations from organizations that are current members of the National Association of Credential Evaluation Services (NACES).

Check out the links below to find approved NACES member organizations to assist you with credential evaluation.

- Applicants must show proof of education equivalent to U.S. high school graduation.
- Foreign transcripts must be evaluated by a credential evaluation service recognized by NACES. We recommend using [World Education Services \(https://www.wes.org/\)](https://www.wes.org/). For the full list of accepted evaluators, please visit: [naces.org/members \(https://naces.org/members/\)](https://naces.org/members/)

Contact us at ANRMail@napavalley.edu if you have additional questions.

FINANCIAL INFORMATION

Student Fees

Enrollment Fees

All students enrolling in credit classes are required to pay enrollment fees. The current enrollment fee is \$46 per unit, but is subject to change without prior notice.

The California College Promise Grant (CCPG) Fee Waiver is available to qualified California residents and AB540 students. A \$5.00 processing fee will be charged for all refunds. NO processing fee will be charged for canceled classes or refund of optional fees if requested within the current semester by the deadline to receive a refund of fees.

Note: Students who receive General Assistance, TANF, SSI or who are low income may apply for a fee waiver. See the Financial Aid section of the catalog for more information.

Accident Insurance Fee

All students are required to pay an Accident Insurance Fee of \$1 per semester when they register for courses. The fee is applicable to students auditing a course. The policy provides secondary insurance coverage for injuries and accidents, not illnesses, sustained by a registered student while involved in a class or other college sponsored activity. This fee is non-refundable once the term begins. All accidents should be reported immediately to your instructor and the Risk Management Services office. A copy of the policy is available from the Facilities Services and Risk Management Services offices in Bldg. 4100, (707) 256-7584.

Student Health Services Fee

Students taking more than 3 units in Fall and Spring are required to pay a semester health services fee of \$23. Students taking 3 or fewer units in Fall and Spring are required to pay a semester health services fee of \$13. Students taking any number of units in Summer are required to pay a semester health services fee of \$12. Students taking only off-campus training classes which do not exceed a total of 40 hours of class time will be exempt from paying the fee.

Please note: Only students who depend exclusively upon prayer for healing may request a refund of the Student Health Services Fee. The refund form is available at the Student Health Center located in Building 2250.

This fee is non-refundable once the semester begins.

Student Representation Fee

All credit students are required to pay a \$2 Student Representation Fee to the Associated Students of Napa Valley College (ASNVC), the student governing body. ASNVC officers may represent students' views at city, county and district governments, as well as state legislative offices and other government agencies. This fee is non-refundable once the semester begins.

Students may refuse to pay this fee for religious, political, financial, or moral reasons. This fee will be used so that students may represent students' views and positions at city, county and district governments, as well as state legislative offices and other government agencies. For more details, contact ASNVC at (707) 256-7340.

Materials Fee

Specific courses may require a materials fee in addition to the course cost per unit to cover the cost of materials used in these courses. The course materials fee is listed in the information section of the class schedule and may be subject to change from term to term. Non-payment of materials fees may result in being dropped from the class.

Please note: Financial Aid does not cover the cost of materials fees.

NON-RESIDENT & INTERNATIONAL TUITION FEES

Students who are Non-residents of California (with the exception of AB540 students) and International Students are required by the state to pay both the non-resident fee of \$446.00 per unit and the Capital Outlay fee of \$28 per unit (totaling \$474 per unit) in addition to the enrollment fee. These fees are subject to change without prior notice.

The estimated costs for an academic year are as follows:

\$12,480	Tuition and fees based on 24 units minimum required for F1 visa student.
\$11,156	Food and housing (based on home stay)
\$1,200	Books and other educational expenses
\$1,751	Transportation
\$3,503	Miscellaneous and personal
\$1,000	Mandatory medical insurance (fall and spring/summer)
\$31,090	Total

Appealing Fees

Students who wish to appeal Enrollment Fee decisions must file a Petition (<https://www.napavalley.edu/admissions-and-aid/admissions-and-records/forms.html>) for Late Add/Drop by the end of the term in which the fee is charged. Students who are unable to apply for a refund prior to the deadline due to personal illness or injury may petition for a drop date change. Petitions must include documentation of the circumstances which warrant approval of a late refund. Any petition without documentation attached will automatically be denied.

Forms for this petition can be obtained through the Admissions and Records Office located in Building 1300 or online on the Admissions and Records page under Admissions & Records Forms. More information concerning these appeals can be obtained through the Admissions and Records Office in Building 1300 or by calling (707) 256-7200.

Enrollment Fee Refunds

It is the responsibility of the enrolled student to drop their class(es) online through Self-Service or by submitting a "Drop Card" at the Admissions and Records Office no later than the last day to drop a class without a "W", as specified in the Registration Calendar. For class cancellations and classes dropped by "Last Day to drop with a refund", a student's enrollment and tuition fees will be adjusted accordingly once the cancellation or drop has been processed. Refunds for students who have received a Credit Waiver or CA College Promise Grant Fee Waiver to help pay the enrollment fee will be returned to the appropriate district account. Please note that late-starting classes will have a different refund date. For more information, contact the Cashier's Office at (707) 256-7188.

Processing of Refunds

All refunds processed (excluding canceled classes and refunds of optional fees) are charged a \$5 processing fee per student per semester. Refunds are processed approximately six weeks after the last day to add and to the student whose name appears on the enrollment receipt, regardless of who paid the fees. Refund checks will be mailed to the student's address that appears in their student record. When applicable, credit card payments can only be refunded to the original credit card charged within 30 days of original payment. Address changes cannot be processed by the Cashier's Office. Please notify the Admissions and Records Office with any address changes to ensure that you receive your refund check in a timely manner.

Non-Resident & International Student Refunds

For processing of refunds, review the section above. To determine the amount of the tuition fees for non-resident and international students to be refunded, please refer to the following schedule:

Drop Date Request Submitted:	Regular Semester	Summer Session
During the first two weeks of instruction	100%	100%
Third week of instruction	50%	25%
Fourth week of instruction	25%	0%
After fourth week of instruction	0%	0%

For more information, please refer to the Tuition and Fees information (<https://www.napavalley.edu/admissions-and-aid/tuition-and-fees.html>) on the Napa Valley College website or use the Net Price Tuition Calculator (<https://misweb.cccco.edu/npc/241/npcalc.htm>).
Reference: BP/AP 5030 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BP4T93763811>)

Financial Aid

Applying for Financial Aid (p. 39)
Financial Aid Disbursement (p. 39)
Programs and Grants (p. 40)
Veterans Benefits (p. 42)
Other Aid and Benefits (p. 42)

Our Mission

The mission of NVC Financial Aid programs is to promote student access and success by providing academic support and financial assistance to eligible students who want to pursue higher education.

As a result of participating in one or more of the Financial Aid, EOPS, or related programs, students will:

- Possess communication and social skills to success fully interact with family, friends and in the community;
- Integrate self-management skills that promote confidence, personal responsibility and active participation in any environment;
- Apply appropriate job seeking and employment retention skills in the ever-changing world of work;
- Develop collaborative relations that are respectful of diversity and individual differences;
- Discern, analyze, evaluate, and solve problems in all aspects of their lives; and

- Possess an esteemed sense of self and identity with confidence in one's heritage, upbringing, and personal characteristics.

Reference: BP/AP 5130 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGGRRY6F52A5>)

Eligibility

Financial aid eligibility begins with an assessment of a family's ability to contribute to the cost of education. Based on information provided on the FAFSA or CADAA, the Student Aid Index (SAI) is calculated. This amount determines eligibility for financial aid. The FAFSA is to be completed by students who are US Citizen or eligible non-citizens. The CADAA is to be completed by students who are AB540 Eligible Dreamer or DACA. AB540 Eligible Dreamer or DACA are not eligible for Federal Title IV financial aid; they will be considered for state financial aid.

The FAFSA is processed by the U.S. Department of Education. The CADAA is processed by the California Student Aid Commission. The FAFSA Processing System (FPS) uses data provided by the applicant and contributors on the FAFSA form to determine Max or Min Pell Grant eligibility and calculate the Student Aid Index (SAI). The SAI formulas use income, assets, and the number of persons in the family size for the award year.

If you and/or your family have special circumstances such as significant loss of income or expenses that may affect your financial aid eligibility, please contact the Financial Aid Office to inquire about the process to file a Special Circumstances for an Income Adjustment. If you are a dependent student but have unusual circumstances as to why you cannot provide your parental information on the FAFSA, please contact the Financial Aid office to inquire about the process to file an Unusual Circumstance for Dependency Override.

In determining eligibility, students may be asked to provide additional documents such as high school transcript, Federal Tax Return or IRS Tax Return transcripts, untaxed income verification, etc.

Students enrolling in a program of study abroad approved for credit at NVC may be eligible for financial aid. Students are encouraged to contact the Financial Aid Office early in their planning process.

In order to qualify for Federal financial aid, students must:

- Be a regular student enrolled in a financial aid eligible program leading to a degree or certificate;
- Be in good academic standing;
- Demonstrate financial need;
- Be a U.S. citizen, or eligible non-citizen;
- Not be in default on any loan or owe a repayment on any grant made under any Title IV program;
- Have a Social Security number; and
- Have a high school diploma or recognized equivalent.

State financial aid including the CalGrant, Student Success Completion Grant, California College Promise Grant (CCPG) and the NVC Promise Program are available to students who meet the AB 540 criteria. More information is available in the Financial Aid web page.

Expenses

The following budget offers a guideline of expenses for a school year at NVC:

Estimated 9-Month Standard Budget - At home with parents

Tuition and Fees	\$1,340
Books and Supplies	\$1,089
Food and Housing	\$11,835
Transportation	\$1,818
Personal/Miscellaneous	\$4,140
Total	\$20,222

ESTIMATED 9-MONTH STANDARD BUDGET - off campus

Tuition and Fees	\$1,340
Books and Supplies	\$1,089
Food and Housing	\$22,752
Transportation	\$1,989
Personal/Miscellaneous	\$5,067
Total	\$32,237

Estimated 9-month standard budget - on campus

Tuition and Fees	\$1,340
Books and Supplies	\$1,089
Food and Housing	\$20,295
Transportation	\$1,251
Personal/Miscellaneous	\$3,285
Total	\$27,260

Any student or parent who would like to discuss detailed expenses should contact the Financial Aid/EOPS Office, Building 1100, Room 1132 at (707) 256-7301.

Applying for Financial Aid

Students must apply for financial aid each year. The priority application period is October 1st through March 2nd for the following academic year; however, applications are available throughout the year. It is a good idea to plan ahead as the process is lengthy.

Step 1: Apply for Financial Aid

- Complete the **FAFSA** (Free Application for Federal Student Aid) at StudentAid.gov (<https://studentaid.gov/h/apply-for-aid/fafsa/>) if you are a U.S. citizen or eligible non-citizen; OR
- Complete the **CADAA** (CA Dream Act Application) if you are an AB540 eligible Dreamer or DACA at <https://dream.csac.ca.gov/>.

Links to these applications may also be found on the Financial Aid web page (<http://www.napavalley.edu/admissions-and-aid/financial-aid/>) by selecting "Financial Aid Applications."

Step 2: Apply for Admissions to NVC (if not yet completed)

Complete the CCCApply (<https://www.opencccapply.net/gateway/apply/?cccMisCode=241>) application for admission to college. Be sure to provide your social security number (if applicable), legal name, current mailing address, and email addresses. Your financial aid application will not be processed until you have completed the application for admissions to NVC.

Step 3: Check the Status of Your Application and Submit Missing Documents

NVC should receive your financial aid application about 1 week after you submit it to the online processing center. An email will be sent to your NVC Student Email Address from Financial Aid after we have received your application. Complete the financial aid application process:

- Login to MyNVC and click on "Financial Aid Self Service".
- Click on "Complete required documents" to determine what additional information you (and your parents if applicable) must submit to complete your financial aid file. Click the link under the missing item to open the form or process you need to complete.
- Return any required documents to the Financial Aid Office electronically through DocuSign as soon as possible. Your financial aid application will not be processed for awards if you have missing or incomplete documents.
- Average processing time is 6-8 weeks after you have submitted all required documents. Peak processing time may be 8-12 weeks or longer.

Forms (<http://www.napavalley.edu/admissions-and-aid/financial-aid/forms.html>) are also available online on the Financial Aid website.

Step 4: Choose Your Financial Aid Refund Option (Payment Options)

- **Watch for a bright green BankMobile envelope in the mail or an email from Bank Mobile to your NVC Student Email Address after your financial aid file is complete.** NVC has partnered with BankMobile to provide electronic options for financial aid refunds (disbursement) to students. You must use the personal access code provided in your green envelope or email to login to BankMobile and choose how you want to receive your money.

Step 5: Review Your Awards and Offer Letter

- **When your file is complete, NVC will send you an offer notification email.** You may view your awards and print your offer letter in MyNVC Financial Aid Self-Service at any time.
- CA College Promise Grants (CCPG) (formerly known as the Board of Governors Fee Waiver) is a waiver which pays the CA resident enrollment fees. The CCPG is awarded to eligible students before your file is complete. All other financial aid grants, work study, and loans are awarded AFTER you complete your financial aid file.
- Financial aid refunds are paid on regularly scheduled payment dates. See Important Payment Information (<http://www.napavalley.edu/admissions-and-aid/financial-aid/payment-info.html>) for more information.

Awards

Priority for financial aid funding is given to students who demonstrate the highest need. Applications will be accepted throughout the academic year, and awards will be made throughout the year as long as funds are available.

Financial Aid Disbursement

The Federal Pell Grant is disbursed twice each semester. Federal SEOG, EOPS Grant, CARE Grant, Cal Grant B, Cal Grant C, SSCG and other grants are disbursed once each semester. Federal Direct Loans are disbursed in two payments during the eligible loan enrollment period. Loan payment dates vary by individual borrower eligibility and may require supplemental documentation prior to each disbursement. Financial aid refunds are processed on regularly scheduled payment dates throughout the academic year. For more information see Important Payment Information (<http://www.napavalley.edu/admissions-and-aid/financial-aid/payment-info.html>) on the Financial Aid web page.

Students may choose one of two ways to receive their grant and loan funds:

1. Electronically deposited to a student's personal Bank account.
2. Electronically deposit to the Bank Mobile Vibe account.

Federal and District Work Study checks are issued at the end of each month, based on the number of hours worked during the pay period, and are direct deposited into the student's bank account (if applicable) or mailed to students.

Repayment Regulations

Students who receive financial aid payments are subject to repayment rules as outlined by the federal government. A student who withdraws, drops out, or receives all failing grades (F, NC, NP, W) at the end of the term may be required to repay all or part of any financial aid funds received

Students who owe a repayment of financial aid funds will be ineligible to receive additional aid at this or any college until the student makes satisfactory arrangements for repayment. Students may have their repayment reduced or canceled if they attend an academic related activity or re-enroll and complete at least 1.0 unit during the term from which they withdrew. Students who owe a repayment of federal financial aid will be referred to the Department of Education for collection. Contact the Financial Aid/EOPS Office for more information.

Financial Aid for Non-Standard or Clock Hour Programs

A "non-standard program" for financial aid purposes is a program with courses that extend over more than one semester or programs that must be measured in clock hours for Federal/ State approval or licensure. If enrolled in a non-standard program, financial aid will be prorated based on the length of the program and the number of units or hours earned. Financial aid disbursements for non-standard programs may be paid at different intervals than payments for semester-based, credit programs. Students attending non-standard programs may be required to verify attendance and the number of hours and weeks completed in the program prior to receiving financial aid payments. Contact the Financial Aid/EOPS Office at (707) 256-7301 for more information.

The following financial aid eligible programs have been identified as "non-standard" at NVC:

- EMT-P: Paramedic

Financial Aid Programs and Grants

Grants

The California College Promise Grant (formerly Board of Governor's Enrollment Fee Waiver - BOGW) is available to students in need of enrollment fee assistance. To be eligible, a student must be a California resident or eligible under AB540 criteria (as of January 1, 2013), and:

- Complete the FAFSA and be determined eligible (most common method) or the California Dream Act application for AB540 students; or
- Be a recipient of Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI) or General Assistance, or
- Meet special classification standards; or
- Meet the following income standards.

2025-2026 California College Promise Grant (CCPG) Income Standards

Family Size	Total 2023 Family Income
1	\$22,590 or less
2	\$30,660 or less
3	\$38,730 or less
4	\$46,800 or less
5	\$54,870 or less
6	\$62,940 or less
7	\$71,010 or less
8	\$79,080 or less
	(Add \$8,070 for each additional family member)

NVC PROMISE Program -The Napa Valley College (NVC) Promise Scholarship is a 2-year program available to eligible full-time students, regardless of family income, who:

- Are or will be attending NVC who have never received the NVC Promise Scholarship; or
- Are or will be attending NVC who received the first year of the NVC Promise Scholarship the previous academic year, and are applying for a second year; and
- Are California residents (or AB540 eligible) for tuition purposes with Admissions & Records; and
- Have not already earned an Associate Degree or higher.

Students who attended college as high school students (dual-enrollment) are considered to be first-time college freshmen after high school graduation and are eligible for this program

The NVC Promise provides the following benefits for the first and second year:

- Grant and/or scholarship to pay enrollment and other covered fees.
- Reduced cost of parking permits.
- Exemption from the Pay-to-Stay requirement.

The NVC Promise Scholarship Application (<https://www.napavalley.edu/admissions-and-aid/financial-aid/nvc-promise.html>) and information is available online. Students must complete the FAFSA or CADAA and the NVC Promise Scholarship Application each academic year to apply or renew their application to determine eligibility.

Federal Pell Grants of up to \$7,395 per academic year are available to eligible students. This federal aid program is designed to provide assistance to those who demonstrate financial need while attending college. Students must submit the FAFSA each year to determine eligibility.

Federal Supplemental Educational Opportunity Grants (FSEOG) of \$600 per academic year from federal funds may be available for Pell Grant eligible students who have financial need. Priority is given to students with a Student Aid Index (SAI) less than or equal to zero.

Cal Grant Awards are available to students who meet specific criteria and apply by March 2nd each year. Entitlement grants are awarded to high school seniors and students who graduated from high school the previous year. Competitive grants are awarded to students who are not eligible for an entitlement grant and who meet specific scoring criteria. California Community College students who missed the March 2nd deadline may apply for additional Cal Grant consideration. The deadline to apply is September 2nd. There are three types of awards available:

- **Cal Grant A Awards** are available to students who will attend a 4-year California college or university, but will be held in reserve for a community college student until they transfer.
- **Cal Grant B Awards** are available to students from low-income households and average up to \$1,648 per year. This award may be used at both California Community Colleges and at four-year California colleges or universities.
- **Cal Grant C Awards** of up to \$1,094 per year for training related costs are available to students pursuing a vocationally-oriented course of study of no more than 2 years in length.

Student Success Completion Grant (SSCG) awards of up to \$8,000 annually are given to Cal Grant B and C recipients who are enrolled at least full time (12 or more units). Students enrolled between 12 units to 14.5 units of course work required for their declared program of study are eligible for up to \$1,298 per semester. Students enrolled in a minimum of 15 units of course work required for their declared program of study are eligible for up to \$4,000 per semester. The intent of the program is to support student persistence, retention and success by providing students with additional assistance in order to complete their program with "scheduled timeframes". Beginning Fall 2024, students in the DSPS program may be considered full-time for the SSCG if enrolled in 9 units, and are certified as full-time at 9 units by their DSPS Counselor.

CHAFEE Grants of up to \$5,000 are available to current or former foster youth who have not reached their 26th birthday as of July 1 of the award year. Contact the Financial Aid Office at (707) 256-7301 for additional information.

Bureau of Indian Affairs Grants are available to students who are at least one-quarter Native American. These grants provide supplemental funds for educational expenses. Contact the Bureau of Indian Affairs at (916) 978-4329 or the local tribal council for application information.

CARE Grants are available for single parent EOPS students receiving CalWORKs/TANF to help pay for books, transportation, and child care. Support services to assist students in meeting their goals are part of the program.

Extended Opportunity Programs and Services Grants (EOPS) are available to eligible EOPS students with financial need. Additional support services are available through the EOPS program.

Work Study Program

The Work Study Program at Napa Valley College allows eligible students to gain valuable work experience and earn money while attending school. A work study award is a form of "self-help" financial aid that provides employment opportunities for students who need financial assistance in order to meet college expenses. Work study jobs are limited to a maximum of 20 hours per week but usually have flexible hours to accommodate a student's academic schedule. Jobs are not guaranteed and eligibility to work must be renewed each academic year. Students interested in the Work Study Program need to register for the Work Study Waitlist (<https://www.napavalley.edu/admissions-and-aid/financial-aid/work-study.html>) each academic year. As positions become available, students who registered for the Waitlist will be contacted.

Student Eligibility

- Enroll at Napa Valley College in an eligible program leading to a degree or certificate.
- Be a U.S. Citizen or eligible non-citizen

- Meet and maintain Financial Aid Satisfactory Academic Progress (<https://www.napavalley.edu/admissions-and-aid/financial-aid/policies.html>) standards.
- Must enroll and maintain at least 6 units per semester.

International students may work in a district work study job on campus, if a job is available, and may work a maximum of 20 hours per week. Students must present a F1 visa passport, I-94, Social Security Card, and approval from the International Student Advisor (I-20) prior to employment. To be eligible, an international student must:

- Maintain their F-1 visa status.
- Be enrolled in at least 12 units each semester.
- Meet and maintain Financial Aid Satisfactory Academic Progress (<https://www.napavalley.edu/admissions-and-aid/financial-aid/policies.html>) standards.

Federal Work Study (FWS)—Federal Work Study is a federally funded program available to students who submit the FAFSA or CADAA and demonstrate financial need. FWS funding is limited, so not all students who receive a work study award will be able to work.

District Work Study - Napa Valley College (NVC) provides a limited amount of District funding for the work study program and is designed to extend part-time employment opportunities to students who need financial assistance in order to meet college expenses.

CalWORKs Work Study funds are allocated to provide paid work opportunities that will enable CalWORKs students to meet CalWORKs work requirements while pursuing an educational program, to provide students with work experience that will make them more marketable when they finish their educational program, and to provide them with an additional source of income within the requirements of the CalWORKs program. If you are a participant in the CalWORKs program, please contact your CalWORKs Counselor or Advisor in the Financial Aid/EOPS Office for assistance. Must set up an intake appointment with the NVC CalWORKs counselor to determine eligibility.

More information is available online at Financial Aid ([napavalley.edu](https://www.napavalley.edu/admissions-and-aid/financial-aid/)) (<https://www.napavalley.edu/admissions-and-aid/financial-aid/>).

Loans

Federal Direct Loans are available to eligible students who have completed the financial aid application process. These loans have a low interest rate and are repayable six months after the borrower ceases to be a half-time student. Loan applications are available in September of the fall semester with an application deadline in April. Additional Direct Loan information is available at the Financial Aid/EOPS Office or online (<https://www.napavalley.edu/admissions-and-aid/financial-aid/federal-direct-loans.html>). (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/default.aspx>)

Financial Aid Satisfactory Academic Progress

The complete Financial Aid Satisfactory Academic Progress (SAP) Policy is available in the Financial Aid/EOPS Office and on their website (<https://www.napavalley.edu/admissions-and-aid/financial-aid/policies.html>). (<http://www.napavalley.edu/studentaffairs/FinancialAid/Pages/default.aspx>)

Each recipient of Financial Aid at Napa Valley College (NVC) must maintain Satisfactory Academic Progress in order to remain eligible for aid. Financial Aid refers to all federal, state, and local funds administered by the Financial Aid/EOPS Office. Satisfactory Academic Progress means

the completion of the minimum number of units required by federal, state, and local guidelines, a 2.0 GPA, and progress towards completing an eligible degree or certificate.

It is the responsibility of all financial aid recipients to understand the terms and conditions of the NVC Financial Aid Satisfactory Academic Progress (SAP) Policy in order to maintain their eligibility to receive aid.

Three standards are used for the assessment of Satisfactory Academic Progress:

1. GPA, or required minimum grade point average. Students are required to maintain a 2.0 minimum cumulative GPA. The GPA will include all aided and unaided terms at NVC.
2. Pace, or required minimum completion rate. The minimum pace rate is 67% of all cumulative units attempted. Pace is the rate at which a student completes requirements for their educational goal and is calculated by dividing the number of cumulative units completed by the number of cumulative units attempted. Remedial and ESL units do count when calculating Pace for SAP.
3. Timeframe, or maximum number of attempted units the student is allowed to reach his/her educational objective. The maximum timeframe is 150% of the published length of the student's declared program. Timeframe includes transfer units and all aided and unaided terms of attendance. Students pursuing an AA/AS degree or transfer program are expected to complete their academic program at the end of 90 units. Students enrolled in a Certificate program are expected to complete their academic program in the equivalent of 150% of the published units required for completion.

A recipient may be required to repay all or part of the funds received if he/she withdraws from all units during a semester or completes all units with "F," "NP," "I," and/or "W" grades. If this occurs, the student may be required to repay all or part of the funds received. Students who have a cumulative GPA of less than a 2.0, pace rate below 67%, or who have exceeded the allowable timeframe may be disqualified from Financial Aid.

Students experiencing academic difficulties are encouraged to use the college's support services to maintain satisfactory academic progress and to remain in good standing. Students who fail to meet Satisfactory Academic Progress standards may have their aid disqualified. Documented extenuating circumstances that adversely affect academic performance (e.g., illness, family problems) will be considered through an appeal process.

Financial aid may be denied for any one of the following reasons:

1. Student fails to meet SAP standards.
2. Student has already completed an AA/AS degree, vocational certificate, BA/BS degree or higher, or 90 semester units.
3. Student cannot mathematically finish the declared program of study with the required cumulative GPA and pace within the allotted timeframe.
4. Student has already received 6 or more full-time equivalent years of Federal Pell Grant.
5. Student changes major multiple times.
6. Students on NVC dismissal (no appeal while on dismissal).

Students in the above categories will be required to submit a financial aid appeal to be considered for financial aid at NVC. The appeal process requires that academic transcripts from all prior schools be on file in

the Admissions and Records Office and evaluated for educational plan development. All appeal decisions are final and incontestable.

VETERANS BENEFITS

Veterans Services provides student support services to all NVC veteran students and veterans dependents. Program services are organized around two key areas:

1. One-on-one academic counseling for veterans that includes academic and university transfer advisement, career and goal planning, and guidance on balancing academic and personal life.
2. Benefits advising for veterans, reservists, guard, and dependents of veterans on completing and filing VA claim forms for federal and state education assistance programs, including assistance with special procedures for veterans' priority registration and dependents' CalVet College Fee Waiver program.

Various federal and state agencies determine eligibility for veterans benefits for both student veterans and veterans' dependents. Students who intend to use VA educational benefits must contact the Veterans Services Office each semester to complete all necessary forms. It may take the VA four to eight weeks to process the documents for benefits, and students should plan accordingly. Those seeking four-year degrees are advised to keep track of their entitlement and anticipate any funding limitations.

Attendance - Federal regulation states that students using Veterans Affairs (VA) education benefits must follow the certifying institution's attendance policy. See sections of the catalog regarding NVC attendance requirements for details. Students not following the set attendance policy will become ineligible to receive full or partial VA benefits for the semester in question.

Verification of Continued Enrollment – Students who are using their Veterans Education benefits may be required to verify attendance with the Veterans Administration each month for continuation of benefits throughout the semester. Contact Veterans Services for more information.

Veterans Satisfactory Academic Progress - Federal regulations state that NVC is required to report a termination of Veterans Affairs benefits for any veteran or eligible person who is subject to dismissal. See sections of the catalog regarding college probation and dismissal for details. Payment of educational assistance allowance to a student terminated for unsatisfactory progress may resume at NVC once the student has been reinstated after dismissal.

OTHER AID AND BENEFITS

Scholarships

Scholarships ranging from \$500 to \$5,000, are awarded each year to students through an online application process overseen by the NVC Office of Financial Aid in partnership with the Napa Valley College Foundation. Annual workshops, along with individual assistance are provided to help students with the application process. All students are encouraged to apply. Applications are accepted from November through February for the following academic year. For more information contact the Financial Aid/EOPS Office at (707) 256-7301.

GETTING YOUR DEGREE AT NAPA VALLEY COLLEGE

Associate of Arts/Science

An associate degree documents students' educational achievements and provides them with a foundation for future learning. Since most jobs in the future will require some education beyond high school, the associate degree will make students more competitive in the job market.

Associate Degree (AA/AS) Requirements

To be awarded the *Associate in Arts* or the *Associate in Science* degrees (AA or AS), students must meet the following requirements:

- Unit Requirement** – 60 semester units in courses numbered between 90 and 399. Units from other colleges may be used if they are determined acceptable by the Admissions and Records Office. These units must include both completion of major or area of emphasis requirements and general education requirements as specified in this AP and published in the NVC catalog.
- Scholarship Requirement** - Cumulative G.P.A. of 2.0 or better with a "C" or better in all classes in the major.
- Residence Requirement** – Completion of 12 semester units at NVC and attendance at NVC during the semester prior to graduation or 30 semester units completed at NVC.

Graduation Requirements

Note: Students who have already earned a Bachelor's degree or higher from an accredited university are exempted from the General Education and Graduation requirements.

1. General Education Requirement

Completion of 18-21 semester units of general education (p. 47); one course of at least three units in each area.

2. Health, Wellness and Self Development

(Minimum 1 course, total of 3 semester units required)

Exemptions are the following: students majoring in Health Occupations or Veterans with 6 months of service. May be double counted.

Code	Title	Units
ARTS-100	Survey of Studio Arts	3
ARTH-101	Introduction to Visual Culture	3
BUSI-297	Personal Money Management	3
CFS-120	Child Development	3
CFS-121	Health, Safety & Nutrition	3
CFS-140	The Child, Family and Community	3
CFS-196	Music and Movement in Early Childhood	3
COMS-101	Computer Information Systems	3
COUN-100	College Success	3
COUN-104	Foundations of Well-being	3
COUN-105	Planning for Transfer Success	1.5
COUN-110	Career/Life Plan	3
COUN-111	Career Decision-Making	1.5
DANS-128A	Salsa and Latin Social Dance I	1-1.5
DANS-128B	Salsa & Latin Social Dance II	1-1.5
DANS-128C	Salsa & Latin Dance Teaching Assistant	1-1.5

DANS-133	Barre Fitness	1-1.5
DANS-134	Ballet Level I	1-1.5
DANS-134B	Ballet II	1-1.5
DANS-134D	Ballet Teaching Assistant	1-1.5
DANS-134D	Ballet Teaching Assistant	1-1.5
DANS-135	Street Jazz (Beginning Hip Hop)	1-1.5
DANS-135B	Street Jazz (Hip Hop) Level 2	1-1.5
DANS-135D	St Jazz (beginning Hip Hop) Teaching Assistant	1-1.5
DANS-136	Jazz Dance I	1-1.5
DANS-136B	Jazz Dance II	1-1.5
DANS-136D	Jazz Dance Teaching Assistant	1-1.5
DANS-137A	Tap Dance 1	1-1.5
DANS-137B	Tap Dance 2	1-1.5
DANS-137C	Tap Dance Teaching Assistant	1-1.5
DANS-138	Modern Dance Level I	1-1.5
DANS-138B	Modern Dance II	1-1.5
DANS-138D	Modern Dance Teaching Assistant	1-1.5
DANS-138D	Modern Dance Teaching Assistant	1-1.5
DANS-140	Dance Production	1-1.5
DANS-141	Dance Production - B	0.5-1.5
DANS-142	Choreography	2
DANS-154	Mat Pilates	1-1.5
DANS-154B	Intermediate Pilates	1-1.5
DANS-160	Dance Appreciation	3
DANS-170	Dance History	3
DART-120	Introduction to Digital Art	3
EDUC-100	Teaching as a Profession	3
ENGL-200	Introduction to Creative Writing 1	3
ENGL-203	Poetry Workshop 1	3
ENGL-205	Fiction Workshop	3
HELH-100	Community First Aid & Safety	3
HELH-106	Personal & Community Health	3
KINE-100	Swimming	1.5
KINE-100B	Intermediate Swimming	1.5
KINE-101	Muscle and Tension Release Techniques	1.5
KINE-103	Fitness for Life	1.5
KINE-115	Cross Training	1.5
KINE-123	Tennis	1.5
KINE-123B	Intermediate Tennis	1.5
KINE-129	Spinning	1.5
KINE-129B	Intermediate Spinning	1.5
KINE-130	Yoga	1.5
KINE-130B	Intermediate Yoga	1.5
KINE-131	Cardio Kickboxing	1.5
KINE-131B	Intermediate Cardio Kickboxing	1.5
KINE-133	Body Sculpting	1.5
KINE-133B	Intermediate Body Sculpting	1.5
KINE-139	Kickboxing With Jeet Kune Do Concepts Level 1	1.5
KINE-139D	Kickboxing With Jeet Kune Do Concepts Level 1	1.5
KINE-146	Fitness Flexibility	1.5

KINE-146B	Intermediate Fitness and Flexibility	1.5
KINE-148	Walking for Fitness	1.5
KINE-148B	Intermediate Walking for Fitness	1.5
KINE-151	Weight Training	1.5
KINE-151B	Intermediate Weight Training	1.5
KINE-151C	Olympic Weight Training	1.5
KINE-154	Mat Pilates	1.5
KINE-154B	Intermediate Pilates	1.5
KINE-160	Adaptive Physical Education	1.5
KINE-174	Skills and Conditioning for Team Sports	1-3
KINE-176	Team Sports	1-1.5
KINE-176B	Intermediate Team Sports	1-1.5
KINE-178	Pre-Season Conditioning	1-3
KINE-190	Introduction to Personal Training	3
KINE-200	Coaching & Athletic Administration	3
KINE-201	Introduction to Kinesiology	3
KINE-203	Introduction to Applied Sports Psychology	3
KINE-285	Men's Basketball Team	0.5-3
KINE-286	Women's Basketball Team	0.5-3
KINE-287	Baseball Team	3
KINE-290	Golf Team	3
KINE-291	Soccer Team	3
KINE-292	Softball Team	3
KINE-297	Women's Volleyball Team	3
LIBR-100	Information & Library Research Skills	1
PHOT-120	Foundations of Photography	3
PSYC-C1000	Introduction to Psychology	3
PSYC-124	Psychology of Adjustment	3
PSYC-135	Human Sexuality	3

3. Completing a Major

Refer to the Programs of Study section of the catalog for the list of required courses to complete the major. Students should consult with a counselor and their program coordinator to ensure that all requirements for the major are being met. *Multiple Associates Degrees: Students can complete the requirements for more than one degree upon graduation, providing that all requirements are met for each academic program.*

4. Petition to Graduate

All candidates for AA/AS/AA-T/AS-T graduation must schedule a counseling appointment to apply for graduation and must file a petition in the Admissions and Records Office by the ninth week of the semester they wish to graduate. During the summer, students must file during the fifth week if they want to graduate in the summer semester. Candidates applying for Certificate of Achievement must apply for graduation with the program coordinator. Graduation petition deadlines are posted on the Admissions and Records website (<http://www.napavalley.edu/admissions-and-aid/admissions-and-records/>) (select the Admissions and Records Calendar).

Only eligible students earning a degree or certificate of achievement from the previous summer and fall semester, as well as the current spring semester are eligible to participate in the annual commencement ceremony, which is traditionally held on the second to last Thursday in May. Check the Office of Student Affairs website for more information about commencement.

Associate of Arts Degrees (A.A.)

- Art History: AA (p. 86)
- Culinary Arts-Professional: AA (p. 149)
- Dance: AA (p. 116)
- Digital Art: AA (p. 118)
- Ethnic Studies: AA (p. 137)
- Graphic Design: AA (p. 119)
- Music-Instrumental Emphasis: AA (p. 170)
- Music-Vocal Emphasis: AA (p. 170)
- Musical Theater: AA (p. 171)
- Photography: AA (p. 179)
- Psychology: AA (p. 189)
- Spanish for Heritage Speakers: AA (p. 198)
- Spanish for Non-Heritage Speakers: AA (p. 199)
- Studio Arts: AA (p. 89)
- Theater Arts-Acting: AA (p. 202)
- Theater Arts-Technical Theater: AA (p. 203)
- University Preparation for a Specific Major: AA (p. 114)

Associate of Science Degrees (A.S.)

- Accounting: AS (p. 74)
- Addiction Studies: AS (p. 75)
- Administration of Justice: AS (p. 78)
- Business Administration: AS (p. 96)
- Child and Family Studies: AS (p. 103)
- Digital Design Graphics Technology: AS (p. 121)
- EMT-P Paramedic: AS (p. 126)
- Entrepreneurship: AS (p. 97)
- Human Services: AS (p. 154)
- LGBT Education: AS (p. 161)
- Machine Tool Technology: AS (p. 164)
- Natural Science: AS (p. 93)
- Nursing: AS (p. 176)
- Pre-Health Science: AS (p. 94)
- Psychiatric Technician-Three Semester: AS (p. 185)
- Respiratory Care: AS (p. 191)
- Viticulture: AS (p. 206)
- Welding Technology: AS (p. 213)
- Wine Marketing and Sales: AS (p. 207)
- Winemaking: AS (p. 207)

Associate Degree for Transfer

California Community Colleges offer Associate Degrees for Transfer (ADT) to the California State University (CSU) campuses. These degrees are specifically called the Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

To view the most current list of Napa Valley College Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please check the website www.adegreewithaguarantee.com. Current and prospective community college students are strongly encouraged to meet with an NVC Counselor to review their options for transfer and to develop a comprehensive educational plan that best meets their goals and needs.

Associate Degree For Transfer (ADT) Requirements

To be awarded the *Associate in Arts for Transfer* or the *Associate in Science for Transfer* degrees (AA-T or AS-T), students must meet the following requirements:

- Unit Requirement:** A student is eligible for graduation with the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) degree after satisfactory completion of a minimum of 60 CSU transferable units.
- Scholarship Requirement:** Cumulative grade point average (GPA) of 2.0 or better with a "C" or better in all classes in the major.
- Residency Requirement:** Completion of at least 12 semester units at Napa Valley College and be in attendance during the semester prior to graduation or have accumulated 30 units of coursework at Napa Valley College.

Graduation Requirements

1. General Education Requirement

Students seeking an Associate in Arts for Transfer or an Associate in Science for Transfer may complete one of two patterns for general education - the California State University General Education (CSU-GE) (p.) or the Intersegmental General Education Transfer Curriculum (IGETC) (p.) pattern. Students completing the IGETC pattern for transfer to a CSU campus should complete the Oral Communications requirements to meet additional admission criteria. Students completing the IGETC pattern for transfer to a UC campus should have the Language Other Than English (LOTE) Requirement completed.

2. OPTIONAL: CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS

Not part of Cal-GETC; may be completed prior to transfer

(One course from Group 1 and One course from Group 2; 6 semester or 8 quarter units)

*Note: Courses for this requirement may double count for Area 4.

Code	Title	Units
Group 1: U.S. History		
Select one course from the following;		
HIST-120	United States History 1	3
HIST-121	United States History 2	3
HIST-150	History of American Women 1600-1900	3
HIST-152	History of American Women Since 1900	3
HIST-165	African American History	3

Code	Title	Units
Group 2: Political Science		
Select one course from the following;		

POLS-C1000	American Government and Politics Of American Government	3
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3. OPTIONAL: UC GRADUATION REQUIREMENT: LANGUAGE OTHER THAN ENGLISH

(Not part of Cal-GETC; may be completed prior to transfer)

Proficiency equivalent to two years of high school study in the same language with a minimum grade of "C" or better.

Alternate ways to meet this requirement (*Official High School/College transcript and/or Exam Score must be on file for verification*)

- College course (must list course and college)
- High school course (must list course and college)
- Completion by examination (must list name of exam, score and date taken)
 - SAT II : Subject Test in Languages other than English
 - International Baccalaureate Higher Level Examination with a score of 5 or higher
 - Language other than English "O" level exam with a grade of A, B, or C
 - Language other than English International "A" level exam with a score of 5, 6, or 7
 - An achievement test administered by a community college, university or other college in a language other than English
- Two years of formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English
- Faculty member verification of a student's competency

4. Completing a Major

This requirement is satisfied by completing the courses listed as required for the major under various disciplines in the college catalog. Refer to the Programs of Study section of the catalog for the list of required courses to complete the major. Students should consult with a counselor and their program coordinator to ensure that all requirements for the major are being met.

Multiple Associate Degrees: Students can complete the requirements for more than one degree upon graduation, providing that all requirements are met for each academic program.

5. Petition to Graduate

All candidates for AA/AS/AA-T/AS-T graduation must schedule a counseling appointment to apply for graduation and must file a petition in the Admissions and Records Office by the ninth week of the semester they wish to graduate. During the summer, students must file during the fifth week if they want to graduate in the summer semester. Candidates applying for Certificate of Achievement must apply for graduation with the program coordinator. Graduation petition deadlines are posted on the Admissions and Records website (<http://www.napavalley.edu/admissions-and-aid/admissions-and-records/>) (select the Admissions and Records Calendar).

Only eligible students earning a degree or certificate of achievement from the previous summer and fall semester, as well as the current spring semester are eligible to participate in the annual commencement ceremony, which is traditionally held on the second to last Thursday in May. Check the Office of Student Affairs website for more information about commencement.

AA-T and AS-T Degree Applicable Courses

Only courses numbered 100 or higher can be applied to the AS-T or AA-T degrees. Courses numbered below 100 are applicable for other NVC degrees, but not for the AA-T or AS-T degrees.

Associate of Arts Degrees for Transfer (AA-T)

- Anthropology: AA-T (p. 83)
- Art History: AA-T (p. 86)
- Communication Studies 2.0: AA-T (p. 110)
- Economics: AA-T (p. 125)
- Elementary Teacher Education: AA-T (p. 105)
- English: AA-T (p. 130)
- History: AA-T (p. 146)
- Kinesiology: AA-T (p. 159)
- Music: AA-T (p. 169)
- Political Science: AA-T (p. 182)
- Psychology: AA-T (p. 188)
- Social Justice Studies: Ethnic Studies: AA-T (p. 137)
- Social Justice Studies-Gender Studies (AA-T) (p. 194)
- Social Justice Studies-LGBTQ Studies (AA-T) (p. 195)
- Social Work and Human Services: AA-T (p. 154)
- Sociology: AA-T (p. 193)
- Spanish: AA-T (p. 197)
- Studio Arts: AA-T (p. 90)
- Theater Arts: AA-T (p. 202)

Associate of Science Degrees for Transfer (AS-T)

- Administration of Justice: AS-T (p. 78)
- Business Administration 2.0: AS-T (p. 96)
- Computer Science: AS-T (p. 113)
- Early Childhood Education: AS-T (p. 104)
- Environmental Science: AS-T (p. 135)
- Film, Television, and Electronic Media: AS-T (p. 139)
- Hospitality Management: AS-T (p. 149)
- Mathematics: AS-T (p. 167)
- Physics: AS-T (p. 181)

Certificates**Certificates of Achievement**

Certificates of Achievement must be approved by the Chancellor's Office and must consist of at least 8 units or more of degree-applicable course work. The certificate of achievement is designed to demonstrate that the student has completed coursework and developed capabilities relating to a career or general education. After successful completion of the required courses with a "C" or better, students must complete the petition form with their respective program coordinator. Once complete, certificates of achievement will appear on a student's transcript.

Requirements:

1. Complete major courses (with a grade of "C" or better, unless otherwise specified) as outlined in the catalog for a program approved as a Certificate of Achievement. Work with your Program Coordinator to certify that all requirements are met.
2. Complete the petition form (<https://powerforms.docuSign.net/3e61324e-92f7-43fd-a582-88c83781c4a5/?env=na3&acct=9893b2f3-fedb-4d6b-963d-0d86c0324582&accountId=9893b2f3->

[fedb-4d6b-963d-0d86c0324582](https://powerforms.docuSign.net/3e61324e-92f7-43fd-a582-88c83781c4a5/?env=na3&acct=9893b2f3-fedb-4d6b-963d-0d86c0324582)) (Program Coordinator's signature is required) on the Admissions and Records website by the deadline and submit to the *Office of Admissions and Records, North Lobby of Building 1300-Student Services Building*. Petitions received after the deadline will be processed the following semester.

- Accounting-Bookkeeping: Certificate of Achievement (p. 74)
- Addiction Studies: Certificate of Achievement (p. 76)
- Architectural Drafting and Design: Certificate of Achievement (p. 121)
- Business Marketing: Certificate of Achievement (p. 98)
- CalGETC: Certificate of Achievement (p. 100)
- Career Communications: Certificate of Achievement (p. 111)
- Child and Family Studies: Certificate of Achievement (p. 106)
- Child and Family Studies-Associate Teacher: Certificate of Achievement (p. 105)
- Child and Family Studies-Associate Teacher with Administration: Certificate of Achievement (p. 106)
- Combination Welding Technician: Certificate of Achievement (p. 213)
- Content Marketing: Certificate of Achievement (p. 98)
- Culinary Arts-Advanced: Certificate of Achievement (p. 150)
- Digital Design Graphics Technology: Certificate of Achievement (p. 122)
- Early Childhood Intervention: Certificate of Achievement (p. 107)
- EMT-P Paramedic: Certificate of Achievement (p. 127)
- Entrepreneurship: Certificate of Achievement (p. 99)
- Geographic Information Systems: Certificate of Achievement (p. 142)
- Hospitality Management: Certificate of Achievement (p. 152)
- Human Services: Certificate of Achievement (p. 155)
- Law Enforcement-Administration of Justice: Certificate of Achievement (p. 79)
- Law Enforcement-Career Preparation (Certificate of Achievement) (p. 79)
- Law Enforcement-Community Policing: Certificate of Achievement (p. 80)
- Law Enforcement-Crime Scene Investigation (Certificate of Achievement) (p. 80)
- Law Enforcement-Juvenile Justice: Certificate of Achievement (p. 80)
- Law Enforcement-Mental Health and Addiction: Certificate of Achievement (p. 80)
- LGBT Education for Educators: Certificate of Achievement (p. 161)
- LGBT Education for Health Care Professionals: Certificate of Achievement (p. 162)
- LGBT Studies: Certificate of Achievement (p. 162)
- Machine Tool Technology: Certificate of Achievement (p. 165)
- Mechanical Drafting and Design: Certificate of Achievement (p. 122)
- Music-Mariachi: Certificate of Achievement (p. 172)
- Photography: Certificate of Achievement (p. 180)
- Psychiatric Technician-Fast-Track: Certificate of Achievement (p. 186)
- Psychiatric Technician-Three Semester: Certificate of Achievement (p. 186)

- Theater Arts-Acting: Certificate of Achievement (p. 203)
- Viticulture and Enology: Certificate of Achievement (p. 208)
- Welding Technician Basic: Certificate of Achievement (p. 214)
- Welding Technology: Certificate of Achievement (p. 214)
- Wine Marketing and Sales: Certificate of Achievement (p. 208)
- Wine Production (Certificate of Achievement) (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/wine-production-coa/>)

Local and Skills Certificates

Skills Certificates and Local Certificates are not transcriptable, but usually give students a specific skillset or are achieved while working towards a degree. After successful completion of the required courses with a "C" or better, students must complete the petition form with their respective program coordinator to receive their local or skills certificate.

Requirements

1. Complete major courses (with a grade of "C" or better, unless otherwise specified) as outlined in the catalog for a program approved as a Local or Skills Certificate. Work with your Program Coordinator to certify that all requirements are met.
 2. Complete the petition form (<https://powerforms.docusign.net/de62282b-1da2-4e6c-8c5b-d66243c26704/?env=na3&acct=9893b2f3-fedb-4d6b-963d-0d86c0324582&accountId=9893b2f3-fedb-4d6b-963d-0d86c0324582>) (Program Coordinator's signature is required) on the Admissions and Records website, and submit this form to the *Office of Academic Affairs, Room 1532- Building 1500 Administration Building*.
- Child and Family Studies-Assistant: Local Certificate (p. 105)
 - Child and Family Studies-Master Teacher Specialization: Local Certificate (p. 108)
 - Intermediate Basic Culinary Skills: Skills Certificate (p. 151)
 - Introductory Basic Culinary Skills: Skills Certificate (p. 151)
 - Machine Tool Technology One-Year: Local Certificate (p. 165)
 - Specialization in Administration and Mentoring: Skills Certificate (p. 108)
 - Vineyard Management Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/vineyard-management-local-cert/>)
 - Vineyard Pest Scout Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/vineyard-pest-scout-local-cert/>)
 - Vineyard Pruning Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/vineyard-pruning-local-cert/>)
 - Viticulture Operations Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/viticulture-operations-local-cert/>)
 - Welder's Assistant: Local Certificate (p. 215)
 - Wine Laboratory Technician Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/wine-laboratory-technician-local-cert/>)
 - Winery Management Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/winery-management-local-cert/>)

- Winery Operations Local Certificate (<http://catalog.napavalley.edu/areas-of-study/vineyard-and-winery-technology/winery-operations-local-cert/>)

General Education

NVC General Education

Effective Fall 2025 through Summer 2026

The following are General Education requirements for local Associate of Arts and/or an Associate of Science degree from Napa Valley College. If you are a transfer student, choose only courses that appear both here *and* on the appropriate transfer general education/breadth sheet, Cal-GETC. Students who have already earned a bachelor's degree or higher from an accredited university are exempted from NVC GE requirements. Consult with a Counselor for more information.

A course may be used for only one general education category. Students are required to complete a minimum of 21 semester units in Areas 1 through 6 below plus 3 units from Health, Wellness and Self Development.

Note: Information on this form is subject to change, please check the Napa Valley College catalog addendum webpage for revised requirements.

Statement of General Education Philosophy

Napa Valley College's general education pattern represents a common curriculum that is the foundation of the Associate Degree (AA or AS) irrespective of major. Courses proposed for Local GE designation must be consistent with the college's general education philosophy and meet the additional criteria specific to the area of specialty. A course may be approved in more than one Local GE area, but students may not use the same course to satisfy the requirement in more than one GE area (double count).

Area 1: English Composition, Oral Communication, and Critical Thinking (minimum of 6 semester units) including:

A) English Composition (minimum of 3 semester units).

Courses fulfilling this requirement must be baccalaureate-level and include expository and argumentative writing.

B) Oral Communication and Critical Thinking (minimum of 3 semester units).

Courses fulfilling this requirement must be baccalaureate-level and may include oral communication and critical thinking courses.

Area 2: Mathematical Concepts and Quantitative Reasoning (minimum of 3 semester units).

Courses fulfilling this requirement must be at least college-level and may include mathematics or quantitative reasoning courses, including logic, statistics, computer languages, and related disciplines.

Area 3: Arts and Humanities (minimum of 3 semester units).

Courses in the humanities study the cultural activities and artistic expressions of human beings. Such courses develop students' awareness of how people throughout the ages and in different cultures respond to themselves and the world around them in artistic and cultural creation and develop students' aesthetic understandings and abilities to make value judgements. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in the visual and performing arts, art history, foreign languages, literature, philosophy, religion, and related disciplines.

Area 4: Social and Behavioral Sciences (minimum of 3 semester units).

Courses in the social and behavioral sciences focus on people as members of society and develop awareness of the methods of inquiry used by the social and behavioral sciences. They stimulate critical thinking about how people act and have acted in response to their societies and promote appreciation of how societies and social subgroups operate. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology, and related disciplines.

Area 5: Natural Sciences (minimum of 3 semester units).

Courses in the natural sciences examine the physical universe, its life forms, and its natural phenomena, helping students appreciate and understand the scientific method and the relationships between science and other human activities. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics, and other scientific disciplines.

Area 6: Ethnic Studies (minimum of 3 semester units).

Courses fulfilling this requirement may include baccalaureate-level courses in the four autonomous disciplines within Ethnic Studies: Black Studies; African American Studies; Africana Studies; Native American Studies; Chicano/a/x; Latino/a/s Studies/La Raza Studies; and Asian American Studies.

In addition to courses fulfilling the Local GE areas listed above, the Associate Degree (AA or AS) includes additional course requirements specific to Napa Valley College. These graduation requirements, as defined in AP 4100, are more disciplinary-specific and focused in scope. Unless otherwise noted, courses in these areas may be used to meet multiple requirements (double count) including general education and major requirements.

Health, Wellness and Self-Development

A course that satisfies this requirement must meet the criteria included in at least one of the following categories:

- **Physical Fitness:** Courses promote physical health through activities that improve strength, flexibility, endurance and overall fitness.
- **Athletic Skill Development:** Courses offer opportunities for students to learn and improve specific physical skills and practice sports.
- **Wellness Education:** Courses incorporate principles of healthy living, nutrition, and overall wellness practices.
- **Academic and/or Career Advancement:** Courses foster exploration and development of academic or career goals.
- **Personal Development:** Courses focus on enhancement of emotional intelligence, self-awareness and/or creative expression.

Area 1: English Composition, Oral Communication, and Critical Thinking

(Two courses, 6 semester units)

(A) English Composition

(One course, 3 semester units)

Code	Title	Units
ENGL-C1000	Academic Reading and Writing	4

(B) Oral communication and Critical Thinking

(One course, 3 semester units)

Code	Title	Units
COMM-120	Interpersonal Communication	3
COMM-C1000	Introduction to Public Speaking	3
COMM-124	Career Communication	3
COMM-126	Intercultural Communication	3
COMM-128	Critical Thinking: Argumentation and Debate	3
COMM-130	Small Group Communication	3
ENGL-123	Advanced Composition and Critical Thinking About Literature	4
ENGL-C1001	Critical Thinking and Writing	3
PHIL-120	Introduction to Philosophy 1	3
PHIL-121	Introduction to Philosophy 2	3
PHIL-126	Contemporary American Ethics	3

Area 2: Mathematical concepts and quantitative reasoning

(One course, 3 semester units)

Code	Title	Units
MATH-106	College Algebra	4
MATH-108	Trigonometry	3
MATH-110	College Mathematics	4
MATH-115	Applied Calculus	5
MATH-120	Calculus I	5
MATH-121	Calculus II	5
MATH-130	Mathematical Concepts for Elementary School Teachers-Number Systems	3
MATH-220	Linear Algebra	3
MATH-221	Multivariable Calculus	5
MATH-222	Differential Equations	3
MATH-235	Finite Mathematics	3
STAT-C1000	Introduction to Statistics	3
TECH-107	Technical Mathematics II	3

Area 3: Arts and Humanities

(One course, 3 semester units)

Code	Title	Units
ASL-120	First Semester American Sign Language	5
ASL-121	Second-Semester American Sign Language	5
ARTS-100	Survey of Studio Arts	3
ARTH-101	Introduction to Visual Culture	3
ARTH-105	History of Western Art: Prehistoric Through Medieval	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
ARTH-118	Survey of Modern Art	3
ARTH-130	History of Asian Art	3
ARTH-145	Art of the Ancient Americas	3

ARTH-180	History of Photography	3
CFS-145	Language Development & Early Literacy	3
DANS-160	Dance Appreciation	3
DANS-170	Dance History	3
DART-101	Graphic Design Foundations	3
DART-120	Introduction to Digital Art	3
ENGL-121	Advanced Composition and Literary Analysis	3
ENGL-123	Advanced Composition and Critical Thinking About Literature	4
ENGL-213	Survey of British Literature 1	3
ENGL-214	Survey British Literature 2	3
ENGL-215	Survey of American Literature 1	3
ENGL-216	Survey of American Literature 2	3
ENGL-220	Shakespeare: Introduction	3
ENGL-224	Survey of Native American Literature	3
ENGL-226	Survey of African American Literature	3
ENGL-228	Chicano and Latinx Literature	3
ENGL-230	The Graphic Novel	3
ENGL-231	Literature and Sexuality	3
ENGL-232	Dystopian Literature	3
ETHS-100	Ethnic Studies 1	3
ETHS-101	Ethnic Studies 2	3
ETHS-111	Native American Studies	3
ETHS-112	African American Studies	3
ETHS-113	Chicanx Studies Chicanx Studies	3
ETHS-114	Women's Ethnic Heritage in the United States	3
ETHS-115	Critical Mixed Race Studies	3
ETHS-160	Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States	3
ETHS-161	Asian Pacific Islander American Studies	3
FILM-100	Survey and Appreciation of Film	3
FILM-101	Introduction to Film Production	3
FILM-102	Survey of Film and Media	3
FILM-105	Film History: 1895-1949	3
FILM-110	Culture and Gender in Film	3
FILM-115	World Cinema	3
FILM-120	Horror Film	3
FILM-121	Film Comedy	3
FILM-125	Film Musicals	3
FREN-120	First Semester French	5
FREN-121	Second Semester French	5
HIST-122	World History 1	3
HIST-123	World History 2	3
HUMA-125	Introduction to Latin American Studies	3
HUMA-151	Global Women's Ethnic Heritage	3
HUMA-174	Culture and Gender in Theater	3
ITAL-120	First Semester Italian	5
ITAL-121	Second Semester Italian	5
MUSI-110	Fundamentals of Music	3
MUSI-112	Survey & Appreciation of Music	3

MUSI-114	Survey & History of Jazz	3
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
PHIL-120	Introduction to Philosophy 1	3
PHIL-121	Introduction to Philosophy 2	3
PHIL-125	Introduction to Ethics	3
PHIL-128	Social and Political Philosophy	3
PHIL-129	Introduction to Epistemology and Metaphysics	3
PHIL-133	World Philosophy	3
PHOT-120	Foundations of Photography	3
PHOT-180	History of Photography	3
SPAN-111	Elementary Spanish I (Part B)	3
SPAN-120	Elementary Spanish I	5
SPAN-121	Elementary Spanish II	5
SPAN-240	Intermediate Spanish I	5
SPAN-241	Intermediate Spanish II	5
SPAN-270	Introduction to Hispanic Cultures	3
SPAN-280	Spanish for Heritage Speakers I	5
SPAN-281	Spanish for Heritage Speakers II	5
SPAN-282	Introduction to Hispanic Literature	3
THEA-100	Introduction to Theater	3
THEA-174	Culture and Gender in Theater	3

AREA 4: Social and behavioral sciences

(One course, 3 semester units)

Code	Title	Units
ADMJ-121	Introduction to Criminal Law	3
ADMJ-122	Introduction to Criminal Procedures	3
ADMJ-125	Introduction to Evidence	3
ANTH-121	Introduction to Cultural Anthropology	3
ANTH-122	Magic, Witchcraft, and Religion	3
ANTH-130	Introduction to Archaeology and Prehistory	3
ANTH-131	Mesoamerican Archaeology	3
ANTH-145	Medical Anthropology	3
ANTH-150	Anthropology of Sex, Gender and Sexuality	3
ANTH-180	The Anthropology of Childhood	3
ANTH-200	Linguistic Anthropology	3
CFS-120	Child Development	3
CFS-140	The Child, Family and Community	3
CFS-180	The Anthropology of Childhood	3
COMM-126	Intercultural Communication	3
COMM-134	Introduction to Communication Theory	3
ECON-100	Principles of Macroeconomics	3
ECON-101	Principles of Microeconomics	3
ECON-120	Economic History of the U.S.	3
ENGI-110	Introduction to Engineering	3
GEOG-101	World Regional Geography	3
HIST-120	United States History 1	3
HIST-121	United States History 2	3
HIST-122	World History 1	3
HIST-123	World History 2	3

HIST-140	History of Modern Latin America	3
HIST-142	History of Mexico	3
HIST-145	California History	3
HIST-150	History of American Women 1600-1900	3
HIST-152	History of American Women Since 1900	3
HIST-165	African American History	3
HUMA-166	Environmental Justice and the Humanities	3
HSRV-120	Introduction to Human Services	3
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
LGBT-121	LGBT Communities, Family & Education in the 21st Century	3
POLS-C1000	American Government and Politics Of American Government	3
POLI-125	Introduction to Modern Political Ideology	3
POLI-135	Comparative Government	3
POLI-140	International Relations	3
PSYC-C1000	Introduction to Psychology	3
PSYC-123	Social Psychology	3
PSYC-124	Psychology of Adjustment	3
PSYC-125	Human Development	3
PSYC-126	Abnormal Psychology	3
PSYC-128	Cross-Cultural Psychology	3
PSYC-135	Human Sexuality	3
PSYC-220	Research Methods in Psychology	3
SOCI-120	Introduction to Sociology	3
SOCI-122	Social Problems	3
SOCI-130	Introduction to Queer Studies	3
SOCI-140	Sociology of Sex and Gender	3
SOCI-150	Sociology of Race & Ethnicity	3
SOCI-190	Introduction to Social Research	3

area 5: Natural Sciences

(One course, 3 semester units)

Code	Title	Units
ANTH-120	Biological Anthropology With Lab	4
ASTR-110	Descriptive Astronomy	3
BIOL-103	Introduction to Nutrition	3
BIOL-105	Human Biology	4
BIOL-110	Survey of Biology	4
BIOL-112	Introduction to Ecology	3
BIOL-117	Wildlife Biology	3
BIOL-120	General Biology	4
BIOL-218	Human Anatomy	5
CHEM-110	Introduction to Chemistry	4
CHEM-111	Introduction to Organic & Biological Chemistry	4
CHEM-120	General Chemistry 1	5
EART-110	Earth Science	4
ENVS-115	Introduction to Environmental Science	3
GEOG-110	Physical Geography	3
GEOL-110	Physical Geology	3
HEOC-100	Basic Anatomy & Physiology	3

PHYS-110	Descriptive Physics	3
PHYS-120	General Physics 1	4
PHYS-140	Physics for Scientists & Engineers 1	4

AREA 6: Ethnic Studies

(One course, 3 semester units)

Code	Title	Units
ETHS-100	Ethnic Studies 1	3
ETHS-101	Ethnic Studies 2	3
ETHS-111	Native American Studies	3
ETHS-112	African American Studies	3
ETHS-113	Chicanx Studies Chicanx Studies	3
ETHS-114	Women's Ethnic Heritage in the United States	3
ETHS-115	Critical Mixed Race Studies	3
ETHS-160	Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States	3
ETHS-161	Asian Pacific Islander American Studies	3

Additional graduation requirements

Health wellness and self development

(One course, total of 3 semester units required)

Exemptions are the following: students majoring in Health Occupations or Veterans with 6 months of service. May be double counted.

Code	Title	Units
ARTS-100	Survey of Studio Arts	3
ARTH-101	Introduction to Visual Culture	3
BUSI-297	Personal Money Management	3
CFS-120	Child Development	3
CFS-121	Health, Safety & Nutrition	3
CFS-140	The Child, Family and Community	3
CFS-196	Music and Movement in Early Childhood	3
COMS-101	Computer Information Systems	3
COUN-100	College Success	3
COUN-104	Foundations of Well-being	3
COUN-105	Planning for Transfer Success	1.5
COUN-110	Career/Life Plan	3
COUN-111	Career Decision-Making	1.5
DANS-128A	Salsa and Latin Social Dance I	1-1.5
DANS-128B	Salsa & Latin Social Dance II	1-1.5
DANS-128C	Salsa & Latin Dance Teaching Assistant	1-1.5
DANS-133	Barre Fitness	1-1.5
DANS-134	Ballet Level I	1-1.5
DANS-134B	Ballet II	1-1.5
DANS-134D	Ballet Teaching Assistant	1-1.5
DANS-135	Street Jazz (Beginning Hip Hop)	1-1.5
DANS-135B	Street Jazz (Hip Hop) Level 2	1-1.5
DANS-135D	St Jazz (beginning Hip Hop) Teaching Assistant	1-1.5
DANS-136	Jazz Dance I	1-1.5
DANS-136B	Jazz Dance II	1-1.5
DANS-136D	Jazz Dance Teaching Assistant	1-1.5

DANS-137A	Tap Dance 1	1-1.5
DANS-137B	Tap Dance 2	1-1.5
DANS-137C	Tap Dance Teaching Assistant	1-1.5
DANS-138	Modern Dance Level I	1-1.5
DANS-138B	Modern Dance II	1-1.5
DANS-138D	Modern Dance Teaching Assistant	1-1.5
DANS-140	Dance Production	1-1.5
DANS-141	Dance Production - B	0.5-1.5
DANS-142	Choreography	2
DANS-154	Mat Pilates	1-1.5
DANS-154B	Intermediate Pilates	1-1.5
DANS-160	Dance Appreciation	3
DANS-170	Dance History	3
DANS-199	Dance Independent Study	1-3
DART-120	Introduction to Digital Art	3
EDUC-100	Teaching as a Profession	3
ENGL-200	Introduction to Creative Writing 1	3
ENGL-203	Poetry Workshop 1	3
ENGL-205	Fiction Workshop	3
HELH-100	Community First Aid & Safety	3
HELH-106	Personal & Community Health	3
KINE-100	Swimming	1.5
KINE-100B	Intermediate Swimming	1.5
KINE-101	Muscle and Tension Release Techniques	1.5
KINE-103	Fitness for Life	1.5
KINE-123	Tennis	1.5
KINE-123B	Intermediate Tennis	1.5
KINE-130	Yoga	1.5
KINE-130B	Intermediate Yoga	1.5
KINE-139	Kickboxing With Jeet Kune Do Concepts Level 1	1.5
KINE-139D	Kickboxing With Jeet Kune Do Concepts Level 1	1.5
KINE-148	Walking for Fitness	1.5
KINE-148B	Intermediate Walking for Fitness	1.5
KINE-151	Weight Training	1.5
KINE-151B	Intermediate Weight Training	1.5
KINE-151C	Olympic Weight Training	1.5
KINE-154	Mat Pilates	1.5
KINE-154B	Intermediate Pilates	1.5
KINE-160	Adaptive Physical Education	1.5
KINE-169	Corrective Physical Education for TA's	1.5
KINE-174	Skills and Conditioning for Team Sports	1-3
KINE-176	Team Sports	1-1.5
KINE-176B	Intermediate Team Sports	1-1.5
KINE-178	Pre-Season Conditioning	1-3
KINE-200	Coaching & Athletic Administration	3
KINE-201	Introduction to Kinesiology	3
KINE-285	Men's Basketball Team	0.5-3
KINE-286	Women's Basketball Team	0.5-3
KINE-287	Baseball Team	3
KINE-290	Golf Team	3

KINE-291	Soccer Team	3
KINE-292	Softball Team	3
KINE-297	Women's Volleyball Team	3
LIBR-100	Information & Library Research Skills	1
PHOT-120	Foundations of Photography	3
PSYC-C1000	Introduction to Psychology	3
PSYC-124	Psychology of Adjustment	3
PSYC-135	Human Sexuality	3

CalGETC General Education

Effective Fall 2025 through Summer 2026

The California General Education Transfer Curriculum (Cal-GETC) is the singular general education pathway for California Community College (CCC) students to fulfill lower-division general education requirements for both the California State University (CSU) and the University of California (UC). Students attending a California community college for the first time this year Cal-GETC for completion of general education coursework for transfer. Students with continuous enrollment prior to fall 2025 may elect to continue on the 24-25 or prior IGETC transfer GE pattern or the 24-25 or prior CSU GE breadth pattern. The list of courses approved for the IGETC pattern is available online at ASSIST.org (<https://assist.org/>).

Cal-GETC will permit students to transfer from Napa Valley College to a campus in either the California State University (CSU) or the University of California (UC) system without the need, after transfer, to take additional lower division, general education courses to satisfy general education requirements. However, Students may be held to other graduation requirements of the transfer campus. Although Cal-GETC is not an entrance requirement, students are advised to complete this pattern prior to transfer unless they are enrolled in high-unit majors. Before you start working on general education courses, check what is recommended for your major and the campuses you're interested in.

Completion of the Cal-GETC is not advisable for all transfer students. If you are pursuing a major that requires extensive lower-division preparation you may be better served by taking courses which fulfill admissions and major preparation requirements for the UC campus, CSU campus or college/university to which you plan to transfer.

Courses may be listed in more than one area but shall not be used to satisfy more than one Cal-GETC area.

A grade of "C" or higher is required for all courses on Cal-GETC (or "P" Pass). Some courses must be taken for letter grades of "C" or higher. Check with a Counselor for limitations.

A student, planning to earn a degree to transfer and following the Cal-GETC pattern, is expected to complete all of the requirements (a total of 34 semester units) before transferring to a UC or CSU campus. Students should consult with the Counseling or Transfer Center for details regarding options.

Restrictions: Student who have been registered at a UC campus may not be eligible for Cal-GETC. This restriction does not apply to students who have taken only UC summer session or Extension classes. Consult a Counselor for details.

By following the pattern of Cal-GETC requirements, you will be eligible for:

1. **Certificate of Achievement in Cal-GETC (for CSU or UC):** Students must meet with a Counselor to complete this petition before the 9th week of the semester. Completion of this local NVC Certificate of Achievement will be noted on the final transcript and allows you to participate in the annual graduation ceremony.
2. **Certification of IGETC (for CSU or UC) Requirements:** Students must request Cal-GETC certification when requesting final transcripts to be sent from NVC to the CSU or UC transfer school. The transcript requests can be made online or at the Napa Valley College Admissions and Records office.
 - Obtaining full certification means you will not have to complete additional lower division GE requirements that may be required at the CSU or UC campus. The U.S. History, Constitution and American Ideals is not a part of IGETC Certification, however the courses that comprise this requirement can be used to satisfy subject Area 4.
 - **CSU transfers:** The U.S. History, Constitution and American Ideals is not a part of Cal-GETC Certification, however the courses that comprise this requirement can be used to satisfy subject Area 4. Students do not need to complete a Foreign Language requirement for the Certification process. Some CSU campuses and/or majors may have additional language or course requirements for graduation from the CSU.
 - **UC transfers:** Students must complete the Foreign Language requirement (Language Other Than English) to graduate. If you completed this requirement in high school or at another college, you would need to provide an official transcript from that institution to the UC campus. Language Other Than English is not part of Cal-GETC Certification. The UC campuses may have additional graduation requirements. Consult a Counselor for more information.

Information on this form is subject to change, check with the Counseling Office and ASSIST.org (<https://assist.org>) for current information.

Area 1: English Communication

(Three courses; 9 semester units)

Code	Title	Units
1A. English Composition		
(One course, 3 semester or 4 quarter units)		
ENGL-C1000	Academic Reading and Writing	4
ENGL-120B	Reading and Composition Stretch 2	3
1B. Critical Thinking-English Composition		
(One course, 3 semester units)		
ENGL-123	Advanced Composition and Critical Thinking About Literature	4
ENGL-C1001	Critical Thinking and Writing	3
1C. Oral Communication		
(One course, 3 semester units)		
COMM-C1000	Introduction to Public Speaking	3

Area 2: Mathematical Concepts and Quantitative Reasoning

(One course, 3 semester units)

Code	Title	Units
MATH-106	College Algebra	4
MATH-110	College Mathematics	4
MATH-115	Applied Calculus	5
MATH-120	Calculus I	5
MATH-121	Calculus II	5
MATH-220	Linear Algebra	3
MATH-221	Multivariable Calculus	5
MATH-222	Differential Equations	3
MATH-235	Finite Mathematics	3
STAT-C1000	Introduction to Statistics	3

Area 3: Arts and Humanities

(Two courses: 6 semester units)

Code	Title	Units
3A. Arts (One course, 3 semester units)		
ARTS-100	Survey of Studio Arts	3
ARTH-101	Introduction to Visual Culture	3
ARTH-105	History of Western Art: Prehistoric Through Medieval	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
ARTH-110	History of Graphic Design	3
ARTH-118	Survey of Modern Art	3
ARTH-130	History of Asian Art	3
ARTH-145	Art of the Ancient Americas	3
ARTH-180	History of Photography	3
DANS-160	Dance Appreciation	3
DANS-170	Dance History	3
FILM-100	Survey and Appreciation of Film	3
FILM-110	Culture and Gender in Film	3
FILM-120	Horror Film	3
FILM-121	Film Comedy	3
FILM-125	Film Musicals	3
HUMA-174	Culture and Gender in Theater	3
MUSI-110	Fundamentals of Music	3
MUSI-112	Survey & Appreciation of Music	3
MUSI-114	Survey & History of Jazz	3
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
PHOT-180	History of Photography	3
THEA-100	Introduction to Theater	3
THEA-174	Culture and Gender in Theater	3
3B. Humanities (One course, 3 semester units)		
ASL-121	Second-Semester American Sign Language	5
ENGL-121	Advanced Composition and Literary Analysis	3
ENGL-123	Advanced Composition and Critical Thinking About Literature	4
ENGL-213	Survey of British Literature 1	3
ENGL-214	Survey British Literature 2	3
ENGL-215	Survey of American Literature 1	3
ENGL-216	Survey of American Literature 2	3

ENGL-220	Shakespeare: Introduction	3	ANTH-131	Mesoamerican Archaeology	3
ENGL-224	Survey of Native American Literature	3	ANTH-150	Anthropology of Sex, Gender and Sexuality	3
ENGL-226	Survey of African American Literature	3	ANTH-180	The Anthropology of Childhood	3
ENGL-228	Chicano and Latinx Literature	3	ANTH-200	Linguistic Anthropology	3
ENGL-230	The Graphic Novel	3	CFS-120	Child Development	3
ENGL-231	Literature and Sexuality	3	CFS-140	The Child, Family and Community	3
ENGL-232	Dystopian Literature	3	CFS-180	The Anthropology of Childhood	3
ETHS-100	Ethnic Studies 1	3	COMM-126	Intercultural Communication	3
ETHS-101	Ethnic Studies 2	3	COMM-134	Introduction to Communication Theory	3
ETHS-111	Native American Studies	3	ECON-100	Principles of Macroeconomics	3
ETHS-112	African American Studies	3	ECON-101	Principles of Microeconomics	3
ETHS-113	Chicanx Studies Chicanx Studies	3	ECON-120	Economic History of the U.S.	3
ETHS-114	Women's Ethnic Heritage in the United States	3	ENGL-224	Survey of Native American Literature	3
ETHS-115	Critical Mixed Race Studies	3	ENGL-226	Survey of African American Literature	3
ETHS-160	Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States	3	GEOG-101	World Regional Geography	3
ETHS-161	Asian Pacific Islander American Studies	3	HIST-120	United States History 1	3
FILM-105	Film History: 1895-1949	3	HIST-121	United States History 2	3
FILM-106	Film History: 1950s to Present	3	HIST-122	World History 1	3
FILM-115	World Cinema	3	HIST-123	World History 2	3
HIST-122	World History 1	3	HIST-140	History of Modern Latin America	3
HIST-123	World History 2	3	HIST-142	History of Mexico	3
HIST-140	History of Modern Latin America	3	HIST-145	California History	3
HUMA-125	Introduction to Latin American Studies	3	HIST-150	History of American Women 1600-1900	3
HUMA-151	Global Women's Ethnic Heritage	3	HIST-152	History of American Women Since 1900	3
PHIL-120	Introduction to Philosophy 1	3	HIST-165	African American History	3
PHIL-121	Introduction to Philosophy 2	3	HUMA-166	Environmental Justice and the Humanities	3
PHIL-125	Introduction to Ethics	3	LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
PHIL-126	Contemporary American Ethics	3	LGBT-121	LGBT Communities, Family & Education in the 21st Century	3
PHIL-128	Social and Political Philosophy	3	POLS-C1000	American Government and Politics Of American Government	3
PHIL-129	Introduction to Epistemology and Metaphysics	3	POLI-125	Introduction to Modern Political Ideology	3
PHIL-133	World Philosophy	3	POLI-135	Comparative Government	3
PHOT-181	Contemporary Issues in Photography	3	POLI-140	International Relations	3
PHOT-182	Photography in a Multicultural United States	3	POLI-145	International Political Economy	3
SPAN-121	Elementary Spanish II	5	PSYC-C1000	Introduction to Psychology	3
SPAN-240	Intermediate Spanish I ¹	5	PSYC-123	Social Psychology	3
SPAN-241	Intermediate Spanish II ¹	5	PSYC-124	Psychology of Adjustment	3
SPAN-270	Introduction to Hispanic Cultures	3	PSYC-125	Human Development	3
SPAN-280	Spanish for Heritage Speakers I ¹	5	PSYC-126	Abnormal Psychology	3
SPAN-281	Spanish for Heritage Speakers II ¹	5	PSYC-128	Cross-Cultural Psychology	3
SPAN-282	Introduction to Hispanic Literature	3	PSYC-135	Human Sexuality	3
THEA-120	History of Theater	3	PSYC-175	Theories of Personality	3
			PSYC-220	Research Methods in Psychology	3
			SOCI-120	Introduction to Sociology	3
			SOCI-122	Social Problems	3
			SOCI-130	Introduction to Queer Studies	3
			SOCI-140	Sociology of Sex and Gender	3
			SOCI-150	Sociology of Race & Ethnicity	3
			SOCI-154	Sociology of Crime	3
			SOCI-190	Introduction to Social Research	3

Area 4: Social and behavioral sciences

(Two courses from two academic disciplines, 6 semester units)

Code	Title	Units
ANTH-121	Introduction to Cultural Anthropology	3
ANTH-122	Magic, Witchcraft, and Religion	3
ANTH-130	Introduction to Archaeology and Prehistory	3

Area 5: Physical and Biological Sciences

(Two courses, one Physical Science and one Biological Science, at least one of the two courses must be associated with a laboratory (7 semester units))

Code	Title	Units
5A. Physical Science (One course, 3 semester or 4 quarter units)		
ASTR-110	Descriptive Astronomy	3
CHEM-110	Introduction to Chemistry (Satisfies Laboratory Requirement)	4
CHEM-111	Introduction to Organic & Biological Chemistry (Satisfies Laboratory Requirement)	4
CHEM-120	General Chemistry 1 (Satisfies Laboratory Requirement)	5
CHEM-121	General Chemistry 2 (Satisfies Laboratory Requirement)	5
CHEM-240	Organic Chemistry 1 (Satisfies Laboratory Requirement)	5
CHEM-241	Organic Chemistry 2 (Satisfies Laboratory Requirement)	5
EART-110	Earth Science (Satisfies Laboratory Requirement)	4
GEOG-110	Physical Geography	3
GEOL-110	Physical Geology	3
GEOL-111	Physical Geology Laboratory (Satisfies Laboratory Requirement)	1
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory (Satisfies Laboratory Requirement)	1
PHYS-120	General Physics 1 (Satisfies Laboratory Requirement)	4
PHYS-121	General Physics 2 (Satisfies Laboratory Requirement)	4
PHYS-140	Physics for Scientists & Engineers 1 (Satisfies Laboratory Requirement)	4
PHYS-240	Physics for Scientists & Engineers 2 (Satisfies Laboratory Requirement)	4
PHYS-241	Physics for Scientists & Engineers 3 (Satisfies Laboratory Requirement)	4
5B. Biological Sciences (One course, 3 semester units)		
ANTH-120	Biological Anthropology With Lab (Satisfies Laboratory Requirement) ¹	4
BIOL-105	Human Biology (Satisfies Laboratory Requirement) ¹	4
BIOL-110	Survey of Biology (Satisfies Laboratory Requirement) ¹	4
BIOL-112	Introduction to Ecology	3
BIOL-117	Wildlife Biology	3
BIOL-120	General Biology (Satisfies Laboratory Requirement) ¹	4
BIOL-218	Human Anatomy (Satisfies Laboratory Requirement)	5
BIOL-219	Human Physiology (Satisfies Laboratory Requirement)	5

BIOL-220	General Microbiology (Satisfies Laboratory Requirement)	5
BIOL-240	General Zoology (Satisfies Laboratory Requirement)	5
BIOL-241	General Botany (Satisfies Laboratory Requirement)	5

5C. Laboratory (One course, 3 semester units)

Area 6: Ethnic Studies

(One course, 3 semester units)

Code	Title	Units
ETHS-100	Ethnic Studies 1	3
ETHS-101	Ethnic Studies 2	3
ETHS-111	Native American Studies	3
ETHS-112	African American Studies	3
ETHS-113	Chicanx Studies Chicanx Studies	3
ETHS-114	Women's Ethnic Heritage in the United States	3
ETHS-115	Critical Mixed Race Studies	3
ETHS-160	Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States	3
ETHS-161	Asian Pacific Islander American Studies	3

Optional: UC Graduation Requirement: language other than English

(Not part of Cal-GETC; may be completed prior to transfer). Proficiency equivalent to two years of high school study in the same language with a minimum grade of "C" or better.

Optional: CSU Graduation requirement in U.S. HISTORY, CONSTITUTION and American Ideals

(Not part of Cal-GETC; may be completed prior to transfer). One course from Group one and one course from Group two; 6 semester or 8 quarter units) *Note: Courses for this requirement may double count for Area 4.

Code	Title	Units
Group 1: History		
HIST-120	United States History 1	3
HIST-121	United States History 2	3
HIST-150	History of American Women 1600-1900	3
HIST-152	History of American Women Since 1900	3
HIST-165	African American History	3
Group 2: Political Science		
POLS-C1000	American Government and Politics Of American Government	3

Transfer Information

Napa Valley College offers curriculum that helps students complete the first 60 units of a bachelor's degree instead of four-year degree program. A majority of courses offered at Napa Valley College are transferable to four-year colleges and universities. When a course can be counted for total unit accumulation or towards credit to meet any type of requirement at the four-year institution, it is considered "transferable".

1. **To meet lower-division requirements in the major.** To be accepted for this purpose, the course must be articulated or accepted in lieu of the comparable course at the four-year institution's course by meeting the terms of rigor, content, prerequisites, and unit value. All courses must be transferable before they can be articulated. Napa Valley College has established a considerable number of course-to-course agreements in many majors that transfer as core preparation to various universities. These course agreements are referred to as articulation agreements and are published on ASSIST (<https://www.assist.org/>).
2. **To complete general education requirements.** This information is published on ASSIST (<https://www.assist.org/>) as well as the NVC Articulation website (<http://www.napavalley.edu/studentaffairs/Articulation/Pages/welcome.aspx>). Keep in mind that there are multiple general education patterns with which to choose from. Consultation with a Counselor is strongly advised.
3. **To be applied as elective credits.** An elective course is one that is not acceptable as part of a major, support for the major, or as general education credit. Elective course units will apply to the total unit requirement for the four-year degree at the four-year institutions. The CSU institutions are generally liberal in accepting courses for elective credit. The UCs require pre-approval through a Transfer Course Agreement articulation process. Check the footnotes on ASSIST.org articulation agreements for potential credit limitations in courses considered duplicative by the UC system. For example, PE/Kinesiology courses are limited to 4 semester units of credit. Refer to ASSIST (ASSIST.org.) and consult with a Counselor.
4. **To satisfy subject-credit only.** Acceptance of a course for subject credit only, without unit accumulation, usually takes place when:
 - The student has accumulated as many units as the four-year institution will accept from a community college.
 - The course at the four-year institution is upper-division level course. Acceptance of an upper-level course in the major is at the discretion of each four-year institution.
 - The course is a prerequisite for a required course in the student's major, but the prerequisite is normally completed in high school.

Students are generally advised to complete their lower division preparation for the major prior to transfer/ High demand majors may require lower division preparation completion as program entrance criteria.

Students are encouraged to complete an entire general education pattern prior to transfer so they can request to have their general education certified as complete. This means that no additional lower division general education courses will be required to graduate from the transfer institution. The Admissions and Records web page provides information about the transcript process and GE Certification process.

General Education Certification

Napa Valley College is authorized to offer general education certification patterns. Beginning fall 2025, new California community college students will be able to request GE Certification using Cal-GETC, a 34 minimum unit singular general education pattern fulfilling lower division general education for both the University of California and the California State University.

The CSU GE Certification is a 39 minimum unit pattern which has fulfilled the lower division general education requirements for the Bachelor Degree at the California State University prior to fall 2025. The IGETC (Intersegmental General Education Transfer Curriculum) is a 37-39

minimum unit pattern which has fulfilled the lower division general education requirements for the Bachelor Degree at either the University of California or the California State University prior to fall 2025. Only students who were continuously enrolled prior to fall 2025 may request CSU GE or IGETC Certification fall 2025 and beyond.

Certification of transfer general education indicates completion of lower division general education requirements. Certification is based on the qualification of a course at the time when it was completed by the student.

Students may elect to work toward CSU GE (non-breadth) coursework for California State University campuses or 7-course pattern coursework for University of California campuses if they are not planning to complete GE certification but want to complete requirements for transfer admission. If the student transfers without certification, the university may require the student to complete additional lower division general education. Students should consult with an NVC Counselor for detailed information.

Upon completion of requirements, students should request an evaluation for Certification to be included with the online official transcript request to be sent to the university. The transcript certification process is explained on the Admissions and Records web site (include link).

Transferring to the California State University System

The California State University system works closely with the California Community Colleges to develop articulation for lower division courses.

Refer to www.assist.org. Priority for admission to a CSU campus at the upper division level is given to transfer students from the California Community College System, including those that have earned an Associate Degree for Transfer for some select majors. Students should plan carefully with a Counselor to insure that they meet all transfer requirements. A maximum of 70 transferable units are acceptable from California Community Colleges. Refer to the CSU's Transfer Information page.

To transfer with junior standing, a student must complete at least:

- 60 transferable semester units with a minimum GPA of 2.0 or better across all transferable college credit (all NVC courses numbered between 100 and 299 and courses with a "C" in front of the course number such as ENGL C1000 are transferable to the CSU system) and
- 30 semester units at a level equivalent to transferable general education CSU GE coursework with grades of "C-" or higher where applicable, including The "Golden 4" GE courses for admission in these areas:
 - 1A - English Composition
 - 1B - Critical Thinking and Composition
 - 1C - Oral Communication
 - 2 - Mathematical Concepts and Quantitative Reasoning

Some CSU campuses have additional selective or impacted major requirements, which are essential for admissions into the program. See a Counselor for additional information.

Students are advised to file their applications for the CSU system during the following priority periods:

Winter 2026 - June 1, 2025 - June 30, 2025 (Limited campus and majors open)

Spring 2026 - August 1, 2025 - August 31, 2025

Fall 2026 - October 1, 2025 - December 1, 2025

Transferring to the University of California System

The University of California system also works closely with the California Community Colleges to develop articulation for lower division courses. Refer to ASSIST (<https://www.assist.org/>). The UC system gives first priority for admission with junior standing to undergraduate transfer students from the California Community College System. Students should plan carefully with a Counselor to ensure they are prepared to transfer. A maximum of 70 UC transferable units are acceptable from California Community Colleges.

To transfer with junior standing, a student must complete at least:

- 60 UC transferable semester units, with a minimum GPA of 2.4 or better across transferable college credit.
- 7-course pattern courses included in Cal-GETC pattern.
 - 1A - English Composition
 - 1B - Critical Thinking and Composition
 - 1C - Oral Communication
 - 2 - Mathematical Concepts and Quantitative Reasoning
- Four UC transferable college courses from at least two of the following subject areas: arts/humanities, social/behavioral sciences, and physical/biological sciences.
 - 3A - Arts
 - 3B - Humanities
 - 4 - Social and Behavioral Sciences
 - 5A - Physical and Biological Sciences
 - 5B - Biological Science

Most UCs have additional major selection admission requirements. See a Counselor for additional information. Students are advised to complete the as many lower division preparation courses for the major prior to transfer. Students who wish to transfer with freshman or sophomore standing must consult a Counselor to determine entrance requirements. Transfer Admission Guarantees are available at six UCs.

Students are advised to file their applications for the UC system during the following priority periods:

Winter 2026 - July 1, 2025-July 31, 2025 (Limited campus and majors open)

Spring 2026 - June 18, 2025-August 28, 2025

Fall 2026 - October 1, 2025-December 2, 2025

Each UC campus is comprised of several colleges, or schools within the university. Each one of these colleges has its own general education or breadth pattern required for the bachelor's degree. Students should focus on completing their major classes and should consult with a Counselor to determine general education/breadth requirements for their chosen major, college, and campus.

Transfer to Independent Colleges and Universities (Private or Out-of-State)

Napa Valley College students may also use credits earned to transfer to independent, out-of-state or international colleges and universities. Admission requirements can vary from college to college, and students should consult a counselor or the Transfer Center for assistance. Students should also consult individual college websites and the Association of Independent California Colleges and Universities www.aiccu.edu (<http://www.aiccu.edu/>) for more information. New: Select AICCU institutions now have some articulation agreements available at ASSIST.org. For additional information, consult with a Counselor to determine general education/breadth requirements for the

chosen major and college/campus and visit the Transfer Center website. (<http://www.napaValley.edu/studentaffairs/TransferCenter/Pages/default.aspx>)

Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signal that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM-110, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID COMM-110 designation at another community college. Students should consult with a counselor to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

C-ID is most useful in determining how courses with C-ID approval are accepted across the community colleges specific to courses included in associate degrees for Transfer.

The following pages list Napa Valley College courses that articulate with C-ID descriptors. Students may consult the ASSIST database at c-idsystem.org (<https://c-idsystem.org/>) for specific information on C-ID course designations.

C-ID Descriptor	No. of Course(s)	Course(s)	Effective Date
ACCT 110	1	ACCT-125	6/22/2013
ACCT 120	1	ACCT-126	5/15/2013
AJ 110	1	ADMJ-120	5/28/2013
AJ 120	1	ADMJ-121	5/28/2013
AJ 122	1	ADMJ-122	5/28/2013
AJ 124	1	ADMJ-125	5/28/2013
AJ 140	1	ADMJ-124	5/28/2013
AJ 160	1	ADMJ-123	5/28/2013
AJ 220	1	ADMJ-130	5/31/2013
ANTH 110	1	ANTH-120	7/21/2020
ANTH 115L	1	ANTH-120	7/12/2019
ANTH 120	1	ANTH-121	1/6/2015
ANTH 130	1	ANTH-200	7/21/2020
ANTH 150	1	ANTH-130	3/14/2014
ARTH 110	1	ARTH-105	1/23/2015
ARTH 120	1	ARTH-106	3/21/2015
ARTH 130	1	ARTH-130	10/19/2015
ARTH 140	1	ARTH-145	10/19/2015
ARTH 150	1	ARTH-118	5/19/2015
ARTS 100	1	ARTS-101	6/17/2014
ARTS 101	1	ARTS-102	8/17/2011
ARTS 110	1	ARTS-110	5/19/2015

ARTS 200	1	ARTS-111	8/17/2011	ENGL 130	1	ENGL-215	11/21/2013
ARTS 205	1	ARTS-112	8/17/2011	ENGL 135	1	ENGL-216	11/21/2013
ARTS 210	1	ARTS-120	8/17/2011	ENGL 160	1	ENGL-213	12/30/2013
ARTS 220	1	ARTS-130	8/17/2011	ENGL 165	1	ENGL-214	12/30/2013
ARTS 230	1	ARTS-140	8/17/2011	ENGL 200	1	ENGL-200	12/29/2013
ARTS 240	1	ARTS-150	8/17/2011	ENGL 200	1	ENGL-201	12/29/2013
ARTS 250	1	DART-120	8/17/2011	ENGL 200	1	ENGL-202	12/29/2013
ARTS 260	1	PHOT-121	10/9/2014	ENGR 110	1	ENGI-110	7/31/2016
ARTS 260	1	PHOT-150	10/9/2014	ENGR 140B	1	ENGI-240	2/12/2016
ARTS 270	1	ARTS-105	10/9/2014	ENGR 220	1	ENGI-160	2/1/2019
BIOL 110B	1	BIOL-218	9/8/2020	GEOG 125	1	GEOG-101	9/26/2015
BIOL 120B	1	BIOL-219	9/8/2020	GEOG 100	1	GEOG-110	10/23/2013
BIOL 150	1	BIOL-240	1/1/2017	GEOG 100L	1	GEOG-111	10/23/2013
BIOL 155	1	BIOL-241	6/4/2018	GEOG 121	1	EART-110	12/6/2016
BIOL 190	1	BIOL-120	9/8/2020	HIST 130	1	HIST-120	7/10/2015
BSOT 126X	1	BUSI-105	12/13/2018	HIST 140	1	HIST-121	6/25/2015
BUS 110	1	BUSI-100	10/25/2013	HIST 150	1	HIST-122	7/26/2015
BUS 115	1	BUSI-105	10/3/2022	HIST 160	1	HIST-123	2/10/2015
BUS 120	1	BUSI-103	10/11/2013	HIT 103X	1	HEOC-171	12/8/2018
BUS 125	1	BUSI-103	4/28/2015	HOSP 100	1	HCTM-120	5/13/2018
BUS 140	1	COMS-101	3/6/2020	HOSP 110	1	HCTM-100	6/20/2018
CDEV 100	1	CFS-120	4/11/2012	HOSP 120	1	HCTM-121	3/13/2019
CDEV 110	1	CFS-140	11/21/2017	HOSP 130	1	HCTM-125	5/24/2018
CHEM 101	1	CHEM-110	9/17/2020	HOSP 140	1	HCTM-122	5/27/2018
CHEM 110	1	CHEM-120	10/10/2020	HOSP 150	1	HCTM-124	5/27/2018
CHEM 120S	2	CHEM-120&CHEM11	11/16/2014	HOSP 160	1	HCTM-110	2/6/2018
CHEM 160S	2	CHEM-240&CHEM-241B	4/11/2019	ITIS 120	1	COMS-101	6/17/2013
COMM 110	1	COMM-C1000	3/23/2013	ITIS 130	1	COMS-215	8/23/2021
COMM 120	1	COMM-128	7/29/2014	KIN 100	1	KINE-201	4/9/2012
COMM 130	1	COMM-120	5/26/2013	KIN 101	1	HELH-100	6/10/2013
COMM 140	1	COMM-130	3/25/2013	MATH 110	1	STAT-C1000	2/2/2020
COMM 150	1	COMM-126	3/16/2013	MATH 120	1	MATH-130	12/30/2015
COMM 170	1	COMM-132	3/16/2013	MATH 130	1	MATH-235	9/29/2019
COMP 112	1	COMS-120	10/31/2021	MATH 140	1	MATH-115	12/28/2014
COMP 122	1	COMS-215	6/22/2014	MATH 151	1	MATH-106	9/29/2019
COMP 132	1	COMS-216	10/11/2015	MATH 210	1	MATH-120	6/27/2012
COMP 142	1	COMS-217	4/25/2021	MATH 220	1	MATH-121	2/26/2014
COMP 152	1	COMS-218	4/25/2021	MATH 230	1	MATH-221	2/4/2014
DMGR 120X	1	BUSI-252	8/17/2021	MATH 240	1	MATH-222	3/21/2012
ECE 120	1	CFS-122	7/17/2012	MATH 250	1	MATH-220	3/7/2014
ECE 130	1	CFS-165	3/8/2018	MATH 851	1	MATH-108	2/21/2015
ECE 200	1	CFS-124	2/1/2012	MUS 100	1	MUSI-112	1/11/2016
ECE 210	1	CFS-223	1/21/2017	MUS 110	1	MUSI-110	9/11/2013
ECE 220	1	CFS-121	12/6/2011	MUS 120	1	MUSI-121	9/17/2013
ECE 230	1	CFS-184	3/16/2012	MUS 125	1	MUSI-120A	9/11/2013
ECON 201	1	ECON-101	1/9/2015	MUS 130	1	MUSI-122	9/17/2013
ECON 202	1	ECON-100	2/12/2014	MUS 135	1	MUSI-120B	9/11/2013
EDUC 200	1	EDUC-100	1/29/2015	MUS 140	1	MUSI-221	9/17/2013
ENGL 100	1	ENGL-C1000	6/19/2013	MUS 145	1	MUSI-120C	9/11/2013
ENGL 105	1	ENGL-C1001	11/21/2013	MUS 150	1	MUSI-222	9/17/2013
ENGL 110	1	ENGL-123	12/30/2013	MUS 155	1	MUSI-120D	9/11/2013
ENGL 120	1	ENGL-121	11/21/2013	MUS 160	1	MUSI-116	9/25/2013

MUS 180	1	MUSI-152	6/15/2015
MUS 180	1	MUSI-160	9/11/2013
MUS 180	1	MUSI-176	3/28/2015
MUS 180	1	MUSI-179	3/28/2015
MUS 180	1	MUSI-181	9/11/2013
PHIL 120	1	PHIL-125	4/4/2014
PHIL 130	1	PHIL-120	6/30/2014
PHIL 140	1	PHIL-121	7/1/2014
PHS 100	1	HELI-106	9/17/2020
PHYS 100 S	2	PHYS-120&PHYS-	2/3/2020
PHYS 105	1	PHYS-120	7/7/2013
PHYS 110	1	PHYS-121	7/7/2013
PHYS 200 S	2	PHYS-140, PHYS-240, PHYS-241	12/1/2019
PHYS 205	1	PHYS-140	4/13/2012
PHYS 210	1	PHYS-240	10/22/2014
PHYS 215	1	PHYS-241	10/22/2014
POLS 110	1	POLS-C1000	1/13/2015
POLS 120	1	POLI-125	12/17/2014
POLS 130	1	POLI-135	1/13/2015
POLS 140	1	POLI-140	12/2/2014
PSY 110	1	PSYC-C1000	8/15/2013
PSY 115	1	PSYC-124	10/27/2013
PSY 120	1	PSYC-126	10/27/2013
PSY 130	1	PSYC-135	11/21/2013
PSY 170	1	PSYC-123	9/27/2013
PSY 180	1	PSYC-125	8/19/2013
PSY 200	1	PSYC-220	7/29/2013
SJS 110	1	ETHS-101*	4/23/2018
SJS 120	1	HUMA-151	8/15/2018
SJS 130	1	SOCI-130	11/19/2019
SOCI 110	1	SOCI-120	5/27/2013
SOCI 115	1	SOCI-122	11/21/2018
SOCI 120	1	SOCI-190	1/20/2019
SOCI 140	1	SOCI-140	1/20/2019
SOCI 150	1	SOCI-150	1/20/2019
SOCI 160	1	SOCI-154	4/5/2013
SPAN 100	1	SPAN-120	2/17/2013
SPAN 100	2	SPAN-110&SPAN-	7/7/2013
SPAN 110	1	SPAN-121	2/17/2013
SPAN 200	1	SPAN-240	2/17/2013
SPAN 210	1	SPAN-241	1/20/2013
SPAN 220	1	SPAN-280	2/17/2013
SPAN 230	1	SPAN-281	2/17/2013
SWHS 110	1	HSRV-120*	1/18/2024
SWHS 120A	1	HSRV-190*	2/5/25
SWHS 120B	1	HSRV-190*	2/5/25
THTR 111	1	THEA-100	6/27/2013
THTR 113	1	THEA-120	5/6/2019
THTR 151	1	THEA-110	6/27/2013
THTR 171	1	THEA-141	11/11/2014

THTR 174	1	THEA-142	10/29/2014
THTR 191	1	THEA-151	4/28/2015
THTR 191	1	THEA-153	4/28/2015
THTR 191	1	THEA-155	4/28/2015
THTR 192	1	THEA-140	6/27/2013

* In Progress (IP) or Conditional Courses are not fully approved. Consult with a counselor for more details.

Credit for Prior Learning

Effective fall 2020, Napa Valley College approved a policy, Credit for Prior Learning (CPL) which is included in College Policies and Procedures (BP/AP 4235), Title 5 Sec. 55063/55052/55050, which works to expand current CPL practices at Napa Valley College. To see our board policy regarding CPL, visit our College Policies page. CPL is credit awarded for validated college-level skills and knowledge gained outside of a college classroom. Students may petition for CPL credit through one of the following assessment methods: Standardized exams such as Advanced Placement, International Baccalaureate, or College Level Exam Placement, Military Joint Services transcripts, Credit by Exam: High School to College, industry certifications or credentials, student-created portfolios, industry examinations administered by another agency, or credit by examination internal to NVC, or work-based learning. Per accreditation policy on assessing prior learning, in making the determination whether to award college credits, certificates, and degrees to students for prior learning, the following is considered:

- Assessment should be based on standards and criteria for the level of acceptable learning that are published
- Assessment should be treated as an integral part of learning, not separate from it, and should be based on an understanding of learning processes
- The determination of credit awards and competence level must be made by appropriate subject matter and academic or credentialing experts
- Credit or other credentialing should be appropriate to the context in which it is awarded and accepted; documentation should be included for a petition to show proof of completed credential.
- All faculty involved in the assessment of learning should pursue and receive adequate training and continuing professional development for the functions they perform
- Prior learning assessment should be regularly monitored, reviewed, evaluated, and revised as needed for currency

Students may initiate CPL petition requests through the Counseling Office, or the Program Coordinator/discipline faculty of the course requested credit. Counselor and Program Coordinator approval are both required. Please note that P/NP grades are the only grading option given for CPL assessed via military transcripts, industry certifications and credentials. CPL approved courses are annotated as such on the student's NVC transcript.

External Exam Credit

The Napa Valley College Advanced Placement (AP) credit policy and procedure (BP/AP 4236) includes information about the process for awarding AP credit toward the NVC local associate degree. To see our board policy regarding external exam credit, visit our College Policies page. The information here indicates how Napa Valley College applies AP, IB, and CLEP credit toward NVC associate degree general education

requirements and Cal-GETC, the singular transfer general education pattern. Students who have earned credit through AP, IB, and/or CLEP should not take a comparable college course if credit is given for the exam because credit will not be granted for both the external examination and the comparable college course.

The application of subject credit and units for transfer admission and the use of external exams to meet major requirements is complex and specific to the transfer institution. Students are strongly encouraged to thoroughly research this information. Please consult with your NVC Counselor.

The External Exam Credit Chart does not provide information about if or how transfer credit generated by external exams applies for the purpose of transfer admissions or for transfer major requirements. At Napa Valley College, each instructional division determines if or how the AP, IB, and/or CLEP credit is applied to associate degree major or certificate requirements.

CSU External Exam Credit information for Admission

The CSU Systemwide Credit for External Examinations policy provides systemwide information regarding credit awarded for external examinations including the College-Level Examination Program, the International Baccalaureate, the College Board Advanced Placement Tests, and the Defense Language Proficiency Test. This policy also provides information regarding credit awarded through associate degrees for Transfer. The California State University (CSU) faculty has determined passing scores and, when appropriate, the CSU General Education requirements and the United States History, Constitution and American Ideals graduation requirements that are met by CSU-approved standardized external examinations, effective fall 2025 and subsequent years. The exam list is available through the above link and on the Cal State Apply web site. It is important to note that: Each CSU campus still determines how it will apply external examinations toward credit in the major and local degree requirements pursuant to CSU Credit for Prior Learning Policy. Note: This CSU-approved list of external examinations does not apply to Cal-GETC certification areas. Refer to the Cal-GETC Standards for Credit by External Exams.

UC External Exam Credit information for Admission

The use of exam credit for UC transfer students is explained on the UC Transfer Resources for Admission page (click AP and Exam Credits for lists of AP, IB and A-level exams accepted for admission). Students are advised to consult with a Counselor to learn more about how the UC applies Advanced Placement (AP), International Baccalaureate Higher Level (IB HL) and A Level exams may be applied toward specific UC colleges and majors. The application of credit for a student's major will be different depending on the UC campus and major. Please refer to the college catalog of your transfer destination to learn more about how external exam credit is applied on that campus for specific major requirements

External Exam Credit for Cal-GETC

External Exam Credit Students may consult with a Counselor for information related to exams and scores that fulfill the California General Education Transfer Curriculum (Cal-GETC) areas. These Cal-GETC areas that exams fulfill are included here in the catalog for scores of 3, 4 or 5 on Advanced Placement (AP) exams or scores of 5, 6 or 7 on International Baccalaureate Higher Level (IB HL) exams. An acceptable score on an English AP or IB exam may be used to meet the English Composition requirement, but not the Critical Thinking and Composition requirement. A single exam cannot satisfy multiple requirements. For more information, refer to the Cal-GETC Standards, Policies, and Procedures Manual, 6.1

(Advanced Placement Table) and 6.2 (International Baccalaureate Table). College Level Examination Program (CLEP) cannot be used for Cal-GETC.

ADVANCED PLACEMENT (AP)

Students passing Advanced Placement Exams (AP) with a score of 3, 4, or 5 may obtain college semester credits to be applied to the Associate Degree general education requirements at Napa Valley College and/or the California General Education Transfer Curriculum (Cal-GETC) certification. Generally, an acceptable AP score for Cal-GETC equates to 3 semester units for certification purposes. The only AP exams that allow 4 semester units in the science area are Biology, Chemistry, Physics 1, or Physics 2.

Use of AP exams for GE, Majors and Prerequisites

1. Credit will be given for scores of 3 or higher and will be used for associate degree general education (GE) according to the chart below. Please note GE area unit value in parentheses. Credit will not be equated to specific NVC courses, but rather GE areas.
2. Use of AP exams for the major will be determined by the program coordinator.
3. Use of AP exams for satisfying prerequisites will follow the prerequisite challenge process.
4. Official AP exams must be sent by College Board to NVC. Exams posted on High School transcripts will not be accepted as official for credit.

Passing scores for each exam appear on Napa Valley College AP, IB, CLEP Equivalency List for NVC Associate Degree and Cal-GETC.

If you plan to complete an associate degree or Cal-GETC certification with Napa Valley College, you must submit Official AP, IB, or CLEP exam results to a Counselor AND complete a request for an official Transcript Evaluation.

The chart below indicates general education areas to be certificated followed by maximum number of units in parenthesis. Please consult your NVC Counselor for clarification.

AP Exam	NVC Associate Degree GE	CalGETC
Art History	3 Arts and Humanities (3)	3A or 3B (3)
Biology	5 Natural Sciences (3)	5B & 5C (4)
Calculus AB	2 Mathematical Concepts and Quantitative Reasoning (3)	2 (3)
Calculus BC	2 Mathematical Concepts and Quantitative Reasoning (3)	2 (3)
Calculus BC/AB	2 Mathematical Concepts and Quantitative Reasoning (3)	2 (3)
Chemistry	5 Natural Sciences (4)	5A & 5C (4)
Chinese Language & Culture	3 Arts and Humanities (3)	3B (3)

English Language & Composition	1(A) English Composition (3)	1A (3)
English Literature & Composition	1(A) English Composition (3) or 1(B) Oral Communication and Critical Thinking (3) or 3 Arts and Humanities (3)	1A or 3B (3)
Environmental Science	5 Natural Sciences (3)	5A & 5C (3)
Government & Politics/Comparative	4 Social and Behavioral Sciences (3)	4 (3)
Government & Politics/United States	4 Social and Behavioral Sciences (3)	4 or US History, Constitution & American Ideals (3)
European History	4 Social and Behavioral Sciences (3) or 3 Arts and Humanities (3)	3B or 4 (3)
French Language & Culture	3 Arts and Humanities (3)	3B (3)
German Language & Culture	3 Arts and Humanities (3)	3B (3)
Human Geography	4 Social and Behavioral Sciences (3)	4 (3)
Italian Language & Culture	3 Arts and Humanities (3)	3B (3)
Japanese Language & Culture	3 Arts and Humanities (3)	3B (3)
Latin	3 Arts and Humanities (3)	3B (3)
Macroeconomics	4 Social and Behavioral Sciences (3)	4 (3)
Microeconomics	4 Social and Behavioral Sciences (3)	4 (3)
Physics 1	5 Natural Sciences (4)	5A & 5C (4)
Physics 2	5 Natural Sciences (4)	5A & 5C (4)
Physics C Electricity/Magnetism	5 Natural Sciences (3)	5A & 5C (4)
Physics C Mechanics	5 Natural Sciences (3)	5A & 5C (4)
Psychology	4 Social and Behavioral Sciences (3)	4 (3)
Spanish Language & Culture	3 Arts and Humanities (3)	3B (3)
Spanish Literature & Culture	3 Arts and Humanities (3)	3B (3)
Statistics	2 Mathematical Concepts and Quantitative Reasoning (3)	2 (3)
United States History	4 Social and Behavioral Sciences (3)	3B or 4 (3)

World History	4 Social and Behavioral Sciences (3) or 3 Arts and Humanities (3)
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INTERNATIONAL BACCALAUREATE EXAMS (IB)

Students passing IB Exams with a score of 5, 6, or 7 may obtain college semester credits to be applied to the Associate Degree general education requirements at Napa Valley College and/or the California General Education Transfer Curriculum (Cal-GETC) certification. Chart below indicates general education areas to be certificated. Please consult your Counselor or Advisor for clarification.

IB Exam - HL Exams	NVC Associate Degree GE	CalGETC
Biology HL	5 Natural Science	5B
Chemistry HL	5 Natural Science	5A
Economics HL	4 Social and Behavioral Sciences	4
Geography HL	4 Social and Behavioral Sciences	4
History HL (Any region)	4 Social and Behavioral Sciences or 3 Arts and Humanities	3B or 4
Language A: Literature (any language except English) HL	3 Arts and Humanities	3B
Language A: Language and Literature (any language, except English) HL	3 Arts and Humanities	3B
Language A: Literature (Any language) HL	3 Arts and Humanities	3B
Language A: Language and Literature (Any language) HL	3 Arts and Humanities	3B
Mathematics: Analysis and Approaches HL	2 Mathematical Concepts and Quantitative Reasoning	2
Mathematics: Applications and Interpretation HL		2 (may not be at all UC)
Physics HL	5 Natural Science	5A
Psychology HL	4 Social and Behavioral Sciences	4
Theatre HL	3 Arts and Humanities	3A

Note: IB courses that have been discontinued are not shown on this table. A student with catalog rights may be able to use a now discontinued course if accepted under the directly comparable area of IGETC or under Cal-GETC at the time the course was taken.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Students may obtain college semester credits to be applied to the Associate Degree general education requirements at Napa Valley College or the California State University General Education (CSU GE). Chart below indicates general education areas to be certificated and scores

required for each exam. CLEP cannot be applied to IGETC. Please consult with your Counselor or Advisor for clarification.

CLEP Exam	NVC GE	CSU GE
American Government	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D8
American Literature	passing score of 50 3 Arts and Humanities	passing score of 50 C2
Analyzing & Interpreting Literature	passing score of 50 3 Arts and Humanities	passing score of 50 C2
Biology	passing score of 50 5 Natural Sciences	passing score of 50 B2
Calculus	passing score of 50 2 Mathematical Concepts and Quantitative Reasoning	passing score of 50 B4
Chemistry	passing score of 50 5 Natural Sciences	passing score of 50 B1
College Algebra	passing score of 50 2 Mathematics Concepts and Quantitative Reasoning	passing score of 50 B4
College Algebra-Trig	passing score of 50 2 Mathematical Concepts Quantitative Reasoning	passing score of 50 B4
English Literature	passing score of 50 3 Arts and Humanities	
French Level 2	passing score of 59 3 Arts and Humanities	passing score of 59 C2
German Level 2	passing score of 60 3 Arts and Humanities	passing score of 60 C2
History, United States I	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D6 & US-1 US History
History, United States II	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D6 & US-1 US History
Human Growth and Development	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 E
Humanities	passing score of 50 3 Arts and Humanities	passing score of 50 C2
Introductory Psychology	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D9
Introductory Sociology	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D0
Natural Sciences	passing score of 50 5 Natural Sciences	passing score of 50 B1 or B2
Pre-Calculus	passing score of 50 2 Mathematical Concepts and Quantitative Reasoning	passing score of 50 B4

Principles of Macroeconomics	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D2
Principles of Microeconomics	passing score of 50 4 Social and Behavioral Sciences	Passing score of 50 D2
Spanish Level 2	passing score of 63 3 Arts and Humanities	passing score of 63 C2
Western Civilization I	passing score of 50 4 Social and Behavioral Sciences or 3 Arts and Humanities	passing score of 50 C2 or D
Western Civilization II	passing score of 50 4 Social and Behavioral Sciences	passing score of 50 D6

STUDENT RESOURCES & SUPPORT

Resources for Students

Admissions and Records

Student Services Building
Bldg. 1300, North Lobby
(707) 256-7201

A&R Website (<http://www.napavalley.edu/admissions-and-aid/admissions-and-records/>)

The Admissions and Records office offers a wide range of services including, but not limited to, the following: admissions application support, help with registration for credit courses, student petitions, processing of graduation petitions, transcript requests, residency updates, international student applications and support, student enrollment or degree verification, registration for high school students with a permit to attend, etc.

Athletics

Kinesiology and Athletics
Bldg. 600, Rm. 610
(707) 256-7650

NVC Storm Athletics Website (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/>)

The Napa Valley College Athletic Department dedicates itself to providing a comprehensive community college environment where teaching, student learning and public service are of the highest quality. The Athletic Department works diligently to provide equitable opportunities for all student-athletes and staff, regardless of gender, ethnic background or sexual orientation.

Storm Athletic Programs include Basketball, Baseball, Golf, Soccer, Softball, and Volleyball. The Storm Athletic Programs are the cornerstone of enthusiasm and loyalty; they engage our graduates with the College long after they leave our campus; they serve as a common rallying point for the community of Napa; and they reinforce the College's commitment to diversity and community.

BASIC NEEDS CENTER

Little Theater
Bldg. 1200, Rm. 1202
(707) 256-7340

Basic Needs Center Website (<https://www.napavalley.edu/student-services-and-resources/basic-needs-center/>)

The Basic Needs Center addresses the gaps and concerns students have with accessing nutritious food, stable housing, and financial, physical, and mental wellness resources. They are committed to transforming dialogues surrounding the basic needs of students so they can focus on their academic success contributing to holistic well-being.

Bookstore

Bldg. 900, Rm. 932
(707) 256-7480

College Bookstore Website (<https://www.napavalley.edu/about/administrative-services/enterprise-and-auxiliary-services/bookstore-rfp.html>)

The Napa Valley College bookstore offers textbooks, books, instructional materials, clothing items, convenience and miscellaneous supplies for sale. The bookstore stocks required and recommended textbooks and supplies for all scheduled classes in order to fulfill requirements of the Higher Education Opportunities Act (HEOA). It offers a large rental program, as well as a digital platform (Yuzu), in addition to textbook sales. Rental prices vary depending on whether the book is new or used. Faculty and staff receive a 15% discount on all items (excluding snack items and textbooks).

CARE Team

Bldg. 2200, Rm. 2250
(707) 256-7776

CARE Team Website (<https://www.napavalley.edu/student-services-and-resources/care-team/>)

The Campus Assessment Response and Education (CARE) Team is a proactive multi-disciplinary team that endeavors to promote individual success and wellbeing while prioritizing safety on campus. The CARE Team uses a systematic approach to identify, assess, intervene and manage cases where people may be exhibiting concerning or unusual behaviors. The team also provides outreach and education to the campus community about behaviors of concern. To notify the CARE Team or for questions/concerns/training please email us at CARE.TEAM@napavalley.edu or call (707) 256-7776.

Career Center

Student Affairs Building
Bldg. 1300, Rm. 1335
(707) 256-7327

Career Center Website (<https://www.napavalley.edu/student-services-and-resources/career-center/>)

The Career Center at NVC offers career advising and employment services for NVC students and Alumni seeking internships and full-time or part-time work

- We provide one to one advising sessions to support the student's career activities that include resume development, career education regarding occupations and career paths, career assessments, referrals to employers for direct hires, internship positions and informational interviews
- Engage local and regional businesses in hiring NVC students and alumni and provide regular hiring events that offer direct access to employers (on campus and remote)
- Provide workshops that focus on Career Readiness Skills and Career Development
- Maintain the NVC Career Center Job Board (virtual and on campus) and work ongoing with employers to promote HIRE of NVC students and graduates

Child Development Center

Bldg. 3000, Rm. 3000A
(707) 256-7042

Enrollment Office: (707) 253-6915

CDC Website (<https://www.napavalley.edu/community/child-development-center.html>)

Located on site at Napa Valley College, the Napa County Office of Education Preschool provides high quality developmentally appropriate programming with competitive rates. This full day program is available to all children.

Counseling Department

Student Affairs Building
Bldg. 1300, Rm. 1339A
(707) 256-7220

Counseling Services Website (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)

Counseling Faculty assist students with educational planning that lead to the achievement of their educational goals: certificate, degree, transfer and graduation requirements. Services also include guided placement for new students, orientation requirements, academic counseling, career counseling, college success strategies, transfer planning, support services and short-term personal counseling. Academic courses offered includes college orientation, success strategies, career courses, and planning for transfer.

Financial Aid/EOPS Office

Financial Aid/EOPS Office
Bldg. 1100, Rm. 1132
(707) 256-7301

Financial Aid Website (<https://www.napavalley.edu/admissions-and-aid/financial-aid/>)

EOPS Office Website (<https://www.napavalley.edu/student-services-and-resources/extended-opportunity-program-and-services/>)

The Financial Aid/EOPS Office offers a variety of aid programs, including grants, loans, scholarships, emergency book vouchers, and work study opportunities, NVC Promise Program, and Veterans Services to assist students with the cost of education at Napa Valley College. EOPS is a state-funded program that provides support services to eligible students, which include academic, scholarship, personal, and career counseling, book voucher program, priority registration, transfer assistance, and coordination with other academic support services on campus.

Disability Support Programs and Services (DSPS)

McCarthy Library
Bldg. 1700, Rm. 1766
(707) 256-7345

DSPS Website (<https://www.napavalley.edu/student-services-and-resources/disability-support-programs-and-services/>)

DSPS provides academic adjustments, auxiliary aids, comprehensive academic counseling services and/or instruction to qualified students with disabilities to ensure equal access in accordance with federal and state non-discrimination laws, including Title 5 of the California Code of Regulations. Disabilities include physical, deaf and hard of hearing, blind and low vision, learning disabilities, acquired brain injury, attention deficit hyperactivity disorder, intellectual disability, autism spectrum, mental health disability and other health conditions and disabilities. Examples of academic adjustments, auxiliary aids, services and/or instruction include alternate media, assistive listening devices, assistive technology, sign language interpreter, specialized counseling/advising, notetaker services, mobility assistance (on campus), priority registration, and test taking facilitation.

LIBRARY

McCarthy Library and Learning Resource Center

Bldg. 1700
(707) 256-7400
Library Website (<https://www.napavalley.edu/library/>)

The McCarthy Library is a place of research, study, casual reading and browsing. It is open to students, as well as the public with access to the NVC Polaris catalog and Link+ (with over 60 other libraries) along with a large selection of books, periodicals, online databases, tutorials, Libguides. The library is the hub of the campus providing over 80 dual platform (MAC and PC) computers. Laptops and other equipment may be checked out for use within the library. Printing and copy services are provided at cost. Media viewing rooms and group study rooms support students engaged in collaborative learning and are available on a first-serve basis. In addition, the librarians provide 50-minute workshops on a variety of topics related to becoming an effective researcher.

Library Café

McCarthy Library
Bldg. 1700, Rm. 1743
(707) 256-7431

Café Website (<https://www.napavalley.edu/about/administrative-services/enterprise-and-auxiliary-services/food-services.html>)

The café, located on the first floor of the McCarthy Library, Bldg. 1700, is the home of the best coffee and paninis in the Napa Valley! Operating hours are Monday-Friday 8:00am to 1:00pm during the spring and fall semesters and limited hours during the summer semester. The café hours are subject to change.

Mathematics, Engineering, Science Achievement (MESA)/Science, Technology, Engineering, Mathematics (STEM) Center

Bldg. 1800, Rm. 1806 (lower level)
(707) 256-7282

MESA/STEM Center Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/mesa-stem-center/>)

The Napa Valley College (NVC) MESA/STEM Center serves as a hub for our Science, Technology, Engineering, and Mathematics (STEM) students. Our Math, Engineering, Science Achievement (MESA) program is the heart of our MESA/STEM Center. It was established on our campus in the fall of 1999 to serve educationally underrepresented students and encourages them through a wide range of services to develop the necessary academic and leadership skills to successfully transfer and later graduate from a four-year university with a degree in mathematics, engineering, science or computer science. The MESA/STEM Center webpage keeps our community and participants informed of various STEM-related opportunities.

Math Success Center

Bldg. 800, Rm. 839
(707) 256-7635

Math Success Center Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/math-success-center/>)

The Math Success Center at Napa Valley College assists students individually or in small groups in order to help improve their mathematical skills. Some of the services include drop-in appointments, assistance with homework assignments, preparing students to take exams, computer access, including the free online tutoring and more.

Office of Student Life/Associated Students of Napa Valley College (ASNVC)

Student Services Building
Bldg. 1300, Rm. 1342
(707) 256-7340

ASNVC Website (<https://www.napavalley.edu/student-services-and-resources/office-of-student-life/associated-students/>)

The Office of Student Life provides NVC students opportunities to connect and learn from other students, faculty, and staff through serving in student government, being part of a campus club or committee, or attending an event or conference on campus.

The following resources are available to students through the Office of Student Life.

- Housing Board
- Clubs and Organizations on Campus
- Leadership Training
- Emergency Food Resources
- The NVC Student Food Basket
- On Campus Information Boards (Physical/Electronic)

Testing Center

Library and Learning Resource Center
Bldg. 1700, Rm. 1764
(707) 256-7437

Testing Center Website (<https://www.napavalley.edu/student-services-and-resources/testing-center/>)

The primary purpose of the Testing Center is to administer academic exams for students with documented disabilities. In addition, The Testing Center offers proctoring services for students enrolled in Distance Education and monitors the English, Math and Chemistry Placement Tools.

Transfer Center

Student Affairs Building
Bldg. 1300, Rm. 1335
(707) 256-7333

Transfer Center Website (<https://www.napavalley.edu/student-services-and-resources/transfer-center/>)

The Transfer Center at Napa Valley College is a student support service, which provides a variety of services to assist students in navigating the transfer process from NVC to a 4-year degree granting institution. The services include:

- Transfer guidance (including application assistance) through workshops and open labs. Individual appointments offered through general counseling.
- Facilitate student appointments with college/university representatives.
- Provide information about 4-year campuses, (live/virtual) tours, and transfer resources.
- Transfer academic planning in collaboration with General Counseling.

Transportation

The VINE Bus serves the Napa College main campus. As of September 1, 2013, the campus is served by routes 10, 11, 21, and 29.

Bus service: Four VINE Routes to Napa Valley Campus.
To/from Napa Valley Campus: VINE Routes 29, 21, 11, & 10
To/from upper valley campus: St. Helena VINE Shuttle
Please visit the VINE's Website at <http://www.vinetransit.com/> for additional information on routes, fares, and available accommodations.
Or you may call the VINE directly at 707-251-2800.

Veterans Services

Veterans Services Office
Bldg. 1100, Rm. 1132
(707) 256-7320

Veteran Services Website (<https://www.napavalley.edu/student-services-and-resources/veterans-services/>)

Napa Valley College is approved as a degree institution for veterans and eligible dependents seeking educational and/or vocational training under Title 38, United States Code. Students attending Napa Valley College under Title 38, Chapters 33, 30, 31, 35, and 1606 and California veterans are invited and urged to take advantage of the guidance service and educational training offered by Napa Valley College. Located in the Financial Aid/EOPS Office, the Veterans Services exists to aid veteran, active duty, guard, reserve, and dependent students who receive educational benefits from the Veterans Administration.

Veterans Resource Center

Bldg. 1200, Rm. 1233
(707) 256-7301

Veteran Resource Center Website (<https://www.napavalley.edu/student-services-and-resources/veterans-services/veterans-resource-center.html>)

The Veterans Resource Center was developed to provide student veterans with the resources they need to achieve success in their educational goals. NVC is coordinating with the U.S. Department of Veterans Affairs and area Veterans Centers to increase services available to veterans on campus. The VRC provides a place for veterans to use the computer lab, study, meet other student veterans, attend workshops, or meet with Veterans support staff for information or services.

Welcome Center

Student Services Building
Bldg. 1300, North Lobby
(707) 256-7215

Welcome Center Website (<https://www.napavalley.edu/student-services-and-resources/welcome-center/>)

The Welcome Center is a main hub of the campus and often the first point of contact for all students. Our friendly student ambassadors and knowledgeable staff connects students with resources and services to support their educational success.

Writing Success Center

Bldg. 800, Rm. 832
(707) 256-7640

Writing Success Center Website (<https://www.napavalley.edu/student-services-and-resources/writing-success-center/>)

The Writing Success Center is a FREE support service available for all NVC students who would like help with their writing in any discipline. Writing Tutor Specialists are available for live, one-on-one tutoring to assist with any step in the student's writing process. Students can develop their writing skills through specialized tutorial support tailored to their individual needs. Additionally, students can attend

free workshops on specified writing topics. Free online tutoring is also available 7 days a week. See the Writing Success Center website for more details about all these services and more.

Programs for Students

The California Work Opportunity and Responsibility to Kids (CalWORKs)

Financial Aid/EOPS Office

Bldg. 1100, Rm. 1132

(707) 256-7301

NVC CalWORKs Website (<https://www.napavalley.edu/student-services-and-resources/extended-opportunity-program-and-services/calworks.html>)

The CalWORKs Program at Napa Valley College supports parenting students with children under 18 who are receiving CalWORKs county benefits. The goal of the CalWORKs program is to help families find social and economic justice through education.

Cooperative Agencies Resources for Education (CARE)

Financial Aid/EOPS Office

Bldg. 1100, Rm. 1132

(707) 256-7301

NVC CARE Website (<https://www.napavalley.edu/student-services-and-resources/extended-opportunity-program-and-services/care.html>)

CARE is a supplemental component of EOPS that specifically assists EOPS students, who are single parents receiving CalWORKs benefits. The CARE program offers additional support services so students can secure the education, training, and marketable skills needed for self-sufficiency and upward social mobility.

Disability Support Programs and Services (DSPS)

McCarthy Library

Bldg. 1700, Rm. 1766

(707) 256-7345

DSPS Website (<https://www.napavalley.edu/student-services-and-resources/disability-support-programs-and-services/>)

DSPS provides academic adjustments, auxiliary aids, comprehensive academic counseling services and/or instruction to qualified students with disabilities to ensure equal access in accordance with federal and state non-discrimination laws, including Title 5 of the California Code of Regulations. Disabilities include physical, deaf and hard of hearing, blind and low vision, learning disabilities, acquired brain injury, attention deficit hyperactivity disorder, intellectual disability, autism spectrum, mental health disability and other health conditions and disabilities. Examples of academic adjustments, auxiliary aids, services and/or instruction include alternate media, assistive listening devices, assistive technology, sign language interpreter, specialized counseling/advising, notetaker services, mobility assistance (on campus), priority registration, and test taking facilitation.

Extended Opportunity Program and Services (EOPS)

Financial Aid Office

Bldg. 1100, Rm. 1132

(707) 256-7301

EOPS Website (<https://www.napavalley.edu/student-services-and-resources/extended-opportunity-program-and-services/>)

EOPS is a state-funded program established by the California Legislature in 1969 to address the issues of equal access to quality education (SB 164, Alquist). The over-all intention of EOPS is the one of "extending the opportunities for the community college education to all who may profit thereof, regardless of economic, social and educational status." The legislation encourages the state's community colleges to develop programs and services "over, above, and in addition to" regular college programs and services, in order to increase attendance by historically underrepresented students, and enhance their success in college and hopefully beyond. Simply put EOPS assists program participants in reaching their educational goals through academic support and financial assistance.

Foster Youth Program (NextUp)

Financial Aid/EOPS Office

Bldg. 1100, Rm. 1132

(707) 256-7301

Website (<http://www.napavalley.edu/student-services-and-resources/extended-opportunity-program-and-services/care.html>)

The NextUp program at Napa Valley College provides current and former foster youth with support and resource while attending school. Help may include books and supplies, transportation, tutoring, food, emergency housing, and more. NextUp eligible students will automatically be eligible for the EOPS program.

Kasaysayan Pilipinx American Learning community

Kasaysayan Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/learning-communities/kasaysayan/>)

Kasaysayan Email (KasaysayanNVC@gmail.com)

Kasaysayan creates a safe environment for Pilipinx Americans and allies to achieve their educational and career goals by embracing culturally relevant, student-centered services, and experiences to support their success. We empower students by nurturing healthy identity formation, Bayanihan and Kapwa spirit and self determination to become advocates for themselves, their community, and their education.

Mathematics, Engineering, Science Achievement (MESA)

Bldg. 1800, Rm. 1806 (lower level)

(707) 256-7282

MESA Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/mesa-stem-center/>)

The MESA California Community College Program (CCCP) provides science, technology, engineering and math (STEM) academic development to educationally disadvantaged community college students so they will excel academically and transfer to four-year institutions in calculus-based majors. Main components of the MESA CCCP include: Academic Excellence Workshops (AEW) and/or Supplemental Instruction (SI); Orientation Workshops; academic advising; student study center; assistance in the transfer process; career advising; links with student and professional organizations; and tutoring services.

Phi Theta Kappa (Honor Society)

Faculty Advisor: Cathy Gillis

Bldg. 1700, Rm. 1735F

(707) 256-7411

Phi Theta Kappa Website (<http://www.napavalley.edu/student-services-and-resources/honor-society-phi-theta-kappa/>)

Phi Theta Kappa International Website (<https://www.ptk.org>)

Phi Theta Kappa (PTK) recognizes the academic achievement of college students and provides opportunities for its members to grow as scholars and leaders. Established in 1918, Phi Theta Kappa has a presence on almost 1,300 community college campuses in 11 nations including Napa Valley College. NVC's Chapter's name is Beta Beta Sigma. Membership is by email invitation only based on at least a 3.5 GPA for 12 transferrable units. Students must join during the semester they are invited. Only members may wear the gold regalia for graduation which is available for purchase on the ptk.org website. Members may also participate in chapter research, events and activities. Contact the advisor for how to get involved.

Pride Learning Community

Pride Center Staff Email (lgbtq@napavalley.edu)

Pride Learning Community Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/learning-communities/pride/>)

The Napa Valley College Pride Learning Community promotes student success in college and life through an immersive communal experience in academics and college life. This two-semester program includes a cohort of students who work together with experienced faculty and college counselors with a focus on LGBTQ+ studies. These courses prepare students for transfer to a 4-year college or university or for entry to the workforce. The Pride Learning Community is open to all LGBTQ + students and allies interested in the LGBTQ+ community. If you are a student looking for more of a college experience than just coming and going to class, this is the program for you. Learning communities can offer you many more opportunities to learn, experience, and have fun while in college.

Puente Project

Bldg. 800, Rm 841

(707) 256-7685

Puente Project Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/learning-communities/puente-program/>)

The Puente Project is a learning community and academic preparation program whose mission is to increase the number of educationally disadvantaged students who: enroll in four-year colleges, earn college degrees, and return to the community as mentors and leaders for future generations. The learning community classes focus on English composition and college success specific to Mexican-American and Latino literature. The program is open to all students. For more information, please contact the Puente Counselor at the number listed.

TRIO EDUCATIONAL TALENT SEARCH (ets) program

Classroom Annex

Building 2200

(707) 256-7390

Educational Talent Search Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/trio-educational-talent-search/>)

TRIO Educational Talent Search (ETS) is a federally funded pre-college TRIO program designed to provide academic support to low-income, potential first-generation college students in grades 6th through 12th

from designated schools within the Napa Valley Unified School District. The ETS Program's primary objective is to assist students in graduating from high school and to successfully transition into a post-secondary institution. Program participants will benefit from the following services: academic counseling, college and financial aid application assistance, essential skills workshops, tutoring, mentoring, college visits, and cultural activities.

Trio student support services (sss) program

Student Services Building

Bldg. 1300, Rm. 1333

(707) 256-7350

SSS TRIO Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/student-support-services-trio/>)

TRIO Student Support Services (SSS) is a federally funded program dedicated to servicing 185 students. The program serves income eligible, and first-generation students according to ratios and guidelines set by the federal government. Program participants will benefit from the following services: academic counseling, college transfer and financial aid application assistance. SSS Program's primary objective is to assist students in completing a degree or certificate and transfer to a four-year institution.

Umoja

Bldg. 800, Rm. 865

(707) 256-7494

Umoja Website (<https://www.napavalley.edu/student-services-and-resources/academic-support-programs/learning-communities/umoja-program/>)

Umoja (a Kiswahili word meaning unity) is a learning community and critical resource program dedicated to enhancing the critical and educational experiences of African, African American, and other students. We believe that when the voices and histories of African American students are deliberately and intentionally recognized, it will help students experience themselves as valuable and worthy of an education.

Health and Safety

College Police

Campus Police Office

Bldg. 2200, Rm. 2250

(707) 256-7777

NVC College Police Website (<https://www.napavalley.edu/about/administrative-services/college-police/>)

The Napa Valley College Police Department supports the academic process and endeavors of all who use the college by creating an environment which is as safe and crime free as possible. NVCPD handles reports of criminal behavior and emergencies on campus and coordinates assistance and investigation with outside agencies as necessary. NVCPD employs sworn Police Officers (830.32 PC) and non-sworn Campus Services Officers (CSOs) to deliver services to the campus community. Officers provide a full range of police related activities, including: primary emergency responses; preventative patrol; initial investigation of reported or suspected crimes; enforcement of all applicable laws; follow-up and specialized criminal investigations; crime prevention; community liaison and relations; special event security; traffic activities (enforcement and

accident investigations); parking enforcement; and, as needed, campus escorts of students, faculty, or staff.

Crime Reporting Procedures

Students, faculty, staff, and visitors can all help to create an atmosphere which is as safe and crime free as possible by reporting criminal or suspicious behavior and emergencies to the Napa Valley College Police Department. All staff and students are asked that if you SEE SOMETHING – SAY SOMETHING by calling the College Police at ext. 7777 (on-campus) or (707) 256-7777 (off-campus or cell phone). For more information, please visit our website (<https://www.napavalley.edu/about/administrative-services/college-police/crime-watch-reporting.html>).

The College Police responds to all reports of criminal behavior, misconduct, and emergencies on the Main Campus. The College Police respond to the Upper Valley Campus and American Canyon Center for specific reports of crimes.

College Police officers are generally on duty on the Main Campus:

- Monday – Friday 5:30 am to 11:00 pm
- Saturday & Sunday 7:00 am to 7:30 pm
- College Holidays 7:00 am to 7:00 pm

NVC Safe – Smart Phone Emergency Alert

NVC Safe is a smartphone safety app that provides quick access to campus security resources, interactive maps and emergency plans. It also allows the college to send out mass notifications. The app can be downloaded for free in the App Store and Google Play, is available for Apple iOS and Google Android devices. For more information, please visit our website (<https://www.napavalley.edu/about/administrative-services/college-police/nvc-safe.html>).

Sexual Violence Elimination (SaVE) Act

Domestic or dating violence, sexual violence, or stalking can happen to anyone regardless of race, age, sexual orientation, religion, or gender. These crimes affect people of all socioeconomic backgrounds and education levels and can occur in both opposite-sex and same-sex relationships. Sexual misconduct and sexual violence on college campuses is a significant problem that according to some government reports and will affect one in every five women and one in every twenty men who attend college. In many cases you will know the person who is responsible for the crime. Most incidents happen during the student's freshman or sophomore year, and many of the cases go unreported. Napa Valley College is committed to providing a safe environment that is free of sexual misconduct and sexual violence. The College does not condone, nor will it specifically tolerate domestic or dating violence, sexual violence, or stalking. Information about the College's policies regarding these issues can be found on the College's website on the Student Health Center (<https://www.napavalley.edu/student-services-and-resources/student-health-center/>) and College Police (<https://www.napavalley.edu/about/administrative-services/college-police/>) webpages.

Student Right-To-Know Information/Campus Security Act

To comply with the federal Student Right-to-Know (SRTK) and the Campus Security Act (Public Law 101-542), Napa Valley College provides information to the public on the safety and security of the campus and the educational outcomes of a specific group of students.

For more information, please refer to the Research and Data Analysis section on the Research, Planning and Institutional Effectiveness (RPIE) website (<https://www.napavalley.edu/about/institutional-planning/>).

The campus safety information describes security procedures, laws in effect on campus, and crime statistics. For information on NVC campus safety and security, please go to the College Police (<https://www.napavalley.edu/about/administrative-services/college-police/>) webpage or call (707) 256-7770 to obtain a paper copy of the Safety and Security Report.

Reference: NVC (BP 3500 (<http://go.boarddocs.com/ca/nvccd/Board.nsf/goto/?open&id=BGF5E70FD8F4>))

Student Health center

Student Health Center Office
Bldg. 2250, Rm. 2250
(707) 256-7780

Student Health Center Website (<https://www.napavalley.edu/student-services-and-resources/student-health-center/>)

The Student Health Center provides medical services including treatment of injuries and illnesses, reproductive health, preventive health, vaccines and TB testing, and health education programs such as stress reduction to registered students. Mental health services are also provided. A highly trained and experienced Nurse Practitioner and licensed Marriage Family Therapist (MFT) are dedicated to your health and well-being. All medical and mental health appointments are free. There are charges for some lab work and medications.

All mental health services are FREE. On-campus mental health therapy services are provided through community partnership with Mentis, one of Napa's oldest nonprofits. 24/7 access to virtual mental healthcare is provided through TimelyCare, a virtual health and well-being platform. California state law and the federal Health Insurance Portability and Accounting Act of 1996 (HIPAA) ensure all visits to the health center are confidential in accordance with federal law. Your medical records cannot be given to anyone, including parents and/or spouses, without your express written permission.

DEGREES AND CERTIFICATES

Title	Award	Department	Financial Aid Eligible
21st Century Employability Skills (p. 173)	Non-credit Certificate of Completion	Non-Credit (p. 173)	No
Accounting (p. 74)	A.S.	Accounting (p. 73)	Yes
Accounting-Bookkeeping (p. 74)	Certificate of Achievement	Accounting (p. 73)	Yes
Addiction Studies (p. 75)	A.S.	Addiction Studies (p. 75)	Yes
Addiction Studies (p. 76)	Certificate of Achievement	Addiction Studies (p. 75)	Yes
Administration of Justice (p. 78)	A.S.	Administration of Justice (p. 77)	Yes
Administration of Justice (p. 78)	A.S.-T.	Administration of Justice (p. 77)	Yes
Anthropology (p. 83)	A.A.-T.	Anthropology (p. 83)	Yes
Architectural Drafting and Design (p. 121)	Certificate of Achievement	Digital Design Graphics Technology (p. 120)	No
Art History (p. 86)	A.A.	Art History (p. 85)	Yes
Art History (p. 86)	A.A.-T.	Art History (p. 85)	Yes
Business Administration (p. 96)	A.S.	Business and Entrepreneurship (p. 95)	Yes
Business Administration 2.0 (p. 96)	A.S.-T.	Business and Entrepreneurship (p. 95)	Yes
Business and Entrepreneurship-Business Marketing (p. 98)	Certificate of Achievement	Business and Entrepreneurship (p. 95)	no
CalGETC (p. 100)	Certificate of Achievement	Counseling (p. 113)	No
Career Communications (p. 111)	Certificate of Achievement	Communication Studies (p. 109)	No
Child and Family Studies (p. 103)	A.S.	Child & Family Studies and Education (p. 102)	Yes
Child and Family Studies (p. 106)	Certificate of Achievement	Child & Family Studies and Education (p. 102)	Yes

Child and Family Studies-Assistant (p. 105)	Local Certificate	Child & Family Studies and Education (p. 102)	No
Child and Family Studies-Associate Teacher (p. 105)	Certificate of Achievement	Child & Family Studies and Education (p. 102)	No
Child and Family Studies-Associate Teacher with Administration (p. 106)	Certificate of Achievement	Child & Family Studies and Education (p. 102)	Yes
Child and Family Studies-Early Childhood Intervention (p. 107)	Certificate of Achievement	Child & Family Studies and Education (p. 102)	No
Child and Family Studies-Master Teacher Specialization (p. 108)	Local Certificate	Child & Family Studies and Education (p. 102)	No
Combination Welding Technician (p. 213)	Certificate of Achievement	Welding Technology (p. 212)	Yes
Communication Studies 2.0 (p. 110)	A.A.-T.	Communication Studies (p. 109)	Yes
Community Health Worker (p. 174)	Non-Credit Certificate of Completion	Non-Credit (p. 173)	No
Computer Science (p. 113)	A.S.-T.	Computer Science (p. 112)	Yes
Content Marketing (p. 98)	Certificate of Achievement	Business and Entrepreneurship (p. 95)	No
Culinary Arts-Advanced (p. 150)	Certificate of Achievement	Hospitality, Culinary and Tourism Management (p. 148)	No
Culinary Arts-Professional (p. 149)	A.A.	Hospitality, Culinary and Tourism Management (p. 148)	Yes
Dance (p. 116)	A.A.	Dance (p. 115)	Yes
Digital Art (p. 118)	A.A.	Digital Art and Design (p. 117)	Yes
Digital Design Graphics Technology (p. 121)	A.S.	Digital Design Graphics Technology (p. 120)	Yes

Digital Design Graphics Technology (p. 122)	Certificate of Achievement	Digital Design Graphics Technology (p. 120)	Yes
Early Childhood Education (p. 104)	A.S.-T.	Child & Family Studies and Education (p. 102)	Yes
Economics (p. 125)	A.A.-T.	Economics (p. 124)	Yes
Elementary Teacher Education (p. 105)	A.A.-T.	Child & Family Studies and Education (p. 102)	Yes
EMT-P Paramedic (p. 126)	A.S.	Emergency Medical Services (p. 126)	Yes
EMT-P Paramedic (p. 127)	Certificate of Achievement	Emergency Medical Services (p. 126)	Yes
English (p. 130)	A.A.-T.	English (p. 129)	Yes
Entrepreneurship (p. 97)	A.S.	Business and Entrepreneurship (p. 95)	Yes
Entrepreneurship (p. 99)	Certificate of Achievement	Business and Entrepreneurship (p. 95)	No
Environmental Science (p. 135)	A.S.-T.	Environmental Sciences (p. 134)	Yes
ESL: High-Intermediate Academic (p. 132)	Noncredit Certificate of Competency	English as a Second Language (p. 131)	No
ESL: Low-Advanced Academic (p. 132)	Noncredit Certificate of Competency	English as a Second Language (p. 131)	No
ESL: Low-Intermediate Academic (p. 133)	Noncredit Certificate of Competency	English as a Second Language (p. 131)	No
ESL: Pre-Intermediate Academic (p. 133)	Noncredit Certificate of Competency	English as a Second Language (p. 131)	No
Ethnic Studies (p. 137)	A.A.	Ethnic Studies (p. 136)	Yes
Film, Television, and Electronic Media (p. 139)	A.S.-T.	Film Studies (p. 139)	Yes
Fire Resilient Landscaping (p. 174)	Non-Credit Certificate of Completion	Non-Credit (p. 173)	No
Geographic Information Systems (p. 142)	Certificate of Achievement	Geography (p. 142)	No

Graphic Design (p. 119)	A.A.	Digital Art and Design (p. 117)	Yes
History (p. 146)	A.A.-T.	History (p. 146)	Yes
Hospitality Management (p. 149)	A.S.-T.	Hospitality, Culinary and Tourism Management (p. 148)	Yes
Hospitality Management (p. 152)	Certificate of Achievement	Hospitality, Culinary and Tourism Management (p. 148)	Yes
Human Services (p. 154)	A.S.	Human Services (p. 153)	Yes
Human Services (p. 155)	Certificate of Achievement	Human Services (p. 153)	Yes
Intermediate Basic Culinary Skills (p. 151)	Skills Certificate	Hospitality, Culinary and Tourism Management (p. 148)	No
Introductory Basic Culinary Skills (p. 151)	Skills Certificate	Hospitality, Culinary and Tourism Management (p. 148)	No
Kinesiology (p. 159)	A.A.-T.	Kinesiology (p. 158)	Yes
Law Enforcement-Administration of Justice (p. 79)	Certificate of Achievement	Administration of Justice (p. 77)	No
Law Enforcement-Career Preparation (p. 79)	Certificate of Achievement	Administration of Justice (p. 77)	No
Law Enforcement-Community Policing (p. 80)	Certificate of Achievement	Administration of Justice (p. 77)	No
Law Enforcement-Crime Scene Investigation (p. 80)	Certificate of Achievement	Administration of Justice (p. 77)	No
Law Enforcement-Juvenile Justice (p. 80)	Certificate of Achievement	Administration of Justice (p. 77)	No
Law Enforcement-Mental Health and Addiction (p. 80)	Certificate of Achievement	Administration of Justice (p. 77)	No
LGBT Education (p. 161)	A.S.	LGBT Education (p. 160)	Yes

LGBT Education for Educators (p. 161)	Certificate of Achievement	LGBT Education (p. 160)	No	Psychiatric Technician-Three Semester (p. 185)	A.S.	Psychiatric Technician (p. 184)	Yes
LGBT Education for Health Care Professionals (p. 162)	Certificate of Achievement	LGBT Education (p. 160)	No	Psychiatric Technician-Three Semester (p. 186)	Certificate of Achievement	Psychiatric Technician (p. 184)	Yes
LGBT Studies (p. 162)	Certificate of Achievement	LGBT Education (p. 160)	No	Psychology (p. 189)	A.A.	Psychology (p. 187)	Yes
LGBTQ Community Awareness (p. 163)	Noncredit Certificate of Completion	LGBT Education (p. 160)	No	Psychology (p. 188)	A.A.-T.	Psychology (p. 187)	Yes
Machine Tool Technology (p. 164)	A.S.	Machine Tool Technology (p. 164)	Yes	Respiratory Care (p. 191)	A.S.	Respiratory Care (p. 190)	Yes
Machine Tool Technology (p. 165)	Certificate of Achievement	Machine Tool Technology (p. 164)	Yes	Social Justice Studies-Ethnic Studies (p. 137)	A.A.-T.	Ethnic Studies (p. 136)	Yes
Machine Tool Technology-One Year (p. 165)	Local Certificate	Machine Tool Technology (p. 164)	No	Social Justice Studies-Gender Studies (p. 194)	A.A.-T.	Sociology (p. 192)	Yes
Mathematics (p. 167)	A.S.-T.	Mathematics (p. 166)	Yes	Social Justice Studies-LGBTQ Studies (p. 195)	A.A.-T.	Sociology (p. 192)	Yes
Mechanical Drafting and Design (p. 122)	Certificate of Achievement	Digital Design Graphics Technology (p. 120)	No	Social Work and Human Services (p. 154)	A.A.-T.	Human Services (p. 153)	Yes
Music (p. 169)	A.A.-T.	Music (p. 168)	Yes	Sociology (p. 193)	A.A.-T.	Sociology (p. 192)	Yes
Music-Instrumental (p. 170)	A.A.	Music (p. 168)	Yes	Spanish (p. 197)	A.A.-T.	Spanish (p. 196)	Yes
Music-Vocal (p. 170)	A.A.	Music (p. 168)	Yes	Spanish for Heritage Speakers (p. 198)	A.A.	Spanish (p. 196)	Yes
Musical Theater (p. 171)	A.A.	Music (p. 168)	Yes	Spanish for Non-Heritage Speakers (p. 199)	A.A.	Spanish (p. 196)	Yes
Music-Mariachi (p. 172)	Certificate of Achievement	Music (p. 168)	No	Specialization in Administration and Mentoring (p. 108)	Skills Certificate	Child & Family Studies and Education (p. 102)	No
Natural Science (p. 93)	A.S.	Biology (p. 92)	Yes	Studio Arts (p. 90)	A.A.-T.	Arts (p. 88)	Yes
Nursing (p. 176)	A.S.	Nursing (p. 175)	Yes	Studio Arts (p. 89)	A.A.	Arts (p. 88)	Yes
Photography (p. 179)	A.A.	Photography (p. 179)	Yes	Theater Arts (p. 202)	A.A.-T.	Theater Arts (p. 201)	Yes
Photography (p. 180)	Certificate of Achievement	Photography (p. 179)	No	Theater Arts-Acting (p. 202)	A.A.	Theater Arts (p. 201)	Yes
Physics (p. 181)	A.S.-T.	Physics (p. 181)	Yes	Theater Arts-Acting (p. 203)	Certificate of Achievement	Theater Arts (p. 201)	No
Political Science (p. 182)	A.A.-T.	Political Science (p. 182)	Yes	Theater Arts-Technical Theater (p. 203)	A.A.	Theater Arts (p. 201)	Yes
Pre-Health Science (p. 94)	A.S.	Biology (p. 92)	Yes				
Psychiatric Technician-Fast Track (p. 186)	Certificate of Achievement	Psychiatric Technician (p. 184)	No				

University Preparation for a Specific Major (p. 114)	A.A.	Counseling (p. 113)	Yes
Vineyard Management (p. 209)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Vineyard Pest Scout (p. 209)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Vineyard Pruning (p. 210)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Viticulture (p. 206)	A.S.	Viticulture and Winery Technology (p. 205)	Yes
Viticulture and Enology (p. 208)	Certificate of Achievement	Viticulture and Winery Technology (p. 205)	Yes
Viticulture Operations (p. 210)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Welder's Assistant (p. 215)	Local Certificate	Welding Technology (p. 212)	No
Welding Technician Basic (p. 214)	Certificate of Achievement	Welding Technology (p. 212)	Yes
Welding Technology (p. 213)	A.S.	Welding Technology (p. 212)	Yes
Welding Technology (p. 214)	Certificate of Achievement	Welding Technology (p. 212)	Yes
Wine Laboratory Technician (p. 210)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Wine Marketing and Sales (p. 207)	A.S.	Viticulture and Winery Technology (p. 205)	Yes
Wine Marketing and Sales (p. 208)	Certificate of Achievement	Viticulture and Winery Technology (p. 205)	Yes
Wine Production (p. 209)	Certificate of Achievement	Viticulture and Winery Technology (p. 205)	Yes

Winemaking (p. 207)	A.S.	Viticulture and Winery Technology (p. 205)	Yes
Winery Management (p. 210)	Local Certificate	Viticulture and Winery Technology (p. 205)	No
Winery Operations (p. 211)	Local Certificate	Viticulture and Winery Technology (p. 205)	No

AREAS OF STUDY

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- Addiction Studies (p. 75)
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- Art History (p. 85)
- Arts (p. 88)
- Astronomy (p. 91)

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- Biology (p. 92)
- Business and Entrepreneurship (p. 95)

C

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- Child & Family Studies and Education (p. 102)
- Communication Studies (p. 109)
- Computer Science (p. 112)
- Counseling (p. 113)

D

- Dance (p. 115)
- Digital Art and Design (p. 117)
- Digital Design Graphics Technology (p. 120)

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- Political Science (p. 182)
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- Spanish (p. 196)

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W

- Welding Technology (p. 212)
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Accounting Department

Accounting is essentially the language of business. If you want to talk about the bottom line like an executive, let us show you how to get to the bottom line. There's much more to accounting than tax season consulting: a degree or certificate in Accounting prepares you for immediate, high-paying jobs that keep their value even in economic lows. Accounting will always be in demand which means that you will always be in demand. Count on it.

Occupations

Every type of business in every stage of growth needs to keep track of revenue and expenses. Mergers, globalization, preparing for acquisition or public offerings, or digital operations increase the complexities and the need for financial tracking, reporting, and oversight. Graduates can also apply their skills in the public sector in finance roles at non-profit and governmental organizations, or work at trade and brokerage firms and banks.

- Bookkeepers
- Payroll clerks
- Brokerage assistants
- Accountants
- Auditors
- Financial analysts

Contact Information

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Building 3300

2277 Napa-Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7258

Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/accounting.html>)

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Degrees and Certificates

Degrees

- Accounting (AS) (p. 74)

Certificates

- Accounting-Bookkeeping (Certificate of Achievement) (p. 74)

Courses

- Accounting (ACCT) (p. 220)

Accounting: AS Degree

The Associate of Science Degree in Accounting is a four-semester course of study designed to prepare students for a career in Accounting as an Accounting Clerk, Bookkeeper, Payroll Clerk or entry-level Accountant. Candidates must complete all required courses with a grade of "C" or above. Each degree must total at least 60 units.

Career Opportunities

Accounting clerks, Bookkeepers, Payroll clerks, Entry-level Accountants.

Program Learning Outcomes

1. Apply knowledge of generally accepted accounting principles.
2. Record accounting transactions using a software package and explain various accounting reports

Program Requirements

Code	Title	Units
Required Core Courses		
ACCT-120	Introduction to Accounting	3
ACCT-122	Federal Income Tax for Individuals	3
ACCT-125	Financial Accounting	5
ACCT-126	Managerial Accounting	5
ACCT-127	Introduction to Accounting with Quickbooks	3
BUSI-100	Introduction to Business	3
BUSI-103	Legal Environment of Business	3
BUSI-105	Business Communication	3
BUSI-148	Leadership for Effective Organizations	3
COMS-165	Microsoft Excel	3
ECON-100	Principles of Macroeconomics	3
ECON-101	Principles of Microeconomics	3
Total Units		40

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Accounting-Bookkeeping: Certificate of Achievement

Successful completion of the Bookkeeping Certificate program will provide the skills necessary for an entry-level accounting clerk or bookkeeping job.

Career Opportunities

Bookkeeper Accounting Clerk.

Program Learning Outcomes

1. Students will analyze and record accounting transactions.

Certificate Requirements

Code	Title	Units
Required Courses		
ACCT-120	Introduction to Accounting	3
ACCT-125	Financial Accounting	5
ACCT-126	Managerial Accounting	5
ACCT-127	Introduction to Accounting with Quickbooks	3
BUSI-100	Introduction to Business	3
BUSI-103	Legal Environment of Business	3
COMS-165	Microsoft Excel	3
Total Units		25

Addiction Studies

Department

More than 134 people die from overdoses each day. Do you want to help others recover from substance abuse or addictive behaviors? Addiction Studies encompasses psychology, counseling, and biology, and pharmacology to give you the knowledge and skills to serve a growing need.

Occupations

Demand for addiction studies graduates is increasing as the nation battles the opioid crisis and as states and municipalities evolve to offer more treatment and counseling services for people facing criminal charges relating to substance abuse. NVC graduates may pursue state certification as an Alcohol and Other Drug (AOD) Counselor, also called a Certified Addictions Treatment Counselor (CATC). AOD counselors can work in private non-profit, corporate, hospitals, and/or public settings helping individuals deal with substance abuse and dependency issues.

- Substance abuse counselors (outpatient and residential settings)
- Health educators
- Treatment coordinators
- Correctional treatment specialists
- Mental health counselors

Contact Information

Division

Counseling

Building 1300, Rm. 1335

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Phone: (707) 256-7327

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/addiction-studies-degree-and-certificate-program.html>)

Division Webpage (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)

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Degrees and Certificates

Degrees

- Addiction Studies (AS) (p. 75)

Certificates

- Addiction Studies (Certificate of Achievement) (p. 76)

Courses

- Addiction Studies (ADS) (p. 220)

Addiction Studies: AS Degree

The Addiction Studies A.S. degree program is designed for students pursuing employment as a Certified Alcohol and Other Drug (AOD) Counselor, also called Certified Addictions Treatment Counselors (CATC's), in the State of California. AOD Counselors help individuals deal with substance abuse and dependency issues. It incorporates the Addiction Counseling Competencies published by the US Department of Health and Human Services, Substance Abuse Treatment Administration (www.samhsa.gov) (<https://www.samhsa.gov/>).

Career Opportunities

Multiple career opportunities are available as Behavioral Health and Chemical Dependency Case Managers, Behavioral Health Counselors, Chemical Dependency Counselors, and Treatment Facilities Counselors. AOD Counselors can work in private non-profit and/or public substance abuse treatment agencies. The academic program follows the standards for the CCAPP which certifies educational programs.

Program Learning Outcomes

1. Understand the composition, physical and cognitive effects, addictive factors, and symptoms of withdrawal and overdose of commonly abused substances.
2. Assess accurately persons using substances by identifying risk factors and behaviors to facilitate appropriate prevention, treatment, and referrals in the community.
3. Use evidence-based prevention and treatment strategies for clients and families from diverse socioeconomic and cultural backgrounds.
4. Identify ethical and legal requirements for professional development.

Degree Requirements

Code	Title	Units
Required Courses		
ADS-100	Law and Ethics	3
ADS-120	Introduction to Addiction Studies	3
ADS-123	Counseling Theories and Techniques	3
ADS-125	Personal and Professional Growth	3
ADS-127	Case Management in Addiction Studies	3
ADS-135	Pharmacology and the Physiological Effects of Addiction	3
ADS-193	Supervised Practicum for Addiction Studies 1	3.5
ADS-194	Supervised Practicum for Addiction Studies 2	3.5
HSRV-120	Introduction to Human Services	3
HSRV-124	Working With Diverse Populations	3
Total Units		31

* A minimum completion of three of the Certificate courses are required prior to beginning the Internship.

**Students in recovery must complete a minimum of 2+ years of sobriety and are actively pursuing an appropriate program of recovery prior to enrollment in their internship.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate

degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Addiction Studies: Certificate of Achievement

The Addiction Studies certificate program is designed for students pursuing employment as a Certified Alcohol and Other Drug (AOD) Counselor, also called Certified Addictions Treatment Counselors (CATC's), in the State of California. AOD Counselors help individuals deal with substance abuse and dependency issues. The program follows the standards for CCAPP which certifies educational programs. It incorporates the Addiction Counseling Competencies published by the US Department of Health and Human Services, Substance Abuse Treatment Administration (www.samhsa.gov (<http://www.samhsa.gov>)).

Program Learning Outcomes

1. Understand the composition, physical and cognitive effects, addictive factors, and symptoms of withdrawal and overdose of commonly abused substances.
2. Assess accurately persons using substances by identifying risk factors and behaviors to facilitate appropriate prevention, treatment, and referrals in the community.
3. Use evidence-based prevention and treatment strategies for clients and families from diverse socioeconomic and cultural backgrounds.
4. Identify ethical and legal requirements for professional development.

Degree Requirements

Code	Title	Units
Required Courses		
ADS-100	Law and Ethics	3
ADS-120	Introduction to Addiction Studies	3
ADS-123	Counseling Theories and Techniques	3
ADS-125	Personal and Professional Growth	3
ADS-127	Case Management in Addiction Studies	3
ADS-135	Pharmacology and the Physiological Effects of Addiction	3
ADS-193	Supervised Practicum for Addiction Studies 1	3.5
ADS-194	Supervised Practicum for Addiction Studies 2	3.5
HSRV-120	Introduction to Human Services	3
HSRV-124	Working With Diverse Populations	3
Total Units		31

Administration of Justice

Department

Protection is one of the fundamental purposes of government, and administration of justice is the means to deliver fair and equal protection under the law. Learning the principles and practices of administration of justice is a fundamental first step to a career in law enforcement or the legal profession.

Administration of Justice is a multi-disciplinary program that seeks to educate students on the many aspects of justice administration—from the human, social and moral problems to the larger scope of justice systems. Students can earn an Associate of Science degree and or prepare for transfer to a four-year college or university in order to earn a bachelor's degree or master's degree.

Occupations

With more than 500 law enforcement agencies in the state, demand is steady for criminal justice and law enforcement personnel. Graduates can also pursue careers in the private sector as security officers and private investigators for companies and individuals, or undertake further studies in social work, law, or technology to work in adjacent fields.

- Deputy Sheriff
- Police Officer
- 9-1-1 Dispatcher
- Probation Officer
- Criminal Lawyer

Contact Information

Department

Administration of Justice

Building: 1000

Phone: (707) 256-7710

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/criminal-justice-education-training/>)

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Degrees and Certificates

Degrees

- Administration of Justice (AS) (p. 78)
- Administration of Justice (AS-T) (p. 78)

Certificates

- Law Enforcement-Administration of Justice (Certificate of Achievement) (p. 79)
- Law Enforcement-Career Preparation (Certificate of Achievement) (p. 79)
- Law Enforcement-Community Policing (Certificate of Achievement) (p. 80)
- Law Enforcement-Crime Scene Investigation (Certificate of Achievement) (p. 80)
- Law Enforcement-Juvenile Justice (Certificate of Achievement) (p. 80)
- Law Enforcement-Mental Health and Addiction (Certificate of Achievement) (p. 80)

Courses

- Administration of Justice (ADMJ) (p. 221)

Administration of Justice: AS Degree

The Associate of Science Degree in Administration of Justice is a four-semester course of study. Students are required to complete 60 units to include: General Education, Administration of Justice core courses and Electives. Courses are available in a face-to-face, hybrid and online format.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Analyze principles and applications of California and Constitutional law, particularly the requirements adhered to by law enforcement, courts, and corrections.
3. Produce written communications that meet the requirements for transfer and of a criminal justice professional.
4. Examine critically contemporary problems and issues within criminal justice.
5. Examine bias and cultural competence in the criminal justice system.
6. Demonstrate a work ethic consistent with the expectations of a criminal justice system professional.

Degree Requirements

Code	Title	Units
Required Core Courses (18 units)		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-121	Introduction to Criminal Law	3
ADMJ-122	Introduction to Criminal Procedures	3
ADMJ-123	Introduction to Community Policing	3
ADMJ-125	Introduction to Evidence	3
ADMJ-190	Administration of Justice Internship	3
Required Electives (3 units)		
Complete one course from the following:		
ADMJ-124	Introduction to Investigation	
ADMJ-130	Introduction to Juvenile Procedures	
Total Units		18

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Administration of Justice: AS-T Degree

The AS-T in the Administration of Justice is designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to the Criminal Justice and Criminology major. This priority does not guarantee admission to specific majors or campuses. Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester units.

Students who wish to obtain the Associate in Science in Administration of Justice for Transfer (AS-T in Administration of Justice) degree must complete the following requirements:

- Completion of 60 semester units or 90 quarter units of degree-applicable courses,
- Minimum overall grade point average of 2.0,
- Minimum grade of "C" (or "P") for each course in the major, and
- Completion of IGETC and/or CSU GE-Breadth.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Analyze principles and applications of statutory and Constitutional law, particularly the requirements adhered to by law enforcement, courts, and corrections.
3. Produce written communications that meet the standards for transfer and a criminal justice system professional.
4. Examine critically contemporary problems and issues within criminal justice.
5. Examine bias and cultural competence in the criminal justice system.

Degree Requirements

Code	Title	Units
Required Core Courses (6 units)		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-121	Introduction to Criminal Law	3
Required Electives: List A (6 units)		
Choose any two of the following courses. Courses chosen to satisfy this requirement cannot be used to also satisfy List B.		6
ADMJ-122	Introduction to Criminal Procedures	
ADMJ-123	Introduction to Community Policing	
ADMJ-124	Introduction to Investigation	
ADMJ-125	Introduction to Evidence	
ADMJ-130	Introduction to Juvenile Procedures	
Required Electives: List B (6 units)		
Choose any two of the following courses. Courses chosen to satisfy this requirement cannot be used to also satisfy List A.		6
ADMJ-122	Introduction to Criminal Procedures	
ADMJ-123	Introduction to Community Policing	
ADMJ-124	Introduction to Investigation	
ADMJ-125	Introduction to Evidence	
ADMJ-130	Introduction to Juvenile Procedures	

ADMJ-190	Administration of Justice Internship	
SOCI-120	Introduction to Sociology	
PSYC-C1000	Introduction to Psychology	
STAT-C1000	Introduction to Statistics	
Total Units		18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Law Enforcement-Administration of Justice: Certificate of Achievement

The Law Enforcement Certificate provides students with a concentrated program of study in the Criminal Justice system. This certificate does not meet the California Commission on Peace Officer Standards and Training (P.O.S.T.) requirements related to the Basic Police Academy.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Analyze principles and applications of statutory and Constitutional law, particularly the requirements adhered to by law enforcement, courts, and corrections.
3. Produce written communications that meet the standards for transfer and a criminal justice system professional.
4. Examine critically contemporary problems and issues within criminal justice.
5. Examine bias and cultural competence in the criminal justice system.
6. Demonstrate a work ethic consistent with the expectations of a professional criminal justice agency.

Certificate Requirements

Code	Title	Units
Required Courses		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-121	Introduction to Criminal Law	3
ADMJ-122	Introduction to Criminal Procedures	3
ADMJ-123	Introduction to Community Policing	3
ADMJ-124	Introduction to Investigation	3
ADMJ-125	Introduction to Evidence	3
ADMJ-190	Administration of Justice Internship	3
Total Units		21

Law Enforcement-Career Preparation: Certificate of Achievement

The program will enable students to explore various careers in law enforcement including police officer, deputy sheriff, and 9-1-1 dispatcher. Students will gain work experience while learning about the greater criminal justice system.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Demonstrate a work ethic consistent with the expectations of a criminal justice system professional.

Career Opportunities

- Police Officer
- Deputy Sheriff
- 9-1-1 Dispatcher
- Community Service Officer.

Certificate Requirements

Code	Title	Units
Required Courses		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-121	Introduction to Criminal Law	3
ADMJ-123	Introduction to Community Policing	3
ADMJ-190	Administration of Justice Internship	3
Total Units		12

Law Enforcement-Community Policing: Certificate of Achievement

This certificate provides students with a concentrated study of community policing, procedural justice and a variety of cultural communities served by law enforcement in the region.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Produce written communications that meet the standards for transfer and a criminal justice system professional.
3. Examine critically contemporary problems and issues within criminal justice.
4. Examine bias and cultural competence in the criminal justice system.

Certificate Requirements

Code	Title	Units
Required Core Courses (6 units)		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-123	Introduction to Community Policing	3
Required Electives (9 units)		
Complete three courses from the following:		9
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	
ETHS-112	African American Studies	
ETHS-113	Chicanx Studies Chicanx Studies	
ETHS-160	Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States	
Total Units		15

Law Enforcement-Crime Scene Investigation: Certificate of Achievement

The Law Enforcement Crime Scene Investigation certificate program includes a concentrated course of study in crime scene evidence identification, collection, preservation and documentation.

Program Learning Outcomes

1. Explain the role of forensic specialists in the criminal justice system.
2. Identify various types of crime scenes.
3. Utilize investigative tools, technology, and methods.

Career Opportunities

This certificate program will prepare students for work as a: Crime scene investigator Evidence technician Crime lab assistant Community service officer.

Certificate Requirements

Code	Title	Units
Required Core Courses		
ADMJ-121	Introduction to Criminal Law	3
ADMJ-125	Introduction to Evidence	3
ADMJ-140	Introduction To Crime Scene Investigation	4
Total Units		10

Law Enforcement-Juvenile Justice: Certificate of Achievement

The Juvenile Justice Certificate provides students with a concentrated program of study of the Criminal and Juvenile Justice Systems and prepares students for work in a variety of jobs within the juvenile justice field, including juvenile probation.

Program Learning Outcomes

1. Analyze principles and applications of statutory and Constitutional law, particularly the requirements adhered to by law enforcement, courts, and corrections.
2. Produce written communications that meet the standards for transfer and a criminal justice system professional.
3. Critically examine#contemporary problems and issues within criminal justice.
4. Examine bias and cultural competence in the criminal justice system.

Certificate Requirements

Code	Title	Units
Required Core Courses		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-121	Introduction to Criminal Law	3
ADMJ-122	Introduction to Criminal Procedures	3
ADMJ-123	Introduction to Community Policing	3
ADMJ-125	Introduction to Evidence	3
ADMJ-130	Introduction to Juvenile Procedures	3
Total Units		18

Law Enforcement-Mental Health and Addiction: Certificate of Achievement

This certificate provides students with a concentrated study of drug addiction and mental health issues and how the criminal justice system can legally and effectively respond to emergencies related to addiction and mental health.

Program Learning Outcomes

1. Describe the history, structure, and functions of the main components of the American criminal justice system.
2. Produce written communications that meet the standards for transfer and a criminal justice system professional.

3. Examine critically contemporary problems and issues within criminal justice.
4. Examine bias and cultural competence in the criminal justice system.

Certificate Requirements

Code	Title	Units
Required Core Courses		
ADMJ-120	Introduction to the Criminal Justice System	3
ADMJ-122	Introduction to Criminal Procedures	3
ADS-135	Pharmacology and the Physiological Effects of Addiction	3
HSRV-120	Introduction to Human Services	3
HSRV-130	Crisis Intervention in Human Services	3
Total Units		15

American Sign Language

Department

Gain new perspectives on the nature of communication through the study of American Sign Language (ASL). Study of this unique visual and gestural language promotes understanding of Deaf culture and helps connect with members of the Deaf community.

Occupations

ASL practitioners work in a variety of settings, including education, retail, medicine, entertainment, media, and community services. Program graduates can pursue careers or further degrees in ASL, education, interpreting, linguistics, education, audiology, and other related fields.

- Interpreters
- Special education teachers
- Audiologists
- Social workers
- Accessibility specialists

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Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/modern-languages/asl.html>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Nicole Carrier

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Courses

Courses

- American Sign Language (ASL) (p. 222)

Anthropology

Department

Are you interested in people, how the groups they form function, and how their problems might be solved? No subject offers a more comprehensive approach to studying humans than anthropology. From physical and biological effects to social and cultural influences, anthropology considers all aspects of humanity.

Occupations

The research, communication and critical thinking skills developed by the program prepare students for work in a wide range of fields.

Anthropologists are often involved in policy evaluation, and the development of educational programs. Government agencies, community organizations, private businesses, museums, technology, and media organizations offer further opportunities.

- Anthropologists
- Management analysts
- Community organizers
- Museum curators
- Educators

Contact Information

Division

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Phone: (707) 256-7500

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/anthropology/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Courses

Degrees

- Anthropology (AA-T) (p. 83)

Courses

- Anthropology (ANTH) (p. 222)

Anthropology: AA-T Degree

The mission of the Napa Valley College Anthropology Department is to provide students and the wider community with holistic, comparative knowledge about human biological and cultural diversity as derived from scientific and humanistic anthropological research. The Anthropology curriculum provides a strong behavioral sciences foundation applicable to many undergraduate programs and prepares students for a broad range of public and private sector employment.

The Associate in Arts in Anthropology for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Anthropology. California Community College students who are awarded an Associate in Arts in Anthropology for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required elective and courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree.

Students must successfully pass all courses in the area of emphasis with a minimum of "C" or ("P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Students will be able to understand and apply cultural relativism; they will be able to convey an understanding of multiple cultural perspectives.
2. Students will demonstrate a core knowledge base in anthropology appreciating and reflecting on human diversity in the past and present.
3. Students will integrate their knowledge of anthropological concepts and methods to creatively and ethically define, interrogate, and solve real-world multi-scalar human problems.
4. Students will be able to articulate key concepts, evidence, and watershed moments in the history of human evolution and demonstrate knowledge, skills and abilities toward that end.
5. Students will be able to critically assess the important roles that the past and the present play in informing current anthropological research.
6. Students will apply intersectional/equity-based approaches to understanding social change, including how such approaches affect the implications and possibilities of anthropological research.

Degree Requirements

Code	Title	Units
Required Courses (10 units)		
ANTH-120	Biological Anthropology with Lab	4
ANTH-121	Introduction to Cultural Anthropology	3
ANTH-130	Introduction to Archaeology and Prehistory	3
Required Electives: List A (3 units)		
Complete one of the following courses:		3

ANTH-200	Linguistic Anthropology	
STAT-C1000	Introduction to Statistics	
Required Electives: List B (3-5 units)		
Select one or two courses from the following or any course from List A not already used:		3-5
PSYC-220	Research Methods in Psychology	
SOCI-190	Introduction to Social Research	
BIOL-218	Human Anatomy	
GEOL-110 & GEOL-111	Physical Geology and Physical Geology Laboratory	
EART-110	Earth Science	
Restricted Electives: List C (3 units)		
Select one course from the following or any course from List A or B not already used:		3-4
ANTH-122	Magic, Witchcraft, and Religion	
ANTH-131	Mesoamerican Archaeology	
ANTH-145	Medical Anthropology	
ANTH-150	Anthropology of Sex, Gender and Sexuality	
ANTH-180	The Anthropology of Childhood	
COMM-126	Intercultural Communication	
ETHS-112	Introduction to Africana Studies	
HIST-150	History of American Women 1600-1900	
HIST-152	History of American Women Since 1900	
HUMA-125	Introduction to Latin American Studies	
HUMA-151	Global Women's Ethnic Heritage	
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	
PSYC-128	Cross-Cultural Psychology	
SOCI-120	Introduction to Sociology	
SOCI-122	Social Problems	
SOCI-140	Sociology of Sex and Gender	
SOCI-150	Sociology of Race and Ethnicity	
Total Units		19-22

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Art History

Department

Ours is a visual culture. We are bombarded daily by hundreds of images, most of which we glance at for only a moment. Art History asks us to observe in a different way— deliberately and with care. Through developing visual literacy, students discern the role of objects, spaces, and images in defining (and disrupting), politics, religion, class, gender, and ethnicity.

Occupations

Art History coursework at NVC provides a solid foundation for further study at a four-year institution in multiple art-related fields, such as Visual Culture Studies, Art Conservation, and Arts Management programs. Potential occupations include curators, graphic designers, teachers, appraisers, historic preservation specialists, docents, book publishers, product developers, website developers, and arts administrators. Beyond the art world, the ability to analyze and synthesize information from a range of sources will serve well students pursuing law, business, or any research field.

- Museum curators
- Graphic designers
- Art and antique appraisers
- Docent and tour guides
- Arts administrators

Contact Information

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Courses

Degrees

- Art History (AA) (p. 86)
- Art History (AA-T) (p. 86)

Courses

- Art History (ARTH) (p. 223)

Art History: AA Degree

This degree provides students a strong foundation in European and non-European visual culture, from pre-history to the contemporary period. Upon successful completion students will be able to pursue a baccalaureate degree at a public or private university. Advanced degrees in Art History prepare students for jobs in museums, galleries, auction houses, or teaching and research at colleges and universities. To fulfill the requirements for this degree, students will complete the required and elective courses as outlined below and work with a counselor to determine the appropriate pattern of general education courses.

Career Opportunities

Museums/Galleries–Curators, Collections Management, Exhibition Design, Events Planning, Image Rights and Reproduction Education–Primary and Secondary Teaching, College/University teaching, Visual Resources Curating Art Sales-Antiques dealing and appraisal, Art authentication, Gallery Sales Business–Corporate Collection-Management, Market Research, Product Development, Website Development Travel and Tourism–Tour Guide/cultural ambassadors for domestic and foreign cities, tour guides for Cruises, Resorts, Hotels

Program Learning Outcomes

- 1. Recognize works of art and architecture from diverse historic periods and geographic areas.
- 2. Employ both observational skills and deductive reasoning to understand art and architecture as forms operating within a specific historical, political, philosophical, or religious context.
- 3. Through written and oral communication, discern the ways in which specific works of art and architecture relate to one another (comparison/contrast) and to other forms of visual culture.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
ARTH-105	History of Western Art: Prehistoric Through Medieval	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
ARTH-130 or ARTH-145	History of Asian Art Art of the Ancient Americas	3
Required Electives (9 units)		
Complete 3 courses from the following:		9
ARTH-110	History of Graphic Design	
ARTH-118	Survey of Modern Art	
ARTH-130	History of Asian Art ¹	
ARTH-145	Art of the Ancient Americas	
ARTH-180 or PHOT-180	History of Photography History of Photography	
ARTS-101	2D Foundations	
ARTH-101	Introduction to Visual Culture	
HIST-122	World History 1	
HIST-123	World History 2	
Total Units		18

¹ If not already completed from required core courses.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Art History: AA-T Degree

This degree option provides a comprehensive foundation in art history in preparation for transfer in the field to a Baccalaureate program in the California State University system.

The Associate in Arts in Art History for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Art History. California Community College students who are awarded an Associate in Arts in Art History for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of “C” (or “P”) and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Museums/Galleries–curators, collections management, exhibition design, events planning, image rights and reproduction Education–primary and secondary teaching, college/university teaching, visual resources curating Art Sales–antiques dealing and appraisal, art authentication, gallery sales Business–corporate collection and management, market research, product development, website development Travel and Tourism–tour guide/cultural ambassadors for domestic and foreign cities, tour guides for cruises, resorts, hotels.

Program Learning Outcomes

- 1. Recognize works of art and architecture from diverse historic periods and geographic areas.
- 2. Employ both observational skills and deductive reasoning to understand art and architecture as forms operating within a specific historical, political, philosophical, or religious context.
- 3. Through written and oral communication, discern the ways in which specific works of art and architecture relate to one another (comparison/contrast) and to other forms of visual culture.

Degree Requirements

Code	Title	Units
Required Courses (9 units)		
ARTH-105	History of Western Art: Prehistoric Through Medieval	
	or ARTH-106History of Western Art: Renaissance to Contemporary	

ARTS-110	Fundamentals of Drawing	
ARTH-130	History of Asian Art	
Required Electives: List A (3 units)		
Complete 1 course from the following OR any course not already taken from the required course list above:		3
ARTH-145	Art of the Ancient Americas	
ARTH-101	Introduction to Visual Culture	
ARTH-110	History of Graphic Design	
ARTH-118	Survey of Modern Art	
ARTH-180	History of Photography	
	or PHOT-180 History of Photography	
Required Electives: List B (3 units)		
Complete 1 course from the following:		3
ARTS-101	2D Foundations	
ARTS-102	3D Foundations	
ARTS-111	Figure Drawing	
ARTS-140	Beginning Ceramics: Hand-Building	
ARTS-150	Sculpture	
DART-120	Introduction to Digital Art	
PHOT-120	Foundations of Photography	
PHOT-121	Beginning Darkroom Photography	
PHOT-150	Beginning Digital Photography	
Required Electives: List C (3 units)		
Complete 1 course from the following:		3
Any course from List A or B not already used, or		
ANTH-121	Introduction to Cultural Anthropology	
ANTH-122	Magic, Witchcraft, and Religion	
ANTH-130	Introduction to Archaeology and Prehistory	
ANTH-131	Mesoamerican Archaeology	
ARTH-101	Introduction to Visual Culture	
ARTH-118	Survey of Modern Art	
ARTH-180	History of Photography	
ARTS-100	Survey of Studio Arts	
ETHS-100	Ethnic Studies 1	
ETHS-101	The American Mind 2	
ETHS-111	Native American Studies	
ETHS-112	Introduction to Africana Studies	
ETHS-113	Chicanx Studies	
ETHS-114	Women's Ethnic Heritage in the United States	
ETHS-115	Critical Mixed Race Studies	
ETHS-160	Filipina/x/o American Studies	
ETHS-161	Asian Pacific Islander American Studies	
HIST-122	World History 1	
HIST-123	World History 2	
HUMA-174	Culture and Gender in Theater	
PHIL-120	Introduction to Philosophy 1	
PHIL-121	Introduction to Philosophy 2	
PHOT-180	History of Photography	
PHOT-181	Contemporary Issues in Photography	

PHOT-182	Photography in a Multicultural United States	
Total Units		18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Arts

Department

From paintings to ceramics to graphics on a screen, works that we experience primarily by seeing belong to the visual arts. Learning traditional and digital artmaking techniques and history is not only a means of personal enrichment, but also a pathway to potentially rewarding careers in the arts and far beyond.

Occupations

While some Studio Arts graduates go on to create and sell their own work for a living, others pursue further studies in preparation for careers as architects, graphic designers, art therapists, teachers, or filmmakers. Jobs in museums and galleries as curators, administrators, and docents all benefit from a foundation in art studies and studio experience.

- Painters, sculptors, illustrators, ceramicists
- Docents and museum educators
- Designers
- Art therapists
- Art teachers

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Degrees and Courses

Degrees

- Studio Arts (AA-T) (p. 90)
- Studio Arts (AA) (p. 89)

Courses

- Arts (ARTS) (p. 224)

Studio Arts: AA Degree

This degree provides a comprehensive lower division foundation in the visual arts for students preparing for transfer to baccalaureate programs in painting, drawing, ceramics, sculpture, printmaking, and photography that are not aligned with the AA-T in Studio Arts or students who are interested in participating in the local cultural community as studio artists, potters, gallery assistants, and other arts-related employment through community or private arts organizations. Students pursuing this degree must meet with a counselor and faculty advisor to develop an educational plan that aligns with their specific educational goals.

Not all elective options in this degree are appropriate for all educational pathways. Students intending to use this degree for transfer preparation must select the specific courses within this degree that meet the lower division requirements at their selected transfer institution.

Career Opportunities

Artist – fine artist with commercial gallery representation, Educator (K-12, higher education, museum, non-profit organizations, private institutions), Curator, Gallerist, Exhibition Technician, Exhibition Designer, Sign Maker, Art Handler, Fabricator (for example, facades on movie sets or amusement parks), Registrar (tracks artworks in gallery or museum), Conservator (preserves and restores artworks, usually knows chemistry), User Experience/Visitor Services (visitors to physical and online places), Data/Information Designer, Public Relations, Media/Communications/Marketing, Digital Designer (websites, apps, interactivity), Graphic Designer (publications, online, signage), Art Director, Creative Director, 2D and 3D Animator (storyboard artist, concept artist, character design, backgrounds and textures artist, model making, visual sequences), lighting, Visual Effects, Special Effects, Set Designer, Costume Designer, Fashion Designer, Textile Designer, Product Designer, Packaging Designer, Industrial Designer, Transportation Designer, Toy Designer, Illustrator, Interior Design, Landscape Designer, Event Designer/Stylist, Stylist, Advertising, Jewelry Maker, Graphic Novelist, Cartoonist, Scientific Illustrator, Sustainability Designer, Entertainment Designer, Environmental Designer, Photographer, Architecture, Art Historian

Program Learning Outcomes

1. Describe, analyze, interpret, and evaluate artwork in cultural context.
2. Evaluate and critique artwork and receive criticism from others.
3. Express artistic intents, concepts, and practices in writing.
4. Create art that skillfully engages and builds on historical and contemporary practices, theories, and materials.
5. Translate concepts and visual experiences into images or tactile forms.
6. Present finished artwork for peer, professional, or academic review.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
ARTS-101	2D Foundations	3
ARTS-102	3D Foundations	3
ARTS-110	Fundamentals of Drawing	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
Restricted Electives: List A - Art History		
Complete one course from the following: ¹		3
ARTH-105	History of Western Art: Prehistoric Through Medieval	
ARTH-110	History of Graphic Design	

ARTH-118	Survey of Modern Art
ARTH-130	History of Asian Art
ARTH-145	Art of the Ancient Americas
ARTH-180	History of Photography or PHOT-180 History of Photography
Restricted Electives: List B - Studio Breadth	
Complete three courses from the following: ¹	
ARTS-105	Color Theory
ARTS-111	Figure Drawing
ARTS-112	Creative Drawing
ARTS-120	Fundamentals of Painting
ARTS-130	Introduction to Printmaking
ARTS-140	Beginning Ceramics: Hand-Building
ARTS-141	Beginning Ceramics: Throwing
ARTS-145	Clay Sculpture
ARTS-150	Sculpture
DART-120	Introduction to Digital Art
PHOT-121	Beginning Darkroom Photography
PHOT-150	Beginning Digital Photography
Restricted Electives: List C - Advanced Studio and Theory	
Complete one course from the following: ¹	
ARTS-220	Intermediate Painting
ARTS-240	Intermediate Hand-Building
ARTS-241	Intermediate Ceramics: Throwing
ARTS-244	Kiln Design
ARTS-248	Introduction to Glazes
ARTS-249	Ceramic Surfaces: Wood Kiln - Salt Kiln
ARTS-260	Studio Workshop
ARTS-261	Ceramics Workshop
ARTH-101	Introduction to Visual Culture
DART-101	Graphic Design Foundations
DART-125	Animation
PHOT-122	Intermediate Photography
PHOT-151	Intermediate Digital Photography
PHOT-181	Contemporary Issues in Photography
PHOT-182	Photography in a Multicultural United States
Total Units	
27	

¹ Students must work with a counselor and department faculty advisor to select elective courses that meet their specific educational goals. Not all courses on this list are appropriate for every educational pathway. Students intending to transfer to a baccalaureate program in the arts must complete courses from this list that are specific to their concentration within the major (e.g. painting and drawing, printmaking, ceramics, sculpture, etc.) in order to meet program pre-requisites at the transfer institution.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Studio Arts: AA-T Degree

This degree option provides a comprehensive foundation in the studio arts in preparation for transfer to Baccalaureate program in painting, drawings, ceramics, printmaking, sculpture, or other studio arts areas in the California State University system.

The Associate in Arts in Studio Arts for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Art. California Community College students who are awarded an Associate in Arts in Studio Arts for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Critically analyze and assess diverse historical and contemporary works of art, architecture, and design.
2. Create art that engages and builds on historical and contemporary practices, theories, and materials.
3. Translate concepts and visual experience into images or tactile forms.
4. Present finished artwork for peer, professional or academic review.
5. Evaluate and critique artwork and receive criticism from others.
6. Express artistic concepts and intents in written and oral formats.
7. Safely handle and maintain materials, studio facilities, and equipment.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
ARTS-101	2D Foundations	3
ARTS-102	3D Foundations	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
ARTS-110	Fundamentals of Drawing	3
Required Electives: Art History (3 units)		
Complete one course from the following:		3
ARTH-105	History of Western Art: Prehistoric Through Medieval	
ARTH-130	History of Asian Art	
ARTH-145	Art of the Ancient Americas	
Required Electives: Studio Arts (9 units)		
Complete three courses from the following:		9

Ceramics:

ARTS-140 Beginning Ceramics: Hand-Building
or ARTS-141 Beginning Ceramics: Throwing

Painting:

ARTS-120 Fundamentals of Painting

Drawing:

ARTS-111 Figure Drawing
or ARTS-112 Creative Drawing

Printmaking:

ARTS-130 Introduction to Printmaking

Sculpture:

ARTS-150 Sculpture
or ARTS-145 Clay Sculpture

Digital Art:

DART-120 Introduction to Digital Art

Photography:

PHOT-121 Beginning Darkroom Photography
or PHOT-150 Beginning Digital Photography

Color:

ARTS-105 Color Theory

Total Units

24

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Astronomy

Department

If starry nights inspire fascination, astronomy is your opportunity to explore and learn the science of the cosmos. Stargazing is just the start; through the study of celestial objects and processes, astronomers draw on math, physics, chemistry, and other disciplines.

Occupations

Government and the private sector are investing heavily in space exploration, fueling double-digit growth in the aerospace sector. Studying astronomy can also lead to careers in research and education. More broadly, their mathematical and scientific know-how give astronomers a launchpad from which to embark on a wide array of potential careers.

- Astronomers
- Museum guides/docents
- Aerospace technicians
- Science teachers
- Pilots and flight engineers

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Courses

Courses

- Astronomy (ASTR) (p. 226)

Biology

Department

Biology is the science that encompasses all living things on earth, from bacteria to humans. The Biology Department offers essential biology courses for transfer students, prerequisite courses for pre-nursing and health occupations, students pursuing an AS degree, and general education courses in life sciences.

Occupations

A biology degree can prepare students for a wide variety of rewarding careers in occupations such as;

- Medical doctor
- Veterinarian
- Nurse
- Physician assistant
- Respiratory therapist
- Environmental scientist
- Epidemiologist
- Agricultural scientist
- Laboratory researcher
- Biomedical engineer

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Degrees and Courses

Degrees

- Natural Science (AS) (p. 93)
- Pre-Health Science (AS) (p. 94)

Courses

- Biology (BIOL) (p. 226)

Natural Science: AS Degree

The Associate in Science Degree in Natural Science is an interdisciplinary degree program that focuses on the scientific study of the natural world with an emphasis in either life science or physical science. The program comprises core courses in chemistry and biology or chemistry and physics, a college-level mathematics requirement, and additional elective courses in biology or physical sciences. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Career Opportunities

This degree prepares students for a variety of entry-level positions in science, technology, and health care fields. It also provides essential courses that are prerequisites for more advanced study in biology, chemistry, and other natural science fields as well as pre-medical, pre-dental, and pre-veterinary preparation.

Program Learning Outcomes

1. Communicate chemical and physical processes at the molecular level and how they relate to the macroscopic environment. (Life Science and Physical Sciences emphasis).
2. Demonstrate a proficiency of knowledge in molecular biology and genetics. (Life Science emphasis).
3. Solve quantitative problems while demonstrating a thorough understanding of physical laws. (Physical Sciences emphasis).

Degree Requirements

Option 1: Life Science Emphasis

Code	Title	Units
Required Core Courses (14-16 units)		
Chemistry- one course in general chemistry for science majors		
CHEM-120	General Chemistry 1	5
Biology- one course in general biology for science majors		
BIOL-120	General Biology	4
Mathematics- one course in calculus or two courses in pre-calculus		
MATH-120	Calculus I	5-7
or MATH-106 & MATH-108	College Algebra and Trigonometry	
Required Electives (4-5 units)		
Complete 4 units minimum of the following elective courses for a minimum of 18 units for the degree:		
BIOL-218	Human Anatomy	
BIOL-219	Human Physiology	
BIOL-220	General Microbiology	
BIOL-240	General Zoology	
BIOL-241	General Botany	
CHEM-121	General Chemistry 2	
PHYS-120	General Physics 1	
PHYS-140	Physics for Scientists & Engineers 1	
Total Units		18-21

OPTION 2: PHYSICAL SCIENCES EMPHASIS

Code	Title	Units
Required Core Courses (14-16 units)		
Chemistry- one course in general chemistry for science majors		
CHEM-120	General Chemistry 1	5
Physics- one course in general physics or physics for science majors		
PHYS-120	General Physics 1	4
or PHYS-140	Physics for Scientists & Engineers 1	
Mathematics- one course in calculus or two courses in pre-calculus		
MATH-120	Calculus I	5-7
or MATH-106 & MATH-108	College Algebra and Trigonometry	
Required Electives (4-5 units)		
Complete 4 units minimum of the following elective courses for a minimum of 18 units for the degree:		
BIOL-110	Survey of Biology	
BIOL-120	General Biology	
CHEM-121	General Chemistry 2	
CHEM-240	Organic Chemistry 1	
CHEM-241	Organic Chemistry 2	
GEOL-110 & GEOL-111	Physical Geology and Physical Geology Laboratory	
PHYS-121	General Physics 2	
PHYS-240	Physics for Scientists & Engineers 2	
PHYS-241	Physics for Scientists & Engineers 3	
Total Units		18-21

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Pre-Health Science: AS Degree

The Associate in Science Degree in Pre-health Science emphasizes courses that satisfy preliminary academic requirements of the core curriculum for health care professions. Required coursework for the degree includes integrated lecture and laboratory courses in biology and chemistry that are prerequisites for many health science and health occupations programs. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Career Opportunities

The degree is intended to prepare students to apply to programs in nursing, respiratory care, radiography, sonography, physical therapy, and other health science professional programs.

Program Learning Outcomes

1. Demonstrate a fundamental understanding of the anatomy and physiology of the major organ systems in humans.
2. Communicate chemical and physical processes at the molecular level and how they relate to the macroscopic environment.

Degree Requirements

Code	Title	Units
Required Core Courses (8-9 units)		
Complete 1 chemistry course and 1 biology course from the following:		
CHEM-110	Introduction to Chemistry	4-5
or CHEM-120	General Chemistry 1	
BIOL-105	Human Biology	4
or BIOL-120	General Biology	
Required Electives (10 units)		
Complete 2 of the following courses:		10
BIOL-218	Human Anatomy	
BIOL-219	Human Physiology	
BIOL-220	General Microbiology	
Total Units		18-19

Note:

Pre-nursing and pre-respiratory care students are advised to take all three 200-level biology courses (BIOL 218, 219 and 220) to complete the prerequisites for these programs. Other allied health programs may have different requirements. Students are advised to consult with the particular institutions and programs of interest to determine their specific requirements.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Business and Entrepreneurship

Department

Be your own boss! If you have a business idea, we'll show you how to bring it to life. If you want to work for a prestigious company, we'll prepare you to get hired. This program will equip you with skills that ignite your career. You'll be thinking like executives do and quickly become an integral part of any company. Feel confident in launching your ultimate career with a Business Administration or Entrepreneurship degree or certificate. There's a recipe for success – let us share it with you.

Occupations

Nearly every business sector is undergoing fundamental transformation in the wake of the global pandemic, thanks to the changing nature of the workplace, consumer expectations for digital services, and growing demand for companies to embrace sustainability and social responsibility. In this environment, innovators with business training are in high demand. Program graduates are poised to launch their own ventures as well as to lead existing companies to success.

- Account Managers
- Business office managers
- Business development associates
- General managers
- Marketing specialists
- Human resources managers

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Degrees, Certificates and Courses

Degrees

- Business Administration (AS) (p. 96)
- Business Administration 2.0 (AS-T) (p. 96)
- Entrepreneurship (AS) (p. 97)

Certificates

- Business Marketing (Certificate of Achievement) (p. 98)
- Content Marketing (Certificate of Achievement) (p. 98)
- Entrepreneurship (Certificate of Achievement) (p. 99)

Courses

- Business (BUSI) (p. 227)

Business Administration: AS Degree

The Business Administration Associate Degree is designed to provide students with a broad basis and foundational background in business. The degree focus on the practical skills necessary for students to work in a variety of positions in business. Employment opportunities include bookkeeper, sales, ad agency staffer, office manager, supervisor, banking and investment staffer, marketing department staff and real estate agent.

Program Learning Outcomes

1. Demonstrate oral, written, and critical thinking skills required to succeed in business.
2. Demonstrate professional and ethical behavior.
3. Apply knowledge of generally accepted accounting principles.
4. Demonstrate proficiency in the use of software applications to solve business problems.

Degree Requirements

Code	Title	Units
Required Courses		
ACCT-125	Financial Accounting	5
ACCT-126	Managerial Accounting	5
BUSI-100	Introduction to Business	3
BUSI-103	Legal Environment of Business	3
BUSI-105	Business Communication	3
BUSI-142	Principles of Management	3
BUSI-148	Leadership for Effective Organizations	3
BUSI-251	Marketing	3
BUSI-297	Personal Money Management	3
COMS-165	Microsoft Excel	3
ECON-100	Principles of Macroeconomics	3
or ECON-101	Principles of Microeconomics	
Total Units		37

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Business Administration 2.0: AS-T Degree

The Associate in Science in Business Administration 2.0 for Transfer acknowledges that the student has established a foundation of knowledge in the fields of business and management. This foundation can be used as a basis for further study towards a baccalaureate degree at a transfer institution. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

The Associate in Science in Business Administration 2.0 for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Business Administration. California Community College students who are awarded an Associate in Science in Business Administration for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units. Note: Certain STEM ADTs may allow for total degree units up to 66 (TBD).

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Be your own boss: If you have a business idea, we'll show you how to bring it to life. If you want to work for a prestigious company, we'll prepare you to get hired. This program will equip you with skills that ignite your career. You'll understand and exercise effective communication techniques, successful management styles, strategy formulation, and many other real-world business practices. You'll be thinking like executives do and quickly become an integral part of any company. Feel confident in launching your ultimate career with a Business Administration or Entrepreneurship degree or certificate. There's a recipe for success, let us teach it to you.

Program Learning Outcomes

1. Demonstrate oral, written, and critical thinking skills required to succeed in business.
2. Demonstrate professional and ethical behavior.
3. Apply knowledge of generally accepted accounting principles.
4. Demonstrate proficiency in the use of software applications to solve business problems.

Degree Requirements

Code	Title	Units
Required Core Courses (30 Units)		
ACCT-125	Financial Accounting	5
ACCT-126	Managerial Accounting	5
BUSI-103	Legal Environment of Business	3
ECON-100	Principles of Macroeconomics	3
ECON-101	Principles of Microeconomics	3
MATH-115	Applied Calculus	5
or MATH-120	Calculus I	
STAT-C1000	Introduction to Statistics	3
BUSI-100	Introduction to Business	3
or BUSI-105	Business Communication	
Total Units		30

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Entrepreneurship: AS Degree

The Associate in Science (A.S.) in Entrepreneurship degree provides students with the mindset, decision-making skills, confidence, and relationships necessary to turn ideas into market-ready products, services, businesses, or ventures. Stackable Entrepreneurship Certificates are embedded into the program.

Program Learning Outcomes

1. Demonstrate oral, written, and critical thinking skills required to succeed in business.
2. Demonstrate professional and ethical behavior.
3. Develop a business plan.

Degree Requirements

Code	Title	Units
Required Core Courses		
ACCT-120	Introduction to Accounting	3
ACCT-127	Introduction to Accounting with Quickbooks	3
BUSI-100	Introduction to Business	3
BUSI-103	Legal Environment of Business	3
BUSI-104	Business Planning	3
BUSI-105	Business Communication	3
BUSI-142	Principles of Management	3
BUSI-144	Introduction to Entrepreneurship	3
BUSI-251	Marketing	3
BUSI-252	Introduction to Social Media	3
BUSI-297	Personal Money Management	3
COMS-165	Microsoft Excel	3
ECON-100	Principles of Macroeconomics	3
or ECON-101	Principles of Microeconomics	
Total Units		39

Business and Entrepreneurship-Business Marketing: Certificate of Achievement

This is an entry level marketing certificate for individuals interested in assisting in a marketing department.

Career Opportunities

Program Learning Outcome

Certificate Requirements

Code	Title	Units
Required Courses (10 units)		
BUSI-251	Marketing	3
ENGL-120		4
PHOT-110	Smart Phone Photography	3
Total Units		10

Content Marketing: Certificate of Achievement

This certificate prepares individuals for marketing coordinator positions utilizing industry content as the basis of a business marketing strategy.

Career Opportunities

Content Marketer

Program Learning Outcomes

1. Demonstrate oral, written, and critical thinking skills required to succeed in business.

Certificate Requirements

Code	Title	Units
Required Courses (19 units)		
BUSI-251	Marketing	3
BUSI-252	Introduction to Social Media	3
DART-120	Introduction to Digital Art	3
ENGL-200	Introduction to Creative Writing 1	3
ENGL-C1000	Academic Reading and Writing	4
PHOT-110	Smart Phone Photography	3
Total Units		19

Entrepreneurship: Certificate of Achievement

This Entrepreneurship Certificate prepares students interested in owning their own business to also manage and supervise employees.

Program Learning Outcomes

1. Conduct a feasibility study.
2. Develop a business plan.
3. Demonstrate oral, written, and critical thinking skills required to succeed in business.

Certificate Requirements

Code	Title	Units
Required Core Courses (12 units)		
BUSI-100	Introduction to Business	3
BUSI-104	Business Planning	3
BUSI-142	Principles of Management	3
BUSI-144	Introduction to Entrepreneurship	3
Total Units		12

CalGETC: Certificate of Achievement

This certificate is appropriate for students planning to transfer to a campus in either University of California or California State University systems. In each category, a specific number of units must be completed. A minimum of 34 total units is required. All requirements for this Certificate must be met. It is essential that students who want to complete this Certificate see a Counselor to acquire the appropriate list of courses and the rules for completing the CalGETC requirements. Courses completed for CalGETC Certification are the same courses in fulfillment of this Certificate.

Program Learning Outcomes

1. Written Communication & Critical Thinking

- A. Create and communicate thoughts, ideas, and information effectively.
- B. Read and interpret college-level texts.
- C. Conduct research and obtain information from reliable sources.

2. Physical and Biological Sciences, Mathematics and Quantitative Reasoning

- A. Apply scientific principles to measure and observe the physical world.
- B. Understand the relationship between human behavior and the physical environment.
- C. Analyze, evaluate, and synthesize information.
- D. Conduct calculations and solve problems using quantitative reasoning.

3. Social Sciences, Behavioral Sciences

- A. Evaluate and apply the principles and methodologies used by the social and behavioral sciences.
- B. Examine issues in their contemporary as well as historical settings and in a variety of cultural contexts.

4. Arts & Humanities

- A. Understand and appreciate artistic expression and the role of art in culture, history, and social critique.
- B. Identify unique features among various cultures.
- C. Describe and demonstrate intercultural competency.

5. Self-Development

- A. Advance individual knowledge, skills, and abilities.
- B. Set goals and develop plans to achieve them.
- C. Receive constructive criticism and respond appropriately.

Certificate Requirements

Cal-GETC Subject Areas and Requirements:

A minimum "C" grade is required in each college course for CalGETC. A "C" is defined as a minimum 2.0 grade points on a 4.0 scale. All requirements must be completed in all six CalGETC areas for the minimum units required to complete the certificate. Each year courses may be added or removed from the list of approved courses. These changes are listed in the Napa Valley College catalog and at the public ASSIST.org site by academic year. Students are advised to consult a

Counselor to ensure that they are enrolled in courses that will satisfy the CalGETC Certificate of Achievement.

AREA 1 - ENGLISH COMMUNICATION

Three courses required, one from Group A, B, and C.

Subject Area 1A: English Composition, one course: Three semester units

Subject Area 1B: Critical Thinking and Composition, one course. Three semester units

Subject Area 1C: Oral Communication, one course: Three semester units

AREA 2 - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

Subject Area 2, one course: Three semester units required.

AREA 3 - ARTS AND HUMANITIES

Two courses required, one from the Arts and one from the Humanities.

Subject Area 3A: Arts, one course: Three semester units

Subject Area 3B: Humanities, one course: Three semester units

AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES

Subject Area 4: Social and Behavioral Sciences, two courses required from two academic disciplines.

AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES

Two courses, one from the Physical Sciences and one from the Biological Sciences; one of the two courses must include a laboratory.

Subject Area 5A: Physical Science, one course: Three semester units

Subject Area 5B: Biological Science, one course: Three semester units

Subject Area 5C: Laboratory, one course from either Physical or Biological Science; one semester unit

AREA 6 - ETHNIC STUDIES

One course: Three semester units required

Chemistry

Department

Chemistry is the study of matter – its composition, properties, and potential transformations. Drawing from physics and mathematics, chemistry is considered “the central science” and is the foundation for life sciences, engineering, and medicine.

Occupations

A chemistry degree is the starting point for career paths ranging from medical professions to analytical lab work in a variety of industries from water quality to winemaking.

- Quality control analysts
- Forensic Toxicologists
- Chemists
- Chemical engineers
- Food scientists and technologists
- Chemical technicians
- Medical and clinical laboratory technologists
- Chemistry teachers
- Technical and scientific product sales representatives
- Bioengineers and biomedical engineers
- Calibration technologists and technicians

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Courses

Courses

- Chemistry (CHEM) (p. 228)

Child & Family Studies and Education Department

If you're passionate about working with children and families, consider enrolling in Child and Family Studies and Education (CFSE). Our program offers flexible options to suit your goals. You can obtain certificates, credentials, preparation for advanced study, and skills for immediate employment. If you are exploring various options or already have a goal in mind, CFSE is the program for you!

Occupations

There is an existing teacher shortage, and California is investing millions to hire, train, and retain new talent in the classrooms. As a result, credentialed teachers are in high demand, and have many opportunities for jobs and advancement in both public and private school settings. Outside the classroom, graduates can work in youth organizations, school counseling, develop curriculum, and support education policy changes and innovation. This program also prepares students for advanced study in a variety of fields that work with children and families.

- Preschool teachers
- Elementary and single subject teachers
- Social workers
- Preschool/early care and education program directors/administrators
- Online tutors
- Criminal Justice employees
- School/academic counselors
- Librarians
- Psychologists
- Speech pathologists and audiologists

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Division Webpage (<https://www.napavalley.edu/career-education/>)

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Degrees and Certificates

Degrees

- Child and Family Studies (AS) (p. 103)
- Early Childhood Education (AS-T) (p. 104)
- Elementary Teacher Education (AA-T) (p. 105)

Certificates

- Child and Family Studies-Assistant (Local Certificate) (p. 105)
- Child and Family Studies-Associate Teacher (Certificate of Achievement) (p. 105)
- Child and Family Studies-Associate Teacher with Administration (Certificate of Achievement) (p. 106)
- Child and Family Studies (Certificate of Achievement) (p. 106)
- Child and Family Studies-Early Childhood Intervention (Certificate of Achievement) (p. 107)
- Child and Family Studies-Master Teacher Specialization (Local Certificate) (p. 108)
- Specialization in Administration and Mentoring (Skills Certificate) (p. 108)

Courses

- Child and Family Studies (CFS) (p. 229)
- Education (EDUC) (p. 239)

Child and Family Studies: AS Degree

The Napa Valley College Child and Family Studies Program prepares students to work as teachers with young children in public and private early care and education programs. The Child and Family Studies Program may also serve as a beginning for students planning to attend a four year college to obtain a Bachelors degree in Early Childhood Education. Upon completion of the A.S. Degree in Child and Family Studies at Napa Valley College, the student is eligible for the California Child Development Teacher Permit available through the California Commission on Teacher Credentialing.

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.
3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching.

Degree Requirements

Code	Title	Units
Required Core Courses (35 units)		
CFS-120	Child Development	3
CFS-121	Health, Safety & Nutrition	3
CFS-122	Principles & Practices of Teaching Young Children	3
CFS-124	Observation & Assessment	3
CFS-135	The Cognitive Development of Young Children	3
CFS-140	The Child, Family and Community	3
CFS-145	Language Development & Early Literacy	3
CFS-150	Infant and Toddler Development	3
CFS-165	Curriculum and Environments in Early Childhood Programs	3
CFS-184	Teaching Children in a Diverse Society	3
CFS-223	Student Teaching - Practicum	5
Required Electives (3 units)		
Complete three units from the following:		3
CFS-151	Care and Education for Infants and Toddlers	
CFS-155	Sensitive Issues in Early Childhood	
CFS-160	Parenting	
CFS-161	Working With Families	
CFS-170	Studying the Reggio Emilia Approach	
CFS-175	Meeting the Developmental Needs of the School-Aged Child	
CFS-180	The Anthropology of Childhood	
CFS-250	Adult Supervision and Mentoring in Early Care and Education	

CFS-270	Admin & Supervision of Early Childhood Programs 1
CFS-125	Using Simple Signs With Children in the Early Care and Education Setting
CFS-130	The Creative Process in Young Children
CFS-185	Trauma and Early Childhood Development
CFS-190	Children with Special Needs
CFS-196	Music and Movement in Early Childhood
CFS-200	Early Intervention Strategies
CFS-225	Fieldwork in Early Intervention
CFS-271	Supervision & Administration of Early Childhood Programs II
CFS-295	CA Preschool Foundations & Frameworks: Physical Development
CFS-296	CA Preschool Foundations & Frameworks: Science
CFS-297	CA Preschool Foundations & Frameworks: Social and Emotional
CFS-299	Transitional Kindergarten Reflective Practice Seminar
EDUC-100	Teaching as a Profession
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community
LGBT-121	LGBT Communities, Family & Education in the 21st Century
LGBT-122	Transgender Identities and Issues
LGBT-123	AIDS in the LGBT Community and Beyond
LGBT-199	Independent Study In LGBT Education

Total Units **38**

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Early Childhood Education: AS-T Degree

The Associate in Science in Early Childhood Education for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Early Childhood Studies. California Community College students who are awarded an Associate in Science in Early Childhood Education for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" or ("P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

- Elementary and single subject teachers
- Social workers
- Preschool/early care and education program directors/administrators
- Online tutors
- Criminal Justice employees
- School/academic counselors
- Librarians
- Psychologists
- Speech pathologists and audiologists

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.
3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching.

Degree Requirements

Code	Title	Units
Required Courses		
CFS-120	Child Development	3
CFS-121	Health, Safety & Nutrition	3
CFS-122	Principles & Practices of Teaching Young Children	3

CFS-124	Observation & Assessment	3
CFS-140	The Child, Family and Community	3
CFS-165	Curriculum and Environments in Early Childhood Programs	3
CFS-184	Teaching Children in a Diverse Society	3
CFS-223	Student Teaching - Practicum	5
Total Units		26

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Elementary Teacher Education: AA-T

This program is designed for students interested in a career as an Elementary School Teacher. It is designed to meet the introductory content area subject matter requirements for teaching at the elementary school level and for transfer to a California State University.

The Associate in Arts in Elementary Teacher Education for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Elementary Education. California Community College students who are awarded an Associate in Arts in Elementary Teacher Education for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Elementary Teacher with the completion of a BA/BS and a credential program.

Program Learning Outcomes

1. Identify and explain the critical issues that impact the educational system.
2. Analyze and think critically about the teacher's comprehensive role in elementary education.

Degree Requirements

Code	Title	Units
Required Core Courses (29 units)		
BIOL-110	Survey of Biology	4
CFS-120	Child Development	3
COMM-C1000	Introduction to Public Speaking	3
EDUC-100	Teaching as a Profession	3
ENGL-C1000	Academic Reading and Writing	4
ENGL-121	Introduction to Literature	3
HIST-120	United States History to 1877	3
HIST-122	World History I	3
POLS-C1000	American Government and Politics	3
Required Electives: List A (4-8 units)		
Complete one course from the following:		4-8
EART-110	Earth Science	
OR		
CHEM-110 & PHYS-110 & PHYS-111	Introduction to Chemistry and Descriptive Physics and Descriptive Physics Laboratory	

Required Electives: List B (3 units)

Complete one course from the following:		3
ARTS-100	Survey of Studio Arts	
MUSI-112	Survey & Appreciation of Music	
THEA-110	Acting I	

Required Electives: List C

Additional Units:		3
Any course not selected above.		
MATH-130	Mathematical Concepts for Elementary School Teachers-Number Systems	

Total Units **39-43**

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Child and Family Studies-Assistant: Local Certificate

The Assistant Certificate is designed as an entry level certificate for the field. This certificate is the first step toward becoming teacher qualified for early care and education settings per the Title 22 and Title 5 regulations. In addition, this certificate contains the courses required for the Child Development Assistant Permit through the California Commission on Teacher Credentialing.

Program Learning Outcomes

1. Assess how socializing agents and culture impact the lives of children and families.
2. Identify key developmental milestones and theories.

Certificate Requirements

Code	Title	Units
Required Courses (6 units)		
CFS-120	Child Development	3
CFS-140	The Child, Family and Community	3
Total Units		6

Child and Family Studies-Associate Teacher: Certificate of Achievement

The Associate Teacher Certificate is the second level certificate offered by the program. Completion of this certificate when combined with experience qualifies individuals working in a licensed early care and education program to be entry level teachers per the Title 22 regulations. In addition, this certificate contains the courses required for the Child Development Associate Teacher Permit through the California Commission on Teacher Credentialing.

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.

3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching

Certificate Requirements

Code	Title	Units
Required Courses (13 units)		
CFS-120	Child Development	3
CFS-122	Principles & Practices of Teaching Young Children	3
CFS-124	Observation & Assessment	3
CFS-140	The Child, Family and Community	3
Total Units		12

Child and Family Studies-Associate Teacher with Administration: Certificate of Achievement

The Associate Teacher with Administration Certificate is designed to prepare individuals to be directors of licensed early care and education programs. Completion of this certificate when combined with experience qualifies individuals working in a licensed early care and education program to be an entry level Director of a facility per the Title 22 regulations.

Career Opportunities

- Preschool teachers
- Social workers
- Preschool/early care and education program directors/administrators
- Online tutors
- Criminal Justice employees
- School/academic counselors
- Librarians
- Psychologists
- Speech pathologists and audiologists

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.
3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching.

Certificate Requirements

Code	Title	Units
Required Courses (15 units)		
CFS-120	Child Development	3

CFS-122	Principles & Practices of Teaching Young Children	3
CFS-124	Observation & Assessment	3
CFS-140	The Child, Family and Community	3
CFS-270	Admin & Supervision of Early Childhood Programs 1	3

Total Units 15

Child and Family Studies: Certificate of Achievement

This certificate is designed for individuals in career fields working with young children and families. It provides foundational knowledge about how children develop and learn; the role of the family in the child's care and education; how to communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship. how to integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability. Develop skills to observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs , know, pursue, and implement brain development research and theory in teaching.

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.
3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching.

Certificate Requirements

Code	Title	Units
Required Courses (35 units)		
CFS-120	Child Development	3
CFS-121	Health, Safety & Nutrition	3
CFS-122	Principles & Practices of Teaching Young Children	3
CFS-124	Observation & Assessment	3
CFS-135	The Cognitive Development of Young Children	3
CFS-140	The Child, Family and Community	3
CFS-145	Language Development & Early Literacy	3
CFS-150	Infant and Toddler Development	3
CFS-165	Curriculum and Environments in Early Childhood Programs	3
CFS-184	Teaching Children in a Diverse Society	3
CFS-223	Student Teaching - Practicum	5

Required Electives (3 units)

Select 1 course from the following:	3
CFS-125 Using Simple Signs With Children in the Early Care and Education Setting	
CFS-130 The Creative Process in Young Children	
CFS-151 Care and Education for Infants and Toddlers	
CFS-155 Sensitive Issues in Early Childhood	
CFS-160 Parenting	
CFS-161 Working With Families	
CFS-170 Studying the Reggio Emilia Approach	
CFS-175 Meeting the Developmental Needs of the School-Aged Child	
CFS-180 The Anthropology of Childhood	
CFS-185 Trauma and Early Childhood Development	
CFS-190 Children with Special Needs	
CFS-196 Music and Movement in Early Childhood	
CFS-200 Early Intervention Strategies	
CFS-225 Fieldwork in Early Intervention	
CFS-250 Adult Supervision and Mentoring in Early Care and Education	
CFS-295 CA Preschool Foundations & Frameworks: Physical Development	
CFS-296 CA Preschool Foundations & Frameworks: Science	
CFS-297 CA Preschool Foundations & Frameworks: Social and Emotional	
CFS-299 Transitional Kindergarten Reflective Practice Seminar	
CFS-270 Admin & Supervision of Early Childhood Programs I	
CFS-271 Supervision & Administration of Early Childhood Programs II	
EDUC-100 Teaching as a Profession	
LGBT-120 Introduction to LGBT Studies in the Family, Education and Community	
LGBT-121 LGBT Communities, Family & Education in the 21st Century	
LGBT-122 Transgender Identities and Issues	
LGBT-123 AIDS in the LGBT Community and Beyond	
LGBT-199 Independent Study In LGBT Education	
Total Units	38

Career Opportunities

Teaching and aide positions serving children with special needs

Program Learning Outcomes

1. Communicate with empathy to develop nurturing relationships with children parents and co-workers as well as support the parent-child relationship.
2. Integrate concepts and components of developmentally appropriate practices into the daily curriculum to engage children at their level of understanding and ability.
3. Observe and record children's behavior to be able to integrate the information gathered into daily curriculum that advocates gender, equity and diversity and meets biosocial, cognitive and psychosocial needs.
4. Know, pursue, and implement brain development research and theory in teaching.
5. Articulate relative laws regarding young children with special needs.

Certificate Requirements

Code	Title	Units
Required Courses (26 units)		
CFS-120	Child Development	3
CFS-122	Principles & Practices of Teaching Young Children	3
CFS-124	Observation & Assessment	3
CFS-140	The Child, Family and Community	3
CFS-150	Infant and Toddler Development	3
CFS-190	Children with Special Needs	3
CFS-200	Early Intervention Strategies	3
CFS-225	Fieldwork in Early Intervention	5
Total Units		26

¹ Meets General Education requirement. CFS-140 also satisfies the Multicultural/Gender Studies requirement.

Child & Family Studies-Early Childhood Intervention: Certificate of Achievement

The Early Childhood Intervention Certificate Program provides education and training to students wishing to gain more knowledge and/or skills about children with disabilities and other special needs, birth to age 6. Students completing the program will gain knowledge about special education from a culturally sensitive and family focused perspective.

Child and Family Studies-Master Teacher Specialization: Local Certificate

Four (4) Specialization Certificates are offered to meet the specialization requirement for the Master Teacher Permit. Students choose one (1) of the four (4), six unit course combinations:

Program Learning Outcomes

1. Infant-Toddler Specialization: Ability to articulate the main developmental needs of infants and toddlers, and identify appropriate curriculum and environmental aspects.
2. Creativity Specialization: Ability to articulate developmental appropriate creative experiences for children to learn about differences in people.
3. Diversity Specialization: Ability to identify classroom techniques that create environments for children to learn about differences in people.
4. Working with Families Specialization: Ability to articulate key aspects of parenting and how teachers can support families.

Certificate Requirements

Infant and Toddler

Code	Title	Units
Required Courses (6 units)		
CFS-150	Infant and Toddler Development	3
CFS-151	Care and Education for Infants and Toddlers	3
Total Units		6

Creativity

Code	Title	Units
Required Courses (6 units)		
CFS-130	The Creative Process in Young Children	3
CFS-170	Studying the Reggio Emilia Approach	3
Total Units		6

Diversity

Code	Title	Units
Required Courses (6 units)		
CFS-180	The Anthropology of Childhood	3
CFS-184	Teaching Children in a Diverse Society	3
Total Units		6

Working with Families

Code	Title	Units
Required Courses (6 units)		
CFS-160	Parenting	3
CFS-161	Working With Families	3
Total Units		6

Specialization in Administration and Mentoring: Skills Certificate

The Administration and Mentoring Certificate is designed to meet the requirement for specialization units on the California Commission of Teacher Credentials Child Development Permit Matrix. A specialization is required for individuals that desire achievement of the Master Teacher

Permit. It is also designed to meet the administration and supervision course requirements for the Site Supervisor Permit.

Career Opportunities

Scaffolds their success to be a site supervisor.

Program Learning Outcomes

1. Students will have an understanding of the role of the director in the administration and supervision of programs, as well as methods for mentoring staff.

Certificate Requirements

Code	Title	Units
Required Courses (8 units)		
CFS-250	Adult Supervision and Mentoring in Early Care and Education	2
CFS-270	Admin & Supervision of Early Childhood Programs I	3
CFS-271	Supervision & Administration of Early Childhood Programs II	3
Total Units		8

Communication Studies

Department

How do humans share thoughts and ideas, and how does society shape the meaning of those messages? Communication Studies examines the creation, delivery, and receipt of messages in a range of settings, from private conversations to mass media to the workplace, where effective communication skills are prized.

Occupations

While the format and medium may change, clear, effective communication is always in demand. Communication Studies graduates can embark on careers in a variety of settings in the private and public sectors, as well as pursuing further study in areas such as linguistics, ethnic studies, or social work.

- Arbitrators/negotiators
- Counselors
- Public relations specialists
- Corporate trainers
- Advertising and promotions managers

Contact Information

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Department Webpage

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/communication-studies/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Degrees and Certificates

DEGREES

- Communication Studies 2.0 (AA-T) (p. 110)

Certificates

- Career Communications (COA) (p. 111)

COURSES

- Communication Studies (COMM) (p. 233)

Communication Studies 2.0: AA-T Degree

The Associate of Arts in Communication Studies for Transfer provides students the knowledge and skills necessary to communicate effectively with diverse individuals in interpersonal, small group, and public speaking settings.

The Associate in Arts in Communication Studies for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Communications. California Community College students who are awarded an Associate in Arts in Communication Studies for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units. Note: Certain STEM ADTs may allow for total degree units up to 66 (TBD).

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of “C” and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

While the format and medium may change, clear, effective communication is always in demand. Communication Studies graduates can embark on careers in a variety of settings in the private and public sectors, as well as pursuing further study in areas such as linguistics, ethnic studies, or social work.

- Arbitrators/negotiators
- Counselors
- Public relations specialists
- Corporate trainers
- Advertising and promotions managers

Program Learning Outcomes

1. Demonstrate self-awareness in various communication settings.
2. Utilize an understanding of interpersonal dynamics and the communication process to communicate effectively verbally and nonverbally.
3. Demonstrate intercultural competence.
4. Use critical thinking skills to evaluate and create messages.
5. Demonstrate critical listening skills.
6. Demonstrate effective workplace skills.
7. Develop and present effective speeches for diverse audiences and occasions.

Degree Requirements

Code	Title	Units
Required Core Courses (6 units)		
COMM-C1000	Introduction to Public Speaking	3

COMM-120	Interpersonal Communication	3
Required Electives: List A (9 units)		
Complete three courses from the following:		9
COMM-126	Intercultural Communication	
COMM-128	Critical Thinking: Argumentation and Debate	
COMM-130	Small Group Communication	
COMM-132	Oral Interpretation	
COMM-134	Introduction to Communication Theory	
Required Electives: List B (3 units)		
Complete one course from the following:		3
Any LIST A course not already used.		
ANTH-121	Introduction to Cultural Anthropology	
COMM-124	Career Communication	
ENGL-C1001	Critical Thinking and Writing	
PSYC-C1000	Introduction to Psychology	
SOCI-120	Introduction to Sociology	
ENGL-121	Introduction to Literature	
Total Units		18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Career Communication: Certificate of Achievement

The Certificate of Achievement in Career Communication focuses on employment and professional growth for workers and individuals looking for personal growth and employability. The certificate fulfills one of the most desired skills required by employers. This includes public speaking, cultural understanding and diversity, listening skills, conflict management, effective group communication and persuasion.

Students must satisfactorily complete all certificate courses with a grade of "C" or better and at least 3 courses in the certificate must be completed at Napa Valley College.

Career Opportunities

This certificate is ideal for students pursuing any career field. Courses required for this certificate meet multiple graduation requirements at Napa Valley College and as the CSU and UC systems.

Program Learning Outcomes

1. Demonstrate self-awareness in various communication settings.
2. Utilize an understanding of interpersonal dynamics and the communication process to communicate effectively verbally and nonverbally.
3. Demonstrate intercultural competence.
4. Use critical thinking & listening skills to evaluate and create messages.
5. Demonstrate effective workplace skills.
6. Develop and present effective speeches for diverse audiences and occasions.

Certificate Requirements

Code	Title	Units
Required Courses (9 units)		
COMM-120	Interpersonal Communication	3
COMM-C1000	Introduction to Public Speaking	3
COMM-126	Intercultural Communication	3
Required Electives (3 units)		
Complete one course from the following:		3
COMM-130	Small Group Communication	
COUN-110	Career/Life Plan	
BUSI-105	Business Communication	
ETHS-100	Ethnic Studies 1	
Total Units		12

Computer Science

Department

Digital isn't the future – it's here now. The demand for web and computer experts is growing exponentially. Even entry-level computer technicians are highly coveted, and the job potential is limitless. This makes the study of computers a practical choice, but it's also an exciting one. At its core, Computer Science is truly the study of problem-solving, requiring a combination of creative, intellectual, and analytical skills. You don't need any experience to get started on the journey toward a degree that has high value in the job market today.

Occupations

NVC graduates have the skills to be the go-to technology expert in a range of business settings. Email, online applications, digital marketing, and business software are widely used in every sector, from non-profit organizations to digital startups, and organizations need employees who can resolve everyday technology questions.

- Office managers
- Help desk technicians
- Database specialists
- Project coordinators
- Computer programmers
- Information Systems managers
- Computer scientists

CONTACT INFORMATION

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Degrees and Courses

DEGREES

- Computer Science (AS-T) (p. 113)

COURSES

- Computer Science (COMS) (p. 233)

Computer Science: AS-T Degree

The Associate in Science in Computer Science for Transfer is designed for students desiring advanced degrees in Computer Science. Upon completion of this degree (AS-T Computer Science), students will be able to apply standard computer control structures to solve problems and develop algorithms.

The Associate in Science in Computer Science for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Computer Science. California Community College students who are awarded an Associate in Science in Computer Science for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units. Note: Certain STEM ADTs may allow for total degree units up to 66 (TBD).

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Demonstrate the use of standard computer control structures to solve problems and develop algorithms.
2. Knowledge of writing programs that utilize functions as a method of program organization and control.
3. Knowledge of computer architecture and organization.

Degree Requirements

Code	Title	Units
Required Courses (26 units)		
COMS-215	Programming Concepts and Methodology I	3
COMS-216	Programming Concepts & Methodology II	3
COMS-217	Assembly Programming Course	3
COMS-218	Discrete Structures	3
MATH-120	Calculus I	5
MATH-121	Calculus II	5
PHYS-140	Physics for Scientists & Engineers 1	4
Required Electives: List A (4-5 units)		
Complete one course from the following:		4-5
PHYS-240	Physics for Scientists & Engineers 2	
BIOL-120	General Biology	
CHEM-120	General Chemistry 1	
Total Units		30-31

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51)

beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Counseling Department

Counseling is a broad area that provides guidance and a framework to students who are planning to earn certificates, associate degrees, and transfer to four year universities. Counseling Services provide a venue for students to assess their life priorities, research current occupational and academic information, and receive individualized support in defining and achieving their career and educational goals. Our team advises Napa Valley College students at various stages of their career planning process, including choosing a major, deciding on a future career path, and preparing to enter the world of work. Counselors are available to assist students with a variety of degree and certificate options available at Napa Valley College, while also guiding students through various general education requirements and exploring transfer pathways for specific universities and majors. Counselors provide support for students' personal wellbeing and academic success.

Occupations

Students are encouraged to contact the Napa Valley College Counseling Office to discuss various academic program options and career pathways offered at Napa Valley College. The Counseling Department houses the University Preparation in a Specific Major Associate of Art degree and two certificate programs, the IGETC Certificate of Achievement and the CSU GE Certificate of Achievement.

Contact Information

Division

Counseling
Building 1300
2277 Napa Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7220
Department Webpage (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)
Division Webpage (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)

Dean

Ryan Smith
Dean, Counseling Services and Student Success
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Administrative Assistant

Georgina Cota
Administrative Assistant
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Degrees and Certificates

Degrees

- University Preparation for a Specific Major (AA) (p. 114)

Certificates

- CalGETC (COA) (p. 100)

Courses

- Counseling (COUN) (p. 234)
- CalGETC General Education Courses (p. 51)

University Preparation for a Specific Major: Associate of Arts Degree

University Preparation in a Specific Major¹ offers a degree option for students in a defined academic area in which our college offers the courses but not the associate degree. Completion of the University Preparation major acknowledges that the student has established a foundation of knowledge in the respective area of study and is designed to align lower division coursework with at least one university's major preparation pathway, as selected by the student. The degree may facilitate for the student a more advanced course of study at the baccalaureate level. Examples include University Preparation in Communicative Disorders and University Preparation in International Studies.

Career Opportunities

Will vary according to the four year institution's career opportunities as described by the specific transfer program. The following are examples of majors for this degree option: 1. Communication Sciences and Disorders at Sacramento State University. 2. International Relations at UC Davis.

Degree Requirements

Code	Title	Units
1.	Select one major option at a U.S. regionally-accredited four-year institution from the official articulation repository database (ASSIST.org) or from an institution in which NVC has an official articulation agreement. Complete major preparation coursework in selected major.	
2.	The lower division major preparation coursework must consist of a minimum of 18 articulated units from the selected major. If the required courses within the articulation agreement is less than 18 units for the major, then recommended or support courses may be counted. All required coursework in the articulation agreement must be completed if offered to meet the 18 unit requirement.	
3.	Complete general education requirements from NVC GE, CSU GE, or IGETC.	
4.	To fulfill the requirements for this degree, students will not only complete the required courses in the major, and an appropriate general education pattern of courses, but electives if needed totaling 60 semester degree-applicable units. Students selecting a CSU or UC major are to complete 60 CSU-transferable units.	

¹ University Preparation for a Specific Major is a modification to the Transfer In A Specific Major (former program). Students who have already earned Transfer in A Specific Major degree are not eligible to apply for the University Preparation degree.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education Pattern (p. 47), the CSU General Education Pattern (p.), or the IGETC General Education Pattern (p.) to earn this degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Dance

Department

Discover the joy and challenge of movement as artistic expression. Dance not only trains the body, builds discipline, and fosters collaboration; for thousands of years, it's been an essential component of culture and community.

Occupations

In addition to the tremendous discipline required to master technique, dance students build a number of transferable skills, including organization, attention to detail, collaboration, and effective communication. Program graduates can go on to become performers, choreographers, or dance educators, or can pursue careers in arts journalism, physical therapy, arts administration, and performing arts production and promotion.

- Dancers
- Choreographers
- Personal trainers
- Dance teachers
- Physical therapists

Contact Information

Division

Kinesiology, Athletics and Dance

Building: 600, Office 610

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7650

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/dance/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/>)

Dean

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Lauren Farmer

Administrative Assistant

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Program Coordinator

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Faculty

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Professor, Kinesiology and Dance

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Degrees and Courses

Degrees

- Dance (AA) (p. 116)

Courses

- Dance (DANS) (p. 236)

Dance: AA Degree

This degree provides a comprehensive foundation in Dance. The Associate of Arts (AA) degree in Dance will provide knowledge and skills that can be applied to a variety of educational and vocational pathways.

Career Opportunities

Preparation for performance, pedagogy, choreography, or transfer.

Program Learning Outcomes

1. Perform dance technique from at least three genres.
2. Demonstrate an understanding of the terminology of dance genres.
3. Discuss the historical or cultural contribution of dance to society and self.

Degree Requirements

Code	Title	Units
Required Core Courses (13-14.5 units)		
DANS-134	Ballet Level I	1-1.5
or DANS-134B	Ballet II	
DANS-136	Jazz Dance I	1-1.5
or DANS-136B	Jazz Dance II	
DANS-138	Modern Dance Level I	1-1.5
or DANS-138B	Modern Dance II	
DANS-140	Dance Production	1
DANS-141	Dance Production - B	1
DANS-142	Choreography	2
DANS-160	Dance Appreciation	3
DANS-170	Dance History	3
Dance Technique Electives: List A		
Complete 3 courses from the following: ¹		3-4.5
DANS-128A	Salsa and Latin Social Dance I	
or DANS-128	Salsa & Latin Social Dance II	
or DANS-128	Salsa & Latin Dance Teaching Assistant	
DANS-134B	Ballet II	
or DANS-134B	Ballet Teaching Assistant	
DANS-135	Street Jazz (Beginning Hip Hop)	
or DANS-135	Street Jazz (Hip Hop) Level 2	
or DANS-135	Street Jazz (Beginning Hip Hop) Teaching Assistant	
DANS-136B	Jazz Dance II	
or DANS-136B	Jazz Dance Teaching Assistant	
DANS-137A	Tap Dance 1	
or DANS-137	Tap Dance 2	
or DANS-137	Tap Dance Teaching Assistant	
DANS-138B	Modern Dance II	
or DANS-138B	Modern Dance Teaching Assistant	
DANS-199	Dance Independent Study	
Dance Conditioning Electives: List B		
Complete 2 courses from the following:		2.5-3
DANS-133	Barre Fitness	
KINE-101	Muscle and Tension Release Techniques	
KINE-130	Yoga	
KINE-154	Mat Pilates	
Total Units		18.5-22

¹ For "Required Electives: List A" students must take courses not already completed in "Required Courses."

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Digital Art and Design

Department

Design surrounds us. Someone designed the room you are in, the chair you sit on, the screen you look at, the device you use, the game you play, the movie you stream, and the app you use. Join other Creatives and learn principles of art along with traditional skills and current technologies in the field of Digital Art & Design.

Occupations

Digital artists and designers shape the world around them. They work in user experience, marketing, animation, advertising, and in all fields of the design world – including data and information design, game design, graphic design, product design, packaging design, industrial design, transportation design, entertainment design, and environmental design.

- 2D and 3D animators
- Art directors
- User experience specialists
- Graphic designers
- Game designers

Contact Information

Division

Arts and Humanities

Building 100

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7500

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/art/digital-art-and-design.html>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Courses

Degrees

- Digital Art (AA)
- Graphic Design (AA)

Courses

- Digital Art and Design (DART) (p. 237)

Digital Art: AA Degree

This degree provides entry-level digital art skills and lower division major preparation courses for students preparing for transfer to a BA or BFA program in digital art fields such as 2D and 3D animation, concept art, gaming, and multimedia. Students pursuing this degree must work with a counselor and faculty advisor to develop an education or career plan that meets their educational or career goals.

Program Learning Outcomes

1. Critically analyze and evaluate the aesthetic, cultural, and political development of art, architecture, and design in historic and contemporary cultures.
2. Create and present artwork for professional applications based on principles of effective design and communication.
3. Translate concepts and visual experiences into images or tactile forms.
4. Evaluate and critique digital art and receive criticism from others independently and collaboratively.
5. Express artistic concepts and intents in written and oral formats.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
ARTS-101	2D Foundations	3
ARTS-110	Fundamentals of Drawing	3
ARTH-106	History of Western Art: Renaissance to Contemporary	3
DART-120	Introduction to Digital Art	3
Restricted Elective: List A - Art History		
Complete 1 of the following courses		3
ARTH-105	History of Western Art: Prehistoric Through Medieval	
ARTH-110	History of Graphic Design	
ARTH-118	Survey of Modern Art	
ARTH-130	History of Asian Art	
ARTH-145	Art of the Ancient Americas	
ARTH-180	History of Photography	
Restricted Electives: List B - Digital		
Complete 2 of the following courses		6
DART-101	Graphic Design Foundations	
DART-125	Animation	
DART-130	Introduction to Digital Imaging	
DART-140	Drawing & Typography	
DART-150	Digital Layout and Publication	
DART-160	Introduction to Multimedia	
DART-170	Digital Video Editing	
PHOT-150	Beginning Digital Photography	
Restricted Electives: List C - Studio Arts and Other		
Complete 2 of the following courses		6
ARTS-102	3D Foundations	
ARTS-105	Color Theory	
ARTS-111	Figure Drawing	
ARTS-112	Creative Drawing	
ARTS-120	Fundamentals of Painting	
ARTS-150	Sculpture	

BUSI-144	Introduction to Entrepreneurship
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DDGT-130	Introduction to 3D Printing
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Total Units

27

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Graphic Design: AA Degree

This degree provides entry-level graphic design skills and lower division major preparation courses for students preparing for transfer to a BA or BFA program in graphic design. Students pursuing this degree must work with a counselor and faculty advisor to develop an education or career plan that meets their educational or career goals.

Program Learning Outcomes

1. Critically analyze and evaluate the aesthetic, cultural, and political development of art, architecture, and design in historic and contemporary cultures.
2. Create and present finished images and graphics for professional applications based on principles of effective design and communication.
3. Translate concepts and visual experiences into images, designs, or tactile forms.
4. Evaluate and critique graphic design work and receive criticism from others independently and collaboratively.
5. Express artistic and design concepts and intents in written and oral formats.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
ARTS-101	2D Foundations	3
ARTS-110	Fundamentals of Drawing	3
ARTH-110	History of Graphic Design	3
DART-101	Graphic Design Foundations	3
Restricted Electives: List A - Art History (3 Units)		
Complete 1 of the following courses:		3
ARTH-105	History of Western Art: Prehistoric Through Medieval	
ARTH-106	History of Western Art: Renaissance to Contemporary	
ARTH-118	Survey of Modern Art	
ARTH-130	History of Asian Art	
ARTH-145	Art of the Ancient Americas	
ARTH-180	History of Photography	
Restricted Electives: List B - Foundations (6 units)		
Complete 2 of the following courses:		6
ARTS-102	3D Foundations	
DART-130	Introduction to Digital Imaging	
DART-140	Drawing & Typography	
DART-150	Digital Layout and Publication	
Required Electives: List C - Digital (6 units)		
Complete 1 of the following courses depending on Area of Specialization:		3
DART-120	Introduction to Digital Art	
DART-125	Animation	
DART-160	Introduction to Multimedia	
DART-170	Digital Video Editing	
PHOT-150	Beginning Digital Photography	
Required Electives: List D - Studio Arts and Other		
(Complete 1 of the following courses depending on Area of Specialization)		3

ARTS-105	Color Theory
ARTS-111	Figure Drawing
ARTS-112	Creative Drawing
ARTS-150	Sculpture
BUSI-144	Introduction to Entrepreneurship
Total Units	27

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Digital Design Graphics Technology

Department

Help transform ideas into reality – physical or virtual – by combining artistic inspiration and 21st-century innovation. Digital Design and Graphics Technology students learn to create schematics, plans, models, animation, and digital designs to communicate intentions and translate abstract concepts into guidelines for physical reality. Graduates develop cutting-edge technical skills that are in high demand in today's digital-first world.

Occupations

DDGT is proud of its record in vocational placement of our graduates, who go on to job roles in the fields of architecture, engineering, multimedia, and many other digital graphic technology professions. Students have enough of a skill-set to work as an entry level drafter after the first semester. Many DDGT students have used the training received at NVC to launch four-year programs of study in related fields.

- Architectural drafters
- Mechanical drafters
- CAD technicians and drafter
- Multimedia graphic designers
- Animators and 3D modelers

Contact Information

Division

Career Education and Workforce Development

Building 3300

2277 Napa-Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7258

Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/digital-design-graphics-technology/>)

Division Webpage (<https://www.napavalley.edu/career-education/>)

Dean

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Dean, Career Education and Workforce Development

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Administrative Assistant

Eva Mijares

Administrative Assistant

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Program Coordinator

Gary Strommen

Professor, Digital Design Graphics Technology

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Degrees and Certificates

Degrees

- Digital Design Graphics Technology (AS) (p. 121)

Certificates

- Architectural Drafting and Design (Certificate of Achievement) (p. 121)
- Digital Design Graphics Technology (Certificate of Achievement) (p. 122)

- Mechanical Drafting and Design (Certificate of Achievement) (p. 122)

Courses

- Digital Design Graphics Technology (DDGT) (p. 238)

Digital Design Graphics Technology: AS Degree

This is a comprehensive four-semester program that enables a student to be employable as an entry level design drafter and three-dimensional (3D) artist with the versatility to work in a wide range of drafting and 3D graphic fields. The Digital Design Graphics Technology program is also an Autodesk Authorized Training Center (ATC) which ensures that students are always taught on the most current releases of the various Autodesk software programs used in their coursework.

Program Learning Outcomes

1. Create physical and digital media.
2. Effectively apply current technology.
3. Perform industry specific skills.
4. Effectively work in a team environment.

Degree Requirements

Code	Title	Units
Required Courses		
DDGT-120	Digital Design Graphics Technology 1	7
DDGT-121	Digital Design Graphics Technology 2	7
DDGT-230	Digital Architectural Drafting & Design 1	5
DDGT-240	Digital Design Graphics Technology 3	7
DDGT-241	Digital Design Graphics Technology 4	7
MACH-100	Machine Shop Practice	3
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory	1
TECH-92	Technical Mathematics I	3
TECH-107	Technical Mathematics II	3
Total Units		46

Options

1. A.S. Degree: All courses as listed. All courses required to complete the major must be completed with a grade of C or better. Consultation with the Program Coordinator is required.
2. Transfer to a baccalaureate degree granting institution: Consult the catalog of the college or university of your choice and a Napa Valley College counselor for specific requirements.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Architectural Drafting and Design: Certificate of Achievement

This certificate will help students prepare for a future in architectural drafting and design as an entry level architectural drafter in the residential and commercial building industry using Building Information Modeling (BIM) and will prepare students for continuation in the Digital Design Graphics Technology Program. Upon successful completion of the required classes for the Architectural Drafting and Design Certificate, students will be prepared for employment in Architecture, Construction and Engineering Fields as Drafting Technicians, Designers, Building Information Modeling (BIM) Coordinators, or BIM Technicians. Students will have the ability to communicate successfully using industry standards and terminology and successfully create 2D drawing sets based off of 3D Building Information Models using the latest release of the Autodesk Revit Architecture software. Students will have the ability to communicate successfully using industry standards and terminology and successfully create 2D and 3D drawing sets using the latest release of the Autodesk AutoCAD software.

Program Learning Outcomes

1. Create Physical and Digital Media.
2. Effectively apply current technology.
3. Perform industry specific skills.

Career Opportunities

Computer Aided Drafting (CAD) and Building Information Modeling (BIM) in the Architecture, Construction, and Engineering fields.

Degree Requirements

Code	Title	Units
Required Courses		
DDGT-120	Digital Design Graphics Technology 1	7
DDGT-230	Digital Architectural Drafting & Design 1	5
DDGT-231	Digital Architectural Drafting & Design 2	5
Total Units		17

Notes:

1. DDGT-120 is not a prerequisite for DDGT-230 or DDGT-231 and can be taken independently.
2. DDGT-230 and DDGT-231 must be taken sequentially.
3. The software taught and utilized in this program may be subject to change to reflect current industry standards.

Digital Design Graphics Technology: Certificate of Achievement

This is a comprehensive four-semester certificate that enables a student to be employable as an entry level design drafter and three-dimensional (3D) artist with the versatility to work in a wide range of drafting and 3D graphic fields. The Digital Design Graphics Technology program is also an Autodesk Authorized Training Center (ATC) which ensures that students are always taught on the most current releases of the various Autodesk software programs used in their coursework.

Program Learning Outcomes

1. Create Physical and Digital Media.
2. Effectively apply current technology.
3. Perform industry specific skills.
4. Effectively work in a team environment.

Degree Requirements

Code	Title	Units
Required Courses		
DDGT-120	Digital Design Graphics Technology 1	7
DDGT-121	Digital Design Graphics Technology 2	7
DDGT-230	Digital Architectural Drafting & Design 1	5
DDGT-240	Digital Design Graphics Technology 3	7
DDGT-241	Digital Design Graphics Technology 4	7
MACH-100	Machine Shop Practice	3
ENGL-C1000	Academic Reading and Writing	4
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory	1
TECH-92	Technical Mathematics I	3
TECH-107	Technical Mathematics II	3
Total Units		50

Mechanical Drafting and Design: Certificate of Achievement

This certificate will help students prepare for a future in mechanical drafting and design as an entry level mechanical drafter and will prepare students for continuation in the Digital Design Graphics Technology Program. Upon successful completion of the required classes for the Mechanical Drafting and Design Certificate, students will be prepared for employment in entry level mechanical drafting, design, and related fields. Students will have the ability to communicate successfully using industry standards and terminology. Students will be able to create detailed 2D drawing plans based off of 3D models and create physical 3D printed prototypes using the latest release of the Autodesk AutoCAD, Inventor, and Fusion 360 software.

Career Opportunities

Entry level mechanical drafting and design.

Program Learning Outcomes

1. Create Physical and Digital Media.
2. Effectively apply current technology.
3. Perform industry specific skills.

Degree Requirements

Code	Title	Units
Required Courses		
DDGT-120	Digital Design Graphics Technology 1	7
DDGT-121	Digital Design Graphics Technology 2	7
DDGT-130	Introduction to 3D Printing	3
Total Units		17

Notes:

1. DDGT-130 can be taken independently of DDGT-120 and DDGT-121.
2. DDGT-120 and DDGT-121 to be taken sequentially.
3. The software taught and utilized in this program may be subject to change to reflect current industry standards.

Earth Science

Department

Earth Science includes all the dynamic processes that shape life on Earth – from geology to pollution, from food webs to tectonic plates. Earth Science is the foundation for an understanding of climate change as well as humanity's response to it.

Occupations

Coursework in Earth Sciences provides a broad foundation for further study and work in fields as diverse as agriculture and energy production. Specialization in fields such as meteorology, hydrology, or oceanography can lead to further career opportunities as well as research and teaching posts.

- Environmental field technicians
- Weather forecasters
- Hydrologists
- Mining engineers
- Air quality specialists

Contact Information

Division

Science and Engineering

Building 1000

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7727

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/geology-and-earth-science/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Courses

Courses

- Earth Science (EART) (p. 239)

Economics

Department

Economics is the study of how people produce, distribute, and consume goods and services. Intertwined with politics, sociology, psychology, and history, economics studies how individuals and societies prioritize allocation of resources to build wealth. Economics is a foundational subject for the study of business, management, and public policy.

Occupations

The analytical, problem-solving, and statistical skills developed by economics students are in high demand in an increasingly complex business environment. In addition to jobs in banking and the finance sector, economics students may find their skills align with positions in business planning, marketing, and research.

- Market research analysts
- Financial analysts
- Economists
- Actuaries
- Compliance officers

Contact Information

Division

Social Sciences

Building 1000, Office 1031V

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/economics/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/>)

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Degrees and Courses

Degrees

- Economics (AA-T) (p. 125)

COURSES

- Economics (ECON) (p. 239)

Economics: AA-T Degree

The program strives to motivate students to strengthen their problem-solving, analytical reasoning, critical thinking, and communication skills that will assist them in their further studies and careers. The program further aims to develop marketable students that are responsible citizens aware of and informed about the variety of differing views on current economic events and policy issues and how they impact our lives.

The Associate in Arts in Economics for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Economics. California Community College students who are awarded an Associate in Arts in Economics for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units. Note: Certain STEM ADTs may allow for total degree units up to 66 (TBD).

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum grade of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Graduates can pursue jobs such as budget analysts, cost estimators, and market research analysts.

Program Learning Outcomes

1. Recalls or recognizes specific microeconomic rules.
2. Applies microeconomic concepts needed to define or solve a particular problem when the concepts are explicitly mentioned.
3. Recalls or recognizes specific macroeconomic rules.
4. Applies macroeconomic concepts needed to define or solve a particular problem when the concepts are explicitly mentioned.

Degree Requirements

Code	Title	Units
Required Core Courses (14 units)		
ECON-100	Principles of Macroeconomics	3
ECON-101	Principles of Microeconomics	3
STAT-C1000	Introduction to Statistics	3
MATH-115	Applied Calculus ¹	5
	or MATH-120 Calculus I	
Required Electives: List A (3-5 units)		
Complete one course from the following:		3-5
ACCT-125	Financial Accounting	
ACCT-126	Managerial Accounting	
BUSI-100	Introduction to Business	
BUSI-103	Legal Environment of Business	
BUSI-105	Business Communication	

COMS-101	Computer Information Systems
MATH-121	Calculus II
Required Electives: List B (3-5 units)	
Complete one course from the following:	
Any List A course not already used.	
ECON-120	Economic History of the U.S.
HIST-120	United States History to 1877
HIST-121	United States History 2
HIST-150	History of American Women 1600-1900
HIST-152	History of American Women Since 1900
HIST-165	African American History
MATH-220	Linear Algebra
MATH-221	Multivariable Calculus
POLS-C1000	American Government and Politics
POLI-145	International Political Economy
PSYC-C1000	Introduction to Psychology
PSYC-123	Social Psychology
SOCI-120	Introduction to Sociology
SOCI-122	Social Problems
Total Units	

3-5
20-24

¹ Those students interested in Calculus should take MATH-108 + MATH-120 instead of MATH-115.

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Emergency Medical Services

Department

Do you thrive under pressure? Do you have a passion for helping others? Emergency Medical Services personnel work on the front lines of health care, providing time-critical support to patients before they reach a hospital. NVC's program can take you from start to finish in your preparation for a career.

Occupations

Career opportunities improve with each level of training and certification achieved. Certified EMRs are most frequently hired by private firms, while EMTs are often employed by transport agencies. Due to their extensive training, paramedics enjoy the highest pay and widest range of job options, and are typically employed in fire departments, transport agencies, and hospitals. EMT or Paramedic certification are often required for firefighter candidates in California.

- EMTs
- Paramedics
- Firefighters
- Emergency Room Technicians

Contact Information

Division

Health Occupations

Building: 800, Office: 810

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7600

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/emergency-medical-services/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/>)

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Admissions Requirements

1. High School Diploma or Equivalency
2. EMS-95: Emergency Medical Technician Basic or equivalent with 80% or "B" or better.
3. HEOC-100: Anatomy & Physiology or equivalent with a "C" or better OR BIOL-218: Human Anatomy and BIOL-219: Human Physiology, both with a "C" or better. *Students who believe they have taken courses that are equivalent to the NVC anatomy and/or physiology courses listed above must request equivalency.*

4. Current and valid EMT-I accreditation/certification
5. Current AHA BLS Healthcare Provider CPR certification.
6. Verification from employer/volunteer supervisor of 2000 hours of pre-hospital volunteer/work experience done in the last three (3) years.
7. Passing Score on NVC Paramedic Academy Entrance Exam.

Degrees and Certificates

Degrees

- EMT-P Paramedic (AS) (p. 126)

Certificates

- EMT-P Paramedic (Certificate of Achievement) (p. 127)

Courses

- Emergency Medical Services (EMS) (p. 240)

EMT-P Paramedic: AS Degree

Paramedicine is an allied health profession whose specialty is to provide pre-hospital emergency medical care at the Advanced Life Support (ALS) level. Didactic, clinical and field internships prepare the student to assess and treat a wide variety of medical and traumatic emergencies in the pre-hospital setting. The knowledge and skills acquired through the program will prepare students to meet the professional responsibilities outlined in the paramedic scope of practice per the California Code of Regulations, Title 22, and to meet certification standards for paramedics as outlined by the National Registry of Emergency Medical Technicians (NREMT).

The Napa Valley College Paramedic Training Program will prepare students to sit for the NREMT exam for paramedics and for entry level paramedic work with fire protection districts, private ambulance companies, or other Emergency Medical Services providers.

Program Learning Outcomes

1. Sit for the paramedic National Registry of Emergency Medical Technicians (NREMT) exam and become accredited as a paramedic, enabling the paramedic to be eligible for licensure in the State .
2. Perform competently the roles and responsibilities outlined in the paramedic scope of practice (Title 22, §100145 (2004).
3. Obtain employment as an entry-level paramedic with an EMS agency in the Napa or surrounding communities.

Degree Requirements

Code	Title	Units
Prerequisite Courses		
2000 hours of EMT work experience		
EMS-95	Emergency Medical Technician (Basic)	7
HEOC-100	Basic Anatomy & Physiology	3-10
or BIOL-218 & BIOL-219	Human Anatomy and Human Physiology	
Total Units		10-17

Code	Title	Units
Required Courses		
EMS-98	EMT-Paramedic I (Didactic)	24
EMS-99	EMT-Paramedic II (Clinical & Field Internship)	16
Total Units		40

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

EMT-P Paramedic: Certificate of Achievement

Paramedicine is an allied health profession whose specialty is to provide pre-hospital emergency medical care at the Advanced Life Support (ALS) level. Didactic, clinical and field internships prepare the student to assess and treat a wide variety of medical and traumatic emergencies in the pre-hospital setting. The knowledge and skills acquired through the program will prepare students to meet the professional responsibilities outlined in the paramedic scope of practice per the California Code of Regulations, Title 22, and to meet certification standards for paramedics as outlined by the National Registry of Emergency Medical Technicians (NREMT).

The Napa Valley College Paramedic Training Program will prepare students to sit for the NREMT exam for paramedics and for entry level paramedic work with fire protection districts, private ambulance companies, or other Emergency Medical Services providers. The program is accredited by the Commission on Accreditation of Allied Health Education Programs (<http://www.caahep.org/>) upon the recommendation of the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP): Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756.

Program Learning Outcomes

1. Sit for the paramedic National Registry of Emergency Medical Technicians (NREMT) exam and become accredited as a paramedic, enabling the paramedic to be eligible for licensure in the State.
2. Perform competently the roles and responsibilities outlined in the paramedic scope of practice (Title 22, §100145 (2004).
3. Obtain employment as an entry-level paramedic with an EMS agency in the Napa or surrounding communities.

Certificate Requirements

Code	Title	Units
Prerequisite Courses		
EMS-95	Emergency Medical Technician (Basic)	7
HEOC-100	Basic Anatomy & Physiology	3-10
or BIOL-218 & BIOL-219	Human Anatomy and Human Physiology	
Total Units		10-17
Code	Title	Units
Required Courses		
EMS-98	EMT-Paramedic I (Didactic)	24
EMS-99	EMT-Paramedic II (Clinical & Field Internship)	16
Total Units		40

Engineering

Department

Engineering is the practical application of science and problem-solving skills to build physical goods, processes, or services. From bridges to bicycles to Bluetooth headsets, many aspects of daily life are the result of engineering.

Occupations

Engineers of all specialties are in high demand across a broad spectrum of industries, with double-digit job growth forecast in most disciplines. Engineering skills provide a solid foundation for a range of STEM careers and STEM-adjacent fields such as teaching, science writing, technical sales, and patent law.

- Engineering lab technicians
- Chemical engineers
- Computer engineers
- Mechanical engineers
- Robotics Technicians

Contact Information

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Courses

Courses

- Engineering (ENGI) (p. 240)

English

Department

If you appreciate the power of language to inform, describe, persuade, and entertain, studying English is an opportunity to deepen understanding – and even harness that power yourself. In the process, English students develop valuable skills for the workplace and study in any field.

Occupations

Studying English prepares you for a broad, diverse range of professional fields, including education, law, journalism, publishing, medicine, entertainment and fine arts. Indeed, every career or discipline depends on those who can effectively communicate, so no matter what your area of interest, English courses can make you a more effective and well-rounded job candidate.

- Educators
- Journalists
- Lawyers
- Technical writers
- Digital content strategists

Contact Information

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Degrees and Courses

Degrees

- English (AA-T) (p. 130)

Courses

- English (ENGL) (p. 241)
- English-Noncredit (ENGLNC) (p. 278)

English: AA-T Degree

The purpose of the Associate in Arts in English for Transfer is to provide students with a foundation of knowledge in English which satisfactorily prepares them for transfer to the CSU/UC system for further study towards a baccalaureate degree in English or a related field. Students will develop knowledge which will enable them to understand, evaluate, and apply writing, research and analysis skills. Students who complete the NVC English transfer degree will be prepared for upper division coursework in the major.

The Associate in Arts in English for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in English. California Community College students who are awarded an Associate in Arts in English for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

English majors use writing, research and analytical skills in a wide variety of career fields and professions. The Associate in Arts Transfer Degree in English especially benefits those pursuing careers in fields such as Communications, Marketing and Media Development, Education, and Law.

Program Learning Outcomes

1. Think, read, and write critically and/or creatively.
2. Write a unified, coherent, well supported, and grammatically correct document.
3. Demonstrate competent research and MLA documentation skills.

Degree Requirements

Code	Title	Units
Required Courses (4-6 units)		
Select one of the following options:		4-6
Option 1:		
ENGL-121	Introduction to Literature	
ENGL-C1001	Critical Thinking and Writing	
Option 2:		
ENGL-123	Critical Thinking and Writing through Literature	
Required Electives: List A (6 units)		
Complete two courses from the following:		6
ENGL-213	Survey of British Literature 1	
ENGL-214	Survey British Literature 2	

ENGL-215	Survey of American Literature 1	
ENGL-216	Survey of American Literature 2	
Required Electives: List B (3-6 units)		
Select courses based on option chosen in Required Courses.		3-6
Option 1: Select three units from the following:		
Option 2: Select six units from the following:		
Any course from LIST A not already used		
ENGL-200	Introduction to Creative Writing 1	
ENGL-201	Introduction to Creative Writing 2	
ENGL-202	Introduction to Creative Writing 3	
ENGL-220	Shakespeare: Introduction	
ENGL-224	Survey of Native American Literature	
ENGL-228	Chicano and Latinx Literature	
Required Electives: List C (3 units)		
Complete one course from the following:		3
Any List A or B course not already used.		
ENGL-203	Poetry Workshop 1	
ENGL-205	Fiction Workshop	
ENGL-226	Survey of African American Literature	
ENGL-230	The Graphic Novel	
ENGL-231	Literature and Sexuality	
ENGL-232	Dystopian Literature	
Total Units		18-19

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

English as a Second Language

Department

Are you a non-native speaker of English who wants to strengthen your English skills? Communicating well in the common language of global business will improve your job prospects, and developing stronger English also deepens access to U.S. media, culture, and history.

Occupations

Overall, mastering English can result in pay 25% to 40% higher than for those with limited English proficiency. Within the Napa Valley, there are many public and private industries and companies in the region that support, employ and service English language learners (ELLs) in the surrounding community. Sectors include hospitality (wine making, hotel, culinary), healthcare, education, social services, and criminal justice. Improved understanding of the English language helps workers carry out the tasks and duties of their jobs, progress in their academic fields of study, function in the course of their daily lives, and understand their rights as migrants.

- Preschool teachers
- Medical assistants
- Food service managers
- Customer service representatives
- Agricultural supervisors

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Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/english-as-a-second-language/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Certificates and Courses

Certificate

- ESL: High-Intermediate Academic (Certificate of Competency) (p. 132)
- ESL: Low-Advanced Academic (Certificate of Competency) (p. 132)
- ESL: Low-Intermediate Academic (Certificate of Competency) (p. 133)
- ESL: Pre-Intermediate Academic (Certificate of Competency) (p. 133)

Courses

- English as a Second Language (ESL) (p. 244)
- English as a Second Language-Noncredit (ELSNC) (p. 277)

ESL: High-Intermediate Academic (Noncredit): Certificate of Competency

The High-Intermediate Academic ESL Certificate Program provides an integrated approach to reading, writing and speaking for high-intermediate English language learners (ELLs) as a pathway in preparation for transfer-level English in order to pursue other degrees and certificates at CCCs. This program provides individuals with knowledge and essential college level workplace skills to engage in critical reading, writing, and thinking skills as well as improve their vocabulary, communication and study skills.

Program Learning Outcomes

1. Demonstrate ability to evaluate, comprehend and produce written and spoken English in a variety of contexts approaching ESL college-level communication.
2. Compose well-developed and organized pre-college level compositions.
3. Produce spoken English with increasing accuracy and fluency using a wide range of academic vocabulary, language functions, and sentence structures.

Certificate Requirements

Code	Title	Units
Required Courses		
ESLNC-15	ESL Reading, Writing and Grammar 3	
ESLNC-26	ESL Communication 2	
Total Units		0

ESL: Low-Advanced Academic (Noncredit): Certificate of Competency

The Low-Advanced Academic ESL Certificate Program provides an integrated approach to reading, writing and speaking for high-intermediate English language learners (ELLs) as a pathway in preparation for transfer-level English in order to pursue other degrees and certificates at CCCs. This program provides individuals with knowledge and essential college level workplace skills to engage in critical reading, writing, and thinking skills as well as improve their vocabulary, communication and study skills.

Program Learning Outcomes

1. Demonstrate ability to evaluate, comprehend and produce written and spoken English in a variety of contexts approaching ESL college-level communication.
2. Compose well-developed and organized pre-college level compositions.
3. Produce spoken English with increasing accuracy and fluency using a wide range of academic vocabulary, language functions, and sentence structures.

Certificate Requirements

Code	Title	Units
Required Courses		
ESLNC-20	ESL Reading, Writing and Grammar 4	
ESLNC-26	ESL Communication 2	
Total Units		0

ESL: Low-Intermediate Academic (Noncredit): Certificate of Competency

The Low-Intermediate Academic ESL Certificate Program provides an integrated approach to reading, writing and speaking for high-intermediate English language learners (ELLs) as a pathway in preparation for transfer-level English in order to pursue other degrees and certificates at CCCs. This program provides individuals with knowledge and essential college level workplace skills to engage in critical reading, writing, and thinking skills as well as improve their vocabulary, communication and study skills.

Program Learning Outcomes

- 1. Demonstrate ability to evaluate, comprehend and produce written and spoken English in a variety of contexts approaching ESL college-level communication.
- 2. Compose well-developed and organized pre-college level compositions.
- 3. Produce spoken English with increasing accuracy and fluency using a wide range of academic vocabulary, language functions, and sentence structures.

Certificate Requirements

Code	Title	Units
Required Courses		
ESLNC-10	ESL Reading, Writing and Grammar 2	
ESLNC-16	ESL Communication 1	
Total Units		0

ESL: Pre-Intermediate Academic (Noncredit): Certificate of Competency

The Pre-Intermediate Academic ESL Certificate Program provides an integrated approach to reading, writing and speaking for high-intermediate English language learners (ELLs) as a pathway in preparation for transfer-level English in order to pursue other degrees and certificates at CCCs. This program provides individuals with knowledge and essential college level workplace skills to engage in critical reading, writing, and thinking skills as well as improve their vocabulary, communication and study skills.

Program Learning Outcomes

- 1. Demonstrate ability to evaluate, comprehend and produce written and spoken English in a variety of contexts approaching ESL college-level communication.
- 2. Compose well-developed and organized pre-college level compositions.
- 3. Produce spoken English with increasing accuracy and fluency using a wide range of academic vocabulary, language functions, and sentence structures.

Certificate Requirements

Code	Title	Units
Required Courses		
ESLNC-5	ESL Reading, Writing and Grammar 1	
ESLNC-16	ESL Communication 1	
Total Units		0

Environmental Sciences

Department

If you want to save the planet, you need the right tools. Environmental science provides the foundation for conservation, environmental law, renewable energy, sustainable business innovation, and other initiatives to combat climate change.

Occupations

Environmental scientists are in demand in a wide range of fields as businesses and governments invest in sustainability. Careers can include working in environmental policy, renewable energy, conservation, agriculture, urban planning and development, natural resource management, and education.

- Environmental scientists
- Sustainability coordinators
- Climate change policy analysts
- Public planners
- Organic farmers

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Degrees and Courses

Degrees

- Environmental Science (AS-T) (p. 135)

Courses

- Environmental Sciences (ENVS) (p. 244)

Environmental Science: AS-T Degree

The Associate in Science in Environmental Science for Transfer is an interdisciplinary program that includes courses in geology, chemistry, math, physics, biology, and economics. Students develop a critical understanding of how the natural world works, how humans interact and impact the environment, and how to develop sustainable solutions to environmental challenges.

The Associate in Science in Environmental Science for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Environmental Science. California Community College students who are awarded an Associate in Science in Environmental Science for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Apply the principles of physical sciences, natural sciences, and technology with research to address current environmental issues through the process of Scientific Method.
2. Analyze the interactivity between physical, natural, and social systems and the impact on environmental policies, sustainable development, environmental justice, and racial justice.
3. Demonstrate proficiency in research, analytical, and communication skills necessary to present critical analysis of the human-environment relationship and responses to environmental challenges.

Degree Requirements

Code	Title	Units
Required Core Courses (32 units)		
BIOL-120	General Biology	4
CHEM-120	General Chemistry 1	5
CHEM-121	General Chemistry 2	5
ECON-101	Principles of Microeconomics	3
ENVS-115	Introduction to Environmental Science	3
GEOL-110	Physical Geology	3
GEOL-111	Physical Geology Laboratory	1
MATH-120	Calculus I	5
STAT-C1000	Introduction to Statistics	3
Physics Sequence (8 units)		
Complete one sequence of PHYS courses for a total of 2 courses from the following:		8

PHYS-140 & PHYS-240	Physics for Scientists & Engineers 1 and Physics for Scientists & Engineers 2
------------------------	--

OR

PHYS-120 & PHYS-121	General Physics 1 and General Physics 2
------------------------	--

Total Units

40

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Ethnic Studies

Department

Ethnic Studies is an interdisciplinary program that provides students with a critical understanding of the complex and diverse experiences and contributions of major ethnic groups in the United States including African Americans, Chicana/Latina Americans, Asian Pacific Islander Americans, and Native Americans.

Occupations

With a bachelor's degree in Ethnic Studies (and/or any of its constituent disciplines), students can obtain a teacher's credential or undertake further study to earn a master's degree or doctorate. Graduates with a bachelor's or advanced degree can pursue a profession in education, or work for corporations, nonprofit organizations, or government agencies with missions related to serving under-resourced communities. A background in Ethnic Studies is also beneficial within industries including, but not restricted to, law, healthcare, youth advocacy work, public policy, community organizing, housing and development, STEAM, public health and human services, visual/performing/literary arts, journalism, and entertainment. Professions include:

- Educators in the disciplines of Ethnic Studies, Humanities, Social Sciences, English, and more
- Administrators at the K-12, community college, or university level
- Directors of diversity, equity, and inclusion

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Degrees and Courses

Degrees

- Ethnic Studies (AA) (p. 137)
- Social Justice Studies-Ethnic Studies (AA-T) (p. 137)

Courses

- Ethnic Studies (ETHS) (p. 244)

Ethnic Studies: AA Degree

The Associate's of the Arts Degree in Ethnic Studies will provide students with a critical understanding of the complex and diverse experiences and contributions of major ethnic groups in the United States including African Americans, Chicana/Latina Americans, Asian Pacific Islander Americans, Native Americans, and Arab Americans.

Career Opportunities

An Associate's of the Arts Degree in Ethnic Studies prepares students for a major in Ethnic Studies (and/or any of its constituent disciplines such as African American Studies, Native American Studies, Chicana/Latina American Studies, and Asian Pacific Islander American Studies) at a 4-year institution. With a Bachelor's of the Arts Degree in Ethnic Studies, one can obtain a teacher's credential or obtain a Master's of the Arts Degree or Doctorate in Ethnic Studies. With a Bachelor's of the Arts and/or an advanced degree in Ethnic Studies, one can pursue a profession as: an educator in the disciplines of Humanities, Social Sciences, English, or specifically Ethnic Studies; an administrator at the K-12, community college, or university level; or a director of diversity, equity, and inclusion. One can also work for corporations, nonprofit organizations, or government agencies with a mission to serve, centralize, and/or work in partnership with underrepresented communities. In addition to the above, an educational background in Ethnic Studies is instrumental within industries including but not restricted to: law, healthcare, community organizing, housing and development, STEAM, public health and human services, visual/performing/literary arts, journalism, and entertainment.

Program Learning Outcomes

1. Demonstrate an understanding of the intersection of culture, ethnicity, race, gender, class and sexual orientation within major ethnic groups in the United States.
2. Critically assess the artistic, religious, philosophical, social, and historical influences of diverse ethnic groups on the development of society of the United States.
3. Critically assess the interplay between gender, class, religion, ethnicity and sexuality when examining women of various ethnic backgrounds in the United States.

Degree Requirements

Code	Title	Units
Required Core Courses (21 units)		
ETHS-100	Ethnic Studies 1	3
ETHS-101	The American Mind 2	3
ETHS-111	Native American Studies	3
ETHS-112	Introduction to Africana Studies	3
ETHS-113	Chicana Studies	3
ETHS-160	Filipina/x/o American Studies	3
ETHS-161	Asian Pacific Islander American Studies	3
Restricted Electives: List A (3 units)		
Complete one course from the following:		3
ETHS-114	Women's Ethnic Heritage in the United States	
ETHS-115	Critical Mixed Race Studies	
Restricted Electives: List B (3 units)		
Complete one course from the following:		3
HUMA-125	Introduction to Latin American Studies	
HUMA-151	Global Women's Ethnic Heritage	

ENGL-224	Survey of Native American Literature
ENGL-226	Survey of African American Literature
ENGL-228	Chicano and Latinx Literature
HIST-165	African American History
Total Units	27

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Social Justice Studies-Ethnic Studies: AA-T Degree

The Social Justice Studies-Ethnic Studies: AA-T degree will provide a comprehensive foundation in ethnic studies in preparation for transfer to baccalaureate programs in the California State University system. Students will gain a critical understanding of the complex and diverse experiences and contributions of major ethnic groups in the United States including African Americans, Chicana/Latina Americans, Asian Pacific Islander Americans, Native Americans, and Arab Americans.

The Associate in Arts in Social Justice Studies-Ethnic Studies for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Equity and Social Justice. California Community College students who are awarded an Associate in Arts in Social Justice Studies-Ethnic Studies for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

The Social Justice Studies-Ethnic Studies: AA-T degree prepares students for a major in Ethnic Studies (and/or any of its constituent disciplines such as African American Studies, Native American Studies, Chicana/Latina American Studies, and Asian Pacific Islander American Studies) at a 4-year institution. With a Bachelor's of the Arts Degree in Ethnic Studies, one can obtain a teacher's credential or obtain a Master's of the Arts Degree or Doctorate in Ethnic Studies. With a Bachelor's of the Arts and/or an advanced degree in Ethnic Studies, one can pursue a profession as: an educator in the disciplines of Humanities, Social Sciences, English, or specifically Ethnic Studies; an administrator at the K-12, community college, or university level; or a director of diversity, equity, and inclusion. One can also work for corporations, nonprofit

organizations, or government agencies with a mission to serve, centralize, and/or work in partnership with underrepresented communities. In addition to the above, an educational background in Ethnic Studies is instrumental within industries including but not restricted to: law, healthcare, community organizing, housing and development, STEAM, public health and human services, visual/performing/literary arts, journalism, and entertainment.

Program Learning Outcomes

1. Demonstrate an understanding of the intersection of culture, ethnicity, race, gender, class and sexual orientation within major ethnic groups in the United States.
2. Critically assess the artistic, religious, philosophical, social, and historical influences of diverse ethnic groups on the development of society in the United States.
3. Compare and contrast the struggles for social justice of diverse ethnic groups in the United States.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
ETHS-101	The American Mind 2	3
ETHS-114	Women's Ethnic Heritage in the United States	3
ETHS-100	Ethnic Studies 1	3
or ETHS-112	Introduction to Africana Studies	
or ETHS-113	Chicanx Studies	
or ETHS-160	Filipina/x/o American Studies	
or HUMA-151	Global Women's Ethnic Heritage	
Restricted Electives		
List A: Select 3 courses from at least two of the following areas		9
AREA 1: History of Government		
HIST-140	History of Modern Latin America	
HIST-142	History of Mexico	
HIST-150	History of American Women 1600-1900	
HIST-152	History of American Women Since 1900	
HIST-165	African American History	
AREA 2: Arts and Humanities		
Select one course not already used:		
ENGL-224	Survey of Native American Literature	
ENGL-226	Survey of African American Literature	
ENGL-228	Chicano and Latinx Literature	
ETHS-111	Native American Studies	
ETHS-115	Critical Mixed Race Studies	
ETHS-161	Asian Pacific Islander American Studies	
FILM-110	Culture and Gender in Film	
HUMA-125	Introduction to Latin American Studies	
HUMA-151	Global Women's Ethnic Heritage	
HUMA-174	Culture and Gender in Theater	
or THEA-174	Culture and Gender in Theater	
MUSI-114	Survey & History of Jazz	
AREA 3: Social Science		
ANTH-150	Anthropology of Sex, Gender and Sexuality	
COMM-126	Intercultural Communication	

LGBT-120 Introduction to LGBT Studies in the Family, Education and Community

Total Units

18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Film Studies

Department

The Film Studies curriculum provides a space for students to engage with films of all varieties, towards the goal of sharpening their media literacy skills. NVC's program is designed for students who are interested in studying the multiple functions of film, with the goal of transferring to a four-year institution, developing professional skills, or self-enrichment.

Occupations

Film Studies graduates can work in a variety of roles related to film production, criticism, and appreciation. In addition, their analytical and research skills and writing experience are in demand in commercial creative occupations such as advertising, marketing, and corporate communications.

- Film festival producers and programmers
- Film Critic
- Arts and Entertainment writer
- Film and video archivists
- Digital content producers
- Copywriters

Contact Information

Division

Arts and Humanities
Building 100
2277 Napa Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7500
Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/film-studies/>)
Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Courses

Degrees

- Film, Television, and Electronic Media (AS-T) (p. 139)

Courses

- Film Studies (FILM) (p. 245)

Film, Television, and Electronic Media: AS-T Degree

The Associate in Science in Film, Television and Electronic Media for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Cinema/Film/Video/Electronic Media. California Community College students who are awarded an Associate in Science in Film, Television and Electronic Media for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Analyze film.
2. Show a cultural and artistic appreciation of film as an art form.
3. Demonstrate basic film vocabulary and production skills.

Degree Requirements

Code	Title	Units
Required Core Courses (6 units)		
FILM-100	Survey and Appreciation of Film	3
FILM-102	Survey of Film and Media	3
Required Electives: List A		
Complete the following courses:		6
Area 1: Audio		
FILM-141	Introduction to Audio Production	
Area 2: Video or Film Production		
FILM-101	Introduction to Film Production	
Required Electives: List B		
Complete one course from the following:		3
FILM-105	Film History: 1895-1949	
FILM-106	Film History: 1950s to Present	
PHOT-120	Foundations of Photography	
Required Electives: List C		
Complete one course from the following:		3
Any List B Course Not Already Used		
ARTH-105	History of Western Art: Prehistoric Through Medieval	
ARTH-106	History of Western Art: Renaissance to Contemporary	
ARTH-110	History of Graphic Design	
ARTH-118	Survey of Modern Art	

ARTH-130	History of Asian Art	
ARTH-145	Art of the Ancient Americas	
ARTH-180 or PHOT-180	History of Photography History of Photography	
DART-125	Animation	
FILM-110	Culture and Gender in Film	
FILM-117	Director's Cinema	
FILM-120	Horror Film	
FILM-121	Film Comedy	
FILM-125	Film Musicals	
FILM-130	Introduction to Non-Fiction/Reality Production	
THEA-100	Introduction to Theater	
THEA-115	Acting Shakespeare	
THEA-120	History of Theater	
THEA-141	Stagecraft	
THEA-142	Introduction to Stage Costume	
THEA-174	Culture and Gender in Theater	
Total Units		18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

French

Department

French is spoken by more than 275 million people worldwide. Whether the goal is personal enrichment or enhanced career prospects in the wine industry, the arts, or international relations, learning French enhances global perspectives and builds appreciation of French culture and history.

Occupations

Expertise in French is well-suited to careers in tourism, wine, the arts, and finance, as well as in governmental and non-governmental international organizations. More generally, a degree in a foreign language can prepare students for various career opportunities including, but not limited to, consulting, teaching, editing, and public relations.

- Wine import/export specialists
- Diplomatic or foreign NGO workers
- Interpreters and translators
- Teachers
- Hospitality managers

Contact Information

Division

Language Arts and Developmental Studies
Building 1000, Office 1031V
2277 Napa Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/modern-languages/french.html>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Courses

Courses

- French (FREN) (p. 246)

Geography Department

Geography helps us understand the meaning of a place. Forming a unique bridge between the social and natural sciences, geography includes study of cultures, political systems, economies, landscapes and environments.

Occupations

Geographers use many tools and techniques in their work, and geographic technologies are increasingly important for understanding our complex world. In addition to jobs related to mapping and surveying, Geography graduates can work as environmental conservationists, policy analysts, planners, and geospatial technologists.

- Surveyors and mapping technicians
- Environmental conservationists
- Public planners
- Emergency response coordinators
- Logistics and supply chain managers

Contact Information

Division

Science and Engineering
Building 1000
2277 Napa Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7727
Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/geology-and-earth-science/>)
Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/>)

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Degrees and Courses

Certificates

- Geographic Information Systems (Certificate of Achievement)
(p. 142)

Courses

- Geography (GEOG) (p. 246)

Geographic Information Systems: Certificate of Achievement

The Geographic Information Systems (GIS) Certificate provides students the geospatial problem-solving skills and knowledge needed to either enter, or advance, in a variety of careers including urban planning, emergency services, resource extraction, environmental science, agriculture, business development. In the program, students work with ESRI ArcGIS software to develop their skills.

Program Learning Outcomes

1. Design, compile, and develop a spatial database and a set of analytical tools into a system appropriate to solve a geospatial problem.
2. Understand how to use Geographic Information Systems to make maps that communicate, perform analysis, and share information related to complex problems, and develop a practical project plan for addressing those problems.
3. Effectively communicate and present project results in oral, written, and graphic forms.

Certificate Requirements

Code	Title	Units
Required Courses		
GEOG-120	Introduction to Geographic Information Systems (GIS)	3
GEOG-121	Intermediate Geographic Information Systems (GIS)	3
GEOG-130	Data Acquisition and Management in Geographic Information Systems (GIS)	3
GEOG-131	Remote Sensing	3
Total Units		12

Geology

Department

Geology is the study of the minerals, mountains, and natural resources that make up our planet. By understanding Earth's history, Geologists can foresee how events and processes of the past might influence the future.

Occupations

Geologists work in a variety of settings, from environmental government agencies to energy companies. Many geologists do field work at least part of the time, while others work primarily in laboratories, classrooms or offices. Geologists determine where to safely build and where to find and sustainably extract resources like water and materials. Geology graduates can also find careers in environmental science, land use, and planetary exploration.

- Geological/soil/hydraulic technicians
- Climate change policy analysts
- Geologists
- Environmental Scientists
- Mining and geological engineers

Contact Information

Division

Science and Engineering

Building 1000

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7727

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/geology-and-earth-science/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Courses

Courses

- Geology (GEOL) (p. 247)

Health Education

Department

Health isn't just the absence of illness – it's everything that contributes to a state of physical, mental, and social well-being. Studying health goes well beyond the individual human body to include the impacts of the systems and cultures in which we live and work.

Occupations

Health students are equipped with an understanding of individual health issues and health systems from a variety of different perspectives – a solid foundation for entering a range of social service and health-related occupations, from medicine to health policy.

- Community health educators
- Social workers
- Health policy analysts
- Hospital administrators
- Physicians

Contact Information

Division

Kinesiology, Athletics and Dance

Building: 600, Office 610

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7650

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/>)

Dean

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Administrative Assistant

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Steve Ball

Professor, Kinesiology

Head Coach, Men's Basketball

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Courses

Courses

- Health (HELH) (p. 247)

Health Occupations

Department

Embark on a career in the healing professions through NVC's Health Occupations division. Health Occupations offers a variety of courses that allow students to learn new skills or earn certificates and degrees – from single-course certificates to complete programs with Associate's degrees and licensure eligibility.

Occupations

Healthcare is a growing sector of the economy, thanks to longer lifespans and the country's aging population. Nationwide, more workers are occupied in healthcare and social assistance than in any other private sector.

- Health educators
- Registered and Vocational Nurses
- Emergency Medical Responders (EMT's and Paramedics)
- Psychiatric Technicians
- Respiratory Therapists

Contact Information

Division

Health Occupations

Building: 800, Office 810

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7600

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/>)

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Courses

Courses

- Health Occupations (HEOC) (p. 248)

History

Department

Learning about the past is among the oldest and most rewarding of human endeavors. Studying history can develop one's capacity for informed citizenship, critical thinking, and awareness of the forces that shape the lives of individuals and societies.

Occupations

Studying History is an excellent preparation for careers in education, law, journalism, public relations, technical writing, fundraising and nonprofit work, consulting, museum and archival management, government service, and many other fields.

- Educators
- Journalists
- Lawyers
- Government workers
- Research analysts

Contact Information

Division

Social Sciences

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2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/history/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/>)

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Degrees and Courses

Degrees

- History (AA-T) (p. 146)

Courses

- History (HIST) (p. 248)

History: AA-T Degree

The Associate in Science in History for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in History. California Community College students who are awarded an Associate in Science in History for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Demonstrate Familiarity with major developments in American, world and regional Histories.
2. Critically assess primary source evidence.
3. Use primary and secondary sources effectively to argue a historical thesis.

Degree Requirements

Code	Title	Units
Required Core Courses (6 units)		
HIST-120	United States History to 1877	3
HIST-121	United States History 2	3
Required Electives: List A (6 units)		
Complete two courses from the following:		
HIST-122	World History 1	3
HIST-123	World History 2	3
Required Electives: List B (6 units)		
Complete one course from each area:		
Area 1 (3 units)		3
HIST-140	History of Modern Latin America	
HIST-142	History of Mexico	
HIST-150	History of American Women 1600-1900	
HIST-152	History of American Women Since 1900	
HIST-165	African American History	
Area 2 (3 units)		3
ANTH-121	Introduction to Cultural Anthropology	
ANTH-122	Magic, Witchcraft, and Religion	
ANTH-130	Introduction to Archaeology and Prehistory	
ANTH-131	Mesoamerican Archaeology	
ANTH-150	Anthropology of Sex, Gender and Sexuality	
ANTH-180	The Anthropology of Childhood	
ANTH-200	Linguistic Anthropology	
ECON-120	Economic History of the U.S.	

ENGL-213	Survey of British Literature 1
ENGL-214	Survey British Literature 2
ENGL-215	Survey of American Literature 1
ENGL-216	Survey of American Literature 2
ENGL-220	Shakespeare: Introduction
ENGL-224	Survey of Native American Literature
ENGL-226	Survey of African American Literature
ETHS-100	Ethnic Studies 1
ETHS-101	The American Mind 2
ETHS-111	Native American Studies
ETHS-112	Introduction to Africana Studies
ETHS-113	Chicanx Studies
ETHS-114	Women's Ethnic Heritage in the United States
ETHS-115	Critical Mixed Race Studies
ETHS-160	Filipina/x/o American Studies
ETHS-161	Asian Pacific Islander American Studies
FILM-105	Film History: 1895-1949
FILM-106	Film History: 1950s to Present
FILM-115	World Cinema
GEOG-101	World Regional Geography
HIST-145	California History
HUMA-125	Introduction to Latin American Studies
HUMA-151	Global Women's Ethnic Heritage
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community
PHIL-120	Introduction to Philosophy 1
PHIL-121	Introduction to Philosophy 2
PHIL-125	Introduction to Ethics
PHIL-128	Social and Political Philosophy
PHIL-129	Introduction to Epistemology and Metaphysics
PHIL-133	World Philosophy
POLS-C1000	American Government and Politics
POLI-125	Introduction to Modern Political Ideology
POLI-135	Comparative Government
POLI-140	International Relations
POLI-145	International Political Economy
PSYC-123	Social Psychology
PSYC-135	Human Sexuality
PSYC-175	Theories of Personality
SOCI-120	Introduction to Sociology
SOCI-122	Social Problems
SOCI-130	Introduction to Queer Studies
SOCI-140	Sociology of Sex and Gender
SOCI-150	Sociology of Race and Ethnicity
SOCI-154	Sociology of Crime
SOCI-190	Introduction to Social Research
SPAN-270	Introduction to Hispanic Cultures
THEA-120	History of Theater

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Hospitality, Culinary and Tourism Management

Department

Want to be a part of the Napa Valley-Bay Area renowned food and wine scene? Build extensive culinary skills through successive certificate and degree options or develop the social and management skills required for a career in hospitality management. Either pathway opens opportunities to enhance your career and create memorable experiences for you and those that visit from around the world.

Occupations

Napa Valley is the nation's epicenter of culinary tourism, and the industry is experiencing continued growth along with its visitors and local services. Globally, the hospitality industry is by far the world's largest employment sector, giving graduates career opportunities around the world.

- Chef de Cuisine
- Sous chefs
- Hotel Managers
- Restaurant General Managers
- Food and Beverage Directors
- Special Events Coordinators
- Artisan Culinary Operations: Retail & Wholesale

Contact Information

Division

Career Education and Workforce Development

Building 3300

2277 Napa-Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7258

Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/hospitality-management.html>)

Division Webpage (<https://www.napavalley.edu/career-education/>)

Dean

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Program Coordinator

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Degrees and Certificates

Degrees

- Culinary Arts-Professional (AA) (p. 149)
- Hospitality Management (AS-T) (p. 149)

Certificates

- Introductory Basic Culinary Skills (Skills Certificate) (p. 151)
- Intermediate Basic Culinary Skills (Skills Certificate) (p. 151)

- Culinary Arts-Advanced (Certificate of Achievement) (p. 150)
- Hospitality Management (Certificate of Achievement) (p. 152)

Courses

- Hospitality, Culinary and Tourism Management (HCTM) (p. 249)
- Culinary Noncredit (CULNC) (p. 235)

Culinary Arts-Professional: AA Degree

The Culinary Arts Professional Associate Degree is designed to be a foundational basis for those seeking a career in culinary arts. It will enable those to enter into a field, that otherwise may be restrictive solely using work experience to advance. It can be used as a stand alone achievement in professional development, as well as a precursor to pursuing a Bachelors Degree in related fields.

Career Opportunities

Cooks, Sous Chefs, Pastry Cooks, Executive Chefs, Executive Pastry Chefs of all calibers: From Stand Alone Casual Operations to Michelin Rated Establishment - Culinary Fundamentals for Food Writers, those Seeking Careers in Social Media & Other Broadcast Channels, Entrepreneurs of Specialty Food Products, Food & Beverage Directors, Restaurant General Managers, Hotel Managers, Sales and Marketing Managers, Sommeliers, Beverage Managers, Chefs working at customizing food for clients at medium to large sized companies/ institutions, Writers for food columns and blog, Special Events Managers, Cross Train into Culinary Farming

Program Learning Outcomes

1. Demonstrate working in a professional kitchen environment observing Health Department regulations.
2. Perform calculations related to scaling product quantities.
3. Demonstrate advanced culinary methods related to pastry, bread making, and various international cuisines.
4. Develop and cost-out a multi-course fine-dining menu including recipes and plate design.
5. Demonstrate the ability to teach basic culinary techniques.
6. Communicate orally or in writing the culture and history of various international cuisines.
7. Evaluate orally or in writing a multi-course fine-dining menu.
8. Cook and present food in an environment that engages a public audience.

Degree Requirements

Code	Title	Units
Required Core Courses		
HCTM-100	Sanitation and Safety	2
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	3
HCTM-111	Introduction to Baking & Pastry	3
HCTM-112	Garde Manger: Intermediate Professional Culinary Cookery	3
HCTM-190	Culinary Internship 1	3
HCTM-250	Advanced Culinary	12
HCTM-290	Culinary Internship 2	3
Total Units		29

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Hospitality Management: AS-T Degree

The Associate in Science in Hospitality Management for Transfer is designed to expose students to the fundamentals of the hospitality industry; the second largest employer in the Napa Valley region. Students will receive in-depth training in the skills necessary to be successful in a leadership role in the service industry.

The Associate in Science in Hospitality Management for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Hospitality, Recreation and Tourism. California Community College students who are awarded an Associate in Science in Hospitality Management for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree.

Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Front Line Supervisor, Restaurant Manager, Hotel Manager, Executive Housekeeper, Food and Beverage Manager, Sales and Meeting Manager, Kitchen Manager.

Program Learning Outcomes

1. Identify the areas of liability associated with the hospitality and tourism industry
2. Identify career opportunities in the hospitality, culinary, and tourism management industry, and the required skills, knowledge and abilities of a successful leader in the hospitality industry.

Degree Requirements

Code	Title	Units
Required Core Courses (3 units)		
HCTM-120	Introduction to Hospitality Management	3
Required Electives: List A (9 units)		
Complete 3 courses from the following:		9
HCTM-100	Sanitation and Safety	
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	
HCTM-121	Hospitality Cost Control	
HCTM-122	Principles of Hotel Administration	
HCTM-124	Hospitality Law	
HCTM-125	Food, Beverage & Restaurant Management	

Required Electives: List B (6-8 units)

Complete at least 2 courses from the following:	6-8
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Any course from List A not already used.

Total Units**18-20**

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Culinary Arts-Advanced: Certificate of Achievement

This program will build upon basic culinary skills, incorporating more complex techniques that are needed to perform varying work duties that require professional culinary training. On completion, these acquired skills will support careers in restaurants, wineries, culinary innovation start-up companies, careers in food writing for social media & other broadcast channels, as well as hotels, special event caterers, high-end private chefs. It will create a foundation for the successful employment of the student into the culinary-hospitality industry.

Career Opportunities

Cooks, Sous Chefs, Pastry Cooks, Executive Chefs, Executive Pastry Chefs of all calibers: From Stand Alone Casual Operations to Michelin Rated Establishment - Culinary Fundamentals for Food Writers, those Seeking Careers in Social Media & Other Broadcast Channels, Entrepreneurs of Specialty Food Products, Food & Beverage Directors, Restaurant General Managers, Hotel Managers, Sales and Marketing Managers, Sommeliers, Beverage Managers, Chefs working at customizing food for clients at medium to large sized companies/ institutions, Writers for food columns and blog, Special Events Managers, Cross Train into Culinary Farming

Program Learning Outcomes

1. Demonstrate working in a professional kitchen environment observing Health Department regulations.
2. Perform calculations related to scaling product quantities.
3. Demonstrate advanced culinary methods related to pastry, bread making, and various international cuisines.
4. Develop and cost-out a multi-course fine-dining menu including recipes and plate design.
5. Demonstrate the ability to teach basic culinary techniques.
6. Communicate orally or in writing the culture and history of various international cuisines.
7. Evaluate orally or in writing a multi-course fine-dining menu.
8. Cook and present food in an environment that engages a public audience.

Certificate Requirements

Code	Title	Units
Required Core Courses		
HCTM-100	Sanitation and Safety	2
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	3
HCTM-111	Introduction to Baking & Pastry	3
HCTM-112	Garde Manger: Intermediate Professional Culinary Cookery	3
HCTM-190	Culinary Internship 1	3
HCTM-250	Advanced Culinary	12
HCTM-290	Culinary Internship 2	3
Total Units		29

Introductory Basic Culinary Skills: Skills Certificate

The Introductory Basic Culinary Skills Certificate provides students with the skills and knowledge used in basic culinary positions within the food and beverage sector of the hospitality industry. Students will receive the training necessary to be successful in a basic culinary role, including sanitation, safety, and culinary operations and production.

Career Opportunities

Prep Cooks, Line Cooks, Foodservice Workers, Culinary Production Workers.

Program Learning Outcomes

1. Demonstrate knowledge of sanitation regulations, and be able to identify areas of workplace safety in the foodservice environment.
2. Demonstrate the ability to properly function in a commercial kitchen environment.

Certificate Requirements

Code	Title	Units
Required Courses (5 units)		
HCTM-100	Sanitation and Safety	2
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	3
Total Units		5

Intermediate Basic Culinary Skills: Skills Certificate

The Intermediate Basic Culinary Skills Certificate provides students with the skills and knowledge used in basic culinary positions within the food and beverage sector of the hospitality industry. Students will receive the training necessary to be successful in a basic culinary role, including sanitation, safety, culinary operations and production, baking and pastry production, and garde manger production.

Career Opportunities

Prep Cooks, Line Cooks, Food service Workers, Culinary Production Workers, Baking and Pastry Cooks, Banquet Cooks.

Program Learning Outcomes

1. Demonstrate critical thinking skills needed to assess and correct problems within food preparation, production, presentation, and service.
2. Apply the skills and knowledge appropriate for buffet presentation.

Certificate Requirements

Code	Title	Units
Required Courses (11 units)		
HCTM-100	Sanitation and Safety	2
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	3
HCTM-111	Introduction to Baking & Pastry	3
HCTM-112	Garde Manger: Intermediate Professional Culinary Cookery	3
Total Units		11

Hospitality Management: Certificate of Achievement

The Hospitality Management Program is designed to expose students to the fundamentals of the hospitality industry, which is the second largest employer in the region. Students will receive in-depth training in skills necessary to be successful in the service industry.

Career Opportunities

Hospitality Supervisors and Managers.

Program Learning Outcomes

1. Identify the area of liability associated with the hospitality and tourism industry.
2. Identify career opportunities in the hospitality and tourism management industry and the required skills, knowledge and abilities of a successful employee in the industry.

Certificate Requirements

Code	Title	Units
Required Core Courses (14 units)		
HCTM-100	Sanitation and Safety	2
HCTM-110	Introduction to Professional Culinary Arts & Kitchen Operations	3
HCTM-120	Introduction to Hospitality Management	3
HCTM-121	Hospitality Cost Control	3
HCTM-124	Hospitality Law	3
Required Electives (3 units)		
Complete 1 course from the following:		3
HCTM-122	Principles of Hotel Administration	
HCTM-125	Food, Beverage & Restaurant Management	
Total Units		17

Human Services

Department

Do you enjoy working with others? Helping people in need? Human Services workers focuses application of psychology, sociology, and social work to serve clients, of all ages, struggling to meet their basic needs, coping with mental health challenges, abuse, violence, chronic problems as well as crisis.

Occupations

Human Services graduates will be prepared to work with different populations, ages, and groups in a variety of settings, including health and human services, addictions, and non-profit agencies. Job demand in these fields is surging, thanks to rising demand for social and human services in the wake of the global pandemic and the growing elderly population.

- Case managers
- Counselors
- Social workers
- Advocates
- Case aide with different populations
- Community Organization Workers
- Welfare Eligibility

Contact Information

Division

Counseling

Building 1300, Rm. 1335

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Phone: (707) 256-7327

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/social-sciences/human-services/>)

Division Webpage (<https://www.napavalley.edu/student-services-and-resources/general-counseling/>)

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Degrees and Certificates

Degrees

- Human Services (AS) (p. 154)
- Social Work and Human Services (AA-T) (p. 154)

Certificates

- Human Services (Certificate of Achievement) (p. 155)

Courses

- Human Services (HSRV) (p. 250)

Human Services: AS Degree

The Human Services Program is designed to teach students entry level helping skills to work in the high demand field of Human Services. Students will gain knowledge of human service delivery systems; communication skills for working with individuals, groups and diverse populations; case management techniques; and will have field experiences in one or more human service agencies.

Career Opportunities

Case Aides; Community Organization Workers; Developmental Disability Assistants; Eligibility Workers; Employment Interviewers; Interviewing Clerks; Human Services Assistants; Senior Citizen Aides; Social Services Aides; Social Work Assistants; Welfare Eligibility Workers; Workforce Development Workers.

Program Learning Outcomes

1. Utilize effective communication styles to assess and assist clients from diverse socioeconomic and cultural backgrounds in becoming self-sufficient.
2. Advocate and use case management strategies that assist clients in overcoming challenges and identifying support systems throughout the community.
3. Engage in ethical and legal practices including adherence to agency, state, and federal policies and procedures.
4. Identify areas for self-improvement, and pursue necessary education and/or training resources for professional development.

Degree Requirements

Code	Title	Units
Required Courses		
HSRV-120	Introduction to Human Services	3
HSRV-122	Helping Skills in Human Services	3
HSRV-124	Working With Diverse Populations	3
HSRV-126	Case Management in Human Services	3
HSRV-130	Crisis Intervention in Human Services	3
HSRV-190	Human Services Field Internship 1	3
Total Units		18

Notes

1. The following courses are recommended electives for the degree; ADS-100, ADS-120, ADS-125, ADS-134, ADS-193, ADS-194, ANTH-120, HELH-106, HEOC-100, HEOC-172, HSRV-131, ETHS-112, ETHS-113, ETHS-160 HUMA-174, LGBT-120, PSYC-C1000, PSYC-123, PSYC-124, PSYC-125, PSYC-126, PSYC-128, PSYC-135, PSYC-175, SPAN-110, SPAN-111, SPAN-120, COMM-120, COMM-124, COMM-126, COMM-130.
2. ADS-100, ADS-120 and HSRV-131 are highly recommended courses for the degree.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Social Work and Human Services: AA-T Degree

Napa Valley College offers courses that lead to an Associate in Arts in Social Work and Human Services for transfer. The program requirements are designed to prepare students for transfer to a four-year university and for work in Social Work and Human Services. The required coursework provides students with the fundamental concepts for understanding major principles, theories, and concepts within the field. Students will also receive experiential instruction at a supervised internship where they will apply the skills learned from class. Skills learned in classes will include active listening, critical thinking, cultural sensitivity, personal and professional development.

The Associate in Arts in Social Work and Human Services for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Social Work. California Community College students who are awarded an Associate in Arts in Social Work and Human Services for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Human Service Workers, Case Managers, and Social Workers in various fields.

Program Learning Outcomes

1. Acquire skills and knowledge that allow them to successfully complete academic work at a transfer institution.
2. Be able to communicate effectively in their verbal and written presentations, using vocabulary, grammar, and technical skills appropriate for a career in the Social Work and Human Services profession.
3. Be able to demonstrate a knowledge of Social Work and Human Services principles and practices appropriate for the major.

Degree Requirements

Code	Title	Units
Required Core Courses (22-23 units)		
HSRV-120	Introduction to Human Services	3
HSRV-190	Human Services Field Internship 1	3
PSYC-C1000	Introduction to Psychology	3
SOCI-120	Introduction to Sociology	3
STAT-C1000	Introduction to Statistics	3
BIOL-105	Human Biology	4-5

or BIOL-120	General Biology	3
or BIOL-218	Human Anatomy	
or BIOL-219	Human Physiology	
ECON-100	Principles of Macroeconomics	3
or ECON-101	Principles of Microeconomics	

Electives List A (6 units)

Select two courses from the following:		6
ADMJ-120	Introduction to the Criminal Justice System	28-29
ADS-120	Introduction to Addiction Studies	
ANTH-121	Introduction to Cultural Anthropology	
CFS-120	Child Development	
CFS-140	The Child, Family and Community	
COMM-126	Intercultural Communication	
ENGL-C1001	Critical Thinking and Writing	
HIST-120	United States History to 1877	
HIST-121	United States History 2	
HSRV-124	Working With Diverse Populations	
PSYC-125	Human Development	
PSYC-126	Abnormal Psychology	
SOCI-122	Social Problems	

Total Units **28-29**

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Human Services: Certificate of Achievement

The Human Services Program is designed to teach students entry level helping skills to work in the high demand field of Human Services. Students will gain knowledge of human service delivery systems; communication skills for working with individuals, groups and diverse populations; case management techniques; and will have field experiences in one or more human service agencies. Counseling courses are offered one time per academic year.

Career Opportunities

Case Aides; Community Organization Workers; Developmental Disability Assistants; Eligibility Workers; Employment Interviewers; Interviewing Clerks; Human Services Assistants; Senior Citizen Aides; Social Services Aides; Social Work Assistants; Welfare Eligibility Workers; Workforce Development Workers

Program Learning Outcomes

1. Utilize effective communication styles to assess and assist clients from diverse socioeconomic and cultural backgrounds in becoming self-sufficient.
2. Advocate and use case management strategies that assist clients in overcoming challenges and identifying support systems throughout the community.
3. Engage in ethical and legal practices including adherence to agency, state, and federal policies and procedures.
4. Identify areas for self-improvement, and pursue necessary education and/or training resources for professional development.

Certificate Requirements

Code	Title	Units
Required Courses		
HSRV-120	Introduction to Human Services	3
HSRV-122	Helping Skills in Human Services	3
HSRV-124	Working With Diverse Populations	3
HSRV-126	Case Management in Human Services	3
HSRV-130	Crisis Intervention in Human Services	3
HSRV-190	Human Services Field Internship 1	3
Total Units		18

Humanities

Department

The Humanities program at Napa Valley College strengthens students' understanding of cultures within and outside of the U.S. Through interdisciplinary coursework, students acquire the tools to critically examine the interplay between artistic, philosophical, historical, political, religious, and cultural issues as factors influencing humanity and the spectrum of human expression. Students will also have an understanding and appreciation of the contributions and perspectives of prominent individuals from diverse backgrounds.

Occupations

The interdisciplinary nature of Humanities study gives students a broad perspective, agile analytical abilities, and empathetic listening skills. Additionally, various career fields require communication skills and experience in cross-cultural engagement. Humanities students may pursue careers in education, equity and diversity, curating museum exhibits, community organizing, youth advocacy, policy, law, social services or non-profit organizations, government positions, or working for local cultural organizations. Studying humanities and the arts prepares students to build a critical understanding of the state of the world, and make changes to build a better life, community, and ultimately the world.

- Educators
- Artists
- Art historians
- Authors
- Art organization and gallery directors
- Community organizers
- Environmental justice activists
- Policy analysts
- Linguists
- Librarians and archivists

Contact Information

Division

Arts and Humanities
 Building 100
 2277 Napa Vallejo Highway, 94558, Napa, CA
 Phone: (707) 256-7500
 Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Courses

Courses

- Humanities (HUMA) (p. 251)

Italian Department

Italian isn't just a beautiful language – it opens access to a rich trove of culture, whether studying ancient Rome or the modern Catholic Church. The arts, wine, fashion, architecture, business, and international relations all benefit from study of Italian language and culture.

Occupations

Expertise in Italian is well-suited to careers in tourism, wine, the arts, and finance, as well as in governmental and non-governmental international organizations. More generally, a degree in a foreign language can prepare students for various career opportunities including, but not limited to, consulting, teaching, editing, and public relations.

- Classical musicians
- Art historians
- Interpreters and translators
- Wine import/export specialists
- Hospitality managers

Contact Information

Division

Language and Developmental Studies

Building 1000, Office 1031V

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/modern-languages/italian.html>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Courses

Courses

- Italian (ITAL) (p. 251)

Japanese Department

Japanese has a reputation as a challenging language to learn, but potentially offers many rewards – from new insights into a wealth of culture to business ties with the world's fourth-largest economy.

Occupations

Thanks to California's connections with Japan, business demand is strong for Japanese translators and localization managers, as well as trade specialists. As a popular destination among Japanese visitors, the local hospitality industry also offers opportunities for Japanese speakers.

- Interpreters and translators
- Concierges
- Import/export managers
- Journalists and broadcasters
- Video game designers

Contact Information

Division

Language Arts and Developmental Studies

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2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/modern-languages/japanese.html>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Courses

Courses

- Japanese (JAPN) (p. 251)

Kinesiology

Department

Exercise and movement-related fields are more popular than ever, thanks to society's love of sports and growing interest in health, fitness, and better living. Kinesiology, the study of human movement, provides a foundation for careers in these growing professions.

Occupations

Kinesiology graduates will be prepared for further study or careers in teaching, coaching, athletic training, adapted physical education, allied health fields, health and fitness industries, sports industries, or exercise and movement science. Kinesiology's well-rounded study of the human body – from anatomy to nutrition – can also form a strong foundation for careers in physical therapy and medicine.

- Exercise trainers and coaches
- Fitness club managers
- Wellness coordinators
- Recreational sports coaches
- Physical therapists

Contact Information

Division

Kinesiology, Athletics and Dance

Building: 600, Office 610

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7650

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/kinesiology/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/physical-education-and-athletics/>)

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Degrees and Courses

Degrees

- Kinesiology (AA-T) (p. 159)

Courses

- Kinesiology (KINE) (p. 251)

Kinesiology: AA-T Degree

Kinesiology is the study of human movement. The curriculum offered at Napa Valley College is designed to prepare the student for transfer to the four-year level college/university. The Associate in Arts in Kinesiology for Transfer prepares students for advanced study in several exercise and movement related fields. Graduates of this program will be prepared for further study or careers in teaching, coaching, adapted physical education, allied health fields, health and fitness industries, sport industries, or exercise and movement science.

The Associate in Arts in Kinesiology for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Kinesiology. California Community College students who are awarded an Associate in Arts in Kinesiology for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Use basic principles of health and wellness to develop an informed, personal approach to mental and physical health.
2. Understand the principles of lifetime fitness and incorporate fitness activities into a healthy and active lifestyle.
3. Acquire knowledge and demonstrate skills to safely engage in physical activity.

Degree Requirements

Code	Title	Units
Required Core Courses (13 units)		
KINE-201	Introduction to Kinesiology	3
BIOL-218	Human Anatomy	5
BIOL-219	Human Physiology	5
Required Movement Based Courses (3.5-4.5 units)		
Complete a maximum of one course from three of the following areas:		3.5-4.5
Area 1: Aquatics		
KINE-100	Swimming	
KINE-100B	Intermediate Swimming	
Area 2: Combatives		
KINE-131	Cardio Kickboxing	
KINE-131B	Intermediate Cardio Kickboxing	
KINE-139	Kickboxing With Jeet Kune Do Concepts Level 1	
Area 3: Dance		

DANS-128A	Salsa and Latin Social Dance I
DANS-128B	Salsa & Latin Social Dance II
DANS-134	Ballet Level I
DANS-134B	Ballet II
DANS-135	Street Jazz (Beginning Hip Hop)
DANS-135B	Street Jazz (Hip Hop) Level 2
DANS-136	Jazz Dance I
DANS-136B	Jazz Dance II
DANS-137A	Tap Dance 1
DANS-138	Modern Dance Level I
DANS-138B	Modern Dance II
DANS-154	Mat Pilates
DANS-154B	Intermediate Pilates

Area 4: Fitness	
DANS-133	Barre Fitness
KINE-103	Fitness for Life
KINE-129	Spinning
KINE-129B	Intermediate Spinning
KINE-130	Yoga
KINE-130B	Intermediate Yoga
KINE-133	Body Sculpting
KINE-133B	Intermediate Body Sculpting
KINE-146	Fitness Flexibility
KINE-146B	Intermediate Fitness and Flexibility
KINE-148	Walking for Fitness
KINE-148B	Intermediate Walking for Fitness
KINE-151	Weight Training
KINE-151B	Intermediate Weight Training
KINE-151C	Olympic Weight Training
KINE-154	Mat Pilates
KINE-154B	Intermediate Pilates

Area 5: Individual Sports	
KINE-123	Tennis
KINE-123B	Intermediate Tennis

Required Electives: List A (6-9 units)

Complete two courses from the following:		6-9
CHEM-111	Introduction to Organic & Biological Chemistry	
or CHEM-120 General Chemistry 1		
HELH-100	Community First Aid & Safety	
HELH-106	Personal & Community Health	
STAT-C1000	Introduction to Statistics	
PHYS-120	General Physics 1	
or PHYS-140 Physics for Scientists & Engineers 1		
PSYC-C1000	Introduction to Psychology	
or SOCI-120 Introduction to Sociology		

Total Units **22.5-26.5**

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

LGBT Education

Department

Sexual orientation and gender identity are fundamental to understanding society, impacting how people interact with government and other institutions in their local communities. NVC offers multiple options for exploring this inter-disciplinary field of study, from non-credit certificate programs to university transfer degrees.

Occupations

A degree or certification in LGBT education supports the work of educators, health care and emergency medical professionals, criminal justice professions, human services professions, business professionals, and those seeking work in the hospitality industry. Knowledge about sexual orientation and gender identity minorities is essential for anyone working in a job that interacts with other people.

- Teachers
- Social workers
- Nonprofit administrators
- Legislators
- Police officers

Contact Information

Division

Career Education and Workforce Development

Building 3300

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Phone: (707) 256-7258

Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/child-and-family-studies-and-education/lgbt-education-program/>)

Division Webpage (<https://www.napavalley.edu/career-education/>)

Pride Learning Community Webpage (<http://www.napavalley.edu/student-services-and-resources/academic-support-programs/learning-communities/pride/>)

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Degrees and Certificates

Degrees

- LGBT Education (AS) (p. 161)

Certificates

- LGBT Studies (Certificate of Achievement) (p. 162)
- LGBT Education for Educators (Certificate of Achievement) (p. 161)

- LGBT Education for Health Care Professionals (Certificate of Achievement) (p. 162)
- LGBTQ Community Awareness Noncredit (Certificate of Completion) (p. 163)

Courses

- Lesbian, Gay, Bisexual and Transgender (LGBT) (p. 255)
- Lesbian, Gay, Bisexual and Transgender-Noncredit (LGBTNC) (p. 278)

LGBT Education: AS Degree

This degree program provides students with comprehensive study in the area of lesbian, gay, bisexual, and transgender community issues related to the community, family and education. The degree supports students pursuing careers in health occupations, criminal justice, education, child development, human services, and hospitality. It provides a foundation for transfer to institutions offering a 4-year degree in LGBT studies.

Career Opportunities

Organizations, such as the Napa LGBTQ Connection, are creating jobs with degree requirements. They need people who have specialized training and knowledge related to sexual orientation and gender non-conforming minorities. This degree will provide will support students seeking a career in social services, non-profit organizations as well as traditional careers in health occupations, criminal justice, human services, child development, education, and hospitality.

Program Learning Outcomes

1. Explain the difference between sexual orientation and gender identity and define the terms people use to identify their sexual orientation and gender identity.
2. Identify the people and events that have influenced LGBT history and explain how they shaped the views of LGBT people in the family, education, and community.
3. Explain how racial, cultural, and religious identities intersect with sexual orientation and gender identity within families, education, and the community.
4. Discuss current issues faced by sexual orientation and gender non-conforming minorities in the family, education and community.

Degree Requirements

Code	Title	Units
Required Core Courses (18 units)		
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
LGBT-121	LGBT Communities, Family & Education in the 21st Century	3
LGBT-122	Transgender Identities and Issues	
LGBT-123	AIDS in the LGBT Community and Beyond	
PSYC-135	Human Sexuality	3
SOCI-130	Introduction to Queer Studies	3
Required Electives (6 units)		
Complete 2 courses from the following:		6
LGBT-199	Independent Study In LGBT Education	
CFS-140	The Child, Family and Community	
ENGL-231	Literature and Sexuality	
HSRV-124	Working With Diverse Populations	
PSYC-125	Human Development	
Total Units		18

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

LGBT Education for Educators: Certificate of Achievement

This certificate provides students with a concentrated study of lesbian, gay, bisexual, and transgender issues for educators, child care workers, counselors, administrators and staff. Completion of this certificate can prepare students to deliver curriculum required by the Fair and Inclusive Education Act.

Career Opportunities

According the National Center for Education Statistics, in 2013 there are 266,255 teachers currently working in 1181 school districts in California public schools. Napa Valley College provides one of only three accredited LGBT education programs in California. There are few other sources of this training for educators in California.

Program Learning Outcomes

1. Explain the difference between sexual orientation and gender identity and define the terms people use to identify their sexual orientation and gender identity.
2. Discuss the challenges non-gender conforming persons face in the community, family and workforce including education.

Certificate Requirements

Code	Title	Units
Required Courses		
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
LGBT-121	LGBT Communities, Family & Education in the 21st Century	3
LGBT-122	Transgender Identities and Issues	3
Total Units		9

LGBT Education for Health Care Professionals: Certificate of Achievement

This certificate provides students with a concentrated study of lesbian, gay, bisexual, and transgender issues for health care professionals. Students will explore a wide range of topics related to how people identify their sexuality and gender and how those identities have been impacted by HIV/AIDS.

Career Opportunities

According to the State of California Labor Workforce Development Agency Employment Department, there were 1.1 million health care worker employed in California in 2010. Employment in health care fields is expected to grow steadily. Napa Valley College offers one of only three LGBT education programs at a Community College in California.

Program Learning Outcomes

1. Explain the difference between sexual orientation and gender identity and define the terms people use to identify their sexual orientation and gender identity.
2. Explain how the HIV virus infects the human body and how it is transmitted.

Certificate Requirements

Code	Title	Units
Required Courses		
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
LGBT-122	Transgender Identities and Issues	3
LGBT-123	AIDS in the LGBT Community and Beyond	3
Total Units		9

LGBT Studies: Certificate of Achievement

This certificate provides students with a concentrated study of lesbian, gay, bisexual, and transgender issues related to the family, education, and the community. Students will explore a wide range of topics related to how people identify their sexuality and gender and how those identities are impacted and influenced in the family, in schools, and throughout the community. Completion of this certificate can prepare students for work in health occupations, criminal justice, human services, education, child development, and hospitality. It can also prepare students for transfer to another institution offering a degree in LGBT Studies. To fulfill requirements for this certificate, students must complete the required courses and electives as outlined below.

Program Learning Outcome

1. Explain the difference between sexual orientation and gender identity and define the terms people use to identify their sexual orientation and gender identity.
2. Identify the people and events that have influenced LGBT history and explain how they shaped the views of LGBT people in the family, education, and community.
3. Explain how racial, cultural, and religious identities intersect with sexual orientation and gender identity within families, education, and the community.
4. Discuss current issues faced by sexual orientation and gender non-conforming minorities in the family, education and community.

Certificate Requirements

Code	Title	Units
Required Core Courses (18 units)		
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community	3
LGBT-121	LGBT Communities, Family & Education in the 21st Century	3
LGBT-122	Transgender Identities and Issues	3
LGBT-123	AIDS in the LGBT Community and Beyond	3
PSYC-135	Human Sexuality	3
SOCI-130	Introduction to Queer Studies	3
Required Electives		
Complete 3 units from the following:		3
LGBT-199	Independent Study In LGBT Education	
CFS-140	The Child, Family and Community	
ENGL-231	Literature and Sexuality	
HSRV-124	Working With Diverse Populations	
PSYC-125	Human Development	
Total Units		21

LGBTQ Community Awareness (Noncredit): Certificate of Completion

The LGBTQ Community Awareness Certificate Program provides basic education related to sexual orientation and gender identity minorities. This program provides individuals with knowledge and essential workplace skills for decision making and communication skills for working in industries that engage with the LGBTQ community as employees, colleagues, and as clients.

Career Opportunities

This certificate will help new and incumbent workers by providing additional knowledge and skills related to the workplace and customer service, including decision making and communication skills. Students who complete this program will be better prepared for supervisory and management positions.

Program Learning Outcomes

- 1. Understand identities related to sexual orientation and gender identity.
- 2. Identify best practices for supporting and serving individuals and families in the LGBT community.
- 3. The student will discuss how to create a safe environment at school for LGBT students.

Certificate Requirements

Code	Title	Units
Required Courses		
LGBTNC-30	LGBT Community Awareness for the Workforce	
LGBTNC-40	Safe Space Training for Educators	
Total Units		0

Machine Tool Technology

Department

Do you enjoy taking things apart to see how they work, and operating machines with precision and accuracy? Machine tool operators make and repair the objects of everyday life – from auto parts to winemaking equipment. Career opportunities are plentiful and well-paid, and they don't require a four-year degree.

Occupations

Manufacturers in the U.S. need to fill 4.8 million jobs by 2028, and 83% of manufacturers say attracting and retaining a quality workforce as their top challenge. With their skills and hands-on learning experience, machine tool technology graduates are in a strong position to earn job offers and opportunities for advancement.

- Machinists
- Millwrights
- Winery maintenance mechanics
- Computer numerical controlled (CNC) machine operators
- CNC programmers
- Automotive machinists
- Tool and die makers

Contact Information

Division

Career Education and Workforce Development
Building 3300
2277 Napa-Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7258
Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/machine-tool-technology.html>)
Division Webpage (<https://www.napavalley.edu/career-education/>)

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Degrees and Certificates

Degrees

- Machine Tool Technology (AS) (p. 164)

Certificates

- Machine Tool Technology-One Year (Local Certificate) (p. 165)
- Machine Tool Technology (Certificate of Achievement) (p. 165)

Courses

- Machine Tool Technology (MACH) (p. 255)

Machine Tool Technology: AS Degree

This program prepares students for employment in the machinist and/or toolmaking trade. The courses cover setting up and operating basic machine tools such as lathes, milling machines, drill presses, and grinders. Computerized machine tool programming and operation is also included. Emphasis is placed on the manufacture of component machine parts, using the materials removal process for metals and plastics. The course of study also includes precision measuring skills, blueprint reading, cutting tool design, shop mathematics, and efficient and economical sequencing of machine tooling operations.

Program Learning Outcomes

1. Demonstrate good work and safety habits while using hand tools and power equipment.
2. Perform basic machining operations on lathes, mills, surface grinders and drill presses.
3. Perform basic measuring functions, calculating all required math, using precision measuring tools.
4. Read engineering drawings to accomplish required operations on machine tools.
5. Set-up, operate, program basic CNC lathes and mills and accomplish advanced lathe and mill processes, while working independently.

Degree Requirements

Code	Title	Units
Required Courses		
MACH-110	Machine Technology 1	7
MACH-111	Machine Technology 2	7
MACH-210	Machine Technology 3	7
MACH-211	Machine Technology 4	7
DDGT-110	Technical Drawing Fundamentals	3
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory	1
TECH-92	Technical Mathematics 1	3
TECH-107	Technical Mathematics II	3
WELD-100	Welding Theory & Practice 1	3
Total Units		44

Notes

1. All courses required to complete the major must be completed with a grade of "C" or better. Consultation with the Program Coordinator is required.
2. Transfer to a baccalaureate degree granting institution: Consult the catalog of the college or university of your choice and a Napa Valley College counselor for specific requirements.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Machine Tool Technology: Certificate of Achievement

This program prepares students for employment in the machinist and/or toolmaking trade. The courses cover setting up and operating basic machine tools such as lathes, milling machines, drill presses, grinders. Computerized machine tool programming and operation is also included. Emphasis is placed on the manufacture of component machine parts, using the materials removal process for metals and plastics. The course of study also includes precision measuring skills, blueprint reading, cutting tool design, shop mathematics, and efficient and economical sequencing of machine tooling operations.

Program Learning Outcomes

1. Demonstrate good work and safety habits while using hand tools and power equipment.
2. Perform basic machining operations on lathes, mills, surface grinders and drill presses.
3. Perform basic measuring functions, calculating all required math, using precision measuring tools.
4. Read engineering drawings to accomplish required operations on machine tools.
5. Set-up, operate, program basic CNC lathes and mills and accomplish advanced lathe and mill processes, while working independently.

Certificate Requirements

Code	Title	Units
Required Courses		
MACH-110	Machine Technology 1	7
MACH-111	Machine Technology 2	7
MACH-210	Machine Technology 3	7
MACH-211	Machine Technology 4	7
DDGT-110	Technical Drawing Fundamentals	3
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory	1
TECH-92	Technical Mathematics I	3
TECH-107	Technical Mathematics II	3
WELD-100	Welding Theory & Practice 1	3
Total Units		44

Machine Tool Technology-One Year: Local Certificate

Program Learning Outcomes

1. Perform basic machining operations on lathes, mills, surface grinders and drill presses.
2. Perform basic measuring functions, calculating all required math, using precision measuring tools.

Certificate Requirements

Code	Title	Units
Required Courses (14 units)		
MACH-110	Machine Technology 1	7
MACH-111	Machine Technology 2	7
Total Units		14

Mathematics

Department

Math is more than a numbers game. Studying math builds analytical and problem-solving skills, and is increasingly important for a variety of careers in today's data-driven workplace.

Occupations

Mathematics are central to a range of jobs in today's complex and data-rich work environments. Mathematics graduates can undertake further study to work at research and development laboratories, or enter fields such as statistical research, data analysis, finance and economics, and public health.

- Data scientists
- Computer programmers
- Financial managers
- Statisticians
- Mathematics teachers

Contact Information

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Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/mathematics/>)

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Degrees and Courses

Degrees

- Mathematics (AS-T) (p. 167)

Courses

- Mathematics (MATH) (p. 256)
- Statistics (STAT) (p. 270)

Mathematics: AS-T Degree

The Associate in Science in Math for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Math. California Community College students who are awarded an Associate in Science in Math for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Generate and analyze graphs.
2. Solve application problems.
3. Implement computational procedures.
4. Write mathematical proofs.

Degree Requirements

Code	Title	Units
Required Core Courses (15 units)		
MATH-120	Calculus I	5
MATH-121	Calculus II	5
MATH-221	Multivariable Calculus	5
Required Electives: List A (3 units)		
Complete one course from the following:		3
MATH-220	Linear Algebra	
MATH-222	Differential Equations	
Required Electives: List B (3-4 units)		
Complete one course from the following:		3-4
COMS-120	Introduction to Programming Concepts And Methodologies	
COMS-215	Programming Concepts and Methodology I	
COMS-216	Programming Concepts & Methodology II	
PHYS-140	Physics for Scientists & Engineers 1	
STAT-C1000	Introduction to Statistics	
Total Units		21-22

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Music

Department

Culturally universal, music is one of the most important forms of communication we have, often eliciting emotions beyond words. But however deeply people experience music, many believe themselves unable to produce or express it. Studying Music is an opportunity to dispel that belief while building skills, knowledge, discipline, and appreciation.

Occupations

While some musicians make a full-time living performing music, many others combine performing and non-performing roles to create fulfilling careers. The Bay Area is home to many musical organizations, from orchestras to recording labels, that employ musically-trained individuals. The collaborative, communication, and creative thinking skills Music graduates develop are in demand from wide range of employers.

- Performing artists: Session musicians, on-stage and pit musicians
- Teaching: Music teachers, music therapists
- Composing: Songwriters, video game music composers
- Music technology: Recording and live sound engineers, audio and video technicians, stagehands
- Managers: Artist managers, tour manager, music publicists, audio archivists

Contact Information

Division

Arts and Humanities

Building 100

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Certificates

DEGREES

- Music (AA-T) (p. 169)
- Music-Instrumental (AA) (p. 170)
- Music-Vocal (AA) (p. 170)
- Musical Theater (AA) (p. 171)

Certificates

- Music-Mariachi (COA) (p. 172)

COURSES

- Music (MUSI) (p. 257)
- Music-Noncredit Older Adults (MUSINC) (p. 278)

Music: AA-T Degree

This degree option provides a comprehensive foundation in music preparation for transfer to Baccalaureate programs for instrumental or vocal music majors in the California State University system.

The Associate in Arts in Music for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Music. California Community College students who are awarded an Associate in Arts in Music for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Hear, identify and manipulate with fluency in sound and notation the elements of music such as rhythm, melody, harmony, structure, timbre, and texture.
2. Demonstrate proficiency in solo and collaborative performance including technical competency, sight-reading, interpretive skill and artistic self-expression.
3. Think, speak and write clearly and effectively about music.

Degree Requirements

Code	Title	Units
Required Core Courses (18-21 units)		
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
MUSI-221	Music Theory III	3
MUSI-120A	Aural Skills I	1
MUSI-120B	Aural Skills II	1
MUSI-120C	Aural Skills III	1
MUSI-116	Applied Music: Strings, Winds, Brass, Percussion, Piano, Voice ¹	2
Major Ensemble and/or Specialized Ensemble ²		
MUSI-152	Guitar Ensemble	4
or MUSI-160	College Chorale	
or MUSI-176	Repertory Orchestra	
or MUSI-179	Repertory Wind Ensemble	
or MUSI-181	Jazz Ensemble	
Required Electives: List A		
Complete 3-4 units from the following:		3-4
MUSI-120D	Aural Skills IV	
MUSI-112	Survey & Appreciation of Music	

MUSI-222 Music Theory IV

Total Units **21-22**

¹ MUSI-116 must be completed for four semesters at 0.5 units for a total of 2 units.

² **Major Ensemble and/or Specialized Ensemble:** Students must complete 4 semesters, minimum 1 unit each for a total of 4 units.

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Music-Instrumental: AA Degree

This degree provides a basic foundation in music for students interested in pursuing a career in the musical entertainment industry. As part of this degree, students will have an Instrumental Emphasis in music. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Career Opportunities

Entertainment: theatrical, musical, and media professionals.

Program Learning Outcomes

1. Hear, identify and manipulate with fluency in sound and notation the elements of music such as rhythm, melody, harmony, structure, timbre, and texture.
2. Demonstrate proficiency in solo and collaborative performance including technical competency, sight-reading, interpretive skill and artistic self-expression.
3. Think, speak and write clearly and effectively about music.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
MUSI-112	Survey & Appreciation of Music	3
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
MUSI-120A	Aural Skills I	1
MUSI-235	Class Piano III	2
Required Electives (13 units)		
Complete 13 units from the following courses:		13
MUSI-114	Survey & History of Jazz	
MUSI-120B	Aural Skills II	
MUSI-120C	Aural Skills III	
MUSI-120D	Aural Skills IV	
MUSI-135	Class Piano I	
MUSI-138	Class Piano II	
MUSI-140	Guitar I	
MUSI-142	Guitar II	
MUSI-152	Guitar Ensemble	
MUSI-176	Repertory Orchestra	
MUSI-181	Jazz Ensemble	
MUSI-179	Repertory Wind Ensemble	
MUSI-238	Class Piano IV	
MUSI-240	Guitar III	
MUSI-242	Guitar IV	
MUSI-280	Instrumental Performance Seminar	
Total Units		25

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Music-Vocal: AA Degree

This degree provides a basic foundation in music for students interested in pursuing a career in the musical entertainment industry. As part of this degree, the students will select a vocal music emphasis. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Career Opportunities

Entertainment: musical, theatrical and media professionals.

Program Learning Outcomes

1. Hear, identify and manipulate with fluency in sound and notation the elements of music such as rhythm, melody, harmony, structure, timbre, and texture.
2. Demonstrate proficiency in solo and collaborative performance including technical competency, sight-reading, interpretive skill and artistic self-expression.
3. Think, speak and write clearly and effectively about music.

Degree Requirements

Code	Title	Units
Required Core Courses (14 units)		
MUSI-112	Survey & Appreciation of Music	3
MUSI-120A	Aural Skills I	1
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
MUSI-130	Voice I	2
MUSI-238	Class Piano IV	2
Required Electives (11 units)		
Complete 11 units from the following courses:		11
MUSI-120B	Aural Skills II	
MUSI-120C	Aural Skills III	
MUSI-132	Voice II	
MUSI-135	Class Piano I	
MUSI-138	Class Piano II	
MUSI-160	College Chorale	
MUSI-161	Vocal Ensemble, Prima voce	
MUSI-230	Voice III	
MUSI-232	Voice IV	
MUSI-235	Class Piano III	
Total Units		25

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Musical Theater: AA Degree

This degree provides a foundation in musical theater for students interested in pursuing a Bachelor of Fine Arts in Musical Theater or pursuing a career in the music entertainment industry. To fulfill the requirements for this degree, students will complete the required courses for one of three areas of emphasis and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Program Learning Outcomes

1. Hear, identify and manipulate with fluency in sound and notation the elements of music such as rhythm, melody, harmony, structure, timbre, and texture.
2. Demonstrate proficiency in solo and collaborative performance including technical competency, sight-reading, interpretive skill and artistic self-expression.
3. Think, speak and write clearly and effectively about music.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
MUSI-121	Music Theory I	3
MUSI-170	Musical Theater Performance	3
THEA-100	Introduction to Theater	3
THEA-110	Acting I	3
Required Electives (9 units)		
Complete 9 units from the following courses:		9
MUSI-110	Fundamentals of Music	
MUSI-122	Music Theory II	
MUSI-133	Musical Theater Voice I	
MUSI-143	Musical Theater Voice II	
MUSI-160	College Chorale	
MUSI-170	Musical Theater Performance	
MUSI-172	Musical Revue Performance	
MUSI-173	Musical Theater Performance: Young Audiences	
MUSI-183	Musical Theater Performance: Contemporary	
MUSI-223	Musical Theater Voice III	
MUSI-243	Musical Theater Voice IV	
THEA-153	Rehearsal and Performance: Musical	
THEA-155	Dance Theater Production	
THEA-220	Acting for Fun and Profit	
Total Units		21

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Music-Mariachi: Certificate of Achievement

This certificate provides a foundation in music for students interested in pursuing a career in the musical entertainment industry. As part of this degree, students will have an Mariachi Emphasis in music. To fulfill the requirements for this certificate, students will complete the required courses.

Career Opportunities

Entertainment: theatrical, musical, and media professionals.

Program Learning Outcomes

1. Hear, identify and manipulate with fluency in sound and notation the elements of music such as rhythm, melody, harmony, structure, timbre, and texture.
2. Demonstrate proficiency in solo and collaborative performance including technical competency, sight-reading, interpretive skill and artistic self-expression.
3. Think, speak and write clearly and effectively about music.

Certificate Requirements

Code	Title	Units
Required Courses		
MUSI-116	Applied Music: Strings, Winds, Brass, Percussion, Piano, Voice (4 semesters) <small>Course can be taken as 0.5 or 1 unit</small>	2-4
MUSI-120A	Aural Skills I	1
MUSI-120B	Aural Skills II	1
MUSI-120C	Aural Skills III	1
MUSI-121	Music Theory I	3
MUSI-122	Music Theory II	3
MUSI-180	Mariachi Ensemble	4
MUSI-221	Music Theory III	3
Total Units		18-20

Non-Credit Programs

Napa Valley College offers noncredit classes and programs to provide students with access to a variety of courses at no cost to assist them in reaching their personal, academic and professional goals. Noncredit instruction serves as a key contributor to “open access” for students with diverse backgrounds and those seeking ways to improve their earning power, literacy skills and access to higher education. Noncredit course offerings and programs span many disciplines, including English literacy, language arts, nutrition, basic computers, music and the visual arts. Classes are open for enrollment at any time during the semester and to all levels of experience, unless otherwise noted. Enjoy viewing the list of noncredit classes and programs Napa Valley College offers throughout Napa County.

Current Non-Credit Programs available:

- 21st Century Employability Skills (Certificate of Completion) (p. 173)
- Community Health Worker (Certificate of Completion) (p. 174)
- ESL: High-Intermediate Academic (Certificate of Competency) (p. 132)
- ESL: Low-Advanced Academic (Certificate of Competency) (p. 132)
- ESL: Low-Intermediate Academic (Certificate of Competency) (p. 133)
- ESL: Pre-Intermediate Academic (Certificate of Competency) (p. 133)
- Fire Resilient Landscaping (Certificate of Completion) (p. 174)

Contact Information

Division

Community Education

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Non-Credit: 21st Century Employability Skills Certificate of Completion

The 21st Century Employability Skills program is designed to equip individuals with the essential skills needed to thrive in today's dynamic and rapidly evolving work environments. This comprehensive program focuses on fostering proficiency in key areas that are critical for success in the 21st century workplace. The 21st Century Employability Skills program is designed to equip individuals with the essential skills needed to thrive in today's dynamic and rapidly evolving work environments. This comprehensive program focuses on fostering proficiency in key areas that are critical for success in the 21st century workplace.

Program Learning Outcomes

1. Notice changes and see opportunities for growth, stay open to new experiences, consider a variety of viewpoints, and handle stress in a positive way.
2. Improve professional manner by learning guidelines or rules of the work setting, and look for work opportunities that would be a good match for personal strengths and skills.
3. Have a basic understanding of computer, tablet, and smartphone hardware and software and know what technology tools will help people work together.
4. Know the difference between empathy and sympathy and connect with others by being a good listener, develop good relationships with people from different backgrounds, and make decisions based on client or customer needs by looking at things from their point of view.
5. Know how to speak in a professional manner, communicate using technology tools, choose words wisely and use non-verbal communication, and be an attentive listener while asking questions or repeating back to make sure points were understood correctly.
6. Understand diversity in the workplace, respect people's differences, share leadership by gathering ideas and using skills of all team members, and finding positive ways to deal with conflict.

Program Requirements

Code	Title	Units
Required Course		
WORKNC-3A	Communication in the Workplace	
Elective Course		
Complete one course from the following:		
WORKNC-3B	Customer Service in the Workplace	
WORKNC-3C	Collaboration in the Workplace	
WORKNC-3D	Social Diversity & Awareness in the Workplace	
WORKNC-3E	Self-Awareness in the Workplace	
WORKNC-3F	Resilience in the Workplace	
WORKNC-3G	Time Management in the Workplace	
WORKNC-3H	Empathy in the Workplace	
WORKNC-3I	Problem Solving in the Workplace	
WORKNC-3J	Adaptability in the Workplace	
WORKNC-3K	Challenges of Leadership: Difficult People/Tough Conversations	
WORKNC-3L	Leadership Essentials: What Emerging Leaders Need to Know	

Non-Credit: Community Health Worker Certificate of Completion

In today’s rapidly changing healthcare landscape, community health workers (CHWs) play a pivotal role in bridging the gap between healthcare providers and underserved communities. This comprehensive Community Health Worker Program aims to empower students with the knowledge, skills, and attitudes necessary to serve as effective CHWs. By equipping students with a deep understanding of public health, communication techniques, cultural competence, and advocacy skills, this program seeks to prepare students to improve health outcomes and promote overall community well-being.

Program Learning Outcomes

- 1. Describe the field and roles of Community Health Workers.
- 2. Assess a variety of issues and skills pertinent to the profession.
- 3. Apply the foundational skills necessary for optimum performance as a Community Health Worker (CHW).
- 4. Respond to common ethical issues a CHW faces in the field.

Certificate Requirements

Code	Title	Units
Required Courses		
WORKNC-30A	Community Health Workers I: Background and Introduction	
WORKNC-30B	Community Health Workers II: Foundations, Ethics, & Best Practices	

Non-Credit: Fire REsilient Landscaping Certificate of Completion

This program provides entry level workers with a general awareness in recognizing and preventing hazards on a job site. Occupational Safety Health Association (OSHA) recommends Safety Certification Training Program courses as an orientation to occupational safety and health for workers covered by OSHA standards, on the specific hazards of the job. Upon successful completion of the program, participants will receive a 10-hour Construction Safety Certification completion card. The program also introduces students to residential and commercial landscape and building maintenance practices that reduce risk of structure loss during wildfire and guide safe and effective post-fire mitigation and clean-up. Topics will include: principles for fire risk reduction; structure hardening; defensible space; safe and proper use of appropriate tools and equipment; considerations for worker safety and worker rights; relevant laws and regulations; and appropriate prioritization and execution of actions to reduce fire risk. Working under the supervision of qualified professionals, students will visit and/or perform work at particular selected site(s) as appropriate.

Program Learning Outcomes

- 1. Define OSHA and explain its function and roles.
- 2. Identify, minimize, and control workplace hazards by applying OSHA standards.
- 3. Safely perform a variety of fire risk reduction and mitigation activities using appropriate tools and techniques.

Certificate Requirements

Code	Title	Units
Required Courses		
WORKNC-1	OSHA 10 Certification Preparation	
WORKNC-2	Introduction to Vegetation Management for Fire Prevention	

Nursing

Department

Medical knowledge, critical thinking, compassion, collaboration, and customer service combine in the occupation of nursing. Nurses take care of the ill and injured and provide preventive care in a variety of settings, from hospitals to health education. The demand for educated and licensed professionals is growing.

Occupations

Thanks to increased longevity and an aging population in the U.S., employment opportunities for vocational and registered nurses are strong and continue to grow. Nurses are employed in a wide variety of healthcare facilities, public and private clinics and agencies, schools, and educational institutions. Further education and specific certifications provide myriad opportunities for career growth and may lead to specialization within the profession.

- Registered Nurses
 - Flight Nurses
 - Nurse Consultants
 - Discharge Planning Nurses
 - Home Health Nurses
 - And many more!
- Nurse Practitioners
- Nurse Midwives
- Nurse Anesthetists

Contact Information

Division

Health Occupations

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Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/>)

Registered Nursing Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/associates-degree-in-nursing/>)

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Admissions Requirements

Associate Degree for Nursing Program

1. Complete a Napa Valley College Application, do this online at www.napavalley.edu. (Application will be available online one month prior to application acceptance timeframe).
2. Meet with a NVC counselor to develop your education plan¹. Bring your "Official Transcripts" from your High School (or equivalent GED certificate, CHSPE Certificate) and College(s).
 - a. If they are sent to you instead of directly to Napa Valley College, *do not open the envelope, we can only accept sealed official transcripts*. If your High School or College transcripts are from outside the U.S. they must be evaluated by an International Evaluation service prior to submission of your application.
3. Submit an official transcript with a score of 62% or better on the Test of Essential Academic Skills, the NEW TEAS exam.
 - a. The TEAS exam measures basic essential skills in the academic areas of reading, mathematics, science, and English and language use. The objectives assessed are those which nurse educators have deemed most appropriate and relevant to measure entry-level skills and abilities in nursing program applicants. The TEAS exam consists of 170 multiple-choice questions and has been proven to be a statistically significant predictor of early nursing school success.
4. Complete the following Prerequisite courses with a "C" or better.
 - a. BIOL-218
 - b. BIOL-219
 - c. BIOL-220
 - i. Napa Valley College will accept 4 unit/lab core biology courses for transfer
 - d. COMM-120 or COMM-C1000 or COMM-124 or COMM-126 or COMM-128
 - e. ENGL-C1000
 - f. PSYC-125

5. Hep B, Surface Antibody, MMR and Varicella TITERS and initial COVID vaccine. You can add them to the application, or email to cmiller@napavalley.edu prior to application period.
6. CNA (Certified Nursing Assistant) State Certificate, Psych Tech or LVN license.

Things to Keep in Mind

- When you have met all the requirements listed above, you may then submit your application to the Admissions & Records (A&R) office (with any official sealed transcripts not already at the school) during the published application period. Mail or Bring, as described in the application instructions, to Margarita Ceja, A&R Office, 2277 Napa-Vallejo Highway, Napa, CA 94558. All ADN program applicants and current students must maintain an active email address during their time in the program and check it regularly.
- Eligibility to enter the Nursing Programs is determined by meeting admission requirements as above and meeting the California Community College Chancellor's Office Formula (multi-criteria screening process) with a score of 70% or better. This "composite score" includes a combination of: (a) overall college GPA (b) English GPA (All English Classes with letter grades) (c) core Biology (Anatomy, Physiology & Microbiology) GPA & (d) core Biology course repetition(s).

¹ All Foreign Transcripts must be evaluated by an International Evaluation Service prior to submission of program application; this service must provide Napa Valley College with an evaluation Certificate of the international coursework. (Forms to request this evaluation are available in Admissions & Records and the Health Occupations Department; your official foreign transcripts evaluations must accompany this form.)

Degrees and Certificates

Degrees

- Nursing (AS) (p. 176)

Courses

- Nursing (NURS) (p. 261)

Nursing: AS Degree

The Associate Degree in Nursing (ADN) program is designed to prepare Napa Valley College graduates for entry-level positions in a variety of healthcare settings. Nursing education prepares the learner for generalist practice across the lifespan with diverse populations. The role of the RN is to collaborate with the healthcare team in the coordination and delivery of patient care. Students will participate in a variety of experiences, such as case studies, lectures, skills practice, simulation, and direct patient care in clinical settings. Upon successful completion of the program, the student is awarded an A.S. Degree in Nursing and is eligible to take the National Council Licensure Examination for Registered Nursing (NCLEX-RN). Students planning to transfer to a four-year college should consult the catalog and a Napa Valley College counselor for specific requirements. All students are encouraged to complete courses that may qualify them for transfer as we partner with several schools for concurrent or post-licensure Bachelor's Degrees. Program Admission Requirements: Refer to BRN Curriculum document and our website for more details. To remain in the nursing program once admitted, a student must maintain a "C" grade or above in all courses, inclusive of a satisfactory clinical grade, all of which is explained in detail in the Student Handbook for the admitting cohort. Our clinical partners require a background check, a drug screen, & vaccination record. The California BRN may deny applications to test in the case of criminal convictions.

Program Learning Outcomes

1. Recognize the patient as the source of control and full partner in providing compassionate and coordinated care based on respect for the patient.
2. Use information and technology (IT) to communicate, manage knowledge, mitigate error and support decision making.
3. Integrate ethical and legal guidelines from the Nurse Practice Act, ANA Code of Ethics and Nurse Practice Standards.
4. Function effectively within nursing and inter-professional teams, fostering open communication, mutual respect and shared decision-making to achieve optimal patient care.
5. Integrate best current evidence with clinical expertise, patient/family preference and values for the delivery of optimal healthcare.
6. Use data to monitor the outcomes of care processes and use improvement methods to design and test changes in order to continuously improve the quality and safety of health care systems.
7. Demonstrate the use of clinical reasoning skills while providing, coordinating, & prioritizing care.

Degree Requirements

Code	Title	Units
Prerequisite Courses		
BIOL-218	Human Anatomy ¹	5
BIOL-219	Human Physiology ¹	5
BIOL-220	General Microbiology ¹	5
COMM-120 or COMM-C1000 or COMM-124 or COMM-126 or COMM-128	Interpersonal Communication Introduction to Public Speaking Career Communication Intercultural Communication Critical Thinking: Argumentation and Debate	
ENGL-C1000	Academic Reading and Writing	
PSYC-125	Human Development	3-4

or CHEM-110 Introduction to Chemistry

Total Units **18-19**

¹ Students transferring 4 unit, Anatomy, Physiology or Microbiology courses from other colleges may do so.

Code	Title	Units
Required Courses		
NURS-151	Nursing Fundamentals	5.5
NURS-152	The Role of the Nurse in Health & Wellness, Chronic Illness and Geriatric Care	5
NURS-153	Maternal/Newborn Nursing Care	4
NURS-154	Mental Health Nursing Care	3.5
NURS-155	Pediatric Nursing Care	3
NURS-251	Community and Acute Medical- Surgical Nursing Care I	10
NURS-252	Nursing Care of Patients With Acute Illness II	8
NURS-253	Nursing Capstone	2
Total Units		41

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Philosophy

Department

Scholars trace philosophy's etymology to the Greek words: Philo (love or loving) and Sophia (wisdom). Thus, philosophy is a love of learning. Philosophy is also the study of knowledge and invites us to critically examine our thoughts about the world, society, our place in the world, and our beliefs. Our beliefs connect us to others and give us a sense of belonging and purpose.

Occupations

Philosophy is the ultimate "transferable skillset." With a philosophy background, students are well-prepared to pursue a career in a diverse, dynamic, and interdependent world. Students learn to interpret complex materials, explore multiple perspectives, and communicate logically and clearly – valuable in a wide range of workplace and entrepreneurial settings. Philosophy is especially well-suited as a precursor to studying law, with some universities offering undergraduate majors geared to pre-law students. Others pursue graduate theological study and enter the clergy.

- Professors
- Equity and inclusion directors
- Community organizers
- Paralegals
- Lawyers
- Ministers and pastors
- Entrepreneurs
- Human resources managers
- Authors

Contact Information

Division

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Phone: (707) 256-7500

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Courses

Courses

- Philosophy (PHIL) (p. 262)

Photography

Department

While nearly everyone can take pictures using cell phone cameras, there's plenty more to explore when studying photography. Whether to express a personal artistic vision or document events, learning the aesthetic principles and practical techniques of photography is a worthwhile pursuit.

Occupations

Photography graduates can pursue a wide array of career opportunities, from commercial and editorial photography to art direction, digital design, and film production. Gallery or museum curation, conservation, and administration is another potential career path.

- Video and film camera operators
- Photojournalists
- Wedding and event photographers
- Digital imaging artists
- Art directors

Contact Information

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Arts and Humanities

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Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/photography/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

Dean

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Degrees and Certificates

Degrees

- Photography (AA) (p. 179)

Certificates

- Photography (COA) (p. 180)

Courses

- Photography (PHOT) (p. 263)

Photography: AA Degree

This degree provides entry-level photography skills for students preparing for transfer to a BA or BFA program in Photography or interested in working in the photography field. Students pursuing this degree must work with a counselor and faculty advisor to develop an education or career plan that meets their educational or career goals.

Career Opportunities

Photographic Assistant, Digital Darkroom Technician, Color Management Controller, Fine Art Photography, Newspaper Photographer, Weddings/Event Photographer, Commercial Photography, Portrait Photography, Fine Art Photography, Editorial Photography, Documentary Photography, Photographic Lab Technician, Photographic Assisting, Digital Imaging Artist, Photo Retoucher.

Program Learning Outcomes

1. Critically evaluate and understand the aesthetic, cultural, and political development of Photography in historical and contemporary cultures.
2. Create finished images for professional/fine art applications based on principles of effective design and communication.
3. Translate concepts and visual experience into images.
4. Present finished design products for peer, professional or academic review.
5. Evaluate and critique photographic work and receive criticism from others.

Degree Requirements

Code	Title	Units
Required Core Courses		
PHOT-120	Foundations of Photography	3
PHOT-150	Beginning Digital Photography	3
PHOT-151	Intermediate Digital Photography	3
PHOT-180	History of Photography	3
PHOT-200	Lighting for Photography 1	3
Electives		
Complete 2 courses from the list below		6
PHOT-110	Smart Phone Photography	
PHOT-121	Beginning Darkroom Photography	
PHOT-122	Intermediate Photography	
PHOT-181	Contemporary Issues in Photography	
PHOT-182	Photography in a Multicultural United States	
PHOT-210	Lighting for Photography 2	
PHOT-230	Lifestyle Photography	
BUSI-144	Introduction to Entrepreneurship	
Total Units		21

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Photography: Certificate of Achievement

This certificate is designed for students interested in developing a contemporary practice in photography. Students will gain a foundation in photography including digital imaging, printing, lighting, and visual literacy.

Career Opportunities

Photographic Assistant, Digital Darkroom Technician, Color Management Controller, Fine Art Photography, Newspaper Photographer, Commercial Photographer, Portrait Photographer, Editorial Photographer, Documentary Photographer, Digital Imaging Artist, Photo Retoucher.

Program Learning Outcomes

1. Critically evaluate and understand the aesthetic, cultural, and political development of Photography in historical and contemporary cultures.
2. Create finished images for professional/fine art applications based on principles of effective design and communication.
3. Translate concepts and visual experience into images.
4. Present finished design products for personal, peer, professional or academic review.
5. Evaluate and critique photographic work and receive criticism from others.

Certificate Requirements

Code	Title	Units
Required Core Courses		
PHOT-120	Foundations of Photography	3
PHOT-150	Beginning Digital Photography	3
PHOT-151	Intermediate Digital Photography	3
PHOT-180	History of Photography	3
PHOT-200	Lighting for Photography 1	3
Required Electives		
Complete 2 courses from the following:		6
PHOT-110	Smart Phone Photography	
PHOT-121	Beginning Darkroom Photography	
PHOT-122	Intermediate Photography	
PHOT-181	Contemporary Issues in Photography	
PHOT-182	Photography in a Multicultural United States	
PHOT-210	Lighting for Photography 2	
PHOT-230	Lifestyle Photography	
Total Units		21

Physics Department

Physics is the study of matter, motion, forces, and energy and the laws that govern them – whether at the scale of atoms or planetary orbits. Skateboards, microwave ovens, cell phones, and puffer jacket insulation all work thanks to physics.

Occupations

Many Physics graduates pursue research opportunities in government, education, and the private sector. Others work in design and development in industries that rely on Physics expertise, from aerospace to telecommunications to air quality management.

- Physicists
- Renewable energy engineers
- Natural sciences managers
- Robotics and artificial intelligence engineers
- Meteorologists

Contact Information

Division

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Phone: (707) 256-7727

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/physics/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/science-mathematics-and-engineering/>)

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Degrees and Courses

Degrees

- Physics (AS-T) (p. 181)

Courses

- Physics (PHYS) (p. 264)

Physics: AS-T Degree

The Associate in Science in Physics for Transfer provides students with a thorough overview of the field of physics. Students will have demonstrated sufficient understanding in the fields of mechanics, electricity and magnetism, thermodynamics, mechanical and electromagnetic waves, modern physics, the scientific method, and mathematics to successfully transfer to a four-year institution with a major in physics.

The Associate in Science in Physics for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Physics. California Community College students who are awarded an Associate in Science in Physics for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

- Research: Basic research has as its goal the understanding of physical phenomena without a specific application in mind. Applied research leads to the solution of problems of national importance or of significant commercial value.
- Development and Design: Work in this area utilizes both basic and applied research to improve existing products, processes and instruments, and to develop new ones.
- Teaching: After earning an undergraduate or PhD physics degree, many physicists are employed in academic institutions, including instructors at the high school, community college, college, and university levels. In the latter, research and teaching are often combined.
- Management and Other Areas: Physicists can be found in a wide variety of areas such as research administration, university administration, science reporting, technical management and marketing, and in such fields as metallurgy, electronics, food processing and packaging, health and radiation safety, pollution control, computer technology, financial services and a broad and continually expanding array of other possibilities.

Program Learning Outcomes

1. Solve qualitative problems using physics principles.
2. Solve quantitative physics problems correctly using mathematics from the calculus sequence.
3. Operate laboratory equipment to successfully execute physics experiments.

Degree Requirements

Code	Title	Units
Required Courses		
PHYS-140	Physics for Scientists & Engineers 1	4
PHYS-240	Physics for Scientists & Engineers 2	4
PHYS-241	Physics for Scientists & Engineers 3	4
MATH-120	Calculus I	5
MATH-121	Calculus II	5
MATH-221	Multivariable Calculus	5
Total Units		27

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Political Science Department

Do you track elections and political figures like fans follow sports? Gird your fascination with knowledge by studying Political Science. A solid foundation in the theories, practices, and institutions of politics – not only those of the United States, but of other countries – will help you become an astute political observer and informed political actor.

Occupations

A major in Political Science can prepare students for careers in government, social and political organizations, journalism, international relations, business, and education. It’s also an excellent basis for graduate study or law school.

- Political scientists
- Community organizers
- Campaign strategists
- Lawyers
- Reporters

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Degrees and Courses

Degrees

- Political Science (AA-T) (p. 182)

Courses

- Political Science (POLI) (p. 264)
- Political Science (POLS) (p. 265)

Political Science: AA-T Degree

The Associate in Arts in Political Science for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Political Science/Government. California Community College students who are awarded an Associate in Arts in Political Science for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of “C” (or “P”) and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

A degree in political science can lead to careers in federal, state and local governments; law; business; international organizations; nonprofit associations and organizations; campaign management and polling; journalism; precollegiate education; electoral politics; research and university and college teaching.

Program Learning Outcomes

1. Describe the fundamentals of specific political systems.
2. Understand and explain the foundations of specific government structures: the organization, powers, procedures and patterns.
3. Evaluate and assess the ideas, interests, and institutions of specific political systems.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
Complete 3 courses from the following:		9
POLS-C1000	American Government and Politics	
POLI-125	Introduction to Modern Political Ideology	
POLI-135	Comparative Government	
POLI-140	International Relations	
Required Electives: List A (6 units)		
Complete 2 courses from the following:		6
POLI-145	International Political Economy	
STAT-C1000	Introduction to Statistics	
Required Electives: List B (3 units)		
Complete 1 course from the following:		3
ECON-100	Principles of Macroeconomics	
ECON-101	Principles of Microeconomics	
HIST-120	United States History to 1877	
HIST-121	United States History 2	

SOCI-120	Introduction to Sociology
Total Units	18
<i>To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.</i>	

Psychiatric Technician

Department

Are you helpful, compassionate, and a good listener? If you want to help improve the quality of life for some of the most needy or vulnerable individuals in today's society, consider the profession of Psychiatric Technician. Psychiatric technicians are active members of interdisciplinary healthcare teams in the forefront of care and treatment of individuals with mental illness or development disabilities.

Occupations

There is a shortage of trained and experienced psychiatric technicians in California, with constant demand in the public sector. Most jobs are concentrated near state hospitals such as Napa State Hospital, but there are many other jobs available within prison systems, via county mental health services, in private mental health care facilities, and in acute and subacute hospitals with mental health units. Once certified and licensed, graduates can earn healthy entry-level pay, and advance further with additional certifications and/or degree completion.

- Psychiatric technicians
- Social and human services assistants
- Nurses
- Psychiatrists
- Special education teachers

Contact Information

Division

Health Occupations

Building: 800, Office: 810

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7600

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/psychiatric-technician/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/>)

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Admissions Requirements

Psychiatric Technician: Three-Semester Program

All coursework must be completed with a "C" or better within the last five years as required by the BVNPT, before and all program requirements must be met before your application will be accepted. All applicants meeting these requirements will be eligible for admission to the program. Applications will be accepted by admissions and records during a designated registration period prior to each semester. All new admission, re-admission and advanced placement applicants will follow this procedure.

1. Complete an application for admission to the college online at www.napavalley.edu. This only needs to be done once.
2. Complete the matriculation requirements of:
 - a. High School English (within the last 5 years) with a "C" or better.
 - b. High School Algebra (within the last 5 years) with a "C" or better.
 - c. College Orientation. (Contact the Counseling Center, (707) 256-7220, for the orientation sessions.)
3. Complete the prerequisite courses of HEOC-100 and HEOC-101. These classes must be started and completed within 5 years of the start date of the program. These classes do not have to be completed before application to the program, however you must be currently enrolled in the class(es) at the time you submit your application.
 - a. Highly Recommended: HEOC-171 Medical Terminology
4. Official Transcripts (unopened) of high school graduation or its equivalent (GED, CHSPE) and, if applicable, college courses.
 - a. If Foreign, Official Verification (unopened) of high school graduation or its equivalent (GED, CHSPE) and, if applicable, college courses.

All Foreign Transcripts must be evaluated by an International Evaluation Service prior to submission of program application; this service must provide Napa Valley College with an evaluation certificate of the international coursework.

Psychiatric Technician: Fast Track Program

DSH Napa's Psychiatric Technician Apprentice Program offers individuals the opportunity to become licensed Psychiatric Technicians. The apprenticeship program consists of 3,000 hours of on-the-job training plus classroom instruction in mental health, developmental disabilities, nursing science, anatomy and physiology, and pharmacology.

Apprentices in DSH Napa's program will first complete the Hospital's in-house program to become Certified Nurse Assistants. Then they will start the 12-month Napa "Fast Track" Psychiatric Technician education program. Each apprentice receives 40-hour per week pay for attending class and working in the Hospital, assisting medical and nursing staff in the care and treatment of patients with serious mental illnesses. Upon successful completion of the program, apprentices will be eligible to take the State's Psychiatric Technician license examination.

Because Psychiatric Technician Apprentice is a State civil service position represented by California Association of Psychiatric Technicians (CAPT), apprentices are covered under the CAPT contract which provides for salaries, health benefits, holidays, vacations and further defines working conditions.

To enter the Psychiatric Technician Apprentice Program, candidates must have graduated from high school within the United States or the equivalency. If you attended high school outside the United States, it is the responsibility of the candidate to provide an evaluation/certification

of their foreign education as to what it represents in terms of U.S. school equivalency

Application is done via the Department of State Hospitals – Napa. Information can be found on their website (<https://www.dsh.ca.gov/Napa/Internships/>).

Degrees and Certificates

Degrees

- Psychiatric Technician-Three Semester (AS) (p. 185)

Certificates

- Psychiatric Technician-Fast Track (Certificate of Achievement) (p. 186)
- Psychiatric Technician-Three Semester (Certificate of Achievement) (p. 186)

Courses

- Psychiatric Technician (PTEC) (p. 265)

Psychiatric Technician-Three Semester: AS Degree

The Psychiatric Technician Program is a 50-unit, three-semester full time program designed to prepare individuals to practice as licensed psychiatric technicians. The program integrates theoretical coursework with hands-on practical training. Clinical experiences take place at the California Department of State Hospitals, local health agencies, local unified school districts, and community service organizations. Upon successful completion of the program, Napa Valley College awards a Certificate of Completion in Psychiatric Technician. Graduates are then eligible to sit for the California State Licensure Examination administered by the Board of Vocational Nursing and Psychiatric Technicians. For students to obtain an AS degree, additional courses must be taken.

Program Learning Outcomes

1. Demonstrate ethical behavior by respecting client privacy and confidentiality in accordance with professional standards and regulations.
2. Accurately document clinical assessments and interventions in a timely manner, ensuring patient care is prioritized and services are delivered in an age-appropriate manner.
3. Contribute effectively to a therapeutic environment by communicating professionally and collaborating with team members and clients.

Degree Requirements

Code	Title	Units
Required Core Courses		
PTEC-91	Principles & Practice for Psychiatric Technicians 1	16.5
PTEC-92	Principles & Practice for Psychiatric Technicians 2	16.5
PTEC-93	Principles & Practice for Psychiatric Technicians 3	17
Total Units		50

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Psychiatric Technician-Three Semester: Certificate of Achievement

The Psychiatric Technician Fast-Track Program is a total of 50 units and 3 semester apprenticeship program conducted at Napa State Hospital. Students in this program are enrolled at Napa Valley College; however, all coursework is completed at Napa State Hospital, where they also work as apprentices. Upon successful completion of the program, Napa Valley College awards a Certificate of Completion in Psychiatric Technician. Graduates are then eligible to sit for the California State Licensure Examination administered by the Board of Vocational Nursing and Psychiatric Technicians. For students to obtain an AA/AS degree, additional courses must be taken.

Program Learning Outcomes

1. Demonstrate ethical behavior by respecting client privacy and confidentiality in accordance with professional standards and regulations.
2. Accurately document clinical assessments and interventions in a timely manner, ensuring patient care is prioritized and services are delivered in an age-appropriate manner.
3. Contribute effectively to a therapeutic environment by communicating professionally and collaborating with team members and clients.

Certificate Requirements

Code	Title	Units
Required Courses		
PTEC-91	Principles & Practice for Psychiatric Technicians 1	16.5
PTEC-92	Principles & Practice for Psychiatric Technicians 2	16.5
PTEC-93	Principles & Practice for Psychiatric Technicians 3	17
Total Units		50

Psychiatric Technician-Fast Track: Certificate of Achievement

The Psychiatric Technician Fast-Track Program is a total of 50 units and 3 semester apprenticeship program conducted at Napa State Hospital. Students in this program are enrolled at Napa Valley College; however, all coursework is completed at Napa State Hospital, where they also work as apprentices. Upon successful completion of the program, Napa Valley College awards a Certificate of Completion in Psychiatric Technician. Graduates are then eligible to sit for the California State Licensure Examination administered by the Board of Vocational Nursing and Psychiatric Technicians. For students to obtain an AA/AS degree, additional courses must be taken.

Program Learning Outcomes

1. Demonstrate ethical behavior by respecting client privacy and confidentiality in accordance with professional standards and regulations.
2. Accurately document clinical assessments and interventions in a timely manner, ensuring patient care is prioritized and services are delivered in an age-appropriate manner.
3. Contribute effectively to a therapeutic environment by communicating professionally and collaborating with team members and clients.

Certificate Requirements

Code	Title	Units
Required Courses		
PTEC-97	Nursing Science	16.5
PTEC-98	Developmental Disabilities	16.5
PTEC-99	Mental Disabilities	17
Total Units		50

Psychology

Department

Ever wondered why people do what they do? Psychology seeks and offers answers. Rooted in both philosophy and science, psychology is the empirical study of behavior, emotion, and mental processes. Studying psychology provides a level of education and training that helps students succeed in a variety of careers and other graduate opportunities.

Occupations

The job outlook for psychologists is strong, thanks to increasing demand for psychological services in schools, clinical settings, and social service agencies. Graduates may also find positions in a wide range of fields requiring interpersonal communication and emotional intelligence, from careers in the private sector to social work. Psychology majors often build careers as:

- Research psychologists specializing in areas such as Social Psychology, Cognitive Psychology, Biopsychology, and Developmental Psychology
- Clinical psychologists
- Substance abuse counselors
- Human factors design specialists

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Degrees and Certificates

Degrees

- Psychology (AA) (p. 189)
- Psychology (AA-T) (p. 188)

Courses

- Psychology (PSYC) (p. 266)

Psychology: AA-T Degree

beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

The Associate in Arts in Psychology for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Psychology. California Community College students who are awarded an Associate in Arts in Psychology for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Understand the major theoretical perspectives in psychology and analyze the implications of these theories.
2. Comprehend the findings of research in psychology and apply this understanding to everyday life.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
PSYC-C1000	Introduction to Psychology	3
PSYC-220	Research Methods in Psychology	3
STAT-C1000	Introduction to Statistics	3
Required Electives: List A (4 units)		
Complete one course from the following:		4
BIOL-105	Human Biology	
BIOL-110	Survey of Biology	
BIOL-120	General Biology	
Required Electives: List B (3 units)		
Complete one course from the following:		3-4
Any List A course not already used or		
PSYC-123	Social Psychology	
PSYC-125	Human Development	
PSYC-135	Human Sexuality	
Required Electives: List C (3 units)		
Complete one course from the following:		3-4
Any List A or B course not already used or		
PSYC-126	Abnormal Psychology	
PSYC-128	Cross-Cultural Psychology	
PSYC-175	Theories of Personality	
Total Units		19-21

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51)

Psychology: AA Degree

The Associate of Arts degree with a major in psychology acknowledges that the student has established a foundation of knowledge in the field of psychology. This foundation can be used as a basis for further study towards a baccalaureate degree at a transfer institution. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Program Learning Outcomes

1. Understand the major theoretical perspectives in psychology and analyze the implications of these theories.
2. Comprehend the findings of research in psychology and apply this understanding to everyday life.

Degree Requirements

Code	Title	Units
Required Courses (6 units)		
PSYC-C1000	Introduction to Psychology	3
STAT-C1000	Introduction to Statistics	3
Required Electives (12-13 units)		
Complete four courses from the following list, including no more than one BIOL course.		12-13
BIOL-105	Human Biology	
BIOL-110	Survey of Biology	
BIOL-120	General Biology	
PSYC-123	Social Psychology	
PSYC-124	Psychology of Adjustment	
PSYC-125	Human Development	
PSYC-126	Abnormal Psychology	
PSYC-128	Cross-Cultural Psychology	
PSYC-135	Human Sexuality	
PSYC-175	Theories of Personality	
PSYC-220	Research Methods in Psychology	
Total Units		18-19

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Respiratory Care

Department

Most people take breathing for granted. It's second nature, an involuntary reflex. But for the thousands of Americans who suffer from breathing problems or diseases, each breath is a major accomplishment. Those people include those with chronic lung problems, as well as heart attack and accident victims, premature infants, and people with cystic fibrosis, lung cancer or AIDS. Respiratory therapists help these individuals breathe more easily by providing specialized lung care.

Occupations

Thanks to residual effects of the COVID-19 pandemic and an aging population, demand is high for respiratory therapists both within the state and nationwide. NVC graduates are highly likely to pass the licensing examination on their first attempt and be eligible for gainful employment immediately following licensure. Employment options include acute or subacute hospital assignments, sleep clinics, outpatient clinics, home care, and other settings.

- Respiratory therapists
- Pulmonary function technicians
- Pediatric respiratory care specialists
- Registered sleep center technologists

Contact Information

Division

Health Occupations

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Phone: (707) 256-7600

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/respiratory-care/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/health-occupations/>)

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Admissions Requirements

In order to be accepted into the Respiratory Care Program, there are several steps you must complete before you turn in your application. Make sure you fully understand what is expected to be done and allow adequate time for requirements, such as official transcript requests and foreign transcript evaluations. You should make an appointment with

a counselor to review program requirements and create an educational plan.

1. Attend a mandatory Respiratory Care Information Meeting.
 - a. The Respiratory Care Information Meeting is designed to provide information you need about the admission process and the program. The meeting lasts approximately 60 minutes with a Q&A period. Individual assistance is provided as needed after the group session. The Respiratory Care application form will be distributed. No registration is required for this meeting. This meeting is for information sharing only; you do not apply for the program at this time. (Application forms are only available to those who have attended a mandatory information meeting.)
2. Complete a Napa Valley College Application (<https://www.openccapply.net/gateway/apply/?cccMisCode=241>).
3. Meet with a counselor to develop your education plan.
4. Complete the following Prerequisite courses with a "C" or better.
 - a. MATH-106 OR STAT-C1000 OR Other transferable MATH course
 - b. BIOL-218
 - c. BIOL-219
 - d. BIOL-220
 - e. CHEM-110

Things to Keep in Mind

- Priority is given to students who have completed ENGL-C1000 or higher and Physics.
- Napa Valley College will accept 4 unit/lab core biology courses for transfer.
- If your College transcripts are from outside the U.S. they must be evaluated by an International Evaluation service prior to submission of your application.
- When you have met all requirements, you may then submit your application to the Admissions & Records (A&R) office (with any official sealed transcripts not already at the school) during the published application period. Deliver in person or mail to Margarita Ceja, A&R Office, 2277 Napa-Vallejo Highway, Napa, CA 94558.
- All Respiratory Care program applicants and current students must maintain an active email address during their time in the program and check it regularly.

Degrees and Courses

Degrees

- Respiratory Care (AS) (p. 191)

Courses

- Respiratory Therapy (RESP) (p. 267)

Respiratory Care: AS Degree

The Respiratory Care Program is four semesters and one six week summer session. The program is designed to prepare qualified men and women to practice as respiratory care practitioners (RCPs). Upon completion of the program the student will be eligible to take the state licensing and the national registry examinations. The program is accredited by the Commission on Accreditation for Respiratory Care (CoARC). Respiratory Care is a healthcare specialty which deals with the care and treatment of patients with respiratory and cardiac disorders. RCPs work in a variety of settings, including acute and subacute hospitals, clinics, and home care. To remain in the program, student must maintain a "C" grade or above in Respiratory Care and a satisfactory grade in clinical.

Program Learning Outcomes

1. Comprehend, apply, and evaluate clinical information relevant to their roles as advanced-level respiratory therapists (cognitive domain).
2. Be technically proficient in all the skills necessary to fulfill their roles as advanced-level respiratory therapists (psychomotor domain).
3. Exhibit professional behavior consistent with employer expectations as advanced-level respiratory therapists (affective domain).

Degree Requirements

Code	Title	Units
Prerequisites for Admission		
CHEM-110	Introduction to Chemistry	4
MATH-106	College Algebra	3-4
	or STAT-C1000 Introduction to Statistics	
OR Other Transferable MATH Course		
BIOL-218	Human Anatomy	5
BIOL-219	Human Physiology	5
BIOL-220	General Microbiology ¹	5
Total Units		22-23

Code	Title	Units
Required Courses		
RESP-120	Respiratory Care Theory I	6
RESP-130	Respiratory Care Laboratory I	4
RESP-140	Preparation for Clinical	1.5
RESP-150	Respiratory Care Theory II	3
RESP-160	Respiratory Care Pharmacology	3
RESP-170	Respiratory Care Clinical I	2.5
RESP-175	Resp Care Laboratory II	1.5
RESP-185	Respiratory Care Clinical II	2.5
RESP-200	Respiratory Care Theory III	2
RESP-210	Principles & Applications of Mechanical Ventilation/Lab	4
RESP-220	Neonatal/Pediatric Respiratory Care	4
RESP-230	Neonatal/Pediatric Topics in Respiratory Care	1
RESP-250	Respiratory Care Clinical IV (5-unit option)	5
RESP-260	Respiratory Care Theory IV	1.5
RESP-270	Advanced Respiratory Care Laboratory	1
RESP-280	Respiratory Care Topics II	2
RESP-290	Respiratory Care Clinical VI (4-unit option)	4

RESP-290B	Computer Simulations in Respiratory Care	1
RESP-292	Respiratory Care Preceptorship	2.5
PSYC-125	Human Development	3
Total Units		55

Notes:

1. All required courses must be completed with a grade of "C" or better.
2. To remain in the program, student must maintain a "C" grade or above in Respiratory Care and a satisfactory grade in clinical.
3. Transfer to a baccalaureate degree granting institution: Consult the catalog of the college or university of your choice and a Napa Valley College counselor for specific requirements.

Other Content

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education (p. 47) pattern to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Sociology

Department

What shapes concepts of romantic love, religious faith, family, government, crime, law, and wealth? Sociology tackles these subjects and more through the study of human social relationships and institutions.

Occupations

In the fast-changing, global modern workplace, sociology skills such as innovation, critical thinking, problem-solving, collaboration, and inclusion are in high demand. Sociology majors typically use their skills and knowledge to enter the fields of teaching, law, social services, counseling, and public service.

- Research analysts
- Educators
- Social workers
- Lawyers
- Counselors

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Degrees and Certificates

Degrees

- Social Justice Studies-Gender Studies (AA-T) (p. 194)
- Social Justice Studies-LGBTQ Studies (AA-T) (p. 195)
- Sociology (AA-T) (p. 193)

Courses

- Sociology (SOCI) (p. 268)

Sociology: AA-T Degree

The purpose of the Associates in Arts in Sociology for Transfer is to provide students with a foundation of knowledge in the field of sociology which prepares them for transfer to the CSU/UC system for further study towards a baccalaureate degree in sociology or a related field. The student will develop knowledge and skills which will enable them to understand, evaluate, and apply social science research and theories. The Associate in Arts in Sociology for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Sociology. California Community College students who are awarded an Associate in Arts in Sociology for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Understand, evaluate, and apply social science research, methods and theories.
2. Identify how social experiences and outcomes are shaped by gender, race, ethnicity, age, social class, and sexual orientation.
3. Use sociological theories to examine and explain social situations and social behaviors.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
SOCI-120	Introduction to Sociology	3
SOCI-122	Social Problems	3
STAT-C1000	Introduction to Statistics	3
Required Electives: List A (6 units)		
Complete 2 courses from the following:		6
SOCI-190	Introduction to Social Research	
	or PSYC-220 Research Methods in Psychology	
SOCI-140	Sociology of Sex and Gender	
SOCI-150	Sociology of Race and Ethnicity	
SOCI-154	Sociology of Crime	
PSYC-123	Social Psychology	
Required Electives: List B (3 units)		
Complete one course from the following:		3
ADMJ-120	Introduction to the Criminal Justice System	
ADMJ-121	Introduction to Criminal Law	
ANTH-121	Introduction to Cultural Anthropology	
ANTH-122	Magic, Witchcraft, and Religion	

ANTH-150	Anthropology of Sex, Gender and Sexuality
ANTH-180	The Anthropology of Childhood
ANTH-200	Linguistic Anthropology
CFS-120	Child Development
CFS-140	The Child, Family and Community
CFS-180	The Anthropology of Childhood
COMM-126	Intercultural Communication
ECON-100	Principles of Macroeconomics
ECON-101	Principles of Microeconomics
ECON-120	Economic History of the U.S.
ETHS-100	Ethnic Studies 1
ETHS-101	The American Mind 2
ETHS-112	Introduction to Africana Studies
ETHS-113	Chicanx Studies
ETHS-160	Filipina/x/o American Studies
GEOG-101	World Regional Geography
HIST-120	United States History to 1877
HIST-121	United States History 2
HIST-122	World History 1
HIST-123	World History 2
HIST-140	History of Modern Latin America
HIST-145	California History
HIST-150	History of American Women 1600-1900
HIST-152	History of American Women Since 1900
HIST-165	African American History
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community
LGBT-121	LGBT Communities, Family & Education in the 21st Century
POLS-C1000	American Government and Politics
POLI-125	Introduction to Modern Political Ideology
POLI-135	Comparative Government
POLI-140	International Relations
PSYC-C1000	Introduction to Psychology
PSYC-128	Cross-Cultural Psychology
PSYC-135	Human Sexuality
PSYC-220	Research Methods in Psychology
SOCI-130	Introduction to Queer Studies

Total Units **18**

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Social Justice Studies-Gender Studies: AA-T Degree

This program is designed to introduce students to studies of sex, gender, and sexuality from a variety of academic disciplines and prepare them for transfer into university programs in these areas. Intersections between sex, gender, sexuality, social class, and race/ethnicity will be explored. Students will engage with a growing body of work in feminist and queer theory that broadens our understanding of gender, sexuality, society, and culture.

The Associate in Arts in Social Justice Studies-Gender Studies for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Gender /Ethnic/Women Studies. California Community College students who are awarded an Associate in Arts in Social Justice Studies-Gender Studies for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

A degree in Women's, Gender, and Sexuality Studies prepares students for a wide range of careers. It is an interdisciplinary course of study that introduces students to hidden histories, explores complex social structures, confronts injustice and oppression, and hones their critical thinking and analytical skills. Corporations need employees who understand gendered issues in the workplace, and specialists in gender and sexuality are sought out as consultants in many fields. The demand for expertise on gender issues is growing in the professions of law, health care, social work, teaching, counseling, and government service.

Program Learning Outcomes

1. Demonstrate an understanding of the intersections between sex, gender, sexuality, social class, race and ethnicity.
2. Demonstrate an understanding of current issues and socio-political movements related to sex, gender and sexuality.
3. Critically assess and analyze cultural artifacts and social phenomena using feminist and/or queer theory.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
SOCI-130	Introduction to Queer Studies	3
or ETHS-114	Women's Ethnic Heritage in the United States	
SOCI-140	Sociology of Sex and Gender	3
SOCI-150	Sociology of Race and Ethnicity	3

or ETHS-101 The American Mind 2

Required Electives: List A

Complete three courses from at least two of the following areas: 9

Area 1: History or Government

HIST-140	History of Modern Latin America
HIST-142	History of Mexico
HIST-150	History of American Women 1600-1900
HIST-152	History of American Women Since 1900
HIST-165	African American History

Area 2: Arts & Humanities

ARTH-101	Introduction to Visual Culture
ENGL-231	Literature and Sexuality
ETHS-114	Women's Ethnic Heritage in the United States
FILM-110	Culture and Gender in Film
HUMA-151	Global Women's Ethnic Heritage
HUMA/ THEA-174	Culture and Gender in Theater
PHIL-128	Social and Political Philosophy

Area 3: Social Science

ANTH-121	Introduction to Cultural Anthropology
ANTH-150	Anthropology of Sex, Gender and Sexuality
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community
LGBT-121	LGBT Communities, Family & Education in the 21st Century
PSYC-123	Social Psychology
PSYC-135	Human Sexuality
SOCI-120	Introduction to Sociology
SOCI-122	Social Problems

Area 4: Quantitative Reasoning and Research Methods

SOCI-190	Introduction to Social Research
STAT-C1000	Introduction to Statistics

Total Units 18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Social Justice Studies-LGBTQ Studies: AA-T Degree

This program is designed to introduce students to lesbian, gay, bisexual, transgender, and queer studies from a variety of academic disciplines and prepare them for transfer into university programs in these areas. Intersections between sexual orientation, gender identity, and other social statuses will be explored. Students will engage with a growing body of work in feminist and queer theory that broadens our understanding of sexual orientation, gender identity, society, and culture.

The Associate in Arts in Social Justice Studies-LGBTQ Studies for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Gender/Women's and Gay/Lesbian Studies. California Community College students who are awarded an Associate in Arts in Social Justice Studies-LGBTQ Studies for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

A degree in LGBT and/or Queer Studies prepares students for a wide range of careers. It is an interdisciplinary course of study that introduces students to hidden histories, explores complex social structures, confronts injustice and oppression, and hones their critical thinking and analytical skills. Graduates can work in LGBTQ+ non-profit agencies, law, local and national politics, health care settings, counseling centers, journalism, news media, theatre, film, fine arts, and education.

Program Learning Outcomes

1. Demonstrate an understanding of the intersections between sexual orientation, gender identity, and other social statuses.
2. Demonstrate an understanding of current issues and socio-political movements of the LGBTQ+ community.
3. Critically assess and analyze cultural artifacts and social phenomena using feminist and/or queer theory.

Degree Requirements

Code	Title	Units
Required Core Courses (9 Units)		
SOCI-150 or ETHS-101	Sociology of Race and Ethnicity The American Mind 2	3
ETHS-114	Women's Ethnic Heritage in the United States	3
or SOCI-130	Introduction to Queer Studies	
or SOCI-140	Sociology of Sex and Gender	

ETHS-100	Ethnic Studies 1	3
or ETHS-112	Introduction to Africana Studies	
or ETHS-113	Chicanx Studies	
or ETHS-160	Filipina/x/o American Studies	
or HUMA-151	Global Women's Ethnic Heritage	

Required Electives: List A 9

Complete 3 courses from at least two of the following areas:

Area 1: History or Government

HIST-140	History of Modern Latin America
HIST-142	History of Mexico
HIST-150	History of American Women 1600-1900
HIST-152	History of American Women Since 1900
HIST-165	African American History

Area 2: Arts and Humanities

ARTH-101	Introduction to Visual Culture
ENGL-231	Literature and Sexuality
ETHS-114	Women's Ethnic Heritage in the United States
FILM-110	Culture and Gender in Film
HUMA-151	Global Women's Ethnic Heritage
HUMA-174	Culture and Gender in Theater
or THEA-174	Culture and Gender in Theater
PHIL-128	Social and Political Philosophy

Area 3: Social Science

ANTH-121	Introduction to Cultural Anthropology
ANTH-150	Anthropology of Sex, Gender and Sexuality
LGBT-120	Introduction to LGBT Studies in the Family, Education and Community
LGBT-121	LGBT Communities, Family & Education in the 21st Century
PSYC-123	Social Psychology
PSYC-135	Human Sexuality
SOCI-120	Introduction to Sociology
SOCI-122	Social Problems

Area 4: Quantitative Reasoning and Research Methods

SOCI-190	Introduction to Social Research
STAT-C1000	Introduction to Statistics

Total Units 18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Spanish

Department

Spanish is the second most widely spoken language worldwide and the fastest growing language in California. Knowing Spanish not only improves your ability to communicate and increases your job prospects; it can bring new appreciation of Latin American and Hispanic culture and history, along with greater awareness of your native language.

Occupations

In California, knowledge of Spanish is essential or useful in many occupations, from law enforcement to customer service to agriculture to education. More broadly, a degree in a foreign language can prepare students for various career opportunities including, but not limited to, consulting, teaching, editing, international affairs, travel or communications, government affairs and public relations.

- Interpreters and translators
- Teachers
- Diplomatic or foreign NGO workers
- Globalization consultants
- Social workers

Contact Information

Division

Language Arts and Developmental Studies
Building 1000, Office 1031V
2277 Napa Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7726

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/modern-languages/spanish/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/language-arts-and-developmental-studies/>)

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Degrees and Courses

Degrees

- Spanish (AA-T) (p. 197)
- Spanish for Heritage Speakers (AA) (p. 198)
- Spanish for Non-Heritage Speakers (AA) (p. 199)

Courses

- Spanish (SPAN) (p. 269)

Spanish: AA-T Degree

The Associate in Arts in Spanish for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Spanish. California Community College students who are awarded an Associate in Arts in Spanish for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Career Opportunities

Bilingual: Teacher, Professor, Transcriber, Sales Representative, Customer Service Representative, Online Web Publisher, Medical/Health Worker, Realtor, IRS/Franchise Tax Board, Social Services-Caseworker, Community Outreach Services, Human Resource Specialist. In Business: International Relations Consultant, International Business Personnel, Foreign Exchange Trader, Publishing Specialist, Foreign Correspondent, Foreign Publications/Textbook Editor, Research Assistant, Importer/Exporter, Translator/Interpreter, International Account Manager, International Banking Officer, Airlines Personnel, Public Relations. In Culture/Tourism: Cultural Events Coordinator, Travel Agent, Translator/Interpreter, Guide. In Government: National Security Agent, Immigration Officer, Court Interpreter, UNESCO Official, Peace Corps, Translator/Interpreter, FBI Agent, Foreign Diplomat Missionary, Foreign Service Officer.

Program Learning Outcomes

1. Communicate orally and in writing in Spanish in real life situations.
2. Read and comprehend Spanish at levels commensurate with those of students seeking a degree in Spanish.
3. Understand the Hispanic cultures, through the study of their history, literature, arts, contributions of prominent figures, and foreign travel.

Degree Requirements

Code	Title	Units
Required Core Courses (20-21 units)		
SPAN-120 or SPAN-110 & SPAN-111	Elementary Spanish I Elementary Spanish I (Part A) and Elementary Spanish I (Part B)	5-6
SPAN-121	Elementary Spanish II	5
SPAN-240 or SPAN-280	Intermediate Spanish I Spanish for Heritage Speakers I	5
SPAN-241 or SPAN-281	Intermediate Spanish II Spanish for Heritage Speakers II	5
Required Electives: List A (3-5 units)		
Complete one course from the following:		3-5

ASL-121	Second Semester American Sign Language
ENGL-123	Critical Thinking and Writing through Literature
FREN-121	Second Semester French
HIST-142	History of Mexico
ITAL-121	Second Semester Italian
SPAN-270	Introduction to Hispanic Cultures
SPAN-282	Introduction to Hispanic Literature

Substitution Courses

If a student places out of any required core course(s) and is not awarded units for that course, the student will need to take additional units to compensate for the course/units required to reach at least 18 total units in the major. Course substitutions may come from List A or the Course Substitutions list below:

ANTH-121	Introduction to Cultural Anthropology
ANTH-200	Linguistic Anthropology
FREN-120	First Semester French
FREN-121	Second Semester French
ITAL-120	First Semester Italian
ITAL-121	Second Semester Italian
SPAN-115	Conversational Spanish I
SPAN-116	Conversational Spanish II

Total Units

23-26

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Spanish for Heritage Speakers: AA Degree

The purpose of this program is for students to learn Spanish as a first or second language so they can communicate successfully with the Spanish-speaking world, and understand and appreciate the Hispanic cultures. The student is highly encouraged to meet with a full-time member of the Spanish Department to determine the appropriate emphasis for this degree.

Career Opportunities

Bilingual: Teacher, Professor, Transcriber, Sales Representative, Customer Service Representative, Online Web Publisher, Medical/Health Worker, Realtor, IRS/Franchise Tax Board, Social Services-Caseworker, Community Outreach Services, Human Resource Specialist. In Business: International Relations Consultant, International Business Personnel, Foreign Exchange Trader, Publishing Specialist, Foreign Correspondent, Foreign Publications/Textbook Editor, Research Assistant, Importer/Exporter, Translator/Interpreter, International Account Manager, International Banking Officer, Airlines Personnel, Public Relations. In Culture/Tourism: Cultural Events Coordinator, Travel Agent, Translator/Interpreter, Guide. In Government: National Security Agent, Immigration Officer, Court Interpreter, UNESCO Official, Peace Corps, Translator/Interpreter, FBI Agent, Foreign Diplomat Missionary, Foreign Service Officer.

Program Learning Outcomes

- 1. Communicate orally and in writing in Spanish in real life situations.
- 2. Read and comprehend Spanish at levels commensurate with those of students seeking a degree in Spanish.
- 3. Understand the Hispanic cultures, through the study of their history, literature, arts, contributions of prominent figures, and foreign travel.

Degree Requirements

Code	Title	Units
Required Courses (13 units)		
SPAN-280	Spanish for Heritage Speakers I	5
SPAN-281	Spanish for Heritage Speakers II	5
SPAN-282	Introduction to Hispanic Literature	3
Restricted Electives (6 units)		
Complete 6 units from the following courses;		6
SPAN-115	Conversational Spanish I	
SPAN-116	Conversational Spanish II	
SPAN-90	Occupational Spanish	
ASL-120	First Semester American Sign Language	
ASL-121	Second Semester American Sign Language	
FREN-120	First Semester French	
FREN-121	Second Semester French	
ITAL-120	First Semester Italian	
ITAL-121	Second Semester Italian	
JAPN-101	Elementary Japanese I	
ANTH-121	Introduction to Cultural Anthropology	
ANTH-131	Mesoamerican Archaeology	
ANTH-200	Linguistic Anthropology	
ENGL-123	Critical Thinking and Writing through Literature	

HIST-140	History of Modern Latin America
Total Units	19

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Spanish for Non-Heritage Speakers: AA Degree

The purpose of this program is for students to learn Spanish as a first or second language so they can communicate successfully with the Spanish-speaking world, and understand and appreciate the Hispanic cultures. The student is highly encouraged to meet with a full-time member of the Spanish Department to determine the appropriate emphasis for this degree.

Career Opportunities

Bilingual: Teacher, Professor, Transcriber, Sales Representative, Customer Service Representative, Online Web Publisher, Medical/Health Worker, Realtor, IRS/Franchise Tax Board, Social Services-Caseworker, Community Outreach Services, Human Resource Specialist. **In Business:** International Relations Consultant, International Business Personnel, Foreign Exchange Trader, Publishing Specialist, Foreign Correspondent, Foreign Publications/Textbook Editor, Research Assistant, Importer/Exporter, Translator/Interpreter, International Account Manager, International Banking Officer, Airlines Personnel, Public Relations. **In Culture/Tourism:** Cultural Events Coordinator, Travel Agent, Translator/Interpreter, Guide. **In Government:** National Security Agent, Immigration Officer, Court Interpreter, UNESCO Official, Peace Corps, Translator/Interpreter, FBI Agent, Foreign Diplomat Missionary, Foreign Service Officer.

Program Learning Outcomes

1. Communicate orally and in writing in Spanish in real life situations.
2. Read and comprehend Spanish at levels commensurate with those of students seeking a degree in Spanish.
3. Understand the Hispanic cultures, through the study of their history, literature, arts, contributions of prominent figures, and foreign travel.

Degree Requirements

Code	Title	Units
Required Core Courses (20-21 units)		
SPAN-120	Elementary Spanish I	5-6
or SPAN-110 & SPAN-111	Elementary Spanish I (Part A) and Elementary Spanish I (Part B)	
SPAN-121	Elementary Spanish II	5
SPAN-240	Intermediate Spanish I	5
SPAN-241	Intermediate Spanish II	5
Required Electives (3 units)		
Complete 1 course from the following:		3-5
SPAN-115	Conversational Spanish I	
SPAN-116	Conversational Spanish II	
SPAN-282	Introduction to Hispanic Literature	
SPAN-90	Occupational Spanish	
ASL-120	First Semester American Sign Language	
ASL-121	Second Semester American Sign Language	
FREN-120	First Semester French	
FREN-121	Second Semester French	
ITAL-120	First Semester Italian	
ITAL-121	Second Semester Italian	
JAPN-101	Elementary Japanese I	
ANTH-121	Introduction to Cultural Anthropology	
ANTH-131	Mesoamerican Archaeology	

ANTH-200	Linguistic Anthropology
ENGL-123	Critical Thinking and Writing through Literature
HIST-140	History of Modern Latin America

Total Units **23-26**

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Technical Mathematics

Department

If you've ever wondered whether math is useful in "the real world," Technical Mathematics proves the answer is definitely "yes." A surprising number of jobs require math – from plumbers to bank tellers. Technical Mathematics builds the practical skills and knowledge needed to get the work done.

Occupations

In addition to using their skills for industrial and trade occupations in the field, technical mathematics students are better prepared to step into management roles that require budgeting, timekeeping, and financial projections.

- Construction supervisors
- Planners and Estimators
- Graphic designers
- Electricians
- Engineers
- Machinists and Machine tool operators

Contact Information

Division

Career Education and Workforce Development
Building 3300
2277 Napa-Vallejo Highway, 94558, Napa, CA
Phone: (707) 256-7258
Division Webpage (<https://www.napavalley.edu/career-education/>)

Dean

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Dean, Career Education and Workforce Development
Email: Douglas.Marriott@napavalley.edu

Courses

Courses

- Technical Mathematics (TECH) (p. 271)

Theater Arts

Department

The spoken word, movement, and imagination combine to tell stories in the theater arts. Acting student literally step into others' shoes when they undertake roles, opening new perspectives, and building empathy. Behind the scenes, technical theater students learn to plan, collaborate and create scenery, props, light, sound and costumes to enhance the storytelling on stage – all in service of transporting audiences to new worlds through the power of theater.

Occupations

An education in theater arts cultivates discipline, presence and communication which are essential skills in business, education and life. Theater Arts boasts multiple opportunities for employment such as acting, directing, stage management, playwriting, and designing (scenic, costume, lighting, sound, puppetry and projection) as well as arts administrative positions in management, finance, fundraising, marketing, education, and outreach. Theater Arts graduates may also find fulfillment as talent agents, casting directors, teaching artists, sound engineers, scenic carpenters, property artists, and fashion designers, to name just a few.

- Performers
- Directors and producers
- Playwrights
- Theatrical designers
- Arts administrators

Contact Information

Division

Arts and Humanities

Building 100

2277 Napa Vallejo Highway, 94558, Napa, CA

Phone: (707) 256-7500

Department Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/theater-arts/>)

Division Webpage (<https://www.napavalley.edu/programs-and-academics/divisions-and-departments/arts-and-humanities/>)

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Degrees and Certificates

Degrees

- Theater Arts (AA-T) (p. 202)
- Theater Arts-Acting (AA) (p. 202)
- Theater Arts-Technical Theater (AA) (p. 203)

Certificates

- Theater Arts-Acting (COA) (p. 203)

Courses

- Theater Arts (THEA) (p. 271)

Theater Arts: AA-T Degree

The Associate in Arts in Theater Arts for Transfer is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Theater Arts. California Community College students who are awarded an Associate in Arts in Theater Arts for Transfer are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions.

To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and Cal-GETC pattern requirements totaling no more than 60 semester CSU-transferable units.

Additional NVC graduation requirements do not apply to this degree. Students must successfully pass all courses in the area of emphasis with a minimum of "C" (or "P") and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis for the baccalaureate degree.

Program Learning Outcomes

1. Analyze dramatic literature.
2. Show a cultural and artistic appreciation of dramatic art.
3. Demonstrate basic performance and production skills.
4. Produce a piece of dramatic art for peer, professional and academic review.

Degree Requirements

Code	Title	Units
Required Core Courses (9 units)		
THEA-100 or THEA-120	Introduction to Theater History of Theater	3
THEA-110	Acting I	3
Complete up to three units of the following:		3
THEA-140	Technical Theatre in Production	
THEA-151	Rehearsal and Performance: Non Musical	
THEA-153	Rehearsal and Performance: Musical	
THEA-155	Dance Theater Production	
Required Electives (9 units)		
Complete an additional 3 courses (not already completed from required courses) from the following for a total of 9 units:		9
THEA-111	Acting II	
THEA-114	Reader's Theater	
THEA-141	Stagecraft	
THEA-142	Introduction to Stage Costume	
Total Units		18

To receive an Associate Degree for Transfer, students must complete 60 CSU transferable semester units with a grade point average of at least 2.0, and the California General Education Transfer Curriculum (Cal-GETC) (p. 51) beginning fall 2025. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Theater Arts-Acting: AA Degree

This degree provides a foundation in Theater Arts for students interested in pursuing an Associate's Degree or higher in Drama/Theater, with an acting or technical emphasis, or pursuing a career in the entertainment industry. To fulfill the requirements for this degree, students will complete the required courses and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Program Learning Outcomes

1. Analyze dramatic literature.
2. Show a cultural and artistic appreciation of theater arts.
3. Demonstrate basic theater performance and production skills.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
THEA-100 or THEA-120	Introduction to Theater History of Theater	3
THEA-110	Acting I	3
THEA-140	Technical Theatre in Production	3
THEA-174	Culture and Gender in Theater	
Required Electives: List A (3 units)		
Complete 1 course from the following:		3
THEA-151	Rehearsal and Performance: Non Musical	
THEA-153	Rehearsal and Performance: Musical	
THEA-155	Dance Theater Production	
Required Electives: List B (6 units)		
Complete 2 courses from the following:		6
THEA-111	Acting II	
THEA-115	Acting Shakespeare	
THEA-122	Improvisation and Physical Theater	
THEA-157		
THEA-170	International Performance	
THEA-210	Acting III	
THEA-220	Acting for Fun and Profit	
THEA-244	Acting IV	
Total Units		18

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Theater Arts-Technical Theater: AA Degree

This degree provides a foundation in Theater Arts for students interested in pursuing an Associate's degree or higher in Drama/Theater, with an acting or technical emphasis, or pursuing a career in the entertainment industry. To fulfill the requirements for this degree, students will complete the required course and work with a counselor to determine the appropriate pattern of general education courses based on the student's individual educational goals.

Program Learning Outcomes

1. Analyze dramatic literature.
2. Show a cultural and artistic appreciation of theater arts.
3. Demonstrate basic theater performance and production skills.

Degree Requirements

Code	Title	Units
Required Core Courses (12 units)		
THEA-100 or THEA-120	Introduction to Theater History of Theater	3
THEA-110	Acting I	3
THEA-140 or THEA-141	Technical Theatre in Production Stagecraft	3
THEA-174	Culture and Gender in Theater	
Required Electives: List A (3 units)		
Complete 1 course from the following:		3
THEA-151	Rehearsal and Performance: Non Musical	
THEA-153	Rehearsal and Performance: Musical	
THEA-155	Dance Theater Production	
Required Electives: List B (6 units)		
Complete 2 courses from the following: ¹		6
THEA-100	Introduction to Theater	
THEA-140	Technical Theatre in Production	
THEA-141	Stagecraft	
THEA-142	Introduction to Stage Costume	
THEA-157		
THEA-170	International Performance	
Total Units		18

¹ Must complete 6 units of courses not already taken from required core courses.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Theater Arts-Acting: Certificate of Achievement

This certificate is for students interested in developing the essential skills and knowledge to work as actors in theater, film, television and other forms of media. Students will gain hands-on experience by working with professional actor trainers, directors, actors, and designers.

Career Opportunities

1. **Stage Actor** – Perform in theater productions, including musicals, dramas, comedies, and experimental theater.
2. **Film Actor** – Act in feature films, short films, and independent productions.
3. **Television Actor** – Perform in TV series, soap operas, sitcoms, and made-for-TV movies.
4. **Voice Actor** – Provide voices for animated characters, video games, dubbed films, and commercials.
5. **Commercial Actor** – Act in television, radio, and online ads for brands and products.
6. **Stunt Performer** – Perform physical stunts and action scenes in film, TV, and theater.
7. **Background Actor (Extra)** – Appear as part of the background in films, TV shows, and other visual productions.
8. **Improvisational Actor (Improv Artist)** – Perform in live improv shows, comedy clubs, and interactive theater.
9. **Radio/Podcast Actor** – Voice characters in radio dramas, scripted podcasts, and audio series.
10. **Touring Actor** – Act in traveling productions that perform in various cities or countries.
11. **Musical Theater Performer** – Perform in musical productions, often requiring singing and dancing skills.
12. **Street Performer** – Engage in live, often interactive performances in public spaces.
13. **Web Series Actor** – Act in online video series on platforms like YouTube, Vimeo, or streaming sites.
14. **Script Reader/Editor** – Review and provide feedback on scripts, often as a freelancer or with production companies.
15. **Audiobook Narrator** – Record readings of books, often requiring character voices and clear storytelling skills.
16. **Children's Theater Performer** – Act in productions designed for young audiences, often involving outreach and education.
17. **Motion Capture Actor** – Perform using motion capture suits for characters in animated films and video games.
18. **Event Entertainer** – Perform at special events, corporate gatherings, theme parks, and parties.
19. **Corporate Actor** – Perform role-play scenarios in corporate training programs or team-building workshops.
20. **Theme Park Performer** – Act as characters in theme parks, often requiring interactive and improvisational skills.
21. **On-Camera Host/Presenter** – Work as an on-camera talent for news, talk shows, or entertainment segments.
22. **Museum or Historical Interpreter** – Act as a historical figure or tour guide in museums or heritage sites.
23. **Performance Artist** – Create and perform original works, often in experimental and mixed-media formats.

24. **YouTube/Content Creator** – Create acting-based content for social media platforms, including skits, parodies, or educational content.

Program Learning Outcomes

1. Analyze dramatic literature.
2. Demonstrate an appreciation of acting and theater.
3. Create the illusion of reality.
4. Perform in a play, musical or devised work for peer, academic and public review.

Program Requirements

Code	Title	Units
Required Courses		
THEA-110	Acting I	3
THEA-111	Acting II	3
THEA-151	Rehearsal and Performance: Non Musical ¹	12
or THEA-153	Rehearsal and Performance: Musical	
Required Electives: Acting		
Complete two courses from the following:		6
THEA-114	Reader's Theater	
THEA-115	Acting Shakespeare	
THEA-122	Improvisation and Physical Theater	
THEA-170	International Performance	
THEA-210	Acting III	
THEA-220	Acting for Fun and Profit	
THEA-244	Acting IV	
Required Electives: Musical Theater		
Total Units		24

¹ Students are required to complete 3 units of either THEA-151 or THEA-153 each semester (up to four times) for a total of 12 units.

Viticulture and Winery Technology

Department

Napa Valley is one of the world's premier wine regions, and if you're interested in how the industry works – whether for personal enrichment or professional training – NVC offers a range of learning opportunities, with a vineyard, laboratory, and teaching winery.

Occupations

Even as wine faces increased competition from other beverages, sales are forecast to remain strong, and the limited supply of skilled winemakers, viticulturists, and other industry professionals gives program graduates strong job prospects. Wine industry job postings have grown 14% compared with before the pandemic, and winemaking positions specifically have grown 22%. Graduates can also apply their knowledge in adjacent occupations such as wine criticism, agricultural research, grower relations, and culinary endeavors.

- Viticulturalist
- Winemaker
- Winery sales representative
- Wine marketer
- Cellarmaster

Contact Information

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Phone: (707) 256-7258

Department Webpage (<https://www.napavalley.edu/career-education/career-education-programs/viticulture-and-winery-technology.html>)

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Degrees and Certificates

Degrees

- Viticulture (AS) (p. 206)
- Wine Marketing and Sales (AS) (p. 207)
- Winemaking (AS) (p. 207)

Certificates

- Viticulture and Enology (Certificate of Achievement) (p. 208)
- Wine Marketing and Sales (Certificate of Achievement) (p. 208)
- Wine Production (Certificate of Achievement) (p. 209)
- Vineyard Management (Local Certificate) (p. 209)
- Vineyard Pest Scout (Local Certificate) (p. 209)
- Vineyard Pruning (Local Certificate) (p. 210)
- Viticulture Operations (Local Certificate) (p. 210)
- Wine Laboratory Technician (Local Certificate) (p. 210)
- Winery Management (Local Certificate) (p. 210)
- Winery Operations (Local Certificate) (p. 211)

Courses

- Viticulture and Winery Technology (VWT) (p. 272)

Viticulture: AS Degree

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Program Learning Outcomes

1. (Viticulture) – Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Degree Requirements

Code	Title	Units
Required Courses		
VWT-130	General Viticulture	3
VWT-132	Vineyard Soils, Fertilizers & Irrigation	3
VWT-180	Fundamentals of Enology	3
VWT-230	Fall Vineyard Operations	3
VWT-231	Spring Vineyard Operations	3
VWT-232	Vineyard Management	3
VWT-233	Advanced Viticulture	3
VWT-234	Integrated Pest Control for Grapes	3
VWT-190	Viticulture & Winery Technology WOEX 1	2
or VWT-191	Viticulture & Winery Technology WOEX 2	
VWT-290	Viticulture & Winery Technology WOEX 3	3
or VWT-291	Viticulture & Winery Technology WOEX 4	
BIOL-110	Survey of Biology	4
or BIOL-120	General Biology	
CHEM-110	Introduction to Chemistry	4
or EART-110	Earth Science	
Total Units		37

Notes:

1. All required courses must be completed with a grade of "C" or better. Consultation with Program Coordinator is required.
2. Transfer to a baccalaureate degree granting institution: Students are encouraged to coordinate their courses with those required by the four-year institution of choice, and to closely consult with a Napa Valley College counselor and the Program Coordinator.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness

Wine Marketing and Sales: AS Degree

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Program Learning Outcomes

1. (Wine Marketing and Sales) – Demonstrate an advanced understanding of wine marketing, sales, sensory evaluation, and the broader context of wine as a global business.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Degree Requirements

Code	Title	Units
Required Courses		
BUSI-100	Introduction to Business	3
VWT-130	General Viticulture	3
VWT-136	Wines of the World	3
VWT-137	Wines of California	3
VWT-140	Cultural Appreciation of Wine	3
VWT-147	The Greatest Wines of the New World	1
VWT-150	The Wines of the Napa Valley	1
VWT-151	The Wines of France	1
VWT-152	The Wines of Italy	1
VWT-153	The Wines of Spain and Portugal	1
VWT-154	The Wines of Germany and Austria	1
VWT-173	Sensory Evaluation of Wine	3
VWT-180	Fundamentals of Enology	3
VWT-241	Wine Marketing	3
Program Elective		
6 additional units from Viticulture and Winery Technology (VWT), Business (BUSI), French (FREN), Spanish (SPAN) or Welding (WELD).		6
Total Units		36

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Winemaking: AS Degree

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Program Learning Outcomes

1. (Winemaking) - Demonstrate an advanced understanding of winemaking including enology, laboratory analysis, winery operations, production planning, and sensory evaluation.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Degree Requirements

Code	Title	Units
Required Courses		
VWT-130	General Viticulture	3
VWT-136	Wines of the World	3
VWT-137	Wines of California	3
VWT-172	Laboratory Analysis of Musts & Wines	3
VWT-173	Sensory Evaluation of Wine	3
VWT-180	Fundamentals of Enology	3
VWT-270	Advanced Winemaking	3
VWT-271	Winery Management	3
VWT-272	Fundamentals of Wine Chemistry & Microbiology	3
VWT-280	Fall Winery Operations	3
VWT-281	Spring Winery Operations	3
BIOL-110	Survey of Biology	4
or BIOL-120	General Biology	
CHEM-110	Introduction to Chemistry	4
CHEM-111	Introduction to Organic & Biological Chemistry	4
Total Units		45

Notes:

1. All required courses must be completed with a grade of "C" or better. Consultation with Program Coordinator is required.
2. Transfer to a baccalaureate degree granting institution: Students are encouraged to coordinate their courses with those required by the four-year institution of choice, and to closely consult with a Napa Valley College counselor and the Program Coordinator.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness

and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Viticulture and Enology: Certificate of Achievement

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Program Learning Outcomes

1. (Viticulture) – Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Courses		
VWT-130	General Viticulture	3
VWT-132	Vineyard Soils, Fertilizers & Irrigation	3
VWT-172	Laboratory Analysis of Musts & Wines	3
VWT-180	Fundamentals of Enology	3
VWT-230	Fall Vineyard Operations	3
VWT-231	Spring Vineyard Operations	3
VWT-232	Vineyard Management	3
VWT-271	Winery Management	3
VWT-280	Fall Winery Operations	3
VWT-281	Spring Winery Operations	3
Total Units		30

Wine Marketing and Sales: Certificate of Achievement

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Program Learning Outcomes

1. (Wine Marketing and Sales) – Demonstrate an advanced understanding of wine marketing, sales, sensory evaluation, and the broader context of wine as a global business.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Courses		
VWT-130	General Viticulture	3
VWT-136	Wines of the World	3
VWT-137	Wines of California	3
VWT-140	Cultural Appreciation of Wine	3
VWT-173	Sensory Evaluation of Wine	3
VWT-180	Fundamentals of Enology	3
VWT-241	Wine Marketing	3
Total Units		21

Wine Production: Certificate of Achievement

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of production-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years. Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Career Opportunities

Winery Cellar Worker; Cellar Master; Production Manager; Bottling Line Logistics; Warehouse Manager; Assistant Winemaker.

Program Learning Outcomes

1. Demonstrate an advanced understanding of winemaking including enology, laboratory analysis, winery operations, production planning, and sensory evaluation.
2. Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-172	Laboratory Analysis of Musts & Wines	3
VWT-173	Sensory Evaluation of Wine	3
VWT-180	Fundamentals of Enology	3
VWT-270	Advanced Winemaking	3
VWT-271	Winery Management	3
VWT-283	Cellar Master Operations	3
Total Units		18

Vineyard Management: Local Certificate

Focus on practical job skills required for professional advancement in vineyard production.

Program Learning Outcomes

1. Display a basic range of professional habits and skills to meet standards of the wine industry.
2. Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-130	General Viticulture	3
VWT-231	Spring Vineyard Operations	3
VWT-232	Vineyard Management	3
VWT-233	Advanced Viticulture	3
Total Units		12

Vineyard Pest Scout

Focus on practical job skills required for employment in vineyard production.

Program Learning Outcomes

1. Display a basic range of professional habits and skills to meet standards of the wine industry.
2. Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-130	General Viticulture	3
VWT-229	Summer Vineyard Operations	1
VWT-234	Integrated Pest Control for Grapes	3
Total Units		7

Vineyard Pruning: Local Certificate

Focus on practical job skills required for employment in vineyard production.

PROGRAM LEARNING OUTCOMES

1. Display a basic range of professional habits and skills to meet standards of the wine industry.
2. Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-130	General Viticulture	3
VWT-134	Vineyard Pruning	1
Total Units		4

Viticulture Operations: Local Certificate

Focus on practical job skills required for employment in vineyard production.

PROGRAM LEARNING OUTCOMES

1. Display a basic range of professional habits and skills to meet standards of the wine industry.
2. Demonstrate an advanced understanding of viticulture including operations, physiology, vineyard management, soils, and integrated pest management.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-130	General Viticulture	3
VWT-230	Fall Vineyard Operations	3
VWT-231	Spring Vineyard Operations	3
Total Units		9

Wine Laboratory Technician: Local Certificate

Focus on practical job skills required for employment in a winery laboratory

PROGRAM LEARNING OUTCOMES

1. Demonstrate an advanced understanding of winemaking including enology, laboratory analysis, winery operations, production planning, and sensory evaluation.
2. Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-172	Laboratory Analysis of Musts & Wines	3
VWT-173	Sensory Evaluation of Wine	3
VWT-180	Fundamentals of Enology	3
Total Units		9

Winery Management: Local Certificate

Focus on practical job skills required for employment at a winery.

PROGRAM LEARNING OUTCOMES

1. Demonstrate an advanced understanding of winemaking including enology, laboratory analysis, winery operations, production planning, and sensory evaluation.
2. Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-180	Fundamentals of Enology	0.5-3
VWT-271	Winery Management	0.5-3
VWT-275	Winery Compliance and Recordkeeping	1
VWT-281	Spring Winery Operations	3
Total Units		5-10

Winery Operations: Local Certificate

Focus on practical job skills required for employment at a winery.

PROGRAM LEARNING OUTCOMES

1. Demonstrate an advanced understanding of winemaking including enology, laboratory analysis, winery operations, production planning, and sensory evaluation.
2. (Professionalism) – Display a basic range of professional habits and skills to meet standards of the wine industry.

Certificate Requirements

Code	Title	Units
Required Core Courses		
VWT-180	Fundamentals of Enology	3
VWT-280	Fall Winery Operations	3
VWT-281	Spring Winery Operations	3
Total Units		9

Welding Technology

Department

Do you like to work precisely with tools and equipment? Consider learning welding – the process of fusing two materials together or joining them through high heat. Welders fuse metals to reinforce structures, from railings in a home to a ship or a bridge. Their work is part of everyday life. Welders are in demand and well-compensated, and training does not require a four-year degree.

Occupations

For every four workers over 55 leaving the skilled trades, only one worker under the age of 40 enters – which means that competent, well-trained welders are in high demand. As an Educational Institution Member of the American Welding Society (AWS), NVC's program prepares students to take qualifying tests to become an AWS Certified Welder, adding credentials that further increase job opportunities.

- Welder
- AWS Certified Welder
- Underwater Welder (with additional training)
- Pipefitter
- Sculptor

Contact Information

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Degrees and Certificates

Degrees

- Welding Technology (AS) (p. 213)

Certificates

- Welder's Assistant (Local Certificate) (p. 215)
- Welding Technician Basic (Certificate of Achievement) (p. 214)
- Combination Welding Technician (Certificate of Achievement) (p. 213)
- Welding Technology (Certificate of Achievement) (p. 214)

Courses

- Welding Technology (WELD) (p. 275)

Welding Technology: AS Degree

This is an extensive two year program in all phases of welding: oxyacetylene, semiautomatic MIG & TIG, and submerged arc, as well as stick electrode. Classes must be taken in sequence. A certificate will be granted upon completion of the required Welding courses.

Program Learning Outcomes Degree Requirements

Code	Title	Units
Required Courses		
WELD-120	Welding Technology 1	7
WELD-121	Welding Technology 2	7
WELD-240	Welding Technology 3	7
WELD-241	Welding Technology 4	7
DDGT-110	Technical Drawing Fundamentals	3
MACH-100	Machine Shop Practice	3
PHOT-120	Foundations of Photography	3
PHYS-110	Descriptive Physics	3
PHYS-111	Descriptive Physics Laboratory	1
TECH-92	Technical Mathematics I	3
TECH-107	Technical Mathematics II	3
Total Units		47

Notes:

All required courses must be completed with a grade of "C" or better. Consultation with the Program Coordinator is required.

To receive an Associate Degree, students must complete 60 degree applicable semester units with a grade point average of at least 2.0. Students must also complete the NVC General Education pattern and the Health, Wellness and Self Development graduation requirement to earn an Associate degree. Consultation with a Counselor is highly encouraged to ensure all requirements are met.

Combination Welding Technician: Certificate of Achievement

The Combination Welding Technician Certificate of Achievement prepares the student for more advanced placement in an entry level position in the welding industry of their choice.

Career Opportunities

Welder, cutter, pipe welder, refinery worker, maintenance mechanic, rig welder.

Program Learning Outcomes

1. The student will be able to work safely and follow safety procedure in a welding environment.
2. The student will be able to utilize SMAW, GMAW, FCAW, GTAW, OAC, PAC, and CAC-A in all positions on structural and pipe welding applications.
3. The student will be able to read and interpret blueprints, shop drawings, assembly details and American Welding Society welding symbols.
4. The student will be able to work and contribute to a team and work with minimal supervision

Certificate Requirements

Code	Title	Units
Required Courses (24)		
WELD-120	Welding Technology 1	7
WELD-121	Welding Technology 2	7
WELD-150	Metal Fabrication 1	3
WELD-240	Welding Technology 3	7
Total Units		24

Welding Technician Basic: Certificate of Achievement

The Welding Technician Basic Certificate of Achievement prepares the student for pre-apprentice positions in the welding industry. The required courses are applicable to the Welding AS degree.

Program Learning Outcomes

1. The student will be able to set up and operate manual and semi-automatic welding and cutting equipment commonly used in the welding industry.
2. The student will be able to perform basic layout and fabrication to construct welded metal parts common to the welding industry.
3. The student will be able to read and interpret blueprints, shop drawings, basic welding codes and American Welding Society Weld Symbols.
4. The student will be able to work as part of a team and perform skills in a professional, ethical manner.
5. The student will be able to perform welding and cutting operations in the flat, horizontal, vertical up and down, and in the overhead fabrication positions using GMAW, SMAW, FCAW, GTAW, OAC, and PAC.
6. The student will be able to develop the skills needed to qualify as a certified welder under the AWS D1.1 Structural Welding Code.

Certificate Requirements

Code	Title	Units
Required Courses (17 units)		
WELD-120	Welding Technology 1	7
WELD-121	Welding Technology 2	7
WELD-150	Metal Fabrication 1	3
Total Units		17

Welding Technology: Certificate of Achievement

This is an extensive two year program in all phases of welding: SMAW, GMAW, FCAW, GTAW, OAC, PAC, and CAC-a. The program offers the student classes that must be taken in sequence. A certificate will be granted upon completion of courses listed below.

Program Learning Outcomes

1. Work efficiently and safely in a variety of welding environments.
2. Exhibit good work habits while working independently and/or part of a team.
3. Identify, understand and apply appropriate welding processes and technologies to a planned end result.
4. Develop the knowledge base to accomplish the above outcome.

Certificate Requirements

Code	Title	Units
Required Courses		
DDGT-110	Technical Drawing Fundamentals	3
MACH-100	Machine Shop Practice	3
WELD-120	Welding Technology 1	7
WELD-121	Welding Technology 2	7
WELD-150	Metal Fabrication 1	3
WELD-240	Welding Technology 3	7
WELD-241	Welding Technology 4	7
Total Units		37

Welder's Assistant: Local Certificate

The Welders Assistant Local Certificate prepares the student for entry-level in a welding operation as a welders assistant. Required courses are applicable toward the AS degree and Welding Technician and Combination Welder certificates.

Program Learning Outcomes

1. The student will be able to perform rudimentary layout and fabrication skills used in the welding industry.
2. The student will be able to interpret blueprint and American Welding Society welding symbols.
3. The student will be able to identify and mitigate safety issues and follow direction from the welder or welding supervisor.
4. The student will be able to assist in the set-up of manual and semi-automatic welding and cutting equipment and apparatus used in the welding industry.

Certificate Requirements

Code	Title	Units
Required Courses (9 units)		
WELD-100	Welding Theory & Practice 1	3
WELD-101	Welding Theory & Practice 2	3
WELD-150	Metal Fabrication 1	3
Total Units		9

Work Experience

Department

The Cooperative Work Experience Education (WOEX) program is designed to provide students with a unique educational opportunity that combines academic learning with practical work experience. This dynamic approach allows students to earn college credit while gaining hands-on experience in their field of interest, whether through paid employment or volunteer work. Students apply classroom theories to practical tasks, solving real-world problems and developing professional competencies along the way.

Benefits for Students

Participation in the WOEX program offers numerous benefits, including:

- Earning college credit while working
- Gaining valuable work experience that enhances resumes and increases employability.
- Developing a network of professional contacts within their industry.
- Applying academic theories in practical settings, leading to a deeper understanding of their field.
- Receiving guidance and feedback from experienced professionals and educators.

CONTACT INFORMATION

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Division Webpage (<https://www.napavalley.edu/career-education/>)

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Courses

Courses

- Work Experience (WOEX) (p. 275)

COURSES

About Our Course Offerings

NVC Course Numbering System

Course Numbers

Course numbers are standardized two-, three-, or four-digit numbers. For example, 90, 300, and 1000 are course numbers. Course numbers can tell you important information about the course:

- Courses numbered **01-49** are noncredit courses in which students pay no enrollment fees and generally receive no college credit. Noncredit courses focus on skill attainment, not grades or units.
- Courses numbered **50-89** are non-transferable credit courses which are basic skills courses, college orientation and guidance courses, discipline-specific preparatory courses, precollegiate CTE courses that are not degree-applicable.
- Courses numbered **90-99** are non-transferable degree-applicable credit courses designated as appropriate for the associate degree.
- Courses numbered **100-299** are transferable degree-applicable credit courses designated as appropriate for the associate degree.
- Courses numbered **300-499** are degree-applicable credit courses designated as appropriate for the baccalaureate degree.
- Courses numbered **C1000-C9999** are transferable degree-applicable credit Common Course Numbering courses as designated by the Chancellor's Office.

Common Course Numbers

Courses that have a "C" in front of their course number belong to the Common Course Numbering (CCN) system. For example, COMM C1000 is a CCN course, while COMM 126 is not.

There are six courses that belong to the Common Course Numbering group in 2025-2026. The list below shows how the course is currently identified and what the previous name and number used to be.

<u>Common Course Name & Number</u>	<u>Previous</u>
NVC Course Name & Number	
ENGL C1000 Academic Reading and Writing College Composition & Research	ENGL 120
ENGL C1001 Critical Thinking and Writing 125 Advanced Composition & Critical Thinking	ENGL
COMM C1000 Introduction to Public Speaking 122 Public Speaking	COMM
POLS C1000 American Government and Politics Introduction to American Government	POLI 120
PSYC C1000 Introduction to Psychology 120 General Psychology	PSYC
STAT C1000 Introduction to Statistics 232 Statistics	MATH

Course Information

Prerequisites/Co-requisites

Prerequisite courses must be successfully completed prior to the student enrolling in the selected course. If a course lists a co-requisite, students must be enrolled in both the co-requisite course and the selected course during the same semester.

Recommended Preparation

Students are advised, but not required, to complete the recommended course(s) before enrolling in the selected course. Recommendations increase the student's ability to succeed.

CSU-transferable Courses (CSU)

Courses identified with the CSU code at the end of the description are transferable to campuses of the CSU system. However, they may only be transferable as an elective. Courses number 100-299 are CSU transferable. Students should seek the advice of a counselor for complete information about the transferability of courses toward meeting general education or major requirements. Lists of CSU-transferable courses are available at www.assist.org (<http://www.assist.org>).

UC-transferable Courses (UC)

NVC offers many courses that are transferable to all UC campuses. A course must be on the Transfer Course Agreement (TCA) at the time it is taken to be transferable to UC. Courses identified with a UC code at the end of the description are transferable. Lists of UC-transferable courses are available at www.assist.org (<http://www.assist.org>).

Availability of Course Offerings

The courses listed in the catalog may not be offered every term or every year. Students should refer to the current Schedule of Classes (<https://colss-prod.ec.napavalley.edu/Student/Courses/>) online each semester for course offerings.

Credit Courses

Every semester students can choose from hundreds of courses for which they can earn college credit. The class schedule includes general education courses to enrich the student's educational background; courses used to transfer to four-year institutions; courses which prepare the student for employment in business and industry; and courses in basic skills which strengthen the student's educational foundation. Most courses are offered on a full-semester basis, but there are also short-term courses beginning throughout the semester.

Day, Evening and Weekend Classes

Classes are taught in the day and evening in full-term and short-term formats. All evening classes are planned and scheduled through the instructional divisions. Napa Valley College offers a limited number of courses scheduled on the weekend.

Summer Session

NVC offers day and evening classes during the summer. Students attending summer classes should be prepared for an intensive period of study, with courses offered in 6- and 8-week formats.

Distance Education: Online and Hybrid Courses

Another facet of the Napa Valley College experience is distance learning or online education. Distance learning students and teachers engage in a cooperative learning experience by accessing a virtual classroom, utilizing a variety of web-based technologies, such as websites, videos, group discussions and projects. Students partake in an interactive style of learning that harnesses the distinctive knowledge and life experiences of each participant. Distance Education classes require the same rigor as their face-to-face equivalent. In addition, they require the student to apply self-discipline to stay on task, and a level of technological knowledge to navigate and utilize a virtual learning environment. Online classes require as much or more work as a traditional face-to-face class. Hybrid classes combine face-to-face instruction with online components. Fully online and hybrid courses are offered each semester and summer terms. Students must have access to a computer and reliable Internet service throughout the term of the course.

Community Education and Noncredit Classes

The Community Education and Noncredit programs at Napa Valley College are comprised of workshops, fee-based and noncredit courses. Students who are interested in taking noncredit and community education may register online or by phone, e-mail, mail, or walk-in at the Upper Valley Campus in St. Helena. For more information, visit our website (<https://www.napavalley.edu/community/community-education/>) or call (707) 967-2900.

Noncredit Program

Napa Valley College offers noncredit classes and programs to provide students with access to a variety of courses at low to no cost to assist them in reaching their personal, academic and professional goals. Noncredit instruction serves as a key contributor to “open access” for students with diverse backgrounds and those seeking ways to improve their earning power, literacy skills and access to higher education.

Community Education

Napa Valley College encourages lifelong learning. Working with local businesses, service organizations, and interested citizens, the Community Education Program offers fee-based community classes designed to serve students whose educational goals do not require college credit.

The flexible nature of Community Education programs allows the college to be responsive to the expressed interests and needs of specific populations or organizations. This includes courses such as one-day workshops and seminars or classes ranging from one day to an entire semester. Classes are offered on a “not for credit” basis and do not normally require lengthy student preparation or regular exams. The classes provided under Community Education are designed to stimulate personal and professional growth, as well as create new interests and provide opportunities for continual learning.

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Accounting (ACCT)

ACCT-120 Introduction to Accounting

3 Units

54 hours lecture; 54 hours total

An introduction to the field of accounting and the role accounting plays in local, national and transnational businesses. This course will focus on the manual preparation of financial statements, specifically, the bookkeeping rules. This discussion includes the use of journals, ledgers, posting and the closing of the financial records ending with a discussion of the possible uses and analysis of financial statements.

Transfers to CSU only

ACCT-122 Federal Income Tax for Individuals

3 Units

54 hours lecture; 54 hours total

A comprehensive introduction to the concepts and principles of individual U.S. income tax law. The course will examine federal tax laws applicable to the determination, payments and reporting requirements for individual taxpayers.

Transfers to CSU only

ACCT-125 Financial Accounting

5 Units

90 hours lecture; 90 hours total

Recommended Preparation: Completion of ACCT-120 with a minimum grade of C.

This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the financial statements, and statement analysis. Includes issues relating to asset, liability and equity valuation, revenue and expense recognition, cash flow, internal controls and ethics.

Transfers to both UC/CSU

ACCT-126 Managerial Accounting

5 Units

90 hours lecture; 90 hours total

Prerequisite: Completion of ACCT-125 with a minimum grade of C.

This is the study of how managers use accounting information in decision-making, planning, directing operations and controlling. Focuses on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments.

Transfers to both UC/CSU

ACCT-127 Introduction to Accounting With Quickbooks

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ACCT-120 with a minimum grade of C.

This course covers basic accounting concepts and procedures that are required to complete an accounting cycle using generally accepted accounting principles (GAAPs). Employer tax responsibilities and payroll is covered. Account types, (assets, liabilities, equity, revenue, expenses) as well as procedures for bank reconciliations, and petty cash, are introduced. Learners complete business transactions from source documents to closing entries and the preparation of year-end documents such as a balance sheet, income statement, and statement of owner's equity using QuickBooks.

Transfers to CSU only

Addiction Studies (ADS)

ADS-100 Law and Ethics

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of HSRV-120 and HSRV-124 with a minimum grade of C.

Introduces ethical and legal issues in counseling people struggling with addiction. Explores frameworks for addressing legal and ethical issues arising from engagement, assessment, and treatment of individuals, families, groups, and at-risk populations. Develops understanding of laws, code of ethics, and client rights. Examines the relationship between personal values and professional behavior.

Transfers to CSU only

ADS-120 Introduction to Addiction Studies

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of HSRV-120 and HSRV-124 with a minimum grade of C.

An introductory course in substance abuse that orients the learner to commonly abused substances and their physical and cognitive impact, addiction theory, problem identification and treatment modalities. This course emphasizes prevention and intervention strategies for helping professionals working in a variety of health and human service settings.

Transfers to CSU only

ADS-123 Counseling Theories and Techniques

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of ADS-100, ADS-120, HSRV-120 and HSRV-124 with a minimum grade of C.

In this course students will develop a theoretical and applied foundation for the assessment and treatment of alcohol and substance use disorders across the lifespan. The course will focus on evidence-based treatment for addictions with individuals, families, and groups.

Transfers to CSU only

ADS-125 Personal and Professional Growth

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of HSRV-120 with a minimum grade of C.

Recommended Preparation: Completion of ADS-100 and ADS-120 with a minimum grade of C.

This course explores the professional development of the addiction counselor. It includes ethical foundation, transference, and countertransference. Students review the importance of maintaining good health, the signs of burnout, and burnout prevention strategies.

Transfers to CSU only

ADS-127 Case Management in Addiction Studies

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of ADS-120 with a minimum grade of C.

The course provides training in case management skills to implement with clients struggling with substance use and addiction. Students will learn the practical aspects of case management: intake interviews, assessment, organization and design of a case plan, implementation and follow up.

Transfers to CSU only

ADS-134 Co-Occurring Disorders in Addiction Studies**3 Units**

54 hours lecture; 54 hours total

A review of the major concepts, definitions, and features of co-occurring mental health disorders associated with addiction. Recognition of co-occurring disorders and the appropriate scope of practice are emphasized, including cultural sensitivity when working with issues of addiction. Common types of mental health issues associated with addiction, an overview of appropriate treatment and management approaches, the relationship between mental health and substance use facilities will be examined.

Transfers to CSU only

ADS-135 Pharmacology and the Physiological Effects of Addiction**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of HSRV-120 with a minimum grade of C.

The course presents an overview of the physiological processes and impacts of drugs and alcohol on a person including risk factors related to addiction, acute and chronic health problems, communicable diseases, and fetal impact. Medical and pharmacological resources and appropriate community referrals are also reviewed.

Transfers to CSU only

ADS-193 Supervised Practicum for Addiction Studies 1**3.5 Units**

27 hours lecture; 130 hours work experience; 157 hours total

Prerequisite: Completion of ADS-100, ADS-120, HSRV-120 and HSRV-124 with a minimum grade of C.**Prerequisites or Corequisites:** Previous completion of or concurrent enrollment in ADS-123 with a minimum grade of C.**Limitation on Enrollment:** Assessment by the Program Coordinator.

This course is the first part of a supervised fieldwork practicum that actively involves students at a supervised chemical dependency service site. Students apply and integrate the values, knowledge, and skills learned in the classroom through direct, hands-on experience in the area of alcohol and drug counseling. Special attention is given to individual, group, and family counseling.

Transfers to CSU only

ADS-194 Supervised Practicum for Addiction Studies 2**3.5 Units**

18 hours lecture; 135 hours work experience; 153 hours total

Prerequisite: Completion of ADS-193 with a minimum grade of C or assessment by the program coordinator.

This course is the second part of a supervised fieldwork practicum that actively involves students at a supervised chemical dependency service site. Students apply and integrate the values, knowledge, and skills learned in the classroom through direct, hands-on experience in the area of alcohol and drug counseling. Special attention is given to individual, group, and family counseling.

Transfers to CSU only

ADS-199 Independent Study in Addiction Studies**1-6 Units**

18-108 hours lecture; 18-108 hours total

Limitation on Enrollment: Assessment by the Instructor.

An independent study course for students completing their addiction certificate. This course will allow students to complete CCAPP required content which was not reviewed in previous human services courses.

Transfers to CSU only

Administration of Justice (ADMJ)

ADMJ-120 Introduction to the Criminal Justice System**3 Units**

54 hours lecture; 54 hours total

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principles and approaches. Although justice structure and process is examined in a cross cultural context, emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.

Transfers to both UC/CSU

ADMJ-121 Introduction to Criminal Law**3 Units**

54 hours lecture; 54 hours total

Prerequisites or Corequisites: Concurrent enrollment in or previous completion of ADMJ-120 with a minimum grade of C.

This course offers an analysis of the doctrines of criminal liability in the United States and the classifications of crimes against persons, property, morals, and public welfare. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case law and case studies to introduce students to criminal law. The completion of this course offers a foundation upon which upper-division criminal justice courses will build. The course will also include some limited discussion of prosecution and defense decision making, criminal culpability, and defenses to crimes.

Transfers to both UC/CSU

ADMJ-122 Introduction to Criminal Procedures**3 Units**

54 hours lecture; 54 hours total

This course examines the roles and responsibilities of each component of the criminal justice system when interacting with violators of the law. The students in this course will become familiar with the procedural rights of an accused from the time of an accusation until the completion of the sentence.

Transfers to CSU only

ADMJ-123 Introduction to Community Policing**3 Units**

54 hours lecture; 54 hours total

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with the emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics may include the consensus and conflicting values in culture, religion, and law.

The importance of language, communication skills, the sharing of decision-making authority and responsibility for the outcomes, and the understanding of the operations prejudice and discrimination will be stressed.

Transfers to both UC/CSU

ADMJ-124 Introduction to Investigation**3 Units**

54 hours lecture; 54 hours total

This course addresses the techniques, procedures, and ethical issues in the investigation of crime, including organization of the investigative process, crime scene searches, interviewing and interrogating, surveillance, sources of information, utility of evidence, scientific analysis of evidence and the role of the investigator in the trial process.

Transfers to CSU only

ADMJ-125 Introduction to Evidence**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

The origin, development, philosophy and constitutional basis of legal evidence; constitutional and procedural considerations affecting arrest and search and seizure; kinds and degrees of evidence, rules, and case studies. This course covers categories of evidence as well as legal rules governing its admission or exclusion in the criminal process.

Transfers to CSU only

ADMJ-130 Introduction to Juvenile Procedures**3 Units**

54 hours lecture; 54 hours total

This course is an examination of the origin, development, and organization of the Juvenile Justice System as it evolved in the American Justice System. The course explores the theories that focuses on Juvenile Law, courts and processes, and the constitutional protects extended to juveniles administered in the American Justice System.

Transfers to both UC/CSU

ADMJ-140 Introduction To Crime Scene Investigation**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

This course introduces an in-depth analysis and discussion of the nature and significance of various types of physical evidence commonly found at a crime scenes. The course combines theoretical concepts associated with the use of physical evidence in the forensic setting with student involvement in the processing of simulated crime scenes.

Transfers to CSU only

ADMJ-190 Administration of Justice Internship**3 Units**

18 hours lecture; 108 hours work experience; 126 hours total

A program designed to permit Administration of Justice students to work as interns inside various agencies associated with law, law enforcement, courts, corrections, probation, Fish and Game, and private security. Students are evaluated by the agency and college staff. Internships frequently lead to employment in the agencies where assignments are made. Course requires 108 hours of paid or volunteer work experience.

This course is repeatable up to 3 times.

Transfers to CSU only

ADMJ-199 Independent Study in Administration of Justice**1-3 Units**

54-162 hours lab; 54-162 hours total

Prerequisite: Assessment by the Instructor.

An independent study course for students with an interest in projects outside the regular curriculum.

Transfers to CSU only

ADMJ-200 Criminal Justice In Action In The U.S. And Abroad**1-3 Units**

18 hours lecture; 18 hours total

This course is a survey of criminal justice systems here in the United States and abroad including law enforcement, judicial systems, and corrections. It includes an examination of related historical landmarks, community policing and a comparison of foreign systems of justice to those in the United States.

Transfers to CSU only

American Sign Language (ASL)

ASL-120 First Semester American Sign Language**5 Units**

90 hours lecture; 90 hours total

This introductory course emphasizes grammar and receptive and expressive skills. It also includes cultural aspects of the deaf community.

Transfers to both UC/CSU

ASL-121 Second-Semester American Sign Language**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of ASL-120 with a minimum grade of C.

This course continues the study of American Sign Language through expressive and receptive signing, translation, composition, and grammatical analysis and application. Expressive and receptive conversational skills balanced with writing skills are also taught. The study of culture and history of the deaf is continued.

Transfers to both UC/CSU

Anthropology (ANTH)

ANTH-120 Biological Anthropology With Lab**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Recommended Preparation: Completion of ENGL-C1000 or equivalent with a minimum grade of C. Completion of Elementary Algebra level content or equivalent or appropriate placement.

This course introduces students to the theories, methods, and applications of biological anthropology. Topics include the scientific method, principles of evolution and adaptation, human genetics, human osteology, hominin species and the fossil record, and the anatomy and behavior of living non-human primates. Lab is included in this course.

Transfers to both UC/CSU

ANTH-121 Introduction to Cultural Anthropology**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Eligibility for ENGL-C1000 or appropriate placement.

This introductory course positions culture as a key concept for understanding and engaging with diverse ways of life both internationally and in American communities. Primary anthropological methods and concepts of kinship, gender, ethnicity, race, sexuality, disability, and class will be explored as formative elements of society and culture. Through analyzing the intersections between global processes and local realities, this class will explore what it means to be "American," as well as to be human, in the contemporary world.

Transfers to both UC/CSU

ANTH-122 Magic, Witchcraft, and Religion**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or equivalent with a minimum grade of C.

This course offers a cross-cultural study of magic, ritual, myth, ancestor worship, and witchcraft using the theories and methods of anthropology. Emphasis is on understanding the role of belief and ritual within a given cultural context, as well as broader comparisons to derive insight into the general functions of belief and ritual in human life.

Transfers to both UC/CSU

ANTH-130 Introduction to Archaeology and Prehistory**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or equivalent with a minimum grade of C.

Introduces the basic theories and principles of contemporary scientific archaeology and the methods through which archaeologists recover and interpret the past. Students will explore basic excavation and analysis methods, as well as the relevance of archaeological studies to contemporary social issues. Fieldwork and museum exhibits outside of class are required.

Transfers to both UC/CSU

ANTH-131 Mesoamerican Archaeology**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

An archaeological survey of the ancient civilizations of Mesoamerica. The course includes studies of the Olmecs, the Maya and the Aztecs, with particular emphasis on Maya civilization. Students will explore the major archaeological sites of Mesoamerica through both primary sources and current archaeological research.

Transfers to both UC/CSU

ANTH-145 Medical Anthropology**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

The course will explore human evolution, globalization and the environment as factors for health disparities and the geographic distribution of disease. Emphasis is placed on the cross-cultural, comparative analysis of how people cope with illness through a range of medical systems, with particular attention to the unique experiences of women and ethnic groups within the United States.

Transfers to CSU only

ANTH-150 Anthropology of Sex, Gender and Sexuality**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

Students will examine the cultural frameworks and theoretical debates concerning sex and gender, including the impact of forces of change (migration, globalization, etc.) on gender issues. The perspectives of women and contemporary ethnic groups that identify or seek to redefine Latino/a, Chicano/a, Native American, and African American experiences will be emphasized.

Transfers to both UC/CSU

ANTH-180 The Anthropology of Childhood**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Eligibility for ENGL-C1000 or equivalent with a minimum grade of C.

A comparative study of childhood as experienced in a variety of world cultures. Explores different cultural patterns of child rearing and the differential experiences of childhood as they are influenced by race, class, gender and environmental variables. The role of women and girls as child bearers, caretakers and providers will be emphasized. The effects of rapid culture change on children will be studied with particular emphasis on poverty, armed conflict, and HIV/AIDS. Cross-listed with CFS-180.

Transfers to both UC/CSU

ANTH-200 Linguistic Anthropology**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or equivalent with a minimum grade of C.

This course examines the complex relationship between culture and language. Lectures and readings will use linguistic case studies and data to explore various theories about how language is shaped by, and in turn shapes, culture and social relations.

Transfers to both UC/CSU

ANTH-202 The Anthropology of Travel and Tourism**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

Students will examine the contributions of anthropology to the study of travel and tourism, including spiritual tourism, heritage tourism, disaster and dark tourism, voluntourism, ecotourism, and others. Students will perform fieldwork to address the advantages, disadvantages, and possible outcomes of various tourism models.

Transfers to CSU only

ANTH-222 Introduction to Forensic Anthropology**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Recommended Preparation: Completion of MATH 94 with a minimum grade of C or better.

The application of biological anthropology to the medico-legal process. Students will explore basic cellular and evolutionary biology; genetics; osteology and odontology; anthropometry; trauma analysis; pathology; trace analysis; animal scavenging; and related identification procedures. Students will critique the wide range of forensic anthropological applications both locally and globally.

Transfers to both UC/CSU

Art History (ARTH)

ARTH-101 Introduction to Visual Culture**3 Units**

54 hours lecture; 54 hours total

Examination and analysis of visual material, from paintings and sculpture to graphic design, movies, and other contemporary media. Focus will be on how images and objects communicated ideas in the past and continue to shape contemporary experience.

Transfers to both UC/CSU

ARTH-105 History of Western Art: Prehistoric Through Medieval**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

Survey of important monuments and objects from the prehistoric, ancient and medieval periods. The course explores the relationship of different visual forms to each other and to the historical context in which they were made. Required for all Art History majors.

Transfers to both UC/CSU

ARTH-106 History of Western Art: Renaissance to Contemporary**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This survey course covers painting, sculpture, and architecture in the Western (European and North American) tradition, from the Renaissance to the Contemporary period. Emphasis is on the connection between visual culture and its historic context. Required for all art and art history majors.

Transfers to both UC/CSU

ARTH-110 History of Graphic Design**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

From the print revolution to the digital world, this course will study the intersection of information and art, examining how western society has communicated through posters, books, and other forms of design.

Transfers to both UC/CSU

ARTH-118 Survey of Modern Art**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course covers the major historical and formal developments of Modernism in art, architecture and design from the mid-nineteenth-century to the present.

Transfers to both UC/CSU

ARTH-130 History of Asian Art**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This is an introduction to the artistic traditions of India, China, Korea, and Japan. Emphasized will be the connection of art to specific historic and cultural contexts.

Transfers to both UC/CSU

ARTH-145 Art of the Ancient Americas**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

A survey of the visual culture of select ancient civilizations of Mexico, Central America, and South America prior to European contact. Material covered will include how architecture, sculpture, textiles and ceramics function in their specific historic contexts.

Transfers to both UC/CSU

ARTH-180 History of Photography**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course traces the history of photography from its beginnings to digital imaging. Emphasis will be on photography as a social force and an artistic practice. Required for photography majors. Cross-listed with PHOT-180.

Transfers to both UC/CSU

Art (ARTS)

ARTS-100 Survey of Studio Arts**3 Units**

54 hours lecture; 54 hours total

This course provides students with a broad understanding of materials, processes, and themes of the visual arts. Students will delve into 2D, 3D, and 4D media in relation to global, historical, and contemporary perspectives. This course is designed for students with a general interest in the arts or students who need general education credits in this area. Students pursuing an art, design, or art history degree or who are completing lower division major requirements in any visual arts concentration should not enroll in this course. Students majoring in art, design, or art history should instead enroll in courses that are part of their degree or transfer plan in consultation with an advisor.

Transfers to both UC/CSU

ARTS-101 2D Foundations**3 Units**

108 hours activity; 108 hours total

2D Foundations is a broad introductory course focusing on the history, materials, and practices of two-dimensional Art and Design across cultures and historical periods. Topics include: the elements and principles of Art and Design, color theory, and interpretive analysis of form and content. Required for the AA in Studio Arts and for students transferring to a BA or BFA art program.

Transfers to both UC/CSU

ARTS-102 3D Foundations**3 Units**

108 hours activity; 108 hours total

3D Foundations is a broad introductory course focusing on the history, materials, and practices of three-dimensional Art and Design across cultures and historical periods. Students will create three dimensional Art work to help strengthen their understanding of the elements and principles of Art. Class participants will work with a variety of sculptural media that may include clay, plaster, wood and paper. Topics including basic design principles, interpretive analysis of 3-d form, content and theories of spatial organization will be addressed. Required for the AA in Studio Arts and for students transferring to a BA or BFA Art program.

Transfers to both UC/CSU

ARTS-105 Color Theory**3 Units**

108 hours activity; 108 hours total

This course focuses on the principles, theories, and applications of additive and subtractive color in two dimensions. Topics will include major historical and contemporary color systems, production of projects in applied color, and the elements of design as they apply to color.

Transfers to both UC/CSU

ARTS-110 Fundamentals of Drawing**3 Units**

108 hours activity; 108 hours total

This course focuses on the development of observational skills and drawing techniques, employing a wide range of drawing media and subject matter. Students in this course will develop both technical abilities and creative responses to material and subject matter. No prior experience with drawing is required or expected.

Transfers to both UC/CSU

ARTS-111 Figure Drawing**3 Units**

108 hours activity; 108 hours total

Recommended Preparation: Completion of ARTS-110 with a minimum grade of C.

This course focuses on drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy and an introduction to the historical and contemporary role of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure.

Transfers to both UC/CSU

ARTS-112 Creative Drawing**3 Units**

108 hours activity; 108 hours total

Prerequisite: Completion of ARTS-110 with a minimum grade of C.

This studio course focuses on creative and technical problems related to intermediate level drawings, focusing on more complex and varied subject matter, media and concepts. Students in this course will build on the fundamental drawing skills to develop personalized approaches to content and materials in exercises covering color media, abstraction, and expressive/interpretive drawing.

Transfers to both UC/CSU

ARTS-120 Fundamentals of Painting**3 Units**

108 hours activity; 108 hours total

Recommended Preparation: Completion of ARTS-101 with a minimum grade of C.

This introductory studio course focuses on the basic techniques and materials of painting, employing a wide range of painting media and subject matter. Topics include basic color theory, materials, development of both representational and abstract approaches, and strategies for intuitive, individual response to subject matter and materials in directed assignments. Designed for students with no prior experience with painting.

Transfers to both UC/CSU

<p>ARTS-130 Introduction to Printmaking 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>Recommended Preparation: Completion of ARTS-110 with a minimum grade of C.</p> <p>This course introduces students to the basic materials, equipment, and processes of printmaking. Fundamentals of intaglio and relief printmaking will be emphasized, including etching, drypoint, and woodcut, with introduction to various monotype processes. Lectures, readings, and discussions surrounding historical and contemporary printmaking practices will supplement studio projects. Designed for students with no prior printmaking experience.</p> <p>Transfers to both UC/CSU</p>	<p>ARTS-199 Independent Study in Art 1-3 Units</p> <p>54-162 hours lab; 54-162 hours total</p> <p>Prerequisite: Approval of the project contract by the Art faculty member who will administer the project.</p> <p>This self directed area of study allows students an in depth exploration of art making practices, theories, histories , and , or cultures. Each student will work independently with instructor support appropriate to their desired medium and, or area of study. The rigor and breadth of work will correlate to the amount of credits requested. The culminating achievements for a student in independent study could range from the writing of a paper to the production of a single Art piece or entire body work.</p> <p>Transfers to CSU only</p>
<p>ARTS-140 Beginning Ceramics: Hand-Building 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>The basic processes and technologies of ceramics and appreciation of clay as a form of artistic expression will be explored. An introduction to a variety of hand-building methods and hands-on use of these processes to create various hand-built pieces. Includes an introduction to the appreciation of historic ceramic objects. Lectures on clay, glazes, kilns and firing. Appropriate for all art majors and minors as well as general interest students.</p> <p>Transfers to both UC/CSU</p>	<p>ARTS-210 Intermediate Figure Drawing 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>Recommended Preparation: Completion of ARTS-111 with a minimum grade of C.</p> <p>This studio course is a continuation of the pictorial problems and material techniques of figure drawing introduced in ARTS 111, focusing on more complex subject matter, formats, and techniques. Students in this course will develop individualized approaches to figure drawing utilizing both black-and-white and color drawing media.</p> <p>Transfers to CSU only</p>
<p>ARTS-141 Beginning Ceramics: Throwing 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>The basic processes and technologies of ceramics and appreciation of clay as a form of artistic expression will be explored. Introduction to a variety of potters' wheel throwing methods and hands-on use of these processes to create various wheel thrown pieces. Includes an introduction to the appreciation of historic ceramic objects. Lectures on clay, glazes, kilns and firing. Appropriate for all art majors and minors as well as general interest students.</p> <p>Transfers to both UC/CSU</p>	<p>ARTS-220 Intermediate Painting 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>Recommended Preparation: Completion of ARTS-120 with a minimum grade of C.</p> <p>This studio course is a continuation of the pictorial problems and material techniques of painting introduced in ARTS 120, focusing on more complex and varied subject matter, media, and concepts.</p> <p>Transfers to both UC/CSU</p>
<p>ARTS-145 Clay Sculpture 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>This class will focus on the use of clay as a means of artistic expression. Ancient and contemporary sculptures made primarily of clay will be explored for both esthetic and technical inspiration. The rich contemporary movement of west coast and most notably California artists focusing specifically on ceramic sculpture will be emphasized. Students will create clay sculptures while translating concepts and visual experiences into tactile forms.</p> <p>Transfers to both UC/CSU</p>	<p>ARTS-240 Intermediate Ceramics: Hand-Building 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>Prerequisite: Completion of ARTS-140 with a minimum grade of C.</p> <p>Develops an understanding of clay as a form of artistic expression through exploration of form, materials, content and function. Using a variety of hand-building techniques students will problem solve a number of assignments. Students will use a variety of surface treatments and have hands-on experience with kilns, studio equipment and glazes. Includes study of contemporary and historic ceramics.</p> <p>Transfers to both UC/CSU</p>
<p>ARTS-150 Sculpture 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>This class will introduce materials, techniques, processes, and content related to the creation of sculpture. Ancient and contemporary sculptures will be explored for esthetic, technical, and cultural context and inspiration. Students will create sculptures while translating concepts and visual experiences into tactile forms.</p> <p>Transfers to both UC/CSU</p>	<p>ARTS-241 Intermediate Ceramics: Throwing 3 Units</p> <p>108 hours activity; 108 hours total</p> <p>Recommended Preparation: Completion of ARTS-141 with a minimum grade of C.</p> <p>Develops an understanding of clay as a form of artistic expression through an exploration of form, materials, content and function. Using a variety of wheel-throwing techniques students will problem solve a number of assignments. Students will use a variety of surface treatments and have hands-on experience with kilns, studio equipment and glazes. Includes an intermediate study of contemporary and historic ceramics.</p> <p>Transfers to both UC/CSU</p>

ARTS-244 Kiln Design**3 Units**

108 hours activity; 108 hours total

Recommended Preparation: Completion of ARTS-141 with a minimum grade of C.

A course for the student who wishes to gain knowledge and experience in the principles, design, and construction of kilns. Historic and contemporary kiln styles, firing methods and theories will be explored. Instruction on loading and firing the wide variety of existing studio kilns is included.

Transfers to CSU only

ARTS-248 Introduction to Glazes**3 Units**

108 hours activity; 108 hours total

Designed for the student who wishes to understand how glazes are developed, prepared and used. Included are history of ceramic glazes, methods of developing and applying glazes, materials used in glazes, and practical experience in glazing testing and evaluation.

Transfers to both UC/CSU

ARTS-249 Ceramic Surfaces: Wood Kiln-Salt Kiln**3 Units**

108 hours activity; 108 hours total

Recommended Preparation: Completion of ARTS-141 with a minimum grade of C.

This course covers the historic and contemporary art of atmospheric (wood and salt) fired ceramics. Topics covered in this course will include various clay forming techniques, clay body and glaze formulation for atmospheric firing, an array of firing procedures, firing outcomes, and the aesthetics of historic and contemporary atmospheric firing.

Transfers to CSU only

ARTS-260 Studio Workshop**3 Units**

108 hours activity; 108 hours total

Limitation on Enrollment: Portfolio Review.

This course is designed for art students interested in further honing skills learned in drawing, painting, printmaking or mixed media through individually directed work in a supervised studio environment with regular group, individual and written critiques and reviews. Topics include portfolio development, written communication of artistic concepts, and related academic and professional practices.

Transfers to CSU only

ARTS-261 Ceramics Workshop**3 Units**

108 hours activity; 108 hours total

Recommended Preparation: Completion of ARTS-240 or ARTS-241 with a minimum grade of C.

Appropriate for students with intermediate skills in either hand-building or wheel-throwing, this course will emphasize the continued development of technical skills, content, composition and the critical assessment of ceramic works. Contemporary developments in ceramic art will be included through image and demonstration-based lectures and demonstrations.

Transfers to both UC/CSU

Astronomy (ASTR)**ASTR-110 Descriptive Astronomy****3 Units**

54 hours lecture; 54 hours total

An introductory general education course on the formation, properties, evolution, and fates of celestial objects—from galaxies to planets to black holes.

Transfers to both UC/CSU

Biology (BIOL)**BIOL-103 Introduction to Nutrition****3 Units**

54 hours lecture; 54 hours total

This is a general introduction to concepts of nutrition and its relation to human health. Course topics include a study of nutrients; their use and effect in the body; psychological, socioeconomic and geographic influences of nutritional practices; and current nutritional concerns. Calorie and nutrient analysis is considered in relation to balanced diets and weight control.

Transfers to both UC/CSU

BIOL-105 Human Biology**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of Intermediate Algebra, MATH-93 or Statistics (STAT-C1000) with a minimum grade of C or appropriate placement.**Prerequisites or Corequisites:** Concurrent enrollment in or previous completion of CHEM-110 with a minimum grade of C.

A survey of human biology focusing on anatomy, physiology, cell development, tissues, organs, and organ systems. The course also covers molecular biology, genetics, human evolution, and diversity. Laboratories include microscopic observations, experiments, and animal dissections. This course is specifically designed for health occupations students as a prerequisite to Human Anatomy and Human Physiology, but is also designed for non-majors.

Transfers to both UC/CSU

BIOL-110 Survey of Biology**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

A study of life, including surveys of plant and animal kingdoms, mammalian anatomy and physiology, cytology, genetics, and ecology. Intended for non-biology majors.

Transfers to both UC/CSU

BIOL-112 Introduction to Ecology**3 Units**

54 hours lecture; 54 hours total

This course explores basic principles of ecology and environmental biology, including study of major biomes and habitat types, biological diversity, interactions of organisms with the physical environment, plant and animal interactions, nutrient cycling and energy flow in ecosystems, and the interdependence of organisms in biological communities. The role of humans in the environment will also be examined. This is an introductory course for science majors as well as non-majors.

Transfers to both UC/CSU

BIOL-117 Wildlife Biology**3 Units**

54 hours lecture; 54 hours total

An introduction to the biology, ecology, and management of terrestrial wildlife, with emphasis on California fauna. Includes one Saturday field trip to a wildlife refuge.

Transfers to both UC/CSU

BIOL-120 General Biology**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of CHEM-120 with a minimum grade of C.

Study of the basic principles of biology on the molecular and cellular levels with emphasis on macromolecules of life, organelle structure and function, cellular metabolism, cellular reproduction, Mendelian and molecular genetics. Intended primarily for Biology Majors or students requiring a molecular/cellular interpretation of life.

Transfers to both UC/CSU

BIOL-199 Independent Studies in Biology**1-3 Units**

54-162 hours lab; 54-162 hours total

Prerequisite: *Submission of a written proposal to be reviewed and approved by two regular biology faculty members.*

Study in an area of biology of special interest to the student. May include advanced studies and projects begun in other biology courses or biological studies not normally included in formal course work.

Transfers to CSU only

BIOL-218 Human Anatomy**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: *Completion of BIOL-105 OR BIOL-120 with a minimum grade of C.*

An introduction to the principles of the gross and microscopic anatomy of the human body. Dissection of a human cadaver and a cat are supplemented by anatomical models, charts, and microscopic observation of human tissues. Primarily intended for students pursuing an Associates Degree in Nursing (ADN), A.S. Degree in Respiratory Care, or B.A./B.S. Degree in a Health Sciences field.

Transfers to both UC/CSU

BIOL-219 Human Physiology**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: *Completion of CHEM-110 and BIOL-105 or BIOL-120 with a minimum grade of C.***Recommended Preparation:** *Completion of BIOL-218 with a minimum grade of C.*

An introduction to the function of the human body, emphasizing mechanisms of homeostasis and integration at the biochemical, cellular, tissue, organ, and organ system levels. Laboratory exercises include measurement and analysis of physiological data and study of structure-function relationships in body tissues and organs. Primarily intended for students pursuing an Associates Degree in Nursing, A.S. degree in Respiratory Care, or B.A./B.S. degree in a Health Sciences field.

Transfers to both UC/CSU

BIOL-220 General Microbiology**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: *Completion of BIOL-120 or BIOL-219 with a minimum grade of C.* Morphology, metabolism, molecular genetics and ecology of bacteria, fungi, viruses, helminths and protozoa. Extensive laboratory work includes aseptic techniques, methods of cultivation, identification and enumeration of bacteria, examination of biochemical characteristics and molecular biology techniques using common bacteria. Primarily intended for students pursuing degrees in a health sciences field or majoring in biological sciences.

Transfers to both UC/CSU

BIOL-240 General Zoology**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: *Completion of BIOL-120, CHEM-120 and Intermediate Algebra or MATH-95 with a minimum grade of C or appropriate placement.*

An integrated course in zoology and organismal biology, emphasizing the anatomy, physiology, development, diversity, and evolutionary relationships of animals. Major topics include comparative study of major animal phyla, principles of evolution, genetics of organisms and populations, mechanisms of animal development, and structure-function relationships in animals. Intended for biology majors.

Transfers to both UC/CSU

BIOL-241 General Botany**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: *Completion of BIOL-120, CHEM-120 and Intermediate Algebra or MATH-95 with a minimum grade of C or appropriate placement.*

An integrated study of contemporary plant biology and principles of ecology. The course includes the life cycles, anatomy, physiology, evolution and ecology of protists, fungi, and plants. Intended for Biology Majors.

Transfers to both UC/CSU

Business (BUSI)

BUSI-100 Introduction to Business**3 Units**

54 hours lecture; 54 hours total

This course is a survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. It demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market; and therefore affect a business's ability to achieve its organizational goals.

Transfers to both UC/CSU

BUSI-103 Legal Environment of Business**3 Units**

54 hours lecture; 54 hours total

Fundamental legal principles pertaining to business transactions. Introduction to the legal process. Topics include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, and judicial and administrative processes.

Transfers to both UC/CSU

BUSI-104 Business Planning**3 Units**

54 hours lecture; 54 hours total

Upon successful completion of this course, students will have the skills to evaluate the current economic, social, and political environments relevant to their business ideas. They will also gain an understanding of how demographic shifts, technological advancements, and social changes can affect their business concepts. The course will guide students in assessing the suitability of their business ideas, taking into account their strengths, skills, and personal, professional, and financial objectives. Through initial market assessments and basic market research, students will refine and test their business concepts. This course is a mandatory component of all Entrepreneurship Certificate programs offered by the department. By the end of the course, students will be equipped to make informed decisions about the viability of their entrepreneurial ventures.

Transfers to CSU only

BUSI-105 Business Communication**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes planning, organizing, composing, and revising business documents using word processing software for written documents and presentation-graphics software to create and deliver professional-level oral reports. This course is designed for students who already have college-level writing skills. Transfers to CSU only

BUSI-111 Introduction to International Business**3 Units**

54 hours lecture; 54 hours total

This course is a survey of International business, including politics, culture and economics. Specific topics include entry strategies for foreign operations, establishing banking relationships, raising capital, currency exchange and marketing in foreign environment. The course will also study international human resource management, International operations and supply-chain management strategies, as well as international accounting and taxation. Transfers to CSU only

BUSI-142 Principles of Management**3 Units**

54 hours lecture; 54 hours total

Analysis of basic management theory and concepts. The primary functions of management (planning, organizing, coordinating, and controlling) are studied in depth. Transfers to both UC/CSU

BUSI-144 Introduction to Entrepreneurship**3 Units**

54 hours lecture; 54 hours total

This course is an introduction to the theory, process, and practice of entrepreneurship. Students will examine the entrepreneurial mindset in its true economic and social context by studying the unlimited opportunities of innovation and creativity that an entrepreneurial mindset can provide. Transfers to CSU only

BUSI-148 Leadership for Effective Organizations**3 Units**

54 hours lecture; 54 hours total

Provides an understanding of change and the influence it has on an organization and the individuals in that organization. Topics include understanding organizational change, stages of change, and how to manage organizational change. Special emphasis is placed on the attributes of good leaders how they must develop a vision and strategy to manage change and communicate that vision throughout the organization. Transfers to CSU only

BUSI-199 Independent Study in Business**1-3 Units**

54-162 hours lab; 54-162 hours total

Limitation on Enrollment: Students must have a cumulative GPA of 3.0 or higher to enroll in this course, demonstrating academic proficiency and dedication. Enrollment requires the endorsement of a faculty member who will supervise and guide the student throughout the independent study. This mentorship is crucial for the successful completion of the course.

This opportunity is for advanced students with special skills and interests in business to explore an independently selected topic in depth under the direction of a business instructor. The number of units granted will depend upon the evaluation of the project by a business instructor. Transfers to CSU only

BUSI-251 Marketing**3 Units**

54 hours lecture; 54 hours total

In this course, you will learn the fundamentals of digital marketing to help your business or career. The course is packed full of practical exercises and real-world examples to help you turn knowledge into action. Transfers to CSU only

BUSI-252 Introduction to Social Media**3 Units**

54 hours lecture; 54 hours total

This course explores top-rated Social Media networking sites on the Internet such as Facebook, LinkedIn, and Twitter and provides a hands-on approach to setting up and designing social media sites for an integrated, professional social media presence. Transfers to CSU only

BUSI-297 Personal Money Management**3 Units**

54 hours lecture; 54 hours total

An introductory course for planning and managing individual finances and for money management. Topics will include purchasing decisions, sources of credit, personal tax strategies, budgeting, saving, investing in real estate and securities, insuring personal resources and retirement planning. Transfers to CSU only

Chemistry (CHEM)

CHEM-110 Introduction to Chemistry**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of Intermediate Algebra, MATH-93 or STAT-C1000 with a minimum grade of C or appropriate placement.

The first course in chemistry for students preparing for biological or health sciences, for more advanced chemistry courses, or for those desiring to learn about chemistry in the everyday world for general education. Laboratory is included. Transfers to both UC/CSU

CHEM-111 Introduction to Organic & Biological Chemistry**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of CHEM-110 with a minimum grade of C.

An introduction to the important principles, compounds and reactions of organic and biological chemistry with an emphasis on biochemical behavior of the molecules. Laboratory includes an introduction to the basic techniques of organic and biological chemistry. For students pursuing nursing and allied health careers who need a year of chemistry that includes an introduction to organic and biological chemistry. CHEM 110 (or CHEM 120) and CHEM 111 will fulfill that requirement. Transfers to both UC/CSU

CHEM-120 General Chemistry 1**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of Intermediate Algebra, MATH-95 or appropriate placement and high school chemistry or CHEM-110 with a minimum grade of C.

An introduction to principles of chemistry, with an emphasis on mathematical applications. Topics include atomic structure, chemical reactions, gram-mole-atom conversions, stoichiometry, aqueous solutions, concentrations, titrations, limiting reactants, gas behavior, kinetic molecular theory, bonding, molecular structure, quantum theory, and coordination chemistry. Transfers to both UC/CSU

CHEM-121 General Chemistry 2

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of CHEM-120 with a minimum grade of C.

A continuation of CHEM 120. Topics include solutions, acid-base and redox equilibria, thermodynamics, kinetics, pH, buffers, solubility product, complex ions, thermodynamics, electrochemistry, biochemistry and nuclear chemistry.

Transfers to both UC/CSU

5 Units**CHEM-240 Organic Chemistry 1**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of CHEM-121 with a minimum grade of C.

The first course of a two-semester sequence designed for pre-professional programs such as chemistry, chemical engineering, medicine and biology. Introduction to organic synthetic pathways, mechanisms, and spectroscopy. Lab work includes qualitative analysis of organic compounds, synthesis, extraction, separation and identification of compounds using physical properties, chemical reactivity, and spectral techniques.

Transfers to both UC/CSU

5 Units**CHEM-241 Organic Chemistry 2**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of CHEM-240 with a minimum grade of C.

A continuation of CHEM 240. Introduction to NMR, IR, and Mass Spectroscopy. Chemical reactions and syntheses of aromatic, carbonyl, and amine compounds. Special topics in carbohydrate, amino acid, and lipid chemistry. Lab work includes simple and multi-step syntheses and spectral identification.

Transfers to both UC/CSU

5 Units

Child & Family Studies (CFS)

CFS-120 Child Development

54 hours lecture; 54 hours total

Examines the progression of development in the physical, cognitive, social, and emotional domains and identifies developmental milestones for children from conception through adolescence. Emphasis on interactions between biological processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories.

Transfers to both UC/CSU

3 Units**CFS-121 Health, Safety & Nutrition**

54 hours lecture; 54 hours total

This course will provide an introduction to the laws, regulations, standards, policies, procedures, and best practices related to health, safety, and nutrition in care and education settings for children birth through middle childhood. Includes the teacher's role in prevention strategies, nutrition and meal planning, integrating health safety and nutrition experiences into daily routines, and overall risk management.

Transfers to CSU only

3 Units**CFS-122 Principles & Practices of Teaching Young Children****3 Units**

54 hours lecture; 54 hours total

Historical contexts and theoretical perspectives of developmentally appropriate practice in early care and education for children birth through age eight. Explores the typical roles and expectations of early childhood educators. Identifies professional ethics, career pathways, and professional standards. Introduces best practices for developmentally appropriate learning environments, curriculum, and effective pedagogy for young children including how play contributes to children's learning, growth, and development.

Transfers to CSU only

CFS-124 Observation & Assessment**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS-120 with a minimum grade of C, a negative TB test, and a Good Health Statement.

Introduces the appropriate use of assessment and observation tools and strategies to document young children's development and learning. The use of findings to inform and plan learning environments and experiences are emphasized. Recording strategies, rating systems, portfolios, and multiple assessment tools will be discussed, along with strategies for collaboration with families and professionals. Requires a good health statement, negative TB test, and a fingerprint clearance.

Transfers to CSU only

CFS-125 Using Simple Signs With Children in the Early Care and Education Setting**0.5 Units**

9 hours lecture; 9 hours total

This course explores the benefits and research regarding signing with infants, toddlers, and preschoolers. The course will also cover techniques for implementing the use of signs in an Early Care and Education classroom with children, as well as basic signing exercises and games.

Transfers to CSU only

CFS-130 The Creative Process in Young Children**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS-122 and CFS-123 with a minimum grade of C.

Students will explore techniques that support the creative abilities of young children in the creative arts including explorations with textures and movement, color, representational drawing and painting, 3-dimensional media, and various art mediums. This course emphasizes a culture of inquiry and fostering children's long-term investigative approaches using art that is based on children's developmental progression and cognitive capacities.

Transfers to CSU only

CFS-135 The Cognitive Development of Young Children**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS-122 and CFS-123 with a minimum grade of C.

This course explores cognitive development in young children including how they think and how they develop theories and concepts about the world around them. While exploring the maturation of the brain and development, students will investigate the materials and environments that support children's cognitive development, including the development of math, science, and critical thinking skills.

Transfers to CSU only

CFS-140 The Child, Family and Community**3 Units**

54 hours lecture; 54 hours total

The processes of socialization focusing on the interrelationship of family, school, and community. Examines the influence of multiple societal contexts. Explores the role of collaboration between family, community, and schools in supporting children's development, birth through adolescence.

Transfers to both UC/CSU

CFS-145 Language Development & Early Literacy 3 Units 54 hours lecture; 54 hours total The development of language in young children and the role of literature are examined, including a detailed exploration of quality children's literature. The practical use of language and literature in a variety of early childhood settings will be discussed. Transfers to CSU only	CFS-170 Studying the Reggio Emilia Approach 3 Units 54 hours lecture; 54 hours total This is an introductory course in the theory, philosophy, and inspiration of Reggio Emilia approach to early childhood education. Students will explore an interpretation of the basic principles of this approach. Emphasis is on developing a new image of the child in connection with the role of adults (teachers and parents), developing relationships, interactions, and experiences based on "progettazione" (term used in Reggio Emilia for prediction, hypothesis, projections of emergent projects). Transfers to CSU only
CFS-150 Infant and Toddler Development 3 Units 54 hours lecture; 54 hours total Prerequisite: Completion of CFS-120 with a minimum grade of C. A study of infants and toddlers from pre-conception to age three including physical, cognitive, language, social, and emotional growth and development. Applies theoretical frameworks to interpret behavior and interactions between heredity and environment. Emphasizes the role of family and relationships in development. Transfers to CSU only	CFS-175 Meeting the Developmental Needs of the School-Aged Child 3 Units 54 hours lecture; 54 hours total The student will be exposed to the philosophy, principles and practices of school-age child care. Emphasis is on preparing students to work with children in a group setting. Students will learn techniques for guiding behavior, structuring program flow, and preparing environment to meet the needs of the school age child. Transfers to CSU only
CFS-151 Care and Education for Infants and Toddlers 3 Units 54 hours lecture; 54 hours total Prerequisite: Completion of CFS-150 with a minimum grade of C. Applies current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months. Transfers to CSU only	CFS-180 The Anthropology of Childhood 3 Units 54 hours lecture; 54 hours total Recommended Preparation: Eligibility for ENGL-C1000 or equivalent with a minimum grade of C. A comparative study of childhood as experienced in a variety of world cultures. Explores different cultural patterns of child rearing and the differential experiences of childhood as they are influenced by race, class, gender and environmental variables. The role of women and girls as child bearers, caretakers and providers will be emphasized. The effects of rapid culture change on children will be studied with particular emphasis on poverty, armed conflict, and HIV/AIDS. Cross-listed with ANTH-180. Transfers to both UC/CSU
CFS-155 Sensitive Issues in Early Childhood 3 Units 54 hours lecture; 54 hours total This is an introductory course on issues in life that affect children: marriage; separation and divorce; death; sex and sexuality; self-acceptance; cultural and racial identity; hospitalization; and child abuse. This course is designed for parents, individuals in the helping professions, early childhood students, and other interested persons. Transfers to CSU only	CFS-184 Teaching Children in a Diverse Society 3 Units 54 hours lecture; 54 hours total Examines the historical and current perspectives on diversity and inclusion and the impact of systemic societal influences on children's development, learning, and school experiences. Strategies for developmentally, culturally, and linguistically appropriate anti-bias curriculum will be explored as well as approaches to promote inclusive and anti-racist classroom communities. Includes self-reflection on the influence of teachers' own culture and life experiences on teaching and interactions with children and families Transfers to CSU only
CFS-160 Parenting 3 Units 54 hours lecture; 54 hours total This course explores a wide range of parenting theories and techniques, utilizing a theoretical foundation with a practical approach. There is particular emphasis on building self-esteem, verbal and non-verbal communication, power, and control. Transfers to CSU only	CFS-185 Trauma and Early Childhood Development 3 Units 54 hours lecture; 54 hours total Recommended Preparation: Completion of CFS-120 with a minimum grade of C. Provides an overview of trauma-informed care in early care and education, including the impact of trauma on the developing child, protective and resiliency factors, and the benefits and opportunities of partnering with families. It explores the impact of early childhood traumatic experiences on physical, cognitive, and psychological development throughout the lifespan. Transfers to CSU only
CFS-161 Working With Families 3 Units 54 hours lecture; 54 hours total This course explores the value of relationships between families and the staff within the school setting. Includes an in-depth exploration of key concepts on how to deal effectively with families. Transfers to CSU only CFS-165 Curriculum and Environments in Early Childhood Programs 3 Units 54 hours lecture; 54 hours total Prerequisite: Completion of CFS-120 and CFS-122 with a minimum grade of C. Developmentally appropriate curriculum and environments for children birth through age eight. Students will use knowledge of children's development, theories of learning and development, and examples from various models of developmentally appropriate practice to plan environments and curriculum in all content areas to support children's development and learning integrated throughout indoor and outdoor settings. Students will examine teacher's role in supporting development and fostering the joy of learning for all young children using observation and assessment strategies emphasizing the essential role of play. Transfers to CSU only	

CFS-190 Children with Special Needs**3 Units**

54 hours lecture; 54 hours total

Introduces the variations in development of children with special needs ages birth through eight and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to children with special needs, and the identification and referral process.

Transfers to CSU only

CFS-196 Music and Movement in Early Childhood**3 Units**

54 hours lecture; 54 hours total

Introduction to teaching music and movement to young children. Basic elements such as beat, rhythm, timbre, dynamics, form, and melody will be explored in developmentally appropriate and culturally sensitive ways. Songs, games, finger plays, rhymes, dances, and playing instruments will be presented. Cross-listed with MUSI-196.

Transfers to CSU only

CFS-200 Early Intervention Strategies**3 Units**

54 hours lecture; 54 hours total

Covers curriculum and intervention strategies for working with children with special needs in partnership with their families. Focuses on the use of observation and assessment in meeting the individualized needs of children in inclusive and natural environments. Includes the role of the teacher as a professional working with families, collaboration with interdisciplinary teams, and cultural competence.

Transfers to CSU only

CFS-223 Student Teaching - Practicum**5 Units**

36 hours lecture; 162 hours lab; 198 hours total

Prerequisite: Completion of CFS-122, CFS-123 and CFS-140 with a minimum grade of C, a negative TB test, a Good Health Statement, required immunizations per regulations, and a fingerprint clearance.

Prerequisites or Corequisites: Concurrent enrollment in or previous completion of CFS-165 with a minimum grade of C.

Demonstration of developmentally appropriate early childhood program planning and teaching competencies under the supervision of ECE/CD faculty and other qualified early education professionals. Students will utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Reflective practice will be emphasized as student teachers design, implement, and evaluate approaches, strategies, and techniques that promote development and learning. Includes exploration of career pathways, professional development, and teacher responsibilities.

Transfers to CSU only

CFS-225 Fieldwork in Early Intervention**5 Units**

36 hours lecture; 162 hours lab; 198 hours total

Prerequisite: Completion of CFS-200 with a minimum grade of C.

This course provides students with a field experience/practicum with children with special needs, including natural environments, inclusive environments, and self-contained environments. Students will apply theory and models of intervention in an early childhood special education setting or with a focus child in a general education classroom. This course includes a lecture and a 9-hour a week early intervention placement.

Transfers to CSU only

CFS-250 Adult Supervision and Mentoring in Early Care and Education**2 Units**

36 hours lecture; 36 hours total

This course explores the methods and principles of supervising student teachers, volunteers, staff, and other adults in early care and education settings. Emphasis is on the roles and development of early childhood professionals as mentors and leaders.

Transfers to CSU only

CFS-270 Admin & Supervision of Early Childhood Programs I**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS-120 and CFS-140 with a minimum grade of C.

Introduction to the administration of early childhood programs. This course covers program types, budget, management, regulations, laws, and implementation of policies and procedures. Examines administrative tools, philosophies, and techniques needed to organize, open, and operate an early care and education program.

Transfers to CSU only

CFS-271 Supervision & Administration of Early Childhood Programs II**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS-270 with a minimum grade of C.

Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program.

Transfers to CSU only

CFS-286 Preschool and Early Primary Development For the Transitional Kindergarten**3 Units**

54 hours lecture; 54 hours total

Examines theories of development and the developmental processes focusing on children ages 3-6. Developmental benchmarks in the physical, cognitive, social, emotional, and language domains are identified as well as the multiple influences that impact children's development. This course is designed for those working with students in transitional kindergarten, kindergarten, and early education classrooms.

Transfers to CSU only

CFS-287 Strategies for Working With Challenging Behaviors**3 Units**

54 hours lecture; 54 hours total

Appropriate for classroom teachers in various settings, students will identify developmentally appropriate behaviors, challenging behaviors and the various influences that effect children's behavior. Students will analyze children's behaviors and select strategies to make positive changes. Emphasizes the connection between children's social and emotional development and their success in the classroom, and how the teachers' perceptions, experiences, and behavior influence child behaviors.

Transfers to CSU only

CFS-288 CA Preschool Foundations & Frameworks: English Language Development**1 Unit**

18 hours lecture; 18 hours total

Introduction to the English language learners domain of the California Preschool Learning Foundations and Frameworks including strands of listening, speaking, reading and writing. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-289 CA Preschool Foundations & Frameworks: Language, Literacy 1 Unit

18 hours lecture; 18 hours total

Introduction to the language and literacy development domain in the California Preschool Learning Foundations and Frameworks including the strands of listening and speaking, reading, and writing. Provides practical considerations for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-290 CA Preschool Foundations & Frameworks: Visual Arts 1 Unit

18 hours lecture; 18 hours total

Introduction to the visual arts domain of the California Preschool Learning Foundations and Frameworks including artistic expression and response, and skills using various art mediums. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, preschool, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-291 CA Preschool Foundations & Frameworks: Performing Arts 1 Unit

18 hours lecture; 18 hours total

Introduction to the performing arts domain of the California Preschool Learning Foundations and Frameworks including strands of music, drama, and dance. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-292 CA Preschool Foundations & Frameworks: Health 1 Unit

18 hours lecture; 18 hours total

Introduction to the health domain of the California Preschool Learning Foundations and Frameworks including strands of health habits, safety, and nutrition. Provides practical strategies for implementing the curriculum frameworks. Applicable to required or professional development units for Child Development Permit holders, as well as pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-293 CA Preschool Foundations & Frameworks: History/Social Science 1 Unit

18 hours lecture; 18 hours total

Introduction to the history and social science domain of the California Preschool Learning Foundations and Frameworks including strands of self and society, civics, history, geography, ecology, and economics. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-294 CA Preschool Foundations & Frameworks: Math 1 Unit

18 hours lecture; 18 hours total

Introduction to the mathematics domain of the California Preschool Learning Foundations and Frameworks including the strands of number sense, algebra and functions, measurement, geometry, and mathematical reasoning. Provides strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-295 CA Preschool Foundations & Frameworks: Physical Development 1 Unit

18 hours lecture; 18 hours total

Introduction to the physical development domain of the California Preschool Learning Foundations and Frameworks including strands of fundamental movement skills, perceptual-motor skills and movement concepts, and active physical play. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required, or professional development, units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-296 CA Preschool Foundations & Frameworks: Science 1 Unit

18 hours lecture; 18 hours total

Introduces the science domain of the California Preschool Learning Foundations and Frameworks including the strands of scientific inquiry, physical, life, and earth sciences and provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required, or professional development, units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers.

Transfers to CSU only

CFS-297 CA Preschool Foundations & Frameworks: Social and Emotional 1 Unit

18 hours lecture; 18 hours total

Introduction to the social and emotional development domain of the California Preschool Learning Foundations and Frameworks including the strands of self, social interaction, and relationships. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required, or professional development, units for Child Development Permit holders, pre-school, transitional kindergarten (TK), and early-primary teachers.

Transfers to CSU only

CFS-299 Transitional Kindergarten Reflective Practice 1 Unit

18 hours lecture; 18 hours total

This course is designed for teachers working in, or preparing to work in, a transitional kindergarten. It is designed for individuals currently working with young children. Students will engage in the reflective practice cycle process. Students will use a variety of instructional strategies, including purposeful play, to assess and support children's learning and development. This course is intended to be a capstone course.

Transfers to CSU only

Communication Studies (COMM)

COMM-C1000 Introduction to Public Speaking

3 Units

54 hours lecture; 54 hours total

In this course, students learn and apply foundational rhetorical theories and techniques of public speaking in a multicultural democratic society. Students discover, develop, and critically analyze ideas in public discourse through research, reasoning, organization, composition, delivery to a live audience and evaluation of various types of speeches, including informative and persuasive speeches.

Transfers to both UC/CSU

COMM-120 Interpersonal Communication

3 Units

54 hours lecture; 54 hours total

This course is designed to improve the student's ability to communicate one-on-one with other individuals. The course covers a range of topics such as the self-concept, perception, verbal and nonverbal communication patterns, assertiveness, listening, conflict resolution, developing relationships and the impact of culture and gender on each aspect of communication.

Transfers to both UC/CSU

COMM-124 Career Communication

3 Units

54 hours lecture; 54 hours total

This course covers a range of workplace communication concepts and skills related to interpersonal communication, public speaking and group dynamics. The course also will include topics such as developing resumes, interviewing, leadership, conflict resolution and critical thinking.

Transfers to CSU only

COMM-126 Intercultural Communication

3 Units

54 hours lecture; 54 hours total

This course provides an introduction to the factors affecting intercultural communication. The course will examine the influences of culture and gender on areas such as worldviews, values, beliefs, verbal and nonverbal communication patterns, conflict styles and more, in order to develop self-awareness and sensitivity to others in intercultural interactions.

Transfers to both UC/CSU

COMM-128 Critical Thinking: Argumentation and Debate

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 with a minimum grade of C.

Recommended Preparation: Completion of COMM-C1000 with a minimum grade of C.

This course focuses on argumentation theory including research, methods of analysis, use and test of evidence, refutation, and the logical responsibilities of advocacy, and the rhetorical theories and communication techniques in a multicultural democratic society. It emphasizes the preparation and presentation of cases for and against propositions of Fact, Value, and Policy through debate and public address.

Transfers to both UC/CSU

COMM-130 Small Group Communication

3 Units

54 hours lecture; 54 hours total

This course focuses on the dynamics of small group interactions. Students will combine theory and practice to develop skills in running and participating in groups. Topics include group formation and development, roles and norms, leadership, decision-making and problem solving, running meetings, conflict resolution and effective verbal and nonverbal communication.

Transfers to both UC/CSU

COMM-132 Oral Interpretation

3 Units

54 hours lecture; 54 hours total

This course covers a range of delivery concepts and skills for spoken and literary interpretations of text. Topics include literary analysis, vocal and physical delivery, group presentation, intellectual and emotional interpretations, and effective presentations. In addition, the course develops skills in articulation, reading, audience analysis, and presentation evaluation.

Transfers to both UC/CSU

COMM-134 Introduction to Communication Theory

3 Units

54 hours lecture; 54 hours total

An introduction to essential theories, perspectives, and approaches of human communication and how they work in various settings, including interpersonal, organizational, public, and mediated contexts.

Transfers to both UC/CSU

Computer Science (COMS)

COMS-101 Computer Information Systems

3 Units

54 hours lecture; 54 hours total

Examination of information systems and their role in business. Focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. Application of these concepts and methods through hands-on projects developing computer-based solutions to business problems. A strong focus on terminology as it relates to Computer Information Systems.

Transfers to both UC/CSU

COMS-120 Introduction to Programming Concepts And Methodologies

3 Units

54 hours lecture; 54 hours total

This course is an introduction to the basic principles of programming using an object-oriented programming language. Topics include the software development life-cycle, program design tools and programming environments, documentation, coding, data types, arrays, control structure, algorithms, file input/output, error handling, parameters, as well as principles of testing and designing test data.

Transfers to both UC/CSU

COMS-161 Introduction to Database Management Systems

3 Units

54 hours lecture; 54 hours total

This course provides the students with an introduction to the core concepts in data and information management. It is centered around the core skills of identifying organizational information requirements, modeling them using conceptual data modeling techniques, converting the conceptual data models into relational data models and verifying its structural characteristics with normalization techniques, and implementing and utilizing a relational database using an industrial-strength database management system. The course will also include coverage of basic database administration tasks and key concepts of data quality and data security. In addition to developing database applications, the course helps the students understand how large-scale packaged systems are highly dependent on the use of Database Management Systems (DBMSs). Building on the transactional database understanding, the course provides an introduction to data and information management technologies that provide decision support capabilities under the broad business intelligence umbrella.

Transfers to CSU only

COMS-164 Introduction to Cybersecurity: Ethical Hacking 3 Units
54 hours lecture; 54 hours total

Recommended Preparation: Completion of COMS-190 with a minimum grade of C.

This course introduces the network security specialist to the various methodologies for attacking a network. Students will be introduced to the concepts, principles, and techniques, supplemented by hands-on exercises, for attacking and disabling a network within the context of properly securing a network. The course will emphasize network attack methodologies with an emphasis on student use of network attack techniques and tools and appropriate defenses and countermeasures. Students will receive course content information through a variety of methods: lectures and demonstration of hacking tools will be used in addition to a virtual environment. Students will experience a hands-on practical approach to penetration testing measures and ethical hacking. Transfers to CSU only

COMS-165 Microsoft Excel 3 Units
54 hours lecture; 54 hours total

An introduction to Microsoft Excel with hands-on training. Provides an introduction to the basic concepts of an electronic spreadsheet as well as specific commands and functions. Advanced topics will include making macros, creating a database, understanding interactive menus, and using business graphics. Spreadsheet documents will be produced for a variety of applications for business use.

Transfers to CSU only

COMS-215 Programming Concepts and Methodology I 3 Units
54 hours lecture; 18 hours lab; 72 hours total

Recommended Preparation: Completion of COMS-120 with a minimum grade of C.

This is an introductory course to the fundamental concepts of computer science. Students will be exposed to a high level programming theories and methodologies, including object-oriented programming.

Transfers to both UC/CSU

COMS-216 Programming Concepts & Methodology II 3 Units
54 hours lecture; 18 hours lab; 72 hours total

Prerequisite: Completion of COMS-215 with a minimum grade of C.

Application of software engineering techniques to the design and development of large programs; data abstraction and structures and associated algorithms.

Transfers to both UC/CSU

COMS-217 Assembly Programming Course 3 Units
54 hours lecture; 54 hours total

The organization and behavior of real computer systems at the assembly-language level. The mapping of statements and constructs in a high-level language onto sequences of machine instructions is studied, as well as the internal representation of simple data types and structures. Numerical computation is examined, noting the various data representation errors and potential procedural errors.

Transfers to both UC/CSU

COMS-218 Discrete Structures 3 Units
54 hours lecture; 54 hours total

Prerequisite: Completion of COMS-215 with a minimum grade of C.

Recommended Preparation: Completion of MATH-108 with a minimum grade of C.

This course will introduce the discrete structures used in Computer Science, with an emphasis on their applications. Topics covered include: Functions, Relations and Sets; Basic Logic; Proof Techniques; Basics of Counting; Graphs and Trees; and Discrete Probability.

Transfers to both UC/CSU

Counseling (COUN)

COUN-92 Orientation to College 0.5 Units
9 hours lecture; 9 hours total

An orientation to Napa Valley College that includes programs, services, policies and procedures, facilities, degrees, certificates, transfer requirements and college culture. Focus will be on strategies needed for academic success and the development of an academic plan. Not transferable

COUN-97 Managing the College Experience 0.5 Units
9 hours lecture; 9 hours total

This is a short term course to help first year students determine their academic strengths and weaknesses and develop skills and strategies for a successful college experience. Students will be introduced to transfer options, learn strategies to manage time, resources, and basic college study skills and to cope with the transitions related to college life. Not transferable

COUN-100 College Success 3 Units
54 hours lecture; 54 hours total

A course designed to assist students in obtaining the skills and knowledge necessary to reach their educational goals. Students will receive an extensive orientation to the college and its policies and programs. Students will also participate in career planning activities and be introduced to study skills in the areas of note-taking, reading skills, test-taking, and listening skills.

Transfers to both UC/CSU

COUN-101 College Discovery 1 Unit
18 hours lecture; 18 hours total

A short-term, intensive course designed to help students adjust to college by orienting them to college resources and teaching them how to network with others. Students will identify and address strengths and barriers related to college success, as well as discover their own learning style and attitude. Students will also learn effective college/classroom behaviors, including listening, concentration, note-taking, and academic honesty. Self-management skills will be addressed, along with motivation, personal responsibility, and self-discipline.

Transfers to CSU only

COUN-104 Foundations of Well-being 3 Units
54 hours lecture; 54 hours total

The study and application of key concepts that promote sustainable well-being. Topics include: happiness, positive and negative emotions, relationships, accomplishment, stress management and vitality as they relate to the well-being of college students.

Transfers to both UC/CSU

COUN-105 Planning for Transfer Success 1.5 Units
27 hours lecture; 27 hours total

An introduction to the transfer process designed to assist students in planning their long-term educational goals. Students will gain an understanding of transfer requirements, the application of admission process, degrees offered, financial aid, scholarships, housing and supportive services, which will help the student choose the "right college. Transfers to CSU only

COUN-110 Career/Life Plan**3 Units**

54 hours lecture; 54 hours total

A comprehensive course designed to assist students in obtaining the necessary skills and resources for effective career, educational, life planning and self-development. Students will gain an understanding of their skills, values, interests and personality type based on a variety of assessments and learn how to apply these to career decision-making and goal setting. Students will also learn job search techniques and learn how to gather and assess educational, occupational, and labor market information.

Transfers to both UC/CSU

COUN-111 Career Decision-Making**1.5 Units**

27 hours lecture; 27 hours total

This course will guide students through a short-term career and educational planning process, to develop the skills and resources necessary to make an informed career decision and to set realistic, achievable goals.

Transfers to both UC/CSU

Culinary Noncredit (CULNC)

CULNC-20 Basic Cooking Skills for Beginners**0 Units**

12 hours lecture; 12 hours total

This class will familiarize students with the most basic cooking skills to empower them to make delicious and nutritious foods themselves. This hands-on class will be conducted in the NVC Culinary Arts Kitchens, helping students to become comfortable using cooking equipment and preparing basic recipes. The class is geared towards those that want to cook for themselves at home or while away, when eating out may not be an option.

Not transferable

CULNC-22 Cultures and Cuisines**0 Units**

3-12 hours lecture; 3-12 hours total

This course explores cuisines with a focus on the geographic, historic, cultural, religious, and economic influences that shape food availability and consumption. Students will examine how diversity shapes cultural food patterns. Additionally, this course will examine a wide variety of individual's contribution to the world of food.

Not transferable

Dance (DANS)

DANS-128A Salsa and Latin Social Dance I 1-1.5 Units

36-54 hours activity; 36-54 hours total

This is a dance class focusing on basic level Salsa and other Latin social partnering dances. Partners will be rotated between fellow students. The origins of each Latin dance style will be studied.

Transfers to both UC/CSU

DANS-128B Salsa & Latin Social Dance II 1-1.5 Units

36-54 hours activity; 36-54 hours total

Recommended Preparation: Basic Salsa and Latin Dance forms experience.

Level II of the Salsa and Latin Dance forms class. Students will advance their basic skills to incorporate dynamic intermediate techniques, more advanced rhythmic ability and add individualized self-expression within the techniques. History of dance forms incorporated.

Transfers to both UC/CSU

DANS-128C Salsa & Latin Dance Teaching Assistant 1-1.5 Units

36-54 hours activity; 36-54 hours total

Course allows the advanced dance student to experience basic social dance pedagogy.

Transfers to CSU only

DANS-133 Barre Fitness 1-1.5 Units

36-54 hours activity; 36-54 hours total

This is a course combining ballet barre techniques, core strength and stabilization, flexibility and conditioning techniques that help to improve the dance technique for dancers of any dance genre. Floor and barre' exercises are designed to enhance the dancer's agility, technique and overall fitness. Exercises and concepts presented in this course will enhance the performance skills of any student or athlete.

Transfers to both UC/CSU

DANS-134 Ballet Level I 1-1.5 Units

36-54 hours activity; 36-54 hours total

The Ballet level I course introduces the first time ballet student to the history of ballet, the introductory vocabulary, foot and arm positioning, proper alignment, and basic barre, center and locomotor ballet movements.

Transfers to both UC/CSU

DANS-134B Ballet II 1-1.5 Units

36-54 hours activity; 36-54 hours total

Recommended Preparation: Previous basic ballet experience.

The Level II Ballet course utilizes and builds on the technique, vocabulary, structure and historical information from the Ballet Basics course. Students will continue to accrue technique and increase their ballet vocabulary and learn level one combinations at the barre', in center floor, and in traveling combinations.

Transfers to both UC/CSU

DANS-134D Ballet Teaching Assistant 1-1.5 Units

36-54 hours activity; 36-54 hours total

Recommended Preparation: Completion of DANS-134B or higher with minimum grade of B and/or demonstrated intermediate or advanced level ballet technique.

Course allows the advanced Ballet student to experience basic ballet dance pedagogy.

Transfers to CSU only

DANS-135 Street Jazz (Beginning Hip Hop) 1-1.5 Units

36-54 hours activity; 36-54 hours total

Street Jazz/Beginning Hip Hop is an entry level exploration of current dance phenomena: Street Jazz. Street Jazz is hybrid dance form combining Jazz, Breaking, Funk, Party and other street dances. The class is taught from classic Jazz dance parameters for warm-up and entry level technique but adapted for the stylization of contemporary mainstream street dance. Course includes historical investigation of contributing dance forms and contemporary cultural relevance.

Transfers to both UC/CSU

DANS-135B Street Jazz (Hip Hop) Level 2 1-1.5 Units

36-54 hours activity; 36-54 hours total

This course is the second level of the Street Jazz/Hip Hop genre.

Students apply entry level technique and advance their skill set to include improvisation, freestyle and intermediate level techniques.

Transfers to both UC/CSU

DANS-135D St Jazz (beginning Hip Hop) Teaching Assistant 1-1.5 Units

36-54 hours activity; 36-54 hours total

Recommended Preparation: Completion of DANS-135 with a minimum grade of B.

Course allows the more advanced Street Jazz/Hip-Hop student to experience basic dance pedagogy as a teaching assistant. The content may include short dance compositions, demonstration, and assisting beginning dancers.

Transfers to CSU only

DANS-136 Jazz Dance I 1-1.5 Units

36-54 hours activity; 36-54 hours total

Jazz Dance I focuses on entry level techniques, vocabulary, center floor stretches, isolated movements, and combinations with different rhythmic patterns. Origins of Jazz Dance in America discussed.

Transfers to both UC/CSU

DANS-136B Jazz Dance II 1-1.5 Units

36-54 hours activity; 36-54 hours total

Level II Jazz dance course is for advanced beginner and intermediate level jazz dancers. Class builds on dance level I techniques, center floor stretches, and movement and adds small choreographic assignments and level II floor work. This course explores important historical and contemporary figures in Jazz dance.

Transfers to both UC/CSU

DANS-136D Jazz Dance Teaching Assistant 1-1.5 Units

36-54 hours activity; 36-54 hours total

Recommended Preparation: Completion of DANS-136B with a minimum grade of B.

Course allows the advanced Jazz dance student to experience basic Jazz dance pedagogy.

Transfers to CSU only

DANS-137A Tap Dance 1 1-1.5 Units

36-54 hours activity; 36-54 hours total

Learn to execute Tap dance techniques while developing rhythm, timing, and tempo in an upbeat atmosphere. We introduce beginning level form with an emphasis on rhythm and movement combinations. Tap shoes required.

Transfers to both UC/CSU

DANS-137B Tap Dance 2 1-1.5 Units

36-54 hours activity; 36-54 hours total

Tap dance course focuses on intermediate level technique and terminology. Course will include a stylistic observation of Tap dance legends. Tap shoes required.

Transfers to both UC/CSU

DANS-137C Tap Dance Teaching Assistant	1-1.5 Units	DANS-154B Intermediate Pilates	1-1.5 Units
36-54 hours activity; 36-54 hours total		36-54 hours activity; 36-54 hours total	
Course allows the advanced Tap dance student to experience basic Tap dance pedagogy.		Intermediate course based on the work of Joseph H. Pilates with an emphasis on exercises for improved body alignment, strength and flexibility. This course will include intermediate-level mat work using mats, rings and foam rollers. Students will create a personalized Pilates Mat session. Cross-listed with PHYE-154B.	
Transfers to both UC/CSU		Transfers to both UC/CSU	
DANS-138 Modern Dance Level I	1-1.5 Units	DANS-160 Dance Appreciation	3 Units
36-54 hours activity; 36-54 hours total		54 hours lecture; 54 hours total	
Modern Dance is a creative movement class with an emphasis on rhythmic movements, isolated movements, free expression and improvisation. This course will introduce the elemental concepts (space, time, force). Emphasis on alignment, conditioning, elementary and traditional technique.		This course allows the student to critically analyze and appraise dance as an art form, cultural expression, physical activity, potential profession or academic pursuit (such as Anthropology of Dance). Course will discuss the varying cultural relevance of dance, the role of dance to the individual and its importance in contemporary and historical society.	
Transfers to both UC/CSU		Transfers to both UC/CSU	
DANS-138B Modern Dance II	1-1.5 Units	DANS-170 Dance History	3 Units
36-54 hours activity; 36-54 hours total		54 hours lecture; 54 hours total	
Recommended Preparation: Basic level modern dance experience.		The study of human dance from prehistory to present by investigating major cultural, political and economic events and the dance emerging at the time. Course begins with an investigation of dance before documentation (prehistory) progresses into early documentation / evidence of codified dance (Western-European scope), explores the socio-political aspect of dance in early American colonies, dance in the U.S. circa 1800-1900's and expression of dance in our contemporary lives.	
The level II Modern Dance course builds on the concepts, principles and techniques of the Level I Modern dance course. Students will advance their technical acuity, learn elementary improvisational techniques and begin to craft movement combinations. Students will begin to define the modern dance experience as "dance-as-self expression".		Transfers to both UC/CSU	
Transfers to both UC/CSU		DANS-199 Dance Independent Study	1-3 Units
DANS-138D Modern Dance Teaching Assistant	1-1.5 Units	18-54 hours lecture; 18-54 hours total	
36-54 hours activity; 36-54 hours total		Independent Study course for students interested in specialized reading, research, or projects that deal with an acceptable topic in dance.	
Recommended Preparation: Completion of DANS-138B with a minimum grade of B.		Transfers to CSU only	
Course allows the advanced modern dance student to experience basic modern dance pedagogy.			
Transfers to CSU only			
DANS-140 Dance Production	1-1.5 Units		
36-54 hours activity; 36-54 hours total			
Recommended Preparation: Student should be concurrently enrolled in a Main Campus or Upper Valley Campus dance technique course.			
This course is an introduction to dance production and performance. It covers basic costuming, makeup, rehearsing and performing. Basic theater and stage terminology and etiquette are introduced. Students will participate in a faculty-choreographed dance production.			
Transfers to both UC/CSU			
DANS-141 Dance Production - B	0.5-1.5 Units		
18-54 hours activity; 18-54 hours total			
This course is offered Fall and provides students with the proper production knowledge and skills, and the proper venue, to produce a dance show using all-student generated choreography.			
Transfers to both UC/CSU			
DANS-142 Choreography	2 Units	DART-120 Introduction to Digital Art	3 Units
72 hours activity; 72 hours total		36 hours lecture; 54 hours lab; 90 hours total	
This course is an introduction to dance composition skills. It views elements of dance from a choreographic perspective. Course addresses space, time, rhythm, form, phrasing, style and thematic content. Students are required to create choreographic studies for critique and analysis.		Recommended Preparation: Completion of ARTS-101 or DART-101 with a minimum grade of C.	
Transfers to both UC/CSU		This course provides an introduction to visual design concepts and contemporary professional practices in digital art using industry-standard software. Students will learn about digital art history, contemporary and historical artists, digital art across cultures and various industries.	
		Transfers to both UC/CSU	
DANS-154 Mat Pilates	1-1.5 Units	DART-125 Animation	3 Units
36-54 hours activity; 36-54 hours total		36 hours lecture; 54 hours lab; 90 hours total	
Course will introduce students to the basic principles and mat exercises to develop strength, flexibility, balance, coordination and proper alignment. Cross-listed with PHYE-154.		An introductory course in the basic principles and technology of animation. Both traditional and digital animation styles will be covered with an emphasis on creating effective sequences appropriate for the subject or narrative.	
Transfers to both UC/CSU		Transfers to both UC/CSU	

Digital Art & Design (DART)

DART-101 Graphic Design Foundations	3 Units
108 hours activity; 108 hours total	
Graphic Design Foundations is an introductory course with emphasis on the foundations of the Graphic Arts. Course content includes concept development, design processes, production, presentation, technical skills in both traditional and digital media, and solving visual communication problems. Projects include lettering/typography and layout/composition.	
Transfers to both UC/CSU	
DART-120 Introduction to Digital Art	3 Units
36 hours lecture; 54 hours lab; 90 hours total	
Recommended Preparation: Completion of ARTS-101 or DART-101 with a minimum grade of C.	
This course provides an introduction to visual design concepts and contemporary professional practices in digital art using industry-standard software. Students will learn about digital art history, contemporary and historical artists, digital art across cultures and various industries.	
Transfers to both UC/CSU	
DART-125 Animation	3 Units
36 hours lecture; 54 hours lab; 90 hours total	
An introductory course in the basic principles and technology of animation. Both traditional and digital animation styles will be covered with an emphasis on creating effective sequences appropriate for the subject or narrative.	
Transfers to both UC/CSU	

DART-130 Introduction to Digital Imaging**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Recommended Preparation: Completion of DART-101 or DART-120 with a minimum grade of C.

This course focuses on the creation and editing of digital images using industry standard software. Students in this course will learn to fuse traditional artistic concepts with contemporary digital tools to create original art works. For example, in this class you will create digital paintings, digital photographs, and, or digital collages.

Transfers to CSU only

DART-140 Drawing & Typography**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Recommended Preparation: Completion of DART-101 or DART-120 with a minimum grade of C.

This course focuses on typography fundamentals, history, theory, letterforms, and type design and typography's relationship to drawing and image making. Students will use both traditional and digital media. Coursework includes the study of typographic characteristics, relationship between type and image, visual hierarchy, grid systems, and layout. Students will work with industry standard software programs such as Adobe Illustrator to create graphic designs with an emphasis on drawing and typography.

Transfers to both UC/CSU

DART-150 Digital Layout and Publication**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Recommended Preparation: Completion of DART-101 or DART-120 with a minimum grade of C.

This course focuses on layout and composition for digital publications; print and e-publications. Students will develop effective visual communication skills to create multi-page publications. Course content includes type, layout, hierarchy, alignment, repetition, printing processes and digital output.

Transfers to CSU only

DART-160 Introduction to Multimedia**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Recommended Preparation: Completion of DART-101 or DART-120 with a minimum grade of C.

Introduction to Multimedia prepares students for the dynamic and everchanging landscape of design and technology. The course introduces students to the design process, creative problem solving, interactivity, and user experience. Students will solve visual problems and combine multiple forms of media such as web design, imaging, graphics, animation, audio, and text.

Transfers to CSU only

DART-170 Digital Video Editing**3 Units**

108 hours activity; 108 hours total

This course introduces students to the creative and technical aspects of digital film and video editing. Historical developments, digital video and audio formats, techniques and theory of editing, non-linear editing skills and cinematic storytelling are covered.

Transfers to both UC/CSU

Digital Design Graphics Technology (DDGT)

DDGT-110 Technical Drawing Fundamentals**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

An entry level course for students with little or no technical drawing experience. Topics covered include national and international drafting standards, drawing scales, two-dimensional geometric construction, orthographic projection, auxiliary views, sectioning, dimensioning, creation and modification of basic templates, and computer-aided drafting (CAD) using the latest version of Autodesk AutoCAD software. Transfers to both UC/CSU

DDGT-120 Digital Design Graphics Technology 1**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Recommended Preparation: Completion of MACH-100 and TECH-92 with a minimum grade of C.

The first of a four course series in the Digital Design Graphics Technology A.S. Degree program. This course enables the student to learn and apply the fundamental skills of technical drawing towards the creation of graphical engineering documents per current industry standards. Topics covered include national and international drafting standards, drawing scales, two-dimensional and three-dimensional geometric construction, orthographic projection, auxiliary views, sectioning, dimensioning, external references, creation and modification of templates, computer-aided drafting (CAD), basic reverse engineering of parts, and three-dimensional modeling using the latest version of the Autodesk AutoCAD software.

Transfers to CSU only

DDGT-121 Digital Design Graphics Technology 2**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT-120 with a minimum grade of C.**Recommended Preparation:** Completion of TECH-107 with a minimum grade of C.

The second of a four course series in the Digital Design Graphics Technology A.S. Degree program. Advanced study in computer-aided drafting (CAD) three-dimensional parametric solid modeling, Boolean operations, CAD rendered images and drawings, advanced reverse engineering of parts and the engineering document revision process. Manufacturing materials and processes. Development of graphics and graphical manipulation for web and print. Development and posting of internet web pages for communication of engineering documents on department website. Students will create their own logo / brand.

Transfers to CSU only

DDGT-130 Introduction to 3D Printing**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

This course focuses on 3D Modeling and 3D Printing for the beginner and those currently in industry. This course will cover the study of additive manufacturing as it pertains to 3D Printing. Topics covered include 3D Parametric Modeling, 3D Printing applications, and the advantages and limitations of 3D printing technology. Students will learn how to create three-dimensional parts and assemblies using the current version of the Autodesk Fusion 360 software specifically for 3D Printing. This course also provides the opportunity for students to earn the Autodesk Certificate of Training and to prepare for the Autodesk Certified User exam.

Transfers to CSU only

DDGT-230 Digital Architectural Drafting & Design 1**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Recommended Preparation: Completion of DDGT-121 and TECH-107 with a minimum grade of C.

The first of a two course series in Digital Architectural Drafting and Design. This course enables the student to learn and apply fundamental skills towards the creation of graphical architectural documents per current industry standards using Building Information Modeling (BIM). This class focuses on, but is not limited to, residential design. Topics include building codes, symbology, floor plans, sectional views, interior/exterior elevations, and 3D rendering as relates to residential architecture and design using the latest release of the Autodesk Revit software. Transfers to both UC/CSU

DDGT-231 Digital Architectural Drafting & Design 2**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of DDGT-230 with a minimum grade of C.

The second of a two-course series in Digital Architectural Drafting and Design. This course enables the student to learn and apply advanced skills towards the creation of graphical architectural documents per current industry standards using Building Information Modeling (BIM). This class focuses on, but is not limited to, commercial design. Topics include advanced study of digital graphic representations used by the architectural field, building codes, symbology, floor plans, sectional views, interior/exterior elevations, and 3D rendering as relates to commercial architecture and design using the latest release of the Autodesk Revit software.

Transfers to CSU only

DDGT-240 Digital Design Graphics Technology 3**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT-121 with a minimum grade of C.

The third of a four course series in the Digital Design Graphics Technology A.S. Degree program. This course enables the student to learn and apply mechanical computer-aided design (CAD) drafting skills and techniques to working drawings including Geometric Dimensioning and Tolerancing (GD+T) and weldment symbology. Additional topics include external references and reverse engineering of assemblies. A study of 3D Printing. Students will print to the 3D Printer and retain the printed model. A study of 3ds Max for design visualization including: modeling, materials, lighting, rigging, animation, and rendering. A study of Adobe Premiere as a non-linear video editor. A combined study of 3ds Max and Adobe Premiere to create technically animated presentational videos for their professional portfolios as displayed on the department website.

Transfers to CSU only

DDGT-241 Digital Design Graphics Technology 4**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT-240 with a minimum grade of C.

The last of a four course series in the Digital Design Graphics Technology A.S. Degree program. Study in technical 3D animation, video editing, and compositing. Study of Adobe After Effects as a tool for video compositing, motion graphics design, and animation. Students will work together on a group project showcasing all of the skills they have learned in the two year program. Students will put together and post a resume and portfolio with animated demo reel on their student websites. Students will prepare for "Autodesk Certified Professional Exams.

Transfers to CSU only

Earth Science (EART)

EART-110 Earth Science**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

An introduction to the essentials of Earth Science with a laboratory.

Topics include the geosphere, atmosphere, hydrosphere, and solar system. The focus is on the interactions between physical and chemical systems of the Earth such as the tectonic cycle, rock cycle, hydrologic cycle, weather and climate.

Transfers to both UC/CSU

Economics (ECON)

ECON-100 Principles of Macroeconomics**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of Intermediate Algebra, MATH-93, or STAT-C1000 with a minimum grade of C or appropriate placement.

An introductory course focusing on aggregate economic analysis. Topics include: aggregate measures of economic activity, macroeconomic equilibrium, money and financial institutions, monetary and fiscal policy, international economics, and economic growth.

Transfers to both UC/CSU

ECON-101 Principles of Microeconomics**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of Intermediate Algebra or MATH-93 or STAT-C1000 with a minimum grade of C or appropriate placement.

This is an introductory course focusing on choices of individual economic decision-makers. Topics include scarcity, specialization and trade, market equilibrium, elasticity, production and cost theory, market structures, factor markets, and market failure.

Transfers to both UC/CSU

ECON-120 Economic History of the U.S.**3 Units**

54 hours lecture; 54 hours total

A survey of the economic development of the United States from colonial times to the present, with emphasis on the relationship of economic activities to social and political development.

Transfers to both UC/CSU

Education (EDUC)

EDUC-100 Teaching as a Profession**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

This course explores teaching as a profession in K-12 education. Topics include teaching as a profession and career, historical and philosophical foundations of the American education system, contemporary educational issues, California's content standards and frameworks, and teacher performance standards. In addition to class time, the course requires a minimum of 54 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population, and includes cooperation with at least one carefully selected and campus-approved certificated classroom teacher.

Transfers to both UC/CSU

Emergency Medical Services (EMS)

EMS-90 First Responder

2 Units

36 hours lecture; 18 hours lab; 54 hours total

The First Responder course is an introductory course designed for lay persons interested in or for professionals who require First Responder training per U.S. Department of Transportation standards. The class will teach the basic pre-hospital care skills needed to render care at the scene of an emergency until more highly trained emergency medical response personnel arrive. The course will cover such subjects as basic anatomy and body systems, lifting and moving of patients, airway management, patient assessment, medical/behavioral/trauma emergencies, terrorism awareness, and an overview of the Emergency Medical Services (EMS) system. This course prepares students to sit for the National Registry of Emergency Medical Technicians (NREMT) exam for First Responders. This class is repeatable for credit and may be taken for a letter grade only. Not transferable

EMS-95 Emergency Medical Technician (Basic)

7 Units

99 hours lecture; 81 hours lab; 180 hours total

Prerequisite: Completion of EMS-90 with a minimum grade of C and a current American Heart Association BLS Healthcare Provider Certification.

The Emergency Medical Technician Basic course is designed to prepare students for entry level work in the Emergency Medical Services (EMS) Sector with an ambulance or other specialized service. Students in the course will learn emergency medical care at the basic life support (BLS) level. This course will prepare students to sit for the National Registry of Emergency Medical Technicians (NREMT) exam. Not transferable

EMS-98 EMT-Paramedic I (Didactic)

24 Units

360 hours lecture; 216 hours lab; 576 hours total

Prerequisite: Completion of EMS-95 or equivalent and HEOC-100 with a minimum grade of C, 2000 hours of EMT work experience, and a current State of California EMT license in good standing.

The EMT-Paramedic I (Didactic) course is the first class, two semesters in length, of a four-semester course sequence that will teach pre-hospital emergency medical care at the advanced life support (ALS) level. Upon successful completion of this course, students will be eligible to enroll in EMS 99: EMT-Paramedic II (Clinical Field Internship). Not transferable

EMS-99 EMT-Paramedic II (Clinical & Field Internship)

16 Units

54 hours lecture; 716 hours lab; 770 hours total

Prerequisite: Completion of EMS-98 with a minimum grade of B.

This course provides paramedic students with direct patient care assessment and treatment experience in the hospital and field setting. Upon successful completion of this course, the student will receive a training program certificate of completion that will allow the student to sit for the paramedic National Registry of Emergency Medical Technicians (NREMT) exam. Not transferable

Engineering (ENGI)

ENGI-110 Introduction to Engineering

3 Units

54 hours lecture; 54 hours total

This course introduces the major engineering disciplines, engineering decision-making and ethics, and factors for success in academic and professional settings. It provides general knowledge of engineering design, communications, problem solving, fundamental physical concepts, and computational engineering tools. Presents the relationship of engineering to materials, the environment, and mathematics. Speakers, field trips, and classroom activities expose students to the many ways engineering affects our lives and the variety of roles of engineers in society. Recommended for both technical and non-technical majors. Transfers to both UC/CSU

ENGI-122 Engineering Graphics & Design

4 Units

36 hours lecture; 108 hours lab; 144 hours total

Introduction to the engineering design process and graphical communications tools used by engineers. The fundamentals of orthographic projection, pictorial sketching, dimensioning and tolerancing, and their application in the solution of engineering problems. Use of the computer-aid design package, and AutoCAD, as an analysis, design and documentation tool. Transfers to both UC/CSU

ENGI-160 Programming With MATLAB for Engineers and Scientists

3 Units

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of MATH-120 with a minimum grade of C.

This course teaches computer programming using the MATLAB's syntax, control, and data structures. It includes object oriented programming techniques, introduces numerical techniques for scientific and engineering applications, and emphasizes optimal programming practices. Various aspects of the software life-cycle, including design, documentation, implementation, debugging, testing, and maintenance are introduced. Case studies and software projects are significant parts of the course.

Transfers to both UC/CSU

ENGI-199 Independent Study in Engineering

1-3 Units

54-162 hours lab; 54-162 hours total

Study an area of engineering of special interest to student. May include advanced studies and projects begun in other engineering course or engineering related studies not normally included in formal course work. Transfers to CSU only

ENGI-240 Properties of Materials

4 Units

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of CHEM-120 and PHYS-140 with a minimum grade of C.

This is an introductory course on the properties of engineering materials and how their overall properties relate to internal structure. Topics include: atomic structure and bonding; crystal structure; phases and phase diagrams; properties (mechanical, electrical, magnetic, optical) and structure of metals, polymers, ceramics and composites; mechanical deformation and fracture; taxonomy systems; corrosion and processing methods.

Transfers to both UC/CSU

ENGI-241 Engineering Mechanics: Statics**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of MATH-121 and PHYS-140 with a minimum grade of C.

This course is a study of rigid bodies in static equilibrium when acted upon by forces and couples in two-dimensional and three-dimensional space. Topics include analysis of equilibrium of rigid bodies, trusses, frames, and machines, as well as the calculation of centers of mass, centroids, friction, distributed forces, beams, shear and moment diagrams, and moments of inertia.

Transfers to both UC/CSU

ENGI-242 Circuits 1**4 Units**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of PHYS-240 with a minimum grade of C.**Prerequisites or Corequisites:** Concurrent enrollment in or previous completion of MATH-222 with a minimum grade of C.

An introductory course in the analysis of linear circuits containing resistors, inductors, capacitors, independent and dependent voltage, and current sources. Analysis techniques are developed from Kirchhoff's network theorems and include node and loop methods, superposition and source transformations. Thevenin's and Norton's theorems are applied to DC and AC circuits. Differential equations are used to find transient response. Periodic waveform analysis including evaluation of average and rms values. AC analysis techniques include sinusoids and phasors, the concept of impedance, frequency response, and resonance. Use of simulation software, ideal operational amplifiers and transformers, approximations at high and low frequencies, impedance matching, and three-phase circuits.

Transfers to both UC/CSU

English (ENGL)

ENGL-C1000 Academic Reading and Writing**4 Units**

72 hours lecture; 72 hours total

Prerequisite: Placement as determined by the college's multiple measures assessment process.

In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research.

Transfers to both UC/CSU

ENGL-C1001 Critical Thinking and Writing**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of college-level composition (ENGL-C1000/C-ID ENGL 100) or equivalent.

In this course, students receive instruction in critical thinking for purposes of constructing, evaluating, and composing arguments in a variety of rhetorical forms, using primarily non-fiction texts, refining writing skills and research strategies developed in ENGL-C1000 Academic Reading and Writing (C-ID ENGL 100) or similar first-year college writing course.

Transfers to both UC/CSU

ENGL-90 Preparing for College Composition and Research**4 Units**

72 hours lecture; 72 hours total

Prerequisite: Completion of ENGL-85 with a minimum grade of C or appropriate placement.

English 90 is a class designed to build the students' skill level and confidence in academic reading and writing and prepare them for college level work, including research. The course emphasizes the relationship of reading, thinking, and writing, providing instruction in college-level critical reading skills, including the application of advanced reading comprehension skills, critical analysis, evaluation of college-level texts, as well as instruction in college-level essay development, including the concepts of coherence, clarity, and unity, and the correct use of grammar. A minimum of 5,000-6,000 words of writing is required.

Not transferable

ENGL-95 Composition Support**0.5-2 Units**

36 hours lecture; 36 hours total

Corequisites: Concurrent enrollment in ENGL-C1000, ENGL-120A or ENGL-120B.

English 95 is a support course designed to build students' skill level and confidence in academic reading and writing. The course emphasizes the relationship between reading, thinking, and writing, providing instruction in critical reading skills and essay development to promote success in a concurrent transfer-level English course.

Not transferable

ENGL-96 Accelerated English**0.5-2 Units**

27-108 hours lab; 27-108 hours total

Corequisites: Concurrent enrollment in ENGL-C1000, ENGL-120A, or ENGL-120B.

English 96 is a support lab designed to build students' skill level and confidence in academic reading and writing. The course emphasizes the relationship of reading, thinking, and writing, providing instruction in critical reading skills and essay development to promote success in a concurrent transfer-level English 120 course.

Not transferable

ENGL-115 Introduction to Media Writing**3 Units**

54 hours lecture; 54 hours total

This course teaches theory and practice of writing news and feature stories using accepted journalistic practices, including common story structures, interview strategies, legal and ethical issues, grammar, and style.

Transfers to CSU only

ENGL-116 Publications Lab**1 Unit**

54 hours lab; 54 hours total

Students in this laboratory course will produce a newsletter, news website, or literary magazine. This course covers critical evaluation, review and selection of material for content as well as media ethics, writing, editing, design, multimedia, social media and other skills.

Transfers to CSU only

ENGL-120A Reading and Composition Stretch 1**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-90 with a minimum grade of C or appropriate placement.

English 120A is the first semester of a two-semester sequence developing expository, narrative, and argumentative writing based on reading and analysis of essays and other college-level texts. This course emphasizes critical reading and thinking skills along with instruction in writing academic essays, including the concepts of coherence, clarity, and unity. 5,000 to 6,000 words of writing are required.

Transfers to CSU only

ENGL-120B Reading and Composition Stretch 2**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-120A with a minimum grade of C.

English 120B is the second semester of a two-semester sequence developing expository, narrative, argumentative, and researched writing based on reading and analysis of essays and other college-level texts. This course emphasizes critical reading and thinking skills along with instruction in research strategies and writing academic essays, including the concepts of coherence, clarity, and unity. A minimum of 6,000-8,000 words of writing is required.

Transfers to both UC/CSU

ENGL-121 Advanced Composition and Literary Analysis**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

English 121 instructs students in expository writing based on the reading of literary works from a variety of periods and genres. Texts range from drama of the Ancient Greek, Renaissance, and Modern periods; poetry from the 16th to the 21st centuries; and fiction from the 19th to 21st centuries. This course emphasizes critical analysis of texts and revision of student writing. A minimum of 6,000 to 8,000 words of writing is required.

Transfers to both UC/CSU

ENGL-123 Advanced Composition and Critical Thinking About Literature**4 Units**

72 hours lecture; 72 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course develops critical thinking, reading, and writing skills through the study of logical reasoning, the analysis of literary texts and the generation of written arguments. Literature will provide subject matter for approximately 6,000-8,000 words of argumentative essays; however, the course will emphasize the abilities to analyze, criticize and reason inductively and deductively.

Transfers to both UC/CSU

ENGL-158 Dramatic Literature: The Stage on the Page**1-3 Units**

18-54 hours lecture; 18-54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course explores plays and other dramatic works with an emphasis on how the written word becomes embodied on the stage. Figurative language, character development, and cultural contexts will be examined for how they inform performances and theatrical production. This class is frequently taught in tandem with Theater Arts 158, but it is a separate course.

Transfers to both UC/CSU

ENGL-200 Introduction to Creative Writing 1**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Eligibility for or completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

An introductory course in the practice of creative writing, including work in creative nonfiction, short fiction, and poetry. Emphasis is placed on learning and practicing the basic elements of craft and closely examining the work of published writers and students. There will be some use of workshop format to critique student work.

Transfers to both UC/CSU

ENGL-201 Introduction to Creative Writing 2**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-200 or equivalent with a minimum grade of C.

An intermediate course in the practice of creative writing, including work in creative nonfiction, short fiction, and poetry. Emphasis is placed on learning and practicing elements of craft and closely examining the work of published writers and students. There will be some use of workshop format to critique student work.

Transfers to both UC/CSU

ENGL-202 Introduction to Creative Writing 3**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-201 or equivalent with a minimum grade of C.

An advanced course in the practice of creative writing, including work in creative nonfiction, short fiction and poetry. Emphasis is placed on learning and practicing elements of craft and closely examining the work of published writers and students. There will be some use of workshop format to critique student work.

Transfers to both UC/CSU

ENGL-203 Poetry Workshop 1**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of or eligibility for ENGL-C1000 or completion of ENGL-200 or equivalent with a minimum grade of C.

A course designed to teach the craft of reading and writing poetry. Poets will meet in a workshop environment where they will complete weekly reading assignments and write poems based on assignments that facilitate knowledge of the craft of poetry. Students will also learn creative writing workshop techniques as they exchange suggestions on their work in progress as part of workshops. Written critiques of poems and instruction in poetic technique will be provided by the instructor.

Transfers to both UC/CSU

ENGL-205 Fiction Workshop**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Eligibility for ENGL-120 or completion of ENGL-120, ENGL-120B or ENGL-200 with a minimum grade of C or appropriate placement.

English 205 focuses on the craft and practice of fiction, including the study of various fictional forms such as short stories, short-short stories (or sudden fiction), and novels, as well as a variety of genres and narrative purposes. In addition to studying strategies and techniques of fiction, students will also focus on author point-of-view and subject position, and the historical and social contexts of writing. Students will create their own works of fiction, and they will read, discuss, and write extensively about contemporary works which reflect canonical, marginalized, and underrepresented voices. A major focus of the course is practice and participation in creative writing workshops in which students will share their work and provide constructive criticism on the work of their fellow writers. Written critiques of works-in-progress and instruction in the craft and practice of fiction will also be provided by the instructor.

Transfers to both UC/CSU

ENGL-213 Survey of British Literature 1**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course focuses on reading and analyzing major works of British literature from the Anglo Saxon and Medieval periods through the eighteenth century. Literature will be reviewed in relation to its historical, political, social, and artistic contexts and its relevance to our times. Written exams and critical papers are required.

Transfers to both UC/CSU

ENGL-214 Survey British Literature 2**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

Reading and discussion of major works of British literature from the nineteenth century through the present. Review of the literature in relation to its historical, political, religious, social, and literary contexts and its influence upon and pertinence to our times.

Transfers to both UC/CSU

ENGL-215 Survey of American Literature 1**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course introduces students to America's literary traditions from their beginnings to the second half of the 19th century. Literature will be examined alongside its historical, philosophical, social, political, regional, and aesthetic contexts.

Transfers to both UC/CSU

ENGL-216 Survey of American Literature 2**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course introduces students to a wide range of American authors and their relationship to major literary and intellectual movements from the second half of the nineteenth century to the present. Literature will be considered alongside the historical, social, and aesthetic contexts of the United States.

Transfers to both UC/CSU

ENGL-220 Shakespeare: Introduction**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

The course offers reading and discussion of representative Shakespearean comedies, tragedies, and histories, as well as other selected plays and poems. The class examines changing texts and performances of Shakespeare's plays from the sixteenth century through the present. Students review the literature in relation to its diverse social, historical, political, religious, cultural, artistic, and literary contexts as well as in relation to its contemporary influence.

Transfers to both UC/CSU

ENGL-224 Survey of Native American Literature**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course examines the unique literary contributions of Native American writers. Emphasis is placed on the living experience as expressed through Native works of nonfiction, fiction, poetry, and film, from pre-contact civilization to present day tribal cultures.

Transfers to both UC/CSU

ENGL-226 Survey of African American Literature**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course surveys African American prose, poetry, fiction, and non-fiction from its roots in the vernacular tradition to the present. It examines the evolution of African American artistic expressions and literary movements with particular attention to the historical, political and cultural contexts surrounding them. Emphasis is placed on the multiplicity of voices that comprise African American communities in the U.S.

Transfers to both UC/CSU

ENGL-228 Chicano and Latinx Literature**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course surveys Mexican American and Latino/a influences in American Literature, introducing major authors, movements and themes. Coursework emphasizes Hispanic cultural perspectives and the diversity of Latinx communities and voices in the United States.

Transfers to both UC/CSU

ENGL-230 The Graphic Novel**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-120 or ENGL-120B with a minimum grade of C.

This course is a survey of graphic literature as literary and artistic form. The course will examine conventions of form and genre so students can explore the types of stories being told through this unique, vital medium and the effects they have on the reader. The course will also review the literary and artistic techniques used in composing graphic narratives, and use formal analysis and critical approaches to analyze the ways historical, social, economic, psychological, and aesthetic forces shape graphic literature. Focus will be on graphic novels, but will also explore other graphic narratives such as comics and digital comics.

Transfers to both UC/CSU

ENGL-231 Literature and Sexuality**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course explores literary representations of sexuality and the erotic. Students will read and analyze texts that both reflect and challenge queer and normative identities, with attention to cultural and political issues surrounding sex, gender, and orientation.

Transfers to both UC/CSU

ENGL-232 Dystopian Literature**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C.

This course surveys the genre of dystopian literature: works set in a speculative bad-place (dys-topos). Study will include classic and contemporary works; major writers and themes of dystopian literature and an exploration of why dystopian literature has captured the contemporary cultural imagination.

Transfers to both UC/CSU

English as a Second Language (ESL)

ESL-55 ESL Reading, Writing and Grammar 1

6 Units

108 hours lecture; 108 hours total

Recommended Preparation: *Appropriate placement.*

This course is the reading, writing, and grammar component of level 1 of the ESL program. Students will study basic English reading, writing, and grammar skills. They will read short articles and texts and write short paragraphs using simple and compound sentences in English.

Not transferable

ESL-65 ESL Reading, Writing and Grammar 2

6 Units

108 hours lecture; 108 hours total

Recommended Preparation: *Completion of ESL-55 or appropriate placement.*

This course is the reading, writing and grammar component of level 2 of the ESL program. Students will build on basic reading, writing, and grammar skills of Level 1, learning to write simple narrative, descriptive, and expository paragraphs and short compositions, using present, past, and future tenses, and simple, compound, and complex sentences. They will learn to revise and edit their writing as well as improve reading skills such as reading comprehension and speed, vocabulary development (including vocabulary in context), summarizing written material, and overall language fluency.

Not transferable

ESL-75 ESL Reading, Writing and Grammar 3

6 Units

108 hours lecture; 108 hours total

Recommended Preparation: *Completion of ESL-55 and/or ESL-65 with a minimum grade of C or appropriate placement.*

This course is Level 3 of the college ESL program focusing on the integration of the major language learning components, including reading, writing, and grammar. Students will build on the major components of Level 2, reading full-length works of fiction and/or nonfiction and continuing to improve and expand reading comprehension, vocabulary skills, and overall written fluency by revising paragraphs, short narratives, and descriptive compositions with clear introductions, support and conclusions. Grammar will include review of all simple and progressive verb tenses and the construction of compound and complex sentences.

Not transferable

ESL-85 ESL Reading, Writing and Grammar 4

6 Units

108 hours lecture; 108 hours total

Recommended Preparation: *Completion of ESL-65 and/or ESL-75 with a minimum grade of C or appropriate placement.*

This course is level 4 of the college ESL program focusing on the integration of the major language learning components, including reading, writing, and grammar. Students will build on the major components of level 3, reading full-length works of fiction and/or nonfiction and continuing to improve and expand reading comprehension, vocabulary skills, and overall written fluency. They will write, revise, and edit paragraphs and short essays, summarize and respond to selected readings, and improve their ability to identify and correct common errors of in grammar and syntax.

Not transferable

ESL-108 ESL College Composition and Reading

5 Units

90 hours lecture; 90 hours total

Recommended Preparation: *Completion of ESL-85 with a minimum grade of C or appropriate placement.*

This course provides an integrated approach to reading and writing for highly advanced English-language learners to prepare them for transfer-level English. Students will engage in college level work; practice critical reading, writing, and thinking skills; and improve their vocabulary and study skills. Students will also actively engage with their peers, read and interact with a variety of college-level texts, and complete both formal and informal writing assignments connected to these readings. The course will also cover grammar concepts and revision and editing methods specific to English-language learners.

Transfers to both UC/CSU

Environmental Science (ENVS)

ENVS-115 Introduction to Environmental Science

3 Units

54 hours lecture; 54 hours total

Introduction to environmental issues from a scientific perspective and the role of science in finding sustainable solutions. Focus is on understanding the physical, chemical, and biological processes of the Earth System and the interaction between humans and these processes. Topics include ecological principles, biodiversity, human population growth, climate change, management of renewable and non-renewable energy, water, land, soil, mineral resources, and waste management.

Transfers to both UC/CSU

Ethnic Studies (ETHS)

ETHS-100 Ethnic Studies 1

3 Units

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of Native American, African American, Chicanx/Latinx American, and Asian Pacific Islander American communities from the 1500s to the 1800s. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course analyzes core concepts of Ethnic Studies, explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability, emphasizes resistance and liberation, and examines the impact of these communities on the development of the United States from the 1500s to the 1800s.

Transfers to both UC/CSU

ETHS-101 Ethnic Studies 2

3 Units

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of Native American, African American, Chicanx/Latinx American, Asian Pacific Islander American, and Arab American communities from the 1800s to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course analyzes core concepts of Ethnic Studies, explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability, emphasizes resistance and liberation, and examines the impact of these communities on the development of the United States.

Transfers to both UC/CSU

ETHS-111 Native American Studies**3 Units**

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of Native Americans from the 1600s to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course examines the diverse customs, cultural beliefs, and long-standing history of self-governance and leadership among tribal nations. Students will also examine recent scholarship and social justice movements that focus on Indigenous resurgence, resilience, and futurity.

Transfers to both UC/CSU

ETHS-112 African American Studies**3 Units**

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of African American culture from the 1600s to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course: analyzes core concepts of African American Studies; explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability; emphasizes resistance and liberation; and examines the impact of the African American community on the development of the United States.

Transfers to both UC/CSU

ETHS-113 Chicanx Studies Chicanx Studies**3 Units**

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of the Chicanx community from the pre-Cuauhtemoc period to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course: analyzes core concepts of Chicanx Studies; explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability; emphasizes resistance and liberation; and examines the impact of the Chicanx community on the development of the United States.

Transfers to both UC/CSU

ETHS-114 Women's Ethnic Heritage in the United States**3 Units**

54 hours lecture; 54 hours total

This course is an interdisciplinary survey of the ethnic heritage(s) of women throughout the United States, including but not restricted to: Native American, African American, Asian Pacific Islander American, and Chicanx/Latinx American women, as well as Muslim women from various ethnic backgrounds. Drawing upon literature, film, and the arts, this course: analyzes core concepts of Ethnic Studies in relation to the ethnic heritage of women in the United States; explores the intersectional identities of women including of race, ethnicity, gender, sexuality, religion, class, and ability; emphasizes resistance and liberation of women from these communities; and examines their roles, contributions, and impact on the development of the United States.

Transfers to both UC/CSU

ETHS-115 Critical Mixed Race Studies**3 Units**

54 hours lecture; 54 hours total

Critical Mixed Race Studies provides an interdisciplinary survey of the experiences of multiracial Americans. As the core concepts of Critical Mixed Race Studies are analyzed, this course: explores the intersection of mixed race identity as they relate to gender, sexuality, religion, class, and ability; examines racial formations in the U.S. that shaped the experiences of racial and ethnic groups in relation to each other as well as the experiences of mixed race people; assesses the representation of mixed race people; and explores liberatory strategies embraced by multiracial Americans.

Transfers to both UC/CSU

ETHS-160 Critical Asian Pacific Islander American Studies: Filipina/X/O Experience in the United States**3 Units**

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of Filipina/x/o Americans from the 1500s to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course analyzes core concepts of Filipina/x/o American Studies, explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability, emphasizes resistance and liberation, and examines the impact of Filipina/x/o Americans on the development of the United States.

Transfers to both UC/CSU

ETHS-161 Asian Pacific Islander American Studies**3 Units**

54 hours lecture; 54 hours total

This course provides an interdisciplinary survey of Asian Pacific Islander Americans from the 1500s to the present. Drawing upon artistic, philosophical, religious, social, historical, and political perspectives, this course analyzes core concepts of Asian Pacific Islander American Studies, explores the intersection of race, ethnicity, gender, sexuality, religion, class, and ability, emphasizes resistance and liberation, and examines the impact of Asian Pacific Islander Americans on the development of the United States.

Transfers to both UC/CSU

Film Studies (FILM)

FILM-100 Survey and Appreciation of Film**3 Units**

54 hours lecture; 54 hours total

This course is an introduction to the history and elements of filmmaking such as narrative, mise-en-scene, cinematography, acting, editing, and sound as well as approaches to film criticism.

Transfers to both UC/CSU

FILM-101 Introduction to Film Production**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

This course is designed to introduce you to the creative process of filmmaking. We will study all aspects of production from the conceptualization of ideas and scripting, to the basic production equipment and their functions, and finally the production and post-production processes. Assignments will emphasize visualization, shooting style, and production organization. Presentation of ideas in both the written word and visual media are integral to the production of creative media, and the coursework for the class is designed to help you develop the basic skills to ultimately work on set as a member of a production crew.

Transfers to both UC/CSU

FILM-102 Survey of Film and Media**3 Units**

54 hours lecture; 54 hours total

The purpose of this course is to introduce you to the history, structure, and function of the Mass Media, including print, broadcast, visual, and digital forms. In an effort to increase media literacy and become more informed and discerning media consumers, the course will introduce students to a diverse array of media texts including films, television shows, advertisements, newspapers, magazines, music videos, audio recordings, social media, and the Internet. Particular attention throughout the course will be paid to mass communication issues relating to diverse political, cultural, and social communities as they relate to film.

Transfers to both UC/CSU

FILM-105 Film History: 1895-1949

54 hours lecture; 54 hours total

This course will examine the evolution of film as a cultural medium, from its origins at the turn of the century, to its early development as a social force by the 1940's. Students will explore the history of film technology, its major social and political movements, seminal directors and performers, and the development of its narrative structure.

Transfers to both UC/CSU

3 Units**FILM-106 Film History: 1950s to Present**

54 hours lecture; 54 hours total

This course will examine the evolution of film as a cultural medium, from the postwar 1950's to its current climate. Students will explore the history of film technology, its major social and political movements, seminal directors and performers, and the development of its narrative structure.

Transfers to both UC/CSU

3 Units**FILM-110 Culture and Gender in Film**

54 hours lecture; 54 hours total

This course covers the perspectives and contributions of diverse cultural, ethnic and gender groups to American life through the art of film. Students in this course will study films by and about African Americans, Latino Americans, Asian Americans, Native Americans, and other cultural groups such as Euro-Americans, Jewish Americans and Arab Americans. They will also analyze the representations of ethnicity gender, sexual orientation, age, and physical and mental challenges in film.

Transfers to both UC/CSU

3 Units**FILM-115 World Cinema**

54 hours lecture; 54 hours total

This course will survey the historical, social, and artistic development of cinema around the globe, introducing a range of international films, movements, and traditions.

Transfers to both UC/CSU

3 Units**FILM-117 Director's Cinema**

54 hours lecture; 54 hours total

This course examines the historical and artistic career of a seminal director in cinema history. Possible subjects include Martin Scorsese, Alfred Hitchcock, Francis Ford Coppola, and Woody Allen.

Transfers to CSU only

3 Units**FILM-120 Horror Film**

54 hours lecture; 54 hours total

This course offers an in-depth examination of the popular horror film through an analysis of its historical evolution, major theories, aesthetics and conventions, and the impact of its role as a reflection of culture society.

Transfers to both UC/CSU

3 Units**FILM-121 Film Comedy**

54 hours lecture; 54 hours total

This course offers an in-depth examination of the comedy film through an analysis of its historical evolution, major theories, aesthetics and conventions, and its role as a reflection of culture and society.

Transfers to both UC/CSU

3 Units**FILM-125 Film Musicals**

54 hours lecture; 54 hours total

This course covers the historical, social, and artistic development of the film musical from the 1920s to the present.

Transfers to both UC/CSU

3 Units**FILM-130 Introduction to Non-Fiction/Reality Production****3 Units**

36 hours lecture; 54 hours lab; 90 hours total

The goal of this course is to familiarize students with Non-Fiction/Reality production theory and practice. The course will challenge students to develop a critical eye, and deepen their appreciation of the many different modes of Non-Fiction/Reality film and television. In addition, at the end of the semester, each student will produce and direct a short Non-Fiction/Reality film or TV show to be exhibited in class. We will consider the Non-Fiction/Reality as an art form, a cultural artifact, a mode for social change, and as a means for representing cultures. In-class screenings will explore a variety of films and TV shows that will survey the range of Non-Fiction/Reality expression, from the classic texts, to the independent and experimental forms, and everything in-between.

Transfers to both UC/CSU

FILM-141 Introduction to Audio Production**3 Units**

54 hours lecture; 54 hours total

This course serves as an introduction to the theory and practice of audio production for radio, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software.

Transfers to CSU only

French (FREN)

FREN-120 First Semester French**5 Units**

90 hours lecture; 90 hours total

The first part of a four semester sequence of UC/CSU transfer level French courses integrating listening, speaking, reading, and writing skills in real world contexts. Cultural perspectives and practices are also addressed.

Transfers to both UC/CSU

FREN-121 Second Semester French**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of FREN-120 or equivalent with a minimum grade of C or two years of high-school French.

The second part of a four-semester sequence of transfer-level French courses. Continued work on language communication integrating listening, speaking, reading, and writing skills in real world contexts. Ongoing development of cultural awareness.

Transfers to both UC/CSU

Geography (GEOG)

GEOG-101 World Regional Geography**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 or equivalent with a minimum grade of C.

Survey of the world's culture regions and nations as interpreted by geographers, including physical, cultural, and economic features. Emphasis on spatial and historical influences on population growth, transportation networks, and natural environments. Identification and importance of significant features of regions.

Transfers to both UC/CSU

GEOG-110 Physical Geography**3 Units**

54 hours lecture; 54 hours total

A basic geography course emphasizing physical elements of the human environment. The course includes earth-sun relationships, maps, global time, land forms, oceans, soils, natural vegetation, weather, and climatic regions of the world.

Transfers to both UC/CSU

GEOG-120 Introduction to Geographic Information Systems (GIS)**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Fundamental study of Geographic Information Systems (GIS) and its applications to spatial data management. Introduces identification and acquisition of GIS data, assessment of vector and raster systems, scale, resolution, map projection, coordinate systems, georeferencing and Global Positioning Systems (GPS), spatial analysis and modeling with GIS project to apply skills and build a map portfolio.

Transfers to CSU only

GEOG-121 Intermediate Geographic Information Systems (GIS)**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of GEOG-120 with a minimum grade of C.

Intermediate Geographic Information Systems builds upon the knowledge and skills learned in GEOG-120. Students develop more advanced analysis skills in GIS software. Reinforces practical applications and geographic concepts and techniques related to a Geographic Information System (GIS), including geographic coordinate systems, raster data processing and management, spatial databases, geoprocessing, digitizing various types of spatial analysis. Students learn how to implement techniques through completion of practical exercises.

Transfers to CSU only

GEOG-130 Data Acquisition and Management in Geographic Information Systems (GIS)**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of GEOG-121 with a minimum grade of C.

Introduces variety of data formats used in Geographic Information Systems (GIS), and the concepts of data collection and data management in geospatial analysis. Examines quantitative techniques for collection, classification, management of geographical data, and publication of geospatial services.

Transfers to CSU only

GEOG-131 Remote Sensing**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of GEOG-120 with a minimum grade of C.**Recommended Preparation:** Completion of GEOG-121 with a minimum grade of C.

Introduction to remote sensing of the Earth. Content includes physical principles on which remote sensing is based, history and future trends, sensors and their characteristics, image data sources, and image classification, interpretation and analysis techniques. An end of semester project will allow students to apply learned skills. Course material used are based upon the United States Department of Labor's Geospatial Technology Competency Model (GCTM).

Transfers to CSU only

Geology (GEOL)

GEOL-110 Physical Geology**3 Units**

54 hours lecture; 54 hours total

Uses of geology in society; the nature of rocks and minerals; the dynamic nature of our planet is explored, including mountain building processes, volcanoes, faulting; plate tectonics; earthquakes; geologic time and surface land forming processes.

Transfers to both UC/CSU

GEOL-111 Physical Geology Laboratory**1 Unit**

54 hours lab; 54 hours total

Prerequisites or Corequisites: Previous completion of or oncurrent enrollment in GEOL-110.

This is a laboratory course to supplement Geology 110. The course investigates minerals and rocks and includes the use of topographic maps and profiles as well as three-dimensional aerial photographs in analyzing landforms and geologic structures. The interpretation of geologic maps, cross sections and exercises on geologic processes are all included.

Transfers to both UC/CSU

Health (HELH)

HELH-100 Community First Aid & Safety**3 Units**

54 hours lecture; 54 hours total

This course involves the theory and detailed demonstration of the first aid care of the injured. The student will learn to assess the condition of a victim and incorporate proper treatment. Standard first aid, CPR, and AED certification(s) will be granted upon successful completion of requirements

Transfers to both UC/CSU

HELH-106 Personal & Community Health**3 Units**

54 hours lecture; 54 hours total

This course provides an overview of the personal and social aspects of health, while analyzing the interaction and effects of behavioral, environmental, social, spiritual, occupational, and physical factors. Students in this course apply the basic principles of wellness and health science to develop an informed, personal approach to mental and physical health. topics will include nutrition, exercise, weight control, stress management, mental health, violence prevention, reproductive health, aging and environmental hazards and safety.

Transfers to both UC/CSU

HELH-109 Sport Nutrition & Weight Management**3 Units**

54 hours lecture; 54 hours total

This course is designed to provide students with a foundation of optimal nutrition for health and fitness. Focus is on importance of nutrients in a healthy diet for sports and weight management; appropriate 'fueling' for increased endurance; basics of energy metabolism and maximizing body fat loss; and skills to identify nutrition quackery and fad diets.

Appropriate for all skill levels.

Transfers to both UC/CSU

HELH-115 Health and Social Justice**3 Units**

54 hours lecture; 54 hours total

This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. Students will explore the impacts of education, economic status, race and ethnicity and gender impact one's health. basic skills necessary for advocating for health and social justice will be theoretically demonstrated.

Transfers to both UC/CSU

Health Occupations (HEOC)

HEOC-90 Intravenous Therapy

1.5 Units

24 hours lecture; 8 hours lab; 32 hours total

Corequisites: Concurrent enrollment in NURS-233 or NURS-153 and NURS-154 or current California LVN or RN license.

This course is designed to prepare students to administer intravenous fluids using the fundamental principles and competencies required to begin, maintain, and discontinue intravenous therapy. Letter grade only. Not transferable

HEOC-100 Basic Anatomy & Physiology

3 Units

54 hours lecture; 54 hours total

Introductory lecture course in Anatomy and Physiology. Required for Vocational Nursing, Psychiatric Technician and Paramedic Programs. Transfers to CSU only

HEOC-101 Pharmacology

3 Units

54 hours lecture; 54 hours total

Pharmacology 101 introduces students to the general principles and application of pharmacology. Topics include drug classifications, indications, side effects and interactions. Drug dosage calculations will be reviewed. This course is a prerequisite for the Vocational Nursing and Psychiatric Technician Programs.

Transfers to CSU only

HEOC-171 Medical Terminology

3 Units

54 hours lecture; 54 hours total

This course will provide a foundation for recognition and use of the words and general medical terminology. The language and terminology will focus on the terms and concepts found in the sciences and medical/healthcare careers in medical offices, medical facilities, and in the general healthcare workforce.

Transfers to CSU only

HEOC-172 Basic Nutrition

2 Units

36 hours lecture; 36 hours total

Proper nutrition for optimum health and well being. Enables the student to plan proper food selections in health and disease. Required for Vocational Nursing and Psychiatric Technician Program.

Transfers to CSU only

History (HIST)

HIST-120 United States History 1

3 Units

54 hours lecture; 54 hours total

Survey of the political, economic, intellectual, social and cultural history of the United States from the colonial era to 1877.

Transfers to both UC/CSU

HIST-121 United States History 2

3 Units

54 hours lecture; 54 hours total

Survey of the political, social, economic, intellectual and cultural history of the United States from the end of the Civil War (1865) to the present day.

Transfers to both UC/CSU

HIST-122 World History 1

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

A global survey of world civilizations from the earliest human societies, through the transition to early civilizations, up to the 16th Century and the Renaissance. Emphasis will be placed on the social, political, economic, cultural and religious forces within the civilizations of Asia, Africa, Europe, and the Americas, the interaction among those civilizations, and their impact on the contemporary world.

Transfers to both UC/CSU

HIST-123 World History 2

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

A global survey of the world civilizations from the 15th century to the present. Emphasis will be placed on the social, political, economic, cultural and religious forces within the civilizations of Asia, Africa, Europe, and the Americas, the interaction among those civilizations, and their impact on and legacy to the contemporary world.

Transfers to both UC/CSU

HIST-140 History of Modern Latin America

3 Units

54 hours lecture; 54 hours total

Survey of the political, economic, social and intellectual evolution of post-colonial, 19th-20th Century Latin America.

Transfers to both UC/CSU

HIST-142 History of Mexico

3 Units

54 hours lecture; 54 hours total

A survey of Mexican history from the Pre-Columbian era to the present, with emphasis on social, political, and economic history. Topics covered include: indigenous populations, Spanish colonization, independence and revolution, reconstruction, relations with the United States, and contemporary life.

Transfers to both UC/CSU

HIST-145 California History

3 Units

54 hours lecture; 54 hours total

The course surveys California history from its earliest settlement to the present. It addresses political, economic, social, and cultural developments that accompanied the state's transformation from the Native American through the Spanish, Mexican, and American periods, and examines how national and global events influenced these developments.

Transfers to both UC/CSU

HIST-150 History of American Women 1600-1900

3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

A survey of the experiences and contributions of women in the political, social, economic, and cultural development of the U.S. from the pre-colonial period to the end of the 19th century. This course will include study of diverse groups of women, including Native Americans, African Americans, Latinas, and Asian Americans.

Transfers to both UC/CSU

HIST-152 History of American Women Since 1900 3 Units
54 hours lecture; 54 hours total
Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

A survey of the experiences, perspectives, and contributions of women in the political, social, economic, and cultural development of the U.S. during the twentieth century. This course will include study of diverse groups of women, including Native Americans, African Americans, Latinas, and Asian Americans.

Transfers to both UC/CSU

HIST-165 African American History 3 Units
54 hours lecture; 54 hours total

Survey of the African American experience from the colonial era to the present day. Examines the contributions of African Americans to the social, cultural, intellectual and economic development of the United States.

Transfers to both UC/CSU

Hospitality, Culinary and Tourism Management (HCTM)

HCTM-100 Sanitation and Safety 2 Units
36 hours lecture; 36 hours total

This class provides students with the basic principles of food safety and sanitation as they apply to food service operations. Includes instruction on federal, state, and local sanitation regulations; personal hygiene; HACCP protocol; microbiology; preventing foodborne illnesses through flow of food systems; development and management of a comprehensive cleaning and sanitizing program; and basic concepts of workplace safety. Also includes training on responsible alcohol service. National Restaurant Association ServSafe Test will be given as a course assessment and certification may be received with a passing score.

Cross-listed with HOSP-100.

Transfers to CSU only

HCTM-110 Introduction to Professional Culinary Arts & Kitchen Operations 3 Units
36 hours lecture; 54 hours lab; 90 hours total

Prerequisites or Corequisites: Completion of a current ServSafe Manager Certification or HCTM-100 or concurrent enrollment in HCTM-100.

Through a combination of lecture and lab sessions, students are introduced to fundamental culinary principles, techniques and operations. Students are introduced to and apply skills in product identification, ingredient handling, recipe costing, commercial recipe development, cooking fundamentals and professional standards of commercial kitchen operations. Cross-listed with HOSP-110.

Transfers to CSU only

HCTM-111 Introduction to Baking & Pastry 3 Units
36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of HCTM-100 with a minimum grade of C or a current ServSafe Manager's certification.

This course is designed to introduce students to the fundamental principles of baking procedures for preparing baked goods, pastries, and desserts. Students gain knowledge and understanding of baking science. Products include yeast breads, Danish pastry, croissants, puff pastry, tortes and fine cakes, tarts and pies, and chocolate work. Emphasis is placed on production of high quality products and professional presentation.

Transfers to CSU only

HCTM-112 Garde Manger: Intermediate Professional Culinary Cookery 3 Units
36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of HCTM-110 with a minimum grade of C.

This course focuses on the next level of professional culinary arts, with emphasis on both modern and classical techniques. Topics include hors d'oeuvres, canapes, salads, brining, pickling, curing, and smoking. This course will also include basic charcuterie, the use of forcemeats as it relates to sausage making and meat based pates. There will also be an emphasis on these approaches within the realm of vegetarian cookery.

Transfers to CSU only

HCTM-120 Introduction to Hospitality Management 3 Units
54 hours lecture; 54 hours total

A beginning course presenting an overview of the hospitality industry with all its segments. This overview will include lodging, restaurants, food and beverage, tourism and recreation, and other operational areas of the hospitality industry.

Transfers to CSU only

HCTM-121 Hospitality Cost Control 3 Units
54 hours lecture; 54 hours total

Recommended Preparation: Completion of HCTM-120 with a minimum grade of C.

Analyzing and managing: food, beverage, labor and other costs within a hospitality operation. Emphasis on problem solving, applying cost control techniques to maximize profits while managing expenses. Topics include: establishing standards, cost-volume-profit-analysis, forecasting, purchasing and storage controls, menu costing and pricing, theft prevention and labor control.

Transfers to CSU only

HCTM-122 Principles of Hotel Administration 3 Units
54 hours lecture; 54 hours total

Principles of Hotel Administration will provide a history and structure of the lodging industry. Students will be introduced to the fundamentals of managing and effectively supervising lodging and hotel operations.

Transfers to CSU only

HCTM-124 Hospitality Law 3 Units
54 hours lecture; 54 hours total

Prerequisite: Completion of HCTM-120 with a minimum grade of C.

This course will provide industry-specific legal fundamentals to students and practicing professionals in the hospitality, travel, and tourism industries. This course will focus on developing the critical skills needed to anticipate and reduce potential liability in hospitality establishments.

Transfers to CSU only

HCTM-125 Food, Beverage & Restaurant Management 3 Units
54 hours lecture; 54 hours total

This course offers instruction, core competencies, and support activities for students who desire to become professionals in preparing to begin or advance their careers in the restaurant, hospitality, and foodservice industries.

Transfers to CSU only

HCTM-126 Cultures and Cuisines 3 Units
54 hours lecture; 54 hours total

This course explores cuisines with a focus on the geographic, historic, cultural, religious, and economic influences that shape food availability and consumption. Students will examine how diversity shapes cultural food patterns. Additionally, this course will examine women's contribution to the culinary world.

Transfers to CSU only

HCTM-190 Culinary Internship 1**3 Units**

18 hours lecture; 108 hours work experience; 126 hours total

Prerequisite: Completion of HCTM-100 with a minimum grade of C.

A program designed to permit culinary students to work in the food industry applying what have learned in professional kitchen, food truck, or food service environment. This could include edu-tourism, media publications or culinary school operations. Course requires 162 hours of paid work or volunteer work, that must be pre-approved by the instructor of record.

Transfers to CSU only

HCTM-210 Winery Chef**2 Units**

14 hours lecture; 68 hours lab; 82 hours total

Prerequisite: Completion of HCTM-100 with a minimum grade of C.**Limitation on Enrollment:** Students must be at least 21 years of age in order to access, taste, and use wine for required assignments.

This course prepares students for work as a winery executive chef or winery sous chef. Students will learn how to create and deliver a food program for a typical winery. The course includes a look at sweet and savory food programs and the role of the chef in edu-tourism and winery hospitality.

Transfers to CSU only

HCTM-250 Advanced Culinary**12 Units**

90 hours lecture; 378 hours lab; 468 hours total

Recommended Preparation: Completion of HCTM-100, HCTM-110, HCTM-111 and HCTM-112 with a minimum grade of C.

The Advanced Culinary course is a fast-paced 18-week intensive program that follows a curriculum designed to build on itself. Culinary techniques learned are repeated throughout the program to enforce the mastery required to be a successful professional culinarian or fine-dining chef.

Transfers to CSU only

HCTM-290 Culinary Internship 2**3 Units**

18 hours lecture; 108 hours work experience; 126 hours total

Prerequisite: Completion of HCTM-190 with a minimum grade of C.

A program designed to permit culinary students to work in a lead or advanced position in the food industry applying what have learned in professional kitchen, food truck, or food service environment. This could include edu-tourism or publication. Course requires 120 hours of volunteer work or 150 hours of paid work.

Transfers to CSU only

Human Services (HSRV)

HSRV-120 Introduction to Human Services**3 Units**

54 hours lecture; 54 hours total

The course is an introduction to the social welfare field and explores the historical, cultural and societal aspects of the social work profession.

The course will introduce the essential helping skills of human service workers. The broad career opportunities within social services will be examined and a candid look at the demands and strains of choosing a social service career will be explored.

Transfers to CSU only

HSRV-122 Helping Skills in Human Services**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of HSRV-120 with a minimum grade of C.

An introduction to helping skills and interview techniques necessary for paraprofessionals, volunteers and students working in the Human Services field. Students will learn basic communication skills to effectively support and guide persons who need assistance from social, educational and health service systems. Sensitivity and awareness of the client's diverse needs during an interview will be emphasized.

Transfers to CSU only

HSRV-124 Working With Diverse Populations**3 Units**

54 hours lecture; 54 hours total

A course examining the historical and current values, problems, issues, concerns, and support needs of special population groups including, but not limited to age, gender, race, ethnicity, culture, immigration status, socioeconomic status, physical or psychiatric disability, sexual orientation, and gender identity. The role of power in the helping relationship will be examined with regard to social and cultural identities and viewing both the service provider and the client within the context of the larger society. Emphasis is on the importance of self-awareness and examining personal biases and prejudices in order to be an effective human services provider.

Transfers to CSU only

HSRV-126 Case Management in Human Services**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of HSRV-120 with a minimum grade of C.

The course provides training in case management skills to implement with clients in a variety of human service organizations. Students will learn the practical aspects of case management: intake interviews, assessment, organization and design of a case plan, implementation and follow up. Advocacy skills will be reviewed and an overview of legal and ethical issues and professional development activities of human service specialists will be examined.

Transfers to CSU only

HSRV-130 Crisis Intervention in Human Services**3 Units**

54 hours lecture; 54 hours total

This course will include strategies and techniques in crisis intervention and the effects of trauma for individuals training to work in the helping profession including how to conduct intake interviews; provide information, referrals, and documentation; and utilize the essential active listening skills for people in crisis. Topics covered overview of crisis and trauma, suicide prevention, domestic violence, substance abuse, mental health, cross-cultural competencies, and legal issues including confidentiality.

Transfers to CSU only

HSRV-131 Introduction to Group Process**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of HSRV-120 and HSRV-122 with a minimum grade of C.

An introduction to educational and process groups in human services and addiction treatment work settings including theoretical foundation, stages and processes; roles, responsibilities and ethics; strategies and techniques for facilitating group process. Students practice and demonstrate competencies through participation and demonstration of group work.

Transfers to CSU only

HSRV-135 Introduction to Public Child Welfare**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of HSRV-120 with a minimum grade of C.

This course provides an overview of child welfare services. The course reviews the history, mission, and scope of child welfare services (i.e., prevention, investigation, court process, out of home care, emancipation, and adoption services) and practices. This will include identifying child maltreatment, assessing family needs and strengths and risk. Best-practice interventions for children, youth, and families including assessment, case planning, and case management and prevention services will be explored.

Transfers to CSU only

HSRV-137 Trauma-Informed Interventions**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of HSRV-130 with a minimum grade of C.

This course is designed to provide an overview of trauma informed treatment. Student will explore the context in which services are delivered and the roles of treatment providers in different agencies. Students will review several evidence-based treatments and the effectiveness of those treatments for various populations.

Transfers to CSU only

HSRV-190 Human Services Field Internship 1**3 Units**

18 hours lecture; 130 hours work experience; 148 hours total

Prerequisite: Completion of HSRV-120, or PSYC-C1000, or SOCI-120 with a minimum grade of C.**Recommended Preparation:** Completion of HSRV-122, HSRV-124, HSRV-126 with a minimum grade of C.

This course is the supervised fieldwork practicum that actively involves students at a supervised human service site. Students apply and integrate the values, knowledge, and skills learned in the classroom through direct, hands-on experience in a human services agency. Special attention is given to individual, group, and family counseling.

Transfers to CSU only

Humanities (HUMA)

HUMA-125 Introduction to Latin American Studies**3 Units**

54 hours lecture; 54 hours total

Introduction to Latin American Studies is an interdisciplinary course drawing upon the artistic, philosophical, religious, social and historical aspects of Mexico, Central America, South America and the Caribbean to understand the moral and aesthetic values amongst various Latin American cultures from the Pre-Columbian era to the present. This course will also examine the relationship of Latin American and Caribbean communities in the United States with their countries/regions of origin.

Transfers to both UC/CSU

HUMA-151 Global Women's Ethnic Heritage**3 Units**

54 hours lecture; 54 hours total

This course is an exploration of concepts related to the understanding of ethnic heritage. Literature, film and the arts will be surveyed to demonstrate the power of one's heritage in constructing meaning for oneself in the world. Students will have the opportunity to observe how they view their own cultures, and to think critically about how their ethnic identity affects their sense of self and consequently, their choices. They will also exchange stories and observations about others' cultures, and in so doing examine their own ideas and assumptions about others' ethnicities.

Transfers to both UC/CSU

HUMA-166 Environmental Justice and the Humanities**3 Units**

54 hours lecture; 54 hours total

Environmental Justice and the Humanities is an interdisciplinary course covering environmental and social justice issues on a local and global scale. This course will: 1) connect environmental justice in the humanities to global environmental concerns, 2) explore how communities of color (such as Native Americans, African Americans, Asian Pacific Islander Americans, and Chicanx/Latinx Americans) resist against social injustices relevant to environmental concerns, and 3) create innovative methods to help build an environmentally equitable society.

Transfers to both UC/CSU

HUMA-174 Culture and Gender in Theater**3 Units**

54 hours lecture; 54 hours total

This course explores the contributions and perspectives of various cultural, ethnic and gender groups to contemporary American drama. Students in this course will study plays by African Americans, Latino Americans, Asian Americans and other cultural and gender groups. Cross-listed with THEA-174.

Transfers to both UC/CSU

Italian (ITAL)

ITAL-120 First Semester Italian**5 Units**

90 hours lecture; 90 hours total

A beginning course in Italian with emphasis on listening, understanding, speaking, and writing. The basic structures of the language are covered. Italian is used exclusively. Reading of simple cultural material.

Transfers to both UC/CSU

ITAL-121 Second Semester Italian**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of ITAL-120 with a minimum grade of C.

This course is the second part of a four-semester sequence of transfer-level Italian courses. Continued work on language communication, integrating listening, speaking, reading and writing skills in real world contexts. Exposure to Italian Culture.

Transfers to both UC/CSU

Japanese (JAPN)

JAPN-101 Elementary Japanese I**3 Units**

54 hours lecture; 54 hours total

Introduction to the two basic writing systems of Japanese (hiragana and katakana), as well as approximately 30 kanji characters. Students will be introduced to the basic grammar and vocabulary of Japanese, as well as cultural information about daily life in Japan. The class will be conducted in both Japanese and English.

Transfers to both UC/CSU

Kinesiology (KINE)

KINE-100 Swimming**1.5 Units**

54 hours activity; 54 hours total

Swimming 100 is an introduction to the basic fundamentals of swimming. This course will instruct the student in basic water safety skills-introduction to the water, front and back floating, prone glide, flutter kick on front and back, arm stroke both front and back, rhythmic breathing and drown proofing. This course is to emphasize mental and physical adjustment to the water.

Transfers to both UC/CSU

KINE-100B Intermediate Swimming 54 hours activity; 54 hours total <i>Recommended Preparation:</i> Completion of KINE-100 with a minimum grade of C. Course is designed to learn the intermediate techniques of swimming, terminology and fluid mechanics. Strokes will included back crawl, breast stroke and butterfly strokes. Transfers to both UC/CSU	1.5 Units	KINE-129B Intermediate Spinning 54 hours activity; 54 hours total <i>Recommended Preparation:</i> Completion of KINE-129 with a minimum grade of C. This course is designed to provide students with a cardiovascular and muscle conditioning workout on a spin bicycle (stationary). Each workout begins with a warm-up, then an increasing level of workload and finishes with a cool-down. Intermediate students will learn more advanced concepts of metabolism as it pertains to exercise. This course will also include a core strengthening portion that is designed to increase the student's performance on the bike. This course provides a workout suitable for experienced spin cyclists. Transfers to both UC/CSU	1.5 Units
KINE-101 Muscle and Tension Release Techniques 54 hours activity; 54 hours total This course teaches the athlete/ dancer / mover the proper maintenance of the body to ensure longevity and greater movement ability. Emphasis will be on foam roller techniques (self myofascial release) and stretching techniques but will cover general performance recovery topics and may incorporate other mind-body modalities. Cross-listed with DANS-101. Transfers to both UC/CSU	1.5 Units	KINE-130 Yoga 54 hours activity; 54 hours total This class is an introduction to Hatha Yoga. Students will be taught the theory, history and philosophy of yoga. Students will participate in the practice of yoga postures, while integrating breath work and concentration. The physiological and emotional benefits will be discussed. Transfers to both UC/CSU	1.5 Units
KINE-103 Fitness for Life 54 hours activity; 54 hours total Online introductory fitness class designed to learn the fundamentals of an overall fitness program, including setting goals, strength and fitness evaluation, body composition, target heart rate, resistance training, flexibility training, relaxation training and dietary awareness. Students will be required to develop and evaluate an individualized exercise plan. Transfers to both UC/CSU	1.5 Units	KINE-130B Intermediate Yoga 54 hours activity; 54 hours total <i>Recommended Preparation:</i> Completion of KINE-130 with a minimum grade of C. This course is an intermediate yoga class. The class will build on the beginning yoga postures and poses and will focus on developing flow, energy, and strength. Transfers to both UC/CSU	1.5 Units
KINE-115 Cross Training 54 hours activity; 54 hours total A fitness course covering the full spectrum of physical fitness exercises (cardio-respiratory endurance, muscle strength and endurance, flexibility, balance, core) utilizing the industry's up-to-date principles and latest techniques. Transfers to both UC/CSU	1.5 Units	KINE-131 Cardio Kickboxing 54 hours activity; 54 hours total This course is designed to provide students with a cardiovascular and muscle conditioning workout through continuous movements such as kicks, punches, jumping rope and calisthenic exercises. Each workout, which begins with a warm-up and finishes with a final stretch, emphasizes proper execution of movements and body alignment. This course is a non-contact workout appropriate for all levels of fitness. Transfers to both UC/CSU	1.5 Units
KINE-123 Tennis 54 hours activity; 54 hours total Fundamentals of tennis. Beginning: Rules, scoring, etiquette, and tactics for singles. Emphasis on forehand and backhand ground strokes, serve and volley. Text required. Transfers to both UC/CSU	1.5 Units	KINE-131B Intermediate Cardio Kickboxing 54 hours activity; 54 hours total <i>Recommended Preparation:</i> Completion of KINE-131 with a minimum grade of C. This course is designed to provide students with a cardiovascular and muscle conditioning workout through continuous movements such as kicks, punches, jumping rope and calisthenic exercises. Each workout emphasizes proper execution of movements and body alignment. Flexibility, strength training, focus mitt training and muscular endurance activities may also be incorporated. This course is a non-contact workout appropriate for students with an intermediate level of fitness. Transfers to both UC/CSU	1.5 Units
KINE-123B Intermediate Tennis 54 hours activity; 54 hours total <i>Recommended Preparation:</i> Completion of KINE-123 with a minimum grade of C. Intermediate: For the advanced beginner. Concepts and strategy at the intermediate level. Emphasis on forehand and backhand ground strokes, serve, volley, service return, approach shot, half volley, lob and overhead smash. Transfers to both UC/CSU	1.5 Units	KINE-133 Body Sculpting 54 hours activity; 54 hours total This course is designed to provide students an environment for improving muscular strength, muscular endurance, and muscular flexibility. These three components of fitness will be addressed using a variety of equipment including free weights, bands, tubing, benches, and mats. Emphasis will be placed on proper technique and form, and safe execution of exercises. Transfers to both UC/CSU	1.5 Units
KINE-129 Spinning 54 hours activity; 54 hours total This course is designed to provide students with a cardiovascular and muscle conditioning workout through a continuous movement on a bicycle (stationary). Each workout begins with a warm-up, then an increasing level of workload and finishes with a cool-down. This course provides a workout suitable for all levels of fitness. Transfers to both UC/CSU	1.5 Units		

KINE-133B Intermediate Body Sculpting 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-133 with a minimum grade of C. This course is designed to provide students with a healthy environment for continued development in muscle strength, endurance, and flexibility. These three techniques will be developed through various free weights, bands, tubing, benches, and mat exercises. Transfers to both UC/CSU	KINE-151 Weight Training 1.5 Units 54 hours activity; 54 hours total This course is designed to provide a meaningful understanding of the purpose of weight training, to enable individuals to evaluate their own level of muscular fitness, and to design and engage in personalized training programs using the components of muscular strength, muscular endurance, and joint flexibility that can be beneficial throughout life. Transfers to both UC/CSU
KINE-139 Kickboxing With Jeet Kune Do Concepts Level 1 1.5 Units 54 hours activity; 54 hours total Entry level kickboxing course incorporating June Fan Jeet Kune Do boxing concepts. Level 1 focuses on conditioning, skills and attribute training. Most techniques and practice drills will be from the kicking and punching range. Some basic trapping techniques will be discussed. No grappling techniques will be incorporated at this level. This course will require student to purchase boxing gloves. Light contact focus mitts provided. Transfers to both UC/CSU	KINE-151B Intermediate Weight Training 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-151 with a minimum grade of C. The purpose of this course is to provide students with an intermediate level of muscular strength and fitness. Students will design and engage in intermediate level programs which apply the components of muscular strength, endurance and joint flexibility. Transfers to both UC/CSU
KINE-139D Kickboxing With Jeet Kune Do Concepts Level 1 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-139 with a minimum grade of B or approval by the instructor. Teaching Assistant for Level I JKD (Jeet Kune Do)kickboxing course. Successful completion of PHYE 139 before enrolling in the teaching assistant course strongly recommended. Transfers to CSU only	KINE-151C Olympic Weight Training 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-151 or KINE-151B with a minimum grade of C. This course is designed to provide an understanding of basic lift mechanics and considerations for ensuring proper preparations to perform Olympic lifts. Transfers to both UC/CSU
KINE-146 Fitness Flexibility 1.5 Units 54 hours activity; 54 hours total This course is designed for students to achieve greater overall flexibility, strengthen, and tone the muscles. This class will focus on abdominal conditioning so the student can receive the benefits of a sturdy low back and optimal posture. Stability balls, stretch bands, and light weights will be used. Transfers to both UC/CSU	KINE-154 Mat Pilates 1.5 Units 54 hours activity; 54 hours total Course will introduce students to the basic principles and mat exercise system developed by Joseph H. Pilates. Students will use mat exercises to develop strength, flexibility, balance, coordination and proper alignment. Cross-listed with DANS-154. Transfers to both UC/CSU
KINE-146B Intermediate Fitness and Flexibility 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-146 with a minimum grade of C. This course is designed for students to achieve greater overall flexibility, strength, and muscle tone. Focus on intense abdominal conditioning for greater stability in the lower back and for optimal posture. Stability balls, stretch bands, and light weights will be used. Transfers to both UC/CSU	KINE-154B Intermediate Pilates 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-154 with a minimum grade of C. Intermediate course based on the work of Joseph H. Pilates with an emphasis on exercises for improved body alignment, strength and flexibility. This course will include intermediate-level mat work using mats, rings and foam rollers. Students will create a personalized Pilates Mat session. Cross-listed with DANS-154B. Transfers to both UC/CSU
KINE-148 Walking for Fitness 1.5 Units 54 hours activity; 54 hours total Instruction in this course is focused on improving cardiovascular endurance through a safe and effective exercise program of walking. Transfers to both UC/CSU	KINE-160 Adaptive Physical Education 1.5 Units 54 hours activity; 54 hours total Prerequisite: Medical verification form must be completed by a physician. Designed to meet the needs of the physically limited student. The course will provide adaptations necessary to achieve muscular strength; cardiorespiratory endurance; and flexibility, each within the parameters of the student's ability. Transfers to both UC/CSU
KINE-148B Intermediate Walking for Fitness 1.5 Units 54 hours activity; 54 hours total Recommended Preparation: Completion of KINE-148 with a minimum grade of C. This course is designed to develop skills for advanced cardiovascular training using advanced walking and race walking. Transfers to both UC/CSU	

KINE-169 Corrective Physical Education for TA's 1.5 Units 54 hours activity; 54 hours total <i>Recommended Preparation: Approval of Instructor.</i> This course is designed to train assistants in the field of corrective physical education and to provide these students with actual experience in working with a wide variety of handicaps and abilities. The student will gain an understanding of the physical, mental, and social effects of physical education on the exceptional individual. The course will provide experience and training for students interested in pursuing a career in Physical Education, Corrective Therapy and Rehabilitative Physical Education. Open entry/open exit. Transfers to CSU only	KINE-200 Coaching & Athletic Administration 3 Units 54 hours lecture; 54 hours total Instruction in the theories and techniques of coaching sport and the variables which contribute to team performance and success. Course will focus on coaching philosophy, psychology, pedagogy and sport management. Transfers to CSU only
KINE-174 Skills and Conditioning for Team Sports 1-3 Units 58-175 hours lab; 58-175 hours total This course focuses on techniques and analysis of sport and conditioning used in preparing an student to compete at an advanced level. The course is available to all students. Transfers to both UC/CSU	KINE-201 Introduction to Kinesiology 3 Units 54 hours lecture; 54 hours total This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed along with career opportunities in the areas of teaching, coaching, allied health, and fitness professions. Transfers to both UC/CSU
KINE-176 Team Sports 1-1.5 Units 36-54 hours activity; 36-54 hours total This course is an introduction to the basic movements and skills necessary for participation in an athletic event. Instruction also identifies rules, team concepts, scoring, etiquette, safety, and conditioning for competitive situations. This course is designed for the beginning student who has never played varsity basketball and/or enrolled in a college team sport class. This course is open to all students. Transfers to both UC/CSU	KINE-203 Introduction to Applied Sports Psychology 3 Units 54 hours lecture; 54 hours total Introduction to Applied Sports Psychology provides and introduction to psychological theories, strategies and skills as applied to athletic performance. The course is designed to help individuals and coaches optimize performance in exercise, athletics and health activities. Topics will include imagery, goals setting, cognitive restructuring, attentional focusing, arousal regulation, motivation and self actualization during sports participation. Transfers to CSU only
KINE-176B Intermediate Team Sports 1-1.5 Units 36-54 hours activity; 36-54 hours total This course is a continuation in the development of the movements and skills necessary for participation in a team oriented athletic event. Instruction also identifies rules, team concepts, scoring, etiquette, safety, and conditioning for competitive situations. The course is designed for intermediate players who have experience playing the specified sport either on a high school team or in a college class. This course is open to all students. Transfers to both UC/CSU	KINE-285 Men's Basketball Team 0.5-3 Units 29-175 hours lab; 29-175 hours total This course is designed for the competitive basketball player who will represent Napa Valley College in intercollegiate play. Repeatable for credit three times. Transfers to both UC/CSU
KINE-178 Pre-Season Conditioning 1-3 Units 58-175 hours lab; 58-175 hours total This course prepares students for a competitive season. It is a solid conditioning program that will prepare the student both mentally and physically through training and competition, decreasing injury potential. This class is a requirement for athletes who participate in the "non-traditional season." This class is available to all students. Repeatable for credit three times. Transfers to both UC/CSU	KINE-286 Women's Basketball Team 0.5-3 Units 29-175 hours lab; 29-175 hours total A course designed for the competitive basketball player who will represent Napa Valley College in intercollegiate play. Repeatable 3 times for credit. Transfers to both UC/CSU
KINE-190 Introduction to Personal Training 3 Units 54 hours lecture; 54 hours total This course provides students with information regarding exercise, stretching, nutrition and business practices of personal trainers. Course prepares students to take the national exam to become certified personal trainers. Transfers to CSU only	KINE-287 Baseball Team 3 Units 175 hours lab; 175 hours total This is a course designed for the competitive baseball player who will represent Napa Valley College in intercollegiate baseball games. Repeatable for credit three times. Transfers to both UC/CSU
	KINE-290 Golf Team 3 Units 175 hours lab; 175 hours total This is a course designed for the competitive golfer who will represent Napa Valley College in intercollegiate play. Repeatable for credit three times. Transfers to both UC/CSU
	KINE-291 Soccer Team 3 Units 175 hours lab; 175 hours total This is a course designed for the competitive soccer player who will represent Napa Valley College in intercollegiate play. Repeatable for credit three times. Transfers to both UC/CSU

KINE-292 Softball Team

175 hours lab; 175 hours total

This is a course designed for the competitive softball player who will represent Napa Valley College in intercollegiate play. Repeatable for credit three times.

Transfers to both UC/CSU

3 Units**KINE-297 Women's Volleyball Team**

175 hours lab; 175 hours total

This is a course designed for the competitive volleyball player who will represent Napa Valley College in intercollegiate matches. Repeatable three times for credit.

Transfers to both UC/CSU

3 Units

Learning Skills (LRNS)

LRNS-60 Study and Test-Taking Techniques

54 hours lecture; 54 hours total

Prerequisite: Minimum of Category 2 score on English placement test, or assessment by the instructor.

Students will learn skills necessary for success in college such as: reading textbooks; taking lecture notes; studying; taking tests; managing time; becoming familiar with the college resources; and reducing test anxiety. Grading for this class is Pass/No Pass Credit. This class is recommended for students with at least a score in Category 2 in reading. Not transferable

3 Units

Lesbian, Gay, Bisexual and Transgender Studies (LGBT)

LGBT-120 Introduction to LGBT Studies in the Family, Education and Community

54 hours lecture; 54 hours total

This introductory course examines a wide range of issues related to the lesbian, gay, bisexual, and transgender community and how those issues impact family, education, and the community.

Transfers to both UC/CSU

3 Units**LGBT-121 LGBT Communities, Family & Education in the 21st Century****3 Units**

54 hours lecture; 54 hours total

This course examines the Lesbian, Gay, Bisexual and Transgender community in the 21st century including issues, events, and activism impacting LGBT families and education.

Transfers to both UC/CSU

LGBT-122 Transgender Identities and Issues**3 Units**

54 hours lecture; 54 hours total

This course introduces students to the transgender community including various gender identities and issues. This course prepares students for a variety of social and human services careers including education.

Transfers to CSU only

LGBT-123 AIDS in the LGBT Community and Beyond**3 Units**

54 hours lecture; 54 hours total

This course examines the AIDS epidemic from its discovery to modern day. It includes a survey of the epidemic's impact on the community, family, education and the workforce.

Transfers to CSU only

LGBT-199 Independent Study in LGBT Education**1-3 Units**

54-162 hours lab; 54-162 hours total

Recommended Preparation: Completion of at least one course in LGBT Education with a minimum grade of C.

This course allows students to explore in depth an area of LGBT studies, education, or work in the LGBTQ+ community under the guidance of an instructor.

Transfers to CSU only

Library Research (LIBR)

LIBR-100 Information & Library Research Skills**1 Unit**

18 hours lecture; 18 hours total

Recommended Preparation: Eligibility for ENGL-C1000 or appropriate placement.

The course will help students acquire information literacy skills necessary to conduct academic or personal research. It provides a step-by-step guide to the research process that is applicable to term papers, course work, and life-long learning. It emphasizes developing effective search strategies, selecting information tools, locating and retrieving information sources, analyzing and critically evaluating information, and using information.

Transfers to both UC/CSU

Machine Tool Technology (MACH)

MACH-100 Machine Shop Practice**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

This is a basic course in machine tool technology that satisfies the degree requirement for welding and DDGT. This course develops skills in the use of precision measuring instruments and provides students with an overview of the operations of the lathe, drill press, vertical milling machine, horizontal milling machine and surface grinder.

Transfers to CSU only

MACH-110 Machine Technology 1**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

This is a beginning course in the machine tool technology degree program. This course develops skills in the use of precision measuring instruments and the operation of the engine lathe, drill press, vertical milling machine, horizontal milling machine, and surface grinder.

Transfers to CSU only

MACH-111 Machine Technology 2**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of MACH-110 with a minimum grade of C.

An intermediate course in the Machine Tool Technology degree program. Emphasis is placed on accuracy and efficiency of producing machined parts on conventional machine tools. Advanced lathe operations, including various thread forms, are a focus of the course.

Transfers to CSU only

MACH-210 Machine Technology 3**7 Units**

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of MACH-111 with a minimum grade of C.

An advanced course in the machine tool technology degree program. This course emphasizes skills in the operation of horizontal and vertical milling machines. Advanced milling operations include gear cutting, gear calculations, and the use of rotary tables, index heads and dividing heads and multiple-lead threading.

Transfers to CSU only

MACH-211 Machine Technology 4**7 Units**

72 hours lecture; 180 hours lab; 252 hours total

Prerequisite: Completion of MACH-210 or equivalent with a minimum grade of C.**Recommended Preparation:** Completion of TECH-107 with a minimum grade of C.

An advanced course in the Machine Tool Technology degree program. This course emphasizes advanced skills in the operation and programming of CNC (computer numerical controlled) machines, utilizing skills developed in Machine Technology 1, 2, and 3. This course further develops skills in the use of precision measuring instruments, the reading of prints and engineering drawings, and provides students with an intermediate overview of the programming and operation of CNC vertical machining centers and CNC turning centers along with hands-on operation of hand tools, grinders, engine lathes and vertical milling machines.

Transfers to CSU only

Mathematics (MATH)

MATH-80 Support for Statistics**1 Unit**

36 hours activity; 36 hours total

Prerequisite: Completion of Intermediate Algebra level content or equivalent.**Corequisites:** Concurrent enrollment in STAT-C1000 or equivalent.

This course is optional for those students who place directly into STAT-C1000, Statistics. It is designed to provide additional time for students to focus on applications of the fundamental concepts in Statistics. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; applications of technology for statistical analysis including the interpretation and relevance of statistical findings; and applications using data from a broad range of disciplines.

Not transferable

MATH-81 Support for Mathematical Concepts**1 Unit**

36 hours activity; 36 hours total

Recommended Preparation: Required for students who place into MATH-130 (or equivalent) with support.

This course is intended for students who are almost ready to succeed in Math Concepts for Elementary School Teachers or students who want extra math support for their Chemistry or Health Occupations classes. Topics including solving, simplifying and operations will be covered.

Not transferable

MATH-83 Essential Mathematics for Statistics**2 Units**

18 hours lecture; 36 hours activity; 54 hours total

Corequisites: Concurrent enrollment in STAT-C1000 or equivalent.

MATH-83 is open only to students who concurrently enroll in STAT-C1000, Statistics. Students will review and apply concepts from arithmetic, algebra and geometry to the understanding of college level statistics. Concepts will be covered using a just-in-time approach for understanding of the corresponding statistics concepts as they are presented in STAT-C1000. This course is not appropriate for math, science, computer science, business, or engineering majors.

Not transferable

MATH-86 Support for College Algebra**2.5 Units**

36 hours lecture; 18 hours activity; 54 hours total

Prerequisite: Completion of MATH-85 with a minimum grade of C or appropriate placement.**Corequisites:** Concurrent enrollment in MATH-106.

Recommended Preparation: Math-86 is open entry, and will provide students with the algebra needed to succeed in Math-106, College Algebra. Students who would like more time to build their algebra foundation than this concurrent course will provide, should consider taking Math-95. In addition, Math-86, requires that students have a fundamental understanding of topics from beginning Algebra such as operations on fractions and solving equations. Students without this understanding should consider taking Math-85.

Math 86, Support for College Algebra, is open only to students concurrently enrolled in Math 106, College Algebra. Concepts will be covered using a just-in-time approach for understanding of the corresponding concepts as they are presented in Math 106. This course is designed to offer support for students who lack the strong algebra background to succeed in Math 106.

Not transferable

MATH-87 Support for Applied Calculus**1 Unit**

36 hours lab; 18 hours activity; 54 hours total

Corequisites: Concurrent enrollment in MATH-115 or equivalent.

This course is intended for students who are almost ready to succeed in Applied Calculus and for whom the just-in-time remediation will provide a foundation for success. Topics including functions, solving equations, graphing and simplifying expressions will be covered as needed.

Not transferable

MATH-88 Support for Calculus I**2 Units**

18 hours lecture; 54 hours lab; 72 hours total

Prerequisite: Concurrent enrollment in Math-120 or equivalent.

Math-88, Support for Calculus I, is open only to students concurrently enrolled in Math-120, Calculus I. Concepts will be covered using a just-in-time approach for understanding of the corresponding concepts as they are presented in Math 120. Within this support course, students engage in a comprehensive review of algebraic and trigonometric concepts crucial for achieving success in Calculus I.

Not transferable

MATH-106 College Algebra**4 Units**

54 hours lecture; 36 hours activity; 90 hours total

Prerequisites or Corequisites: Completion of MATH-95 with a minimum grade of C or appropriate placement.

This course provides a strong algebraic foundation for the study of Calculus. From numerical, graphing, and analytical views, the course studies functions, including: polynomial, rational, exponential and logarithmic. Series, sequences and conic sections are also included. A graphing calculator is required.

Transfers to both UC/CSU

MATH-108 Trigonometry**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of MATH-106 with a minimum grade of C.

The course provides a strong trigonometric foundation for the study of Calculus. Included are trigonometric functions, their inverses and their graphs, identities and proofs related to trigonometric expressions, trigonometric equations, solving right triangles, solving triangles using the Law of Cosines and the Law of Sines, polar coordinates, and an introduction to vectors. A graphing calculator is required.

Transfers to CSU only

MATH-110 College Mathematics**4 Units**

54 hours lecture; 36 hours activity; 90 hours total

Prerequisite: Completion of Intermediate Algebra level content or equivalent or appropriate placement.

This course covers polynomial, absolute value, radical, rational, exponential, logarithmic, and trigonometric equations, functions and their graphs; analytic geometry and polar coordinates. This course is intended for students interested in the sciences who are not in a major requiring calculus.

Transfers to both UC/CSU

MATH-115 Applied Calculus**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of MATH-106 or equivalent with a minimum grade of C.

Presents a study of the techniques of calculus with emphasis on applications to business, life sciences and social sciences. Topics include modeling, applications of derivatives and integrals for polynomial, rational, exponential and logarithmic functions. Graphing calculator is required.

Transfers to both UC/CSU

MATH-120 Calculus I**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of MATH-106 and MATH-108 with a minimum grade of C or appropriate placement.

Math 120 is the first semester of a three course sequence in differential and integral calculus. Topics include functions, limits and continuity, techniques and applications of differentiation and integration, and the Fundamental Theorem of Calculus. Primarily for students majoring in mathematics, engineering or sciences. A Graphing Calculator is required.

Transfers to both UC/CSU

MATH-121 Calculus II**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of MATH-120 with a minimum grade of C.

The second semester of a three-course sequence in differential and integral calculus. Topics include integration, techniques of integration, infinite sequences and series, polar and parametric equations, and applications of integration. Primarily for majors of mathematics, engineering, and sciences.

Transfers to both UC/CSU

MATH-130 Mathematical Concepts for Elementary School Teachers-Number Systems**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of Intermediate Algebra level content or equivalent or appropriate placement.

This course emphasizes problem solving techniques and mathematical structure associated with numeration, set theory, elementary number theory, the real number system, ratio, proportion and patterns. Designed for prospective elementary teachers, this course includes activity-based explorations implementing the common core state curriculum standards.

Transfers to both UC/CSU

MATH-220 Linear Algebra**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of MATH-121 or equivalent with a minimum grade of C.**Recommended Preparation:** Completion of MATH-221 with a minimum grade of C.

This course develops the techniques and theory needed to solve and classify systems of linear equations. Solution techniques include row operations, Gaussian elimination, and matrix algebra. Properties of vectors are investigated in two and three dimensions, leading to the notion of an abstract vector space. Vector space and matrix theory are presented including topics such as inner products, norms, orthogonality, eigenvalues, eigenspaces, and linear transformations. Selected applications of linear algebra are included.

Transfers to both UC/CSU

MATH-221 Multivariable Calculus**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of MATH-121 with a minimum grade of C.

The third semester of a three course sequence in differential and integral calculus. Topics include vector valued functions, calculus of functions of more than one variable, partial derivatives, multiple integration, Green's Theorem, Stokes' Theorem, and divergence theorem. Primarily for majors of mathematics, engineering, and science. A Graphing Calculator is required.

Transfers to both UC/CSU

MATH-222 Differential Equations**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of MATH-221 with a minimum grade of C.

This course is an introduction to ordinary differential equations including both quantitative and qualitative methods as well as applications from a variety of disciplines. Students are introduced to the theoretical aspects of differential equations, including establishing the existence of solutions, applying a variety of techniques for obtaining solutions, series solutions, and singular points. Laplace transforms and linear systems are also covered.

Transfers to both UC/CSU

MATH-235 Finite Mathematics**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of High School Algebra 2 or Intermediate Algebra level content with a minimum grade of C, or appropriate placement.

This course covers linear functions, systems of linear equations and inequalities, matrices, linear programming, mathematics of finance, sets and Venn diagrams, combinatorial techniques and an introduction to probability. Applications from business, economics and social sciences are included in this class.

Transfers to both UC/CSU

Music (MUSI)

MUSI-110 Fundamentals of Music**3 Units**

54 hours lecture; 54 hours total

This course is an introduction to the notation and primary elements of tonal music, which incorporates the following concepts: staff notation in treble and bass clefs, rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; and diatonic chords. Development of skills in handwritten notation is expected. Suitable for music majors (as a pre-requisite for further music theory study) and non-majors, as general education requirement.

Transfers to both UC/CSU

MUSI-112 Survey & Appreciation of Music**3 Units**

54 hours lecture; 54 hours total

This course covers and provides the foundations, vocabulary and skills necessary for actively listening to and appraising music performances; with particular emphasis given to musical styles and music history. Also covered in the course are the origins of musical language with explorations into musical practices, composers and repertoire of the Middle Ages, Renaissance, Baroque, Classical, Romantic, 20th Century and Contemporary styles. Recommended for all music majors.

Transfers to both UC/CSU

MUSI-114 Survey & History of Jazz**3 Units**

54 hours lecture; 54 hours total

A history of jazz that offers the student an analysis and interpretation of jazz, both historical and musical. Incorporates research from the fields of sociology, cultural anthropology, and American history, as well as from music history. Letter grade only.

Transfers to both UC/CSU

MUSI-116 Applied Music: Strings, Winds, Brass, Percussion, Piano, Voice
0.5-1 Units

9-18 hours lecture; 9-18 hours total

Recommended Corequisite: Concurrent enrollment in an ensemble to align with selected major instrument/voice: 1) Music 160–College Chorale(vocal emphasis) 2) Music 176–Repertory Orchestra (instrumental emphasis) 3) Music 179–Repertory Wind Ensemble (instrumental emphasis) 4) Music 181–Jazz Ensemble (instrumental emphasis).

Recommended Preparation: Completion of MUSI-130, MUSI-135 and MUSI-140 with a minimum grade of C.

Limitation on Enrollment: By Audition.

Individualized study of the appropriate techniques and repertoire for the specific instrument or voice. The emphasis is on the progressive development of skills needed for solo performance. Achievement is evaluated through a juried performance.

Transfers to both UC/CSU

MUSI-120A Aural Skills I**1 Unit**

9 hours lecture; 27 hours lab; 36 hours total

Recommended Corequisite: Concurrent enrollment in MUSI-121.

Recommended Preparation: Completion of MUSI-110 with a minimum grade of C.

This course applies and develops the rhythmic, melodic, and harmonic materials of Music Theory I through ear training, sight singing, analysis and dictation.

Transfers to both UC/CSU

MUSI-120B Aural Skills II**1 Unit**

9 hours lecture; 27 hours lab; 36 hours total

Recommended Corequisite: Concurrent enrollment in MUSI-122.

Recommended Preparation: Completion of MUSI-121 and MUSI-120A with a minimum grade of C.

This course applies and develops the rhythmic, melodic, and harmonic materials of Music Theory II through ear training, sight singing, analysis and dictation.

Transfers to both UC/CSU

MUSI-120C Aural Skills III**1 Unit**

9 hours lecture; 27 hours lab; 36 hours total

Recommended Corequisite: Concurrent enrollment in MUSI-221.

Recommended Preparation: Completion of MUSI-122 and MUSI-120B with a minimum grade of C.

Applies and develops the rhythmic, melodic, and harmonic materials of Music Theory III through ear training, sight singing, analysis and dictation.

Transfers to both UC/CSU

MUSI-120D Aural Skills IV**1 Unit**

9 hours lecture; 27 hours lab; 36 hours total

Recommended Preparation: Completion of MUSI-221 and MUSI-120C with a minimum grade of C.

Applies and develops the rhythmic, melodic and harmonic materials of Music Theory IV through ear training, sight singing, analysis and dictation.

Transfers to both UC/CSU

MUSI-121 Music Theory I**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of MUSI-110 with a minimum grade of C.

This course, through guided composition and analysis, incorporates the following concepts: rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; diatonic chords, basic cadential formulas and phrase structure; dominant seventh; figured bass symbols; and non-harmonic tones. Development of skills in handwritten notation is expected. Required for music majors and minors.

Transfers to both UC/CSU

MUSI-122 Music Theory II**3 Units**

54 hours lecture; 54 hours total

Prerequisite: Completion of MUSI-121 with a minimum grade of C.

Recommended Corequisite: Concurrent enrollment MUSI-120B.

This course incorporates the concepts from Music Theory I. In addition, through guided composition and analysis, the course will include: an introduction to two-part counterpoint; voice leading involving four-part chorale writing; diatonic harmony; and introduction to secondary/applied chords and modulation.

Transfers to both UC/CSU

MUSI-130 Voice I**2 Units**

36 hours lecture; 36 hours total

This course teaches the basic techniques of singing including musicianship, body alignment, breath management and freedom of phonation in vocal performance while introducing a variety of musical and cultural repertoire and styles. Intended for students wishing to improve their vocal skills while expanding their knowledge of repertoire and performance styles of singing.

Transfers to both UC/CSU

MUSI-132 Voice II**2 Units**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-130 with a minimum grade of C.

This course applies the techniques from Voice I with a focus on improving solo vocal performance through the development of resonance, articulation, and communication. Students develop practice techniques and collaboratively rehearse and perform with a pianist. The class is presented in a lecture/seminar environment.

Transfers to both UC/CSU

MUSI-133 Musical Theater Voice I**2 Units**

36 hours lecture; 36 hours total

Musical Theater Voice I teaches the basics of musical theater vocal technique, musicianship, repertoire and style of presentation. It focuses on individual development in a group learning environment.

Transfers to both UC/CSU

MUSI-135 Class Piano I 36 hours lecture; 36 hours total This course is designed to teach basic piano skills to the student with no piano experience. It includes the fundamentals of music reading/ notation, keyboard knowledge, piano techniques and musicianship, using a variety of styles and repertoire. Designed for music majors requiring piano proficiency while also providing non-majors an opportunity to study piano. Transfers to both UC/CSU	2 Units	MUSI-160 College Chorale 1 Unit 54 hours lab; 54 hours total Limitation on Enrollment: <i>By Audition.</i> A choral group, composed of male and female voices, studies, rehearses, and performs music from the traditional choral repertoire dating from medieval through contemporary musical periods. The course emphasis is on the development of skills needed to perform within an ensemble, with different repertoire to be studied each semester. Transfers to both UC/CSU
MUSI-138 Class Piano II 2 Units 36 hours lecture; 36 hours total Recommended Preparation: <i>Completion of MUSI-135 with a minimum grade of C.</i> This course develops keyboard musicianship through the study of major and minor scales, arpeggios, and performance of beginning to intermediate-level piano repertoire. Designed for music majors requiring piano proficiency while also providing minors and non-majors an opportunity to study piano. Transfers to both UC/CSU	2 Units	MUSI-161 Vocal Ensemble, Prima voce 1 Unit 9 hours lecture; 27 hours lab; 36 hours total Limitation on Enrollment: <i>By Audition.</i> A small vocal ensemble, called Prima voce, that rehearses and performs musical works from the traditional choral literature dating from medieval through contemporary periods. Concerts are performed regularly throughout the area as well as on occasional outside trips. Transfers to both UC/CSU
MUSI-140 Guitar I 2 Units 36 hours lecture; 36 hours total This course teaches basic guitar technique, musicianship, chord and melody playing and accompaniments. Students will learn the first two positions of the guitar as well as practice techniques and rehearsal/ concert etiquette. Transfers to both UC/CSU	2 Units	MUSI-170 Musical Theater Performance 0.5-3 Units 27-162 hours lab; 27-162 hours total Limitation on Enrollment: <i>By Audition</i> This course is for the study, rehearsal, and public performance of literature appropriate to musical theater, with an emphasis on the development of skills needed to perform within a large musical theater ensemble. Different literature will be studied each semester. The course is repeatable for credit the maximum times allowable by regulation. Transfers to both UC/CSU
MUSI-142 Guitar II 2 Units 36 hours lecture; 36 hours total Recommended Preparation: <i>Completion of MUSI-140 with a minimum grade of C.</i> This course expands on the concepts and skills from Guitar I including technique, musicianship, chord and melody playing, accompaniments, additional fretboard positions and introduction to basic counterpoint. Practice, rehearsal and performance techniques are refined. Transfers to both UC/CSU	2 Units	MUSI-172 Musical Revue Performance 0.5-3 Units 27-162 hours lab; 27-162 hours total Limitation on Enrollment: <i>By Audition.</i> Musical Revue Performance is designed for the production of musical revues to be presented before the campus and community with full production and dance support. Transfers to both UC/CSU
MUSI-143 Musical Theater Voice II 2 Units 36 hours lecture; 36 hours total Recommended Preparation: <i>Completion of MUSI-133 with a minimum grade of C.</i> This course applies the techniques from Music Theater Voice I and focuses on expanding the resonating capabilities of the voice and expanding the vocal range. Music Theater songs concentrate on solo repertoire from productions up to 1950. The course is presented in a lecture/seminar environment. Transfers to both UC/CSU	2 Units	MUSI-173 Musical Theater Performance: Young Audiences 0.5-3 Units 27-162 hours lab; 27-162 hours total Limitation on Enrollment: <i>By Audition.</i> Musical Theater Performance: Young Audiences is designed for the rehearsal and performances of musicals for young audiences to be presented before the campus and community with full production support. Transfers to both UC/CSU
MUSI-152 Guitar Ensemble 1 Unit 9 hours lecture; 27 hours lab; 36 hours total Recommended Preparation: <i>Completion of MUSI-142 with a minimum grade of C.</i> Limitation on Enrollment: <i>By Audition.</i> This course is for the study, rehearsal, and public performance of guitar repertoire with emphasis on the development of skills needed to perform within a guitar ensemble. Different repertoire will be studied each semester. Transfers to both UC/CSU	1 Unit	MUSI-176 Repertory Orchestra 1 Unit 54 hours lab; 54 hours total Limitation on Enrollment: <i>By Audition.</i> This course is for the study, rehearsal, and public performance of orchestral repertoire from the Baroque through the contemporary periods, with an emphasis on the development of skills needed to perform within an orchestra. Different repertoire will be studied each semester. Choice of ensemble is based on each student's identified major instrument. The course is repeatable for credit. Transfers to both UC/CSU

MUSI-179 Repertory Wind Ensemble

54 hours lab; 54 hours total

Limitation on Enrollment: By Audition.

This course is for the study, rehearsal, and public performance of repertoire appropriate for a wind ensemble. The North Bay Wind Ensemble performs great works of wind ensemble and concert band repertoire with an emphasis on the development of wind instrumental skills needed to perform within a wind ensemble. Different repertoire will be studied each semester. Choice of ensemble is based on each student's identified major instrument. The course is repeatable for credit.

Transfers to both UC/CSU

1 Unit**MUSI-180 Mariachi Ensemble**

54 hours lab; 54 hours total

Recommended Preparation: Completion of MUSI-110 with a minimum grade of C or equivalent experience.**Limitation on Enrollment:** By Audition.

This course is for the study, rehearsal, and public performance of repertoire appropriate for a mariachi ensemble. The Napa Valley College Mariachi Ensemble performs mariachi repertoire with an emphasis on the development of skills needed to perform within a mariachi ensemble. Different repertoire will be studied each semester in a variety of musical styles from various regions of Mexico, including son jalisciense, son huasteco, bolero, ranchera, and huapango. Choice of ensemble is based on each student's identified major instrument. The course is repeatable for credit.

Transfers to CSU only

1 Unit**MUSI-181 Jazz Ensemble**

54 hours lab; 54 hours total

Limitation on Enrollment: By Audition.

This course is focused on the study, rehearsal, and public performance of the jazz ensemble repertoire, with an emphasis on the development of skills needed to perform within a jazz ensemble. Different repertoire will be studied each semester. Choice of ensemble is based on each student's identified major instrument. Assessment of proficiency on traditional jazz instrument: saxophone, trumpet, trombone, piano, bass, guitar, drums is required. The course is repeatable for credit.

Transfers to both UC/CSU

1 Unit**MUSI-183 Musical Theater Performance: Contemporary**

27-162 hours lab; 27-162 hours total

Limitation on Enrollment: By Audition.

The objective of this course is to focus on musical theater productions from the contemporary genre (1950-present day.)

Transfers to both UC/CSU

0.5-3 Units**MUSI-196 Music & Movement in Early Childhood**

54 hours lecture; 54 hours total

Introduction to teaching music and movement to young children. Basic elements such as beat, rhythm, timbre, dynamics, form, and melody will be explored in developmentally appropriate and culturally sensitive ways. Songs, games, finger plays, rhymes, dances, and playing instruments will be presented. Cross-listed with CFS-196.

Transfers to CSU only

3 Units**MUSI-221 Music Theory III**

54 hours lecture; 54 hours total

Prerequisite: Completion of MUSI-122 with a minimum grade of C.**Recommended Corequisite:** Concurrent enrollment in MUSI-120C.

This course incorporates the concepts from Music Theory II. In addition, through writing and analysis, the course will include: introduction to chromatic harmony; secondary/applied chords; modulation; borrowed chords; introduction to Neapolitan and augmented-sixth chords.

Transfers to both UC/CSU

3 Units**MUSI-222 Music Theory IV**

54 hours lecture; 54 hours total

Prerequisite: Completion of MUSI-221 with a minimum grade of C.

This course incorporates the concepts from Music Theory III. In addition, through writing and analysis, the course will include: Post-Romantic techniques such as borrowed chords/modal mixture; chromatic mediants; Neapolitan and augmented-sixth chords; ninths, elevenths and thirteenth chords; altered chords and dominants; and 20th century techniques such as Impressionistic harmony, tone rows, set theory, pandiatonicism and polytonalism, meter and rhythm.

Transfers to both UC/CSU

3 Units**MUSI-223 Musical Theater Voice III**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-143 with a minimum grade of C.

This course applies the vocal skills from Music Theater Voice II, expanding the repertoire to include the contemporary era and duets. The focus is on the continued development of resonance, projection and intelligible articulation of the text. Class is presented in a lecture/seminar environment.

Transfers to both UC/CSU

2 Units**MUSI-230 Voice III**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-132 with a minimum grade of C.

This course applies the techniques from Voice II, with continued emphasis on solo performance, range expansion and resonance balance throughout the range. It also continues to develop collaborative rehearsal and performance strategies with the pianist, while using a variety of repertoire and languages. The class is presented in a lecture/seminar environment. Recital performance is suggested for all students.

Transfers to both UC/CSU

2 Units**MUSI-232 Voice IV**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-230 with a minimum grade of C.

This course applies the techniques from Voice III, focusing on solo vocal performance with emphasis on expanding the range, developing resonance, flexibility and text communication. Repertoire increases in difficulty including use of art song, opera and/or oratorio. Rehearsal/performance collaboration with pianist strengthens with increased independence of the singer. The class is presented in a lecture/seminar environment. Recital performance is required for all students.

Transfers to both UC/CSU

2 Units**MUSI-235 Class Piano III**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-138 with a minimum grade of C.

This course develops keyboard musicianship through the study of major and minor scales, arpeggios, diatonic chord progressions, harmonization of melodies, transposition and intermediate-level piano repertoire. Designed for music majors requiring piano proficiency while also providing non-majors an opportunity to study piano.

Transfers to both UC/CSU

2 Units

MUSI-238 Class Piano IV**2 Units**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-235 with a minimum grade of C.

This course continues the systematic development of keyboard musicianship through the study of all diatonic scales, arpeggios, harmony and intermediate-level to advanced repertoire. Designed for music majors requiring piano proficiency while also providing non-majors an opportunity to study piano.

Transfers to both UC/CSU

MUSI-240 Guitar III**2 Units**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-142 with a minimum grade of C.

This course expands on the concepts and skills learned in Guitar II. Students develop increased accuracy and speed in performance including counterpoint. Practice, rehearsal and performance techniques continue to be refined.

Transfers to both UC/CSU

MUSI-242 Guitar IV**2 Units**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-240 with a minimum grade of C.

The course expands on the concepts and skills learned in Guitar III. Students continue to perform repertoire of increased difficulty including counterpoint. Ensemble playing is stressed throughout, with an emphasis on melodic techniques, including dynamics, articulation and phrasing.

Transfers to both UC/CSU

MUSI-243 Musical Theater Voice IV**2 Units**

36 hours lecture; 36 hours total

Recommended Preparation: Completion of MUSI-223 with a minimum grade of C.

Musical Theater Voice IV applies the combined skills from Musical Theater Voice I-III. The course focuses on strengthening vocal technique, resonance, intelligibility of text, and intense character development and communication using solo, duet, and ensemble repertoire from Musical Theater productions. The class is presented in a lecture/seminar environment.

Transfers to both UC/CSU

MUSI-280 Instrumental Performance Seminar**1 Unit**

9 hours lecture; 27 hours lab; 36 hours total

Limitation on Enrollment: By Audition.

This instrumental group rehearses and performs music from the traditional and contemporary repertoire. The student will prepare and perform music of increasing difficulty in flexible performance situations and varied repertoire.

Transfers to both UC/CSU

Nursing (NURS)

NURS-151 Nursing Fundamentals**5.5 Units**

45 hours lecture; 162 hours lab; 207 hours total

Prerequisite: Completion of BIOL-218, BIOL-219, BIOL-220, PSYC-125 and ENGL-C1000 or ENGL-120B with a minimum grade of C.**Recommended Preparation:** CNA Certification by the California Department of Consumer Affairs is required. The LVN or Psychiatric Technician certifications will also be accepted in lieu of the CNA.

The beginning in a series of courses that sets the framework for understanding and practicing the art and science of nursing which includes the nursing process, critical thinking, clinical reasoning, patient centered care, legal and ethical standards, professionalism, effective professional communication, teamwork and collaboration, evidence based practice/informatics, and the reduction of risk potential. Also included is review of basic nursing skills from the nursing prospective initially learned as a CNA, in addition to more advanced nursing skills that will be used in practice throughout the program.

Transfers to CSU only

NURS-152 The Role of the Nurse in Health & Wellness, Chronic Illness and Geriatric Care**5 Units**

54 hours lecture; 108 hours lab; 162 hours total

Prerequisite: Completion of NURS-151 with a minimum grade of C.**Prerequisites or Corequisites:** Concurrent enrollment in or previous completion of COMM-124 with a minimum grade of C.

Using the knowledge and skills gained taking pre-requisite courses and the concepts and skills learned in NURS-151 they will study the role of the nurse, the practice of nursing, and the concepts of clinical reasoning and clinical judgment. Students will participate in activities that will further their knowledge of health and wellness, as well as chronic illness, and they will be integrating these concepts to better understand the unique needs of the geriatric population and how to provide them care

Transfers to CSU only

NURS-153 Maternal/Newborn Nursing Care**4 Units**

45 hours lecture; 90 hours lab; 135 hours total

Prerequisite: Completion of NURS-152 with a minimum grade of C.

Building upon concepts and skills previously introduced, this course is focused on the use of nursing process in caring for the mother, neonate and the child-bearing family, with and without alterations in health. Emphasis is placed on family-centered nursing care and client teaching.

Transfers to CSU only

NURS-154 Mental Health Nursing Care**3.5 Units**

45 hours lecture; 54 hours lab; 99 hours total

Prerequisite: Completion of NURS-152 with a minimum grade of C.

This course builds upon previously learned communication skills, with an emphasis on therapeutic communication, group communication, and clinical reasoning. Students will utilize their communication skills and clinical judgment while caring for individual patients with altered mentation, mental illness, or addiction whether they are in the community, group therapy, or in-patient clinical settings.

Transfers to CSU only

NURS-155 Pediatric Nursing Care**3 Units**

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of NURS-153 and NURS-154 with a minimum grade of C or equivalent.

Using concepts and skills previously introduced, this course focuses on the use of nursing process in the promotion of health and wellness in the pediatric client/ family as well as the pediatric patient with and without alterations in health. Emphasis is placed on health alterations specific to the pediatric client being cared for in the out-patient setting, acute alterations in the out-patient setting, and for chronic alterations. The hospitalized pediatric patient with acute health alterations in pediatrics will be incorporated in the acute medical surgical courses.

Transfers to CSU only

NURS-233 Vocational Nursing 3**13 Units**

121 hours lecture; 343 hours lab; 464 hours total

Prerequisite: Completion of NURS-132 with a minimum grade of C.

This is the third course in a series of three semesters designed to prepare the student for eligibility for licensure as a Vocational Nurse in the State of California. Includes: Fluid and Electrolytes II, Leadership, Rehabilitative and Home Health Nursing; Care of the patient with Cardiovascular, Respiratory, Urinary, Reproductive, Neurological and Dermatological Disorders.

Transfers to CSU only

NURS-251 Community and Acute Medical- Surgical Nursing Care I**10 Units**

90 hours lecture; 270 hours lab; 360 hours total

Prerequisite: Completion of NURS-155 with a minimum grade of C.

In this course the student will be required to integrate knowledge and skills obtained from previous courses, with a focus on clinical reasoning and clinical judgment. Healthcare populations may include any combination of chronic, acute, or medical surgical conditions, including multi-system, or trauma. Students will need to demonstrate that they are able to communicate effectively with the healthcare team, accurately assess and record their findings, and demonstrate the use of clinical reasoning to guide their decision making, in order to provide safe, ethical, equitable, evidence-based effective care for a wide variety of clients in a healthcare setting.

Transfers to CSU only

NURS-252 Nursing Care of Patients With Acute Illness II**8 Units**

72 hours lecture; 216 hours lab; 288 hours total

Prerequisite: Completion of NURS-251 with a minimum grade of C.

This course focuses on the development of clinical reasoning and judgment to promote positive patient outcomes while providing safe, affirming, patient-centered care. Students will demonstrate their ability to care for the adult client in an acute medical- surgical clinical environment, in clinics, or in a simulation lab utilizing the knowledge and skills acquired from previous courses.

Transfers to CSU only

NURS-253 Nursing Capstone**2 Units**

18 hours lecture; 54 hours lab; 72 hours total

Prerequisite: Completion of NURS-252 a minimum grade of C.

During the capstone experience the last four weeks of the Associate Degree Nursing Program, the student will demonstrate the ability to apply safe clinical judgment. Students will also demonstrate that they have the knowledge, skills, and attitudes needed to provide safe personalized care to people in the clinical setting. In addition, they will demonstrate that they can provide evidence-based, inclusive, culturally competent care according to their role as a professional nurse. Course content will focus on leadership and end of life concepts. The roles and responsibilities of an advanced beginner nurse will be explored.

Transfers to CSU only

Philosophy (PHIL)

PHIL-120 Introduction to Philosophy 1**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

Introduces students to the ideas of major Western philosophers from pre-Socratic times to the end of the 18th Century and develops the students' critical-thinking and problem-solving skills.

Transfers to both UC/CSU

PHIL-121 Introduction to Philosophy 2**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

Introduces students to the ideas of major Western philosophers from the early 17th Century to the present and develops students' critical thinking and problem-solving skills.

Transfers to both UC/CSU

PHIL-125 Introduction to Ethics**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

A survey of major ethical theories in Western thought with reference to questions of right, good and duty, combined with application of these theories to situations in our personal lives.

Transfers to both UC/CSU

PHIL-126 Contemporary American Ethics**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

The critical examination of personal beliefs related to contemporary American moral issues such as abortion, drugs, capital punishment, euthanasia, privacy, etc. Attention is given to weighing issues, making judgments and understanding diverse positions on any moral issue.

Transfers to both UC/CSU

PHIL-128 Social and Political Philosophy**3 Units**

54 hours lecture; 54 hours total

This course investigates issues central to the question, "How can we best live together?" It addresses the philosophical underpinnings of the theories of justice, freedom, natural law, personal and civic responsibilities, social and political affiliation, cultural diversity vis-a-vis the aforementioned and the constitution of the good society. Students will also develop critical thinking and problem-solving skills.

Transfers to both UC/CSU

PHIL-129 Introduction to Epistemology and Metaphysics 3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of PHIL-120 with a minimum grade of C.

Epistemology (the study of knowledge) and metaphysics (the study of reality) are two important branches in philosophy. Epistemology explores the themes of artificial intelligence versus human intelligence and the relationships between knowledge, beliefs, and evidence.

Metaphysics examines our reality and everything in existence, including the acquisition of knowledge and the question of consciousness. This course emphasizes the historical and classical works that provide a foundation for the basic principles of good argumentation and critical analysis.

Transfers to both UC/CSU

PHIL-133 World Philosophy 3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

Introduces students to the major themes in philosophy such as metaphysics, epistemology ethics, determinism and freedom, and ontology. Major philosophers from every continent of the globe will be presented on each issue. The course develops the students' critical-thinking and problem-solving skills.

Transfers to both UC/CSU

Photography (PHOT)

PHOT-110 Smart Phone Photography 3 Units

54 hours lecture; 54 hours total

Smartphone photography can be considered the digital equivalent of Polaroid-style photography, and like the Polaroid, has its own aesthetic. This course explores the utilization of smartphone technology to create fine art photography.

Transfers to CSU only

PHOT-120 Foundations of Photography 3 Units

54 hours lecture; 54 hours total

A beginning photography course which introduces students to basic aesthetic issues in image making as well as photographic technique utilizing digital cameras and image processing using Adobe Lightroom. Required for photography majors.

Transfers to both UC/CSU

PHOT-121 Beginning Darkroom Photography 3 Units

108 hours activity; 108 hours total

Recommended Preparation: Completion of PHOT-120 with a minimum grade of C.

This beginning course in traditional photography methods is designed to teach basic skills in black white printing. This course provides guidance in film processing, use of laboratory equipment and chemicals, traditional darkroom printing and presentation techniques.

Transfers to both UC/CSU

PHOT-122 Intermediate Photography 3 Units

108 hours activity; 108 hours total

Recommended Preparation: Completion of PHOT-121 with a minimum grade of C.

Lectures, demonstrations and hands-on experimentation providing technical skills necessary for refining camera operations, exposure, film development, printing and presentation. Class emphasis will be on developing image content via a small body of work. A brief survey of the history of photography will be integrated with discussions and illustrations of contemporary practice and criticism.

Transfers to both UC/CSU

PHOT-150 Beginning Digital Photography 3 Units

108 hours activity; 108 hours total

Recommended Preparation: Completion of PHOT-120 with a minimum grade of C.

Explore the digital darkroom. This course is an introduction to digital imaging processes. Acquire tools for expressive communication, using Adobe Photoshop for image editing and printing. Develop skills in a variety of outputs for both fine art and commercial applications. Survey photography's role in society and culture, including the evolution of various photographic genre and the contributions to the development of digital photography by people of diverse ethnic and cultural backgrounds.

Transfers to both UC/CSU

PHOT-151 Intermediate Digital Photography 3 Units

108 hours activity; 108 hours total

Recommended Preparation: Completion of PHOT-150 with a minimum grade of C.

A further exploration of digital photography and digital imaging processes, involving a deeper understanding of the technical and aesthetic issues of digitally created images. This course emphasizes personal creative expression in relation to artistic practice. Additional study of photography's role in society and culture, including the evolution of various photographic genre and the contributions to the development of digital photography by people of diverse ethnic and cultural backgrounds. Formal critique of images. Exploration of collaborative strategies involving Quicktime VR and alternative presentation of images.

Transfers to CSU only

PHOT-180 History of Photography 3 Units

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course traces the history of photography from its beginnings to digital imaging. Emphasis will be on photography as a social force and an artistic practice. Required for photography majors. Cross-listed with ARTH-180.

Transfers to both UC/CSU

PHOT-181 Contemporary Issues in Photography 3 Units

54 hours lecture; 54 hours total

This course will focus on contemporary trends in post-World War II photography. The diversity of photographic practice, both digital and traditional methods, will be explored as well as photography's role in modern and postmodern society.

Transfers to both UC/CSU

PHOT-182 Photography in a Multicultural United States 3 Units

54 hours lecture; 54 hours total

An examination of photography's role in shaping ideas about race, class, gender, sexuality and identity. This course emphasizes critical analysis of images from a wide range of genres including: commercial photography, portraiture, social documentary, photojournalism, ethnographic and scientific photography, and fine-art photography.

Transfers to both UC/CSU

PHOT-200 Lighting for Photography 1 3 Units

27 hours lecture; 81 hours lab; 108 hours total

Recommended Preparation: Completion of PHOT-151 with a minimum grade of C.

This course introduces fine art and commercial applications of ambient and studio lighting for film and digital photography. It covers basic lighting principles and techniques for lighting, tabletop setups, and larger sets. Materials fee may apply.

Transfers to CSU only

PHOT-210 Lighting for Photography 2 3 Units

27 hours lecture; 81 hours lab; 108 hours total

Recommended Preparation: Completion of PHOT-151 with a minimum grade of C.

This course is a continuation of the Lighting for Photography 1 course with an emphasis on portrait photography both in the studio and on location. The course covers expressive and interpretive lighting for both fine art and commercial applications. It includes on-location lighting techniques, complex lighting situations, and use of multiple lighting sources. Materials fee may apply.

Transfers to CSU only

PHOT-230 Lifestyle Photography 3 Units

27 hours lecture; 81 hours lab; 108 hours total

Recommended Preparation: Completion of PHOT-150 with a minimum grade of C.

This class covers the ideas, aesthetics and the execution of Lifestyle Photography. Students will produce images through assignments exploring the lifestyle sub-genre of photography. Class activities will be based on real world assignment that a working photographer might encounter throughout their professional career.

Transfers to CSU only

Physics (PHYS)

PHYS-110 Descriptive Physics 3 Units

54 hours lecture; 54 hours total

A nonmathematical descriptive introduction to physics for non-science majors. Numerous slides and demonstrations will be used to illustrate the fundamental laws and applications of mechanics, heat, electricity, optics, atomic and nuclear physics.

Transfers to both UC/CSU

PHYS-111 Descriptive Physics Laboratory 1 Unit

54 hours lab; 54 hours total

Prerequisites or Corequisites: Concurrent enrollment in or successful completion of PHYS-110 with a minimum grade of C.

A non-mathematical, descriptive physics laboratory for non-science majors. This class is an optional companion to the lecture course PHYS 110, Descriptive Physics. Laboratory exercises will be used to explore the fundamental laws and applications of mechanics, heat, electricity, optics, atomic and nuclear physics.

Transfers to both UC/CSU

PHYS-120 General Physics 1 4 Units

54 hours lecture; 72 hours lab; 126 hours total

Prerequisite: Completion of MATH-106 and MATH-108 with a minimum grade of C.

This algebra-based physics course covers mechanics, fluids, wave motion, and heat. Biological and medical applications are emphasized.

Transfers to both UC/CSU

PHYS-121 General Physics 2 4 Units

54 hours lecture; 72 hours lab; 126 hours total

Prerequisite: Completion of PHYS-120 with a minimum grade of C.

This algebra-based physics course covers electricity, magnetism, optics, and modern physics. Biological and medical applications are emphasized in this course.

Transfers to both UC/CSU

PHYS-140 Physics for Scientists & Engineers 1 4 Units

54 hours lecture; 72 hours lab; 126 hours total

Prerequisite: Completion of MATH-120 with a minimum grade of C.

Prerequisites or Corequisites: Concurrent enrollment in or previous completion of MATH-121 with a minimum grade of C.

This is a calculus-based introduction to the principles of mechanics and wave motion. Topics include measurements, vectors, kinematics and dynamics, linear and circular motion, gravitation, work and mechanical energy, conservation of energy, linear and angular momentum, rotational motion, static equilibrium, oscillations, and fluid mechanics.

Transfers to both UC/CSU

PHYS-240 Physics for Scientists & Engineers 2 4 Units

54 hours lecture; 72 hours lab; 126 hours total

Prerequisite: Completion of PHYS-140 and MATH-121 with a minimum grade of C.

This is a calculus-based introduction to the principles of heat, electricity, and magnetism. Topics include temperature, kinetic theory of gases, heat, laws of thermodynamics, electric charge and electric field, Gauss's Law, electric potential, capacitance, resistance, electric current, DC circuits, magnetism, sources of magnetism, Faraday's Law, inductance, and AC circuits.

Transfers to both UC/CSU

PHYS-241 Physics for Scientists & Engineers 3 4 Units

54 hours lecture; 72 hours lab; 126 hours total

Prerequisite: Completion of PHYS-240 with a minimum grade of C.

This is a calculus-based introduction to electromagnetic waves, physical optics, relativity, and atomic and quantum physics. Topics include Maxwell's Equations and electromagnetic waves, light, lenses, diffraction and polarization, relativity, quantum mechanics, molecules and solids, nuclear physics and radioactivity, nuclear energy, elementary particles, and astrophysics and cosmology.

Transfers to both UC/CSU

Political Science (POLI)

POLI-125 Introduction to Modern Political Ideology 3 Units

54 hours lecture; 54 hours total

This course comparatively and historically examines the major ideological approaches to government and politics including Liberalism, Conservatism, Socialism, Fascism and Communism. Contemporary political ideological movements will also be explored.

Transfers to both UC/CSU

POLI-135 Comparative Government

54 hours lecture; 54 hours total

This course presents various analytical methods used to compare political systems. Several countries are examined in a comparative fashion focusing on similarities and differences in interests, institutions, and processes. Country studies vary.

Transfers to both UC/CSU

3 Units**POLI-140 International Relations**

54 hours lecture; 54 hours total

Study of the economic, political, and social factors affecting the behavior of states and other international actors in world politics. Reviews contending theoretical perspectives and analytical approaches to the study of conflict and cooperation among international actors.

Transfers to both UC/CSU

3 Units**POLI-145 International Political Economy**

54 hours lecture; 54 hours total

This course examines the international economy including trade, finance, and development, within the context of politics. Alternative analytical and theoretical perspectives will be examined for their value in helping to understand and evaluate the historical development and current operation of the world economy.

Transfers to both UC/CSU

3 Units

Political Science (POLS)

POLS-C1000 American Government and Politics Of American Government**3 Units**

54 hours lecture; 54 hours total

This course is an introduction to government and politics in the United States and California. Students examine the constitutions, structure, and operation of governing institutions, civil liberties and civil rights, political behaviors, political issues, and public policy using political science theory and methodology.

Transfers to both UC/CSU

Psychiatric Technician (PTEC)

PTEC-91 Principles & Practice for Psychiatric Technicians 1 16.5 Units

192 hours lecture; 318 hours lab; 510 hours total

Prerequisite: Students must complete the following requirements prior to enrolling in this course: 1) High School Transcript or Equivalent (GED, CHSPE, OR AA/AS or Higher). All foreign transcripts must be evaluated by an outside evaluation company. All transcripts and evaluations must be official. 2) Certified Nursing Assistant license. 3) Valid American Heart Association CPR Certification. 4) College Orientation Meeting. 5) Program orientation meeting (once accepted). 6) Pass and submit health requirements before the first day of the semester (via email).

This is the first course in a series of three semesters designed to prepare the student for eligibility for licensure as a Psychiatric Technician in the State of California. Includes role of the Psychiatric Technician, Nurse/Patient Relationship, Nursing Process and Medical Records, Medical Terminology, Nursing Fundamentals, and Medical/Surgical Nursing.

Transfers to CSU only

PTEC-92 Principles & Practice for Psychiatric Technicians 2 16.5 Units

192 hours lecture; 318 hours lab; 510 hours total

Prerequisite: Completion of PTEC-91 with a minimum grade of C.

A course designed to prepare the student for eligibility for licensure as a Psychiatric Technician in the State of California. Includes Psychopharmacology, Assessment, and Interventions for a Client with Developmental Disabilities, Etiologies, Diseases Associated with Developmental Disabilities through the life span, Teaching and Training using a Developmental Model, Developmental Disabilities, Client's Rights, Tests and Measurements, Normalization, Behavior Modification, Autism, and Case Management.

Transfers to CSU only

PTEC-93 Principles & Practice for Psychiatric Technicians 3 17 Units

200 hours lecture; 318 hours lab; 518 hours total

Prerequisite: Completion of PTEC-91 and PTEC-92 with a minimum grade of C.

A course designed to prepare the student to be eligible for licensure as a Psychiatric Technician in the State of California. Topics include: Role of Psychiatric Technician, Psychopharmacology, Mental Health Nursing I and II, Management of Assaultive Behaviors, Clients Rights, Psychophysiological, Neurotic and Psychotic Disorders, Group Therapy, Crisis Intervention, Suicide, Substance Abuse, Domestic Violence, Personality Disorders, Eating Disorders, Mood Disorders, Organic Mental Syndrome and Leadership/Supervision.

Transfers to CSU only

PTEC-97 Nursing Science

192 hours lecture; 318 hours lab; 510 hours total

Limitation on Enrollment: 1) MDTP - Mathematics Diagnostic Testing Project
2) CTEP - College Tests for English Placement 3) CNA-Current Certified
Nursing Assistant 4) High School or Equivalent.

First trimester of three designed to prepare the student for licensure as a Psychiatric Technician in the State of California. Nursing Science will present the principles of mental and physical health, the maintenance of health, anatomy and physiology, and an understanding of disease and its treatment. Students will develop the ability to perform basic care activities, with learning experiences in the care of children, adults, and aged patients with medical/surgical conditions.

Transfers to CSU only

16.5 Units**PTEC-98 Developmental Disabilities**

192 hours lecture; 318 hours lab; 510 hours total

Prerequisite: Completion of PTEC-97 with a minimum grade of C.

Second trimester of three designed to prepare the student for licensure as a Psychiatric Technician in the State of California. This course will examine the care of the developmentally disabled by providing learning experience in State Developmental Centers as well as community facilities and continued practice in individual and group work.

Transfers to CSU only

16.5 Units**PTEC-99 Mental Disabilities**

200 hours lecture; 318 hours lab; 518 hours total

Prerequisite: Completion of PTEC-98 with a minimum grade of C.

The last of three trimesters designed to prepare the student for licensure as a Psychiatric Technician in the State of California. This course will introduce psychological and mental health concepts as they relate to the psychiatric technician profession. The causes, prevention, and treatment of mental, emotional and behavioral disorders will be examined by providing practice in interpersonal skills, self-understanding, problem-solving, communication, and the use of rehabilitative methods in providing patient care.

Transfers to CSU only

17 Units

Psychology (PSYC)

PSYC-C1000 Introduction to Psychology

54 hours lecture; 54 hours total

Recommended Preparation: Eligibility for college-level writing (C-ID ENGL 100) and reading (a course with an existing skill of ability to read a college level text).

This course provides a general introduction to the field of psychology. Topics covered include research methods, neuropsychology, sensation and perception, cognitive psychology, developmental psychology, personality, social psychology, and clinical psychology.

Transfers to both UC/CSU

3 Units**PSYC-123 Social Psychology**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

This course considers individual human behavior in relation to the social environment. The power of the situation, other individuals, and the social group will be examined. Topics may include: aggression, prejudice and stereotypes, interpersonal attraction, attitudes and attitude change, conformity, group dynamics, gender roles, cultural norms, and social cognition.

Transfers to both UC/CSU

3 Units**PSYC-124 Psychology of Adjustment**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

This course addresses several major topics in the field of psychology with an emphasis on personal application. Topics covered include personality theory, stress and coping, the self, social cognition and influence, communication, attraction, gender and sexuality, human development, psychological disorders, and psychotherapy.

Transfers to both UC/CSU

3 Units**PSYC-125 Human Development**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of PSYC-C1000 with a minimum grade of C.

This course provides an overview, from a psychological perspective, of human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined, as well as attention to developmental problems.

Transfers to both UC/CSU

3 Units**PSYC-126 Abnormal Psychology**

54 hours lecture; 54 hours total

Prerequisite: Completion of PSYC-C1000 with a minimum grade of C.

An introduction to the concepts of abnormal and maladaptive behavior. Models of diagnosis, classification and treatment are discussed in depth. A discussion of major psychological disorders and study of the different perspectives on their causation, development and treatment.

Transfers to both UC/CSU

3 Units**PSYC-128 Cross-Cultural Psychology**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of PSYC-C1000 with a minimum grade of C.

This course will address the way cultural contexts influence human behavior and mental processes. The focus will be on culture, broadly-defined, including concepts such as gender, race, age, ethnicity, sexual orientation, religion, and socioeconomic status, and examining the role of culture in psychological theories and research relevant to cognition, emotion, motivation, personality, and developmental processes. The course will enable the student to acquire an understanding of research methods in cross-cultural psychology, an awareness of current research and theories in the field, and a better comprehension of the way cultural contexts affect everyday life experiences.

Transfers to both UC/CSU

3 Units**PSYC-135 Human Sexuality**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of PSYC-C1000 with a minimum grade of C.

This course presents a survey of the study of human sexuality from biological, cognitive, emotional, behavioral, and social perspectives. Topics covered include sexual behavior, sexual identity, attraction, gender, sexual anatomy and physiology, and the role of sexuality in cultural and social contexts. This course is intended for adults and involves the presentation of explicit material.

Transfers to both UC/CSU

3 Units

PSYC-175 Theories of Personality

54 hours lecture; 54 hours total

Prerequisite: Completion of PSYC-C1000 with a minimum grade of C.

The study of personality examines the sources of our similarities and our differences. This course will cover several major perspectives on personality including psychodynamic, behavioral, phenomenological, social-cognitive, and biological/evolutionary theories. An emphasis will be placed on integrating these theories and relating them to everyday life. Transfers to both UC/CSU

3 Units**PSYC-220 Research Methods in Psychology**

54 hours lecture; 54 hours total

Prerequisite: Completion of PSYC-C1000 and STAT-C1000 with a minimum grade of C.**Recommended Preparation:** Completion of ENGL-C1000 or ENGL-120B with a minimum grade of C or appropriate placement.

This course surveys various psychological research methods with an emphasis on research design, experimental procedures, descriptive methods, instrumentation, and the collection, analysis, interpretation, and reporting of research data. Research design and methodology will be examined through a review of research in a variety of the disciplines and subdisciplines in psychology.

Transfers to both UC/CSU

3 Units

Respiratory Therapy (RESP)

RESP-120 Respiratory Care Theory I

108 hours lecture; 108 hours total

Prerequisite: Completion of CHEM-110, BIOL-218, BIOL-219, BIOL-220, and MATH-106 or STAT-C1000 with a minimum grade of C.**Recommended Preparation:** Completion of HEOC-171 and PHYS-110 with a minimum grade of C.

Students will receive instruction in the theoretical foundations of respiratory care. The course will cover the anatomy and physiology of the respiratory system, the mechanics of breathing, and acid-base balance. Transfers to CSU only

6 Units**RESP-130 Respiratory Care Laboratory I**

54 hours lecture; 54 hours lab; 108 hours total

Corequisites: Concurrent enrollment in RESP-120.

This course covers basic patient assessment, oxygen therapy, bronchial hygiene techniques, and arterial blood gas punctures. Students' knowledge and technical skills will be developed through integrated laboratory work.

Transfers to CSU only

4 Units**RESP-140 Preparation for Clinical**

54 hours activity; 54 hours total

Corequisites: Concurrent enrollment in RESP-120 and RESP-130.

This course prepares the student for entrance into the clinical portion of the Respiratory Care program. The course will cover patient and practitioner safety, infection control, and legal and ethical issues.

Transfers to CSU only

1.5 Units**RESP-150 Respiratory Care Theory II**

54 hours lecture; 54 hours total

Prerequisite: Completion of RESP-130 with a minimum grade of C.

Students will receive instruction in the treatment of patients with cardiopulmonary disease. The course will cover advanced techniques in patient assessment, pulmonary diseases, and beginning concepts of the coronary system.

Transfers to CSU only

3 Units**RESP-160 Respiratory Care Pharmacology**

54 hours lecture; 54 hours total

Prerequisite: Completion of RESP-130 with a minimum grade of C.

Students will receive instruction in the pharmacology of respiratory care. The course will cover medication calculations, inhaled bronchodilators, steroids and aerosolized antimicrobials.

Transfers to CSU only

3 Units**RESP-170 Respiratory Care Clinical I**

144 hours lab; 144 hours total

Corequisites: Concurrent enrollment in RESP-150 and RESP-160.

Students will receive supervised clinical experience in the care of patients with cardiopulmonary disease. The course will cover the practical application of theory and techniques. Students will work primarily in the non-critical care areas of the hospital.

Transfers to CSU only

2.5 Units**RESP-175 Resp Care Laboratory II**

9 hours lecture; 54 hours lab; 63 hours total

Prerequisite: Completion of RESP-120 with a minimum grade of C.

The course will cover airway management, positive pressure ventilation, non-invasive ventilation, Introduction to mechanical ventilation and beginning critical care concepts.

Transfers to CSU only

1.5 Units**RESP-185 Respiratory Care Clinical II**

135 hours lab; 135 hours total

Prerequisite: Completion of RESP-170 with a minimum grade of C.

Students will receive respiratory therapy supervised clinical experience. Students are transitioning from the first year basic clinical experience to the advanced critical care clinical experience. It will prepare them for the critical care rotations in the second year.

Transfers to CSU only

2.5 Units**RESP-200 Respiratory Care Theory III**

36 hours lecture; 36 hours total

Prerequisite: Completion of RESP-185 with a minimum grade of C.**Corequisites:** Concurrent enrollment in RESP-211, RESP-210, and RESP-250.

The students will receive instruction in selected topics in respiratory care. The course will cover advanced pulmonary function testing, cardiopulmonary rehabilitation, home care, and gerontology.

Transfers to CSU only

2 Units**RESP-210 Principles & Applications of Mechanical Ventilation/Lab**

54 hours lecture; 54 hours lab; 108 hours total

Prerequisite: Completion of RESP-185 with a minimum grade of C.**Corequisites:** Concurrent enrollment in RESP-220 and RESP-250.

Students will receive instruction in the care and treatment of the acutely ill cardiopulmonary patient. The course will cover management of patients requiring ventilatory support, intubation avoidance strategies, and hazards of positive pressure ventilation. This course's laboratory work will develop the student's knowledge and technical skills in adult, pediatric, and neonatal mechanical ventilation. The course lab will cover application and management of state-of-the-ventilators.

Transfers to CSU only

4 Units**RESP-220 Neonatal/Pediatric Respiratory Care**

54 hours lecture; 36 hours activity; 90 hours total

Prerequisite: Completion of RESP-185 with a minimum grade of C.

Students will receive instruction in neonatal and pediatric respiratory care. The course will cover fetal lung development, circulatory changes in the newborn, and neonatal and pediatric diseases and treatment. Course will include curriculum leading to professional certifications.

Transfers to CSU only

4 Units

RESP-230 Respiratory Care Topics I

18 hours lecture; 18 hours total

Prerequisite: Completion of RESP-185 with a minimum grade of C.

Students will receive instruction in advanced concepts in respiratory care. The course will cover acute respiratory failure, chest x-ray interpretation, and specialty areas within the respiratory care profession.

Transfers to CSU only

1 Unit**RESP-250 Respiratory Care Clinical IV**

288 hours lab; 288 hours total

Prerequisite: Completion of RESP-185 with a minimum grade of C.

Students will receive supervised clinical experience in the care of patients with cardiopulmonary disease. The course will cover the practical application of theory and techniques. Students will work primarily in the adult critical care areas of the hospital.

Transfers to CSU only

5 Units**RESP-260 Respiratory Care Theory IV**

18 hours lecture; 36 hours lab; 54 hours total

Prerequisite: Completion of RESP-200, RESP-210, and RESP-250 with a minimum grade of C.**Corequisites:** Concurrent enrollment in RESP-290.

Students will receive instruction in the monitoring and care of the acutely ill cardiopulmonary patient. The course will cover coronary care, electrocardiogram analysis, and hemodynamic monitoring.

Transfers to CSU only

1.5 Units**RESP-270 Advanced Respiratory Care Laboratory**

46 hours lab; 46 hours total

Prerequisite: Completion of RESP-211 with a minimum grade of C.

The integrated laboratory work will develop the student's knowledge and technical skills in advanced mechanical ventilation techniques. The course will cover advanced application and management of state-of-the-art and high frequency ventilators.

Transfers to CSU only

1 Unit**RESP-280 Respiratory Care Topics II**

38 hours lecture; 38 hours total

Prerequisite: Completion of RESP-200 with a minimum grade of C.

The students will receive instruction by guest lecturers. The course will cover acute respiratory distress syndrome, sepsis and advanced therapeutic procedures. Students will research and present patient case studies.

Transfers to CSU only

2 Units**RESP-290 Respiratory Care Clinical VI**

224 hours lab; 224 hours total

Prerequisite: Completion of RESP-250 with a minimum grade of C.

Students will receive supervised clinical experience in the care of patients with cardiopulmonary disease. The course will cover the practical application of theory and techniques. Students will work primarily in adult, neonatal, and pediatric critical care areas of the hospital.

Transfers to CSU only

4 Units**RESP-290B Computer Simulations in Respiratory Care**

42 hours activity; 42 hours total

Corequisites: Concurrent enrollment in RESP-290.

This course prepares students for the National Board for Respiratory Care's Registry Examination, which requires specialized knowledge in solving patient management problems in a branching logic format. Students will practice with web-based clinical simulations, identify their strengths and weaknesses, and develop a study plan to prepare for this exam.

Transfers to CSU only

1 Unit**RESP-292 Respiratory Care Preceptorship**

128 hours lab; 128 hours total

Prerequisite: Completion of RESP-260 and RESP-290 with a minimum grade of C.

This course will provide a clinical environment for the student to integrate knowledge, skills, and work ethic. The student will assume increasing responsibilities under the supervision of a preceptor. This course will prepare the student for post-graduate employment.

Transfers to CSU only

2.5 Units

Sociology (SOCI)

SOCI-120 Introduction to Sociology

54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

Introduction to Sociology is an introductory study of the basic concepts, theoretical approaches and methods of sociology. Topics typically include the analysis and explanation of culture, social structures, social stratification (including class, race, ethnicity and gender), social change, group and global dynamics, and self and socialization. Course objectives include the ability to apply sociological ideas to everyday life.

Transfers to both UC/CSU

3 Units**SOCI-122 Social Problems**

54 hours lecture; 54 hours total

Recommended Preparation: Completion of SOCI-120 and ENGL-90 with a minimum grade of C.

An identification and analysis of the basic concepts, theoretical approaches (conflict, functionalist, and interactionist) and methods of contemporary social problems including: (1) the role of power and ideology in the definition of social problems, (2) causes and consequences of social problems, and (3) methods of intervention. Topics may include illness, environmental issues, abuse, migration, poverty, crime, unemployment, and labor force conditions. Topics will vary based upon current events.

Transfers to both UC/CSU

3 Units**SOCI-130 Introduction to Queer Studies**

54 hours lecture; 54 hours total

This introductory course examines a broad range of contemporary gay, lesbian, bisexual, transgender, and queer issues in various contexts including: socio-cultural, political, racial and sexual.

Transfers to both UC/CSU

3 Units**SOCI-140 Sociology of Sex and Gender**

54 hours lecture; 54 hours total

Recommended Preparation: Eligibility for ENGL-C1000 or appropriate placement.

Sociological analysis of the historical, contemporary, and cross-cultural constructions of gender in the US. Students will explore how institutions shape gender (macro-analysis), and how individuals are socialized to "do" gender (micro-analysis).

Transfers to both UC/CSU

3 Units

SOCI-150 Sociology of Race & Ethnicity **3 Units**
54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

Sociological analysis of race, ethnicity, and racism. Examines the cultural, political, and economic practices and institutions that support or challenge racism, racial and ethnic inequalities, as well as historical and contemporary patterns of interaction between various racial and ethnic groups.

Transfers to both UC/CSU

SOCI-154 Sociology of Crime **3 Units**
54 hours lecture; 54 hours total

Recommended Preparation: Completion of ENGL-90 with a minimum grade of C.

In this course, students will engage in the sociological analysis of crime, criminal behavior, and the criminal justice system. Students will also explore the history and social construction of crime and criminality, and examine the methods used to control criminal behavior.

Transfers to both UC/CSU

SOCI-190 Introduction to Social Research **3 Units**
54 hours lecture; 54 hours total

Prerequisite: Completion of SOCI-120 and MATH-93 with a minimum grade of C.

Students will examine fundamental elements of empirical research and the ways social scientists gather, evaluate, and critique social data. Includes attention to the nature of theory, hypotheses, variables, and research ethics. Qualitative and quantitative methods such as survey, experiment, field work, case study, content analysis, and comparative historical research will be applied. Computer applications will be introduced.

Transfers to both UC/CSU

Spanish (SPAN)

SPAN-90 Occupational Spanish **0.5-3 Units**
9-54 hours lecture; 9-54 hours total

Occupational Spanish teaches the basic Spanish phrases necessary to carry out specific procedures or protocols in various occupations. The course is taught to specific job needs and will include how to relate appropriately to pertinent cross-cultural issues.

Not transferable

SPAN-110 Elementary Spanish I (Part A) **3 Units**
54 hours lecture; 54 hours total

The first half of a two-course sequence that introduces the basic elements of the language (listening, speaking, reading and writing) in real world contexts. Emphasis is on language, production, grammar, vocabulary building, and exposure to the Hispanic culture. (NOTE: In order to fulfill the one-semester foreign language requirement of some universities, transfer students must complete the sequence of SPAN 110 and 111).

Transfers to both UC/CSU

SPAN-111 Elementary Spanish I (Part B) **3 Units**
54 hours lecture; 54 hours total

Prerequisite: Completion of SPAN-110 with a minimum grade of C.

The second half of a two-course sequence that introduces the basic elements of the language (listening, speaking, reading and writing) in real world contexts. Emphasis is on language production, grammar, vocabulary building, and exposure to the Hispanic culture. (NOTE: In order to fulfill the one-semester foreign language requirement of some universities, transfer students must complete the sequence of SPAN 110 and 111).

Transfers to both UC/CSU

SPAN-115 Conversation Spanish I **3 Units**
54 hours lecture; 54 hours total

This is a first semester conversation course that provides students with fundamental listening and speaking skills aimed at using Spanish in real-life situations. Classes are lively and interactive, focusing on common speaking scenarios such as greetings and introductions, asking questions, getting to know someone, communicating about daily life, and making future plans. Units on special topics such as Spanish for healthcare workers, for educators, for travelers, etc. available depending on student demand.

Transfers to CSU only

SPAN-116 Conversational Spanish II **3 Units**
54 hours lecture; 54 hours total

This is a second semester conversation course that provides students with fundamental listening and speaking skills aimed at using Spanish in real-life situations. Classes are lively and interactive, focusing on common speaking scenarios such as describing families and friends, talking about daily life, making plans, and telling about past events. Units on special topics such as Spanish for healthcare workers, for educators, for travelers, etc. available depending on student demand. This class does not have any prerequisites, but it is recommended that you have had some basic experience with the language before taking this class.

Transfers to CSU only

SPAN-120 Elementary Spanish I **5 Units**
90 hours lecture; 90 hours total

The first part of a four semester sequence of UC/CSU transfer level Spanish courses integrating listening, speaking, reading, and writing skills in real world and cultural contexts. Cultural perspectives and practices are emphasized.

Transfers to both UC/CSU

SPAN-121 Elementary Spanish II **5 Units**
90 hours lecture; 90 hours total

Prerequisite: Completion of SPAN-120 OR SPAN-111 with a minimum grade of C.

The second semester part of a four-semester sequence of transfer level Spanish courses. Continued work on language communication integrating listening, speaking, reading, and writing skills in real world and cultural contexts. Ongoing development of cultural awareness and understanding continues to be emphasized.

Transfers to both UC/CSU

SPAN-240 Intermediate Spanish I**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of SPAN-121 or equivalent with a minimum grade of C.

This intermediate level course is the third part of a four-semester sequence of transferable Spanish courses. The class will consolidate and improve first-year skills. Students will work at an increasingly complex levels both orally and in writing. Readings include a variety of selections in literature, culture, and other relevant topics.

Transfers to both UC/CSU

SPAN-241 Intermediate Spanish II**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of SPAN-240 OR SPAN-280 with a minimum grade of C.

This intermediate level course is the fourth part of a four-semester sequence of transfer level Spanish courses. The class continues skill consolidation and improvement at the intermediate level through focused practice and synthesis. Students continue work at complex levels both orally and in writing. Readings include longer reading selections for further exposure to literature, culture, and other relevant topics.

Transfers to both UC/CSU

SPAN-270 Introduction to Hispanic Cultures**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Students should be proficient in reading, speaking, and writing Spanish.

This course is devoted to the study of examples of Hispanic cultures from pre-Columbian times to the present, including the early civilizations, the colonial period, the struggles for independence, the modern period, and Hispanics in the U.S. The course is conducted entirely in Spanish. It is highly recommended for Spanish majors.

Transfers to both UC/CSU

SPAN-280 Spanish for Heritage Speakers I**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of SPAN-121 or equivalent with a minimum grade of C.

Designed for bilingual students whose native language is Spanish who wish to improve their skills in reading and writing in Spanish through literature analysis, but open to other linguistically qualified students. Writing composition will be the main focus of the class, but grammar, spelling, speaking, pronunciation, and a variety of Spanish reading selections will also be included; as well as exposure to local and international Hispanic culture as a meaning system and common heritage of the U.S. It is highly recommended for Spanish majors.

Transfers to both UC/CSU

SPAN-281 Spanish for Heritage Speakers II**5 Units**

90 hours lecture; 90 hours total

Prerequisite: Completion of SPAN-240 or SPAN-280 with a minimum grade of C.

Designed for bilingual students whose native language is Spanish (and other linguistically qualified students) who wish to continue to improve their development of writing and reading skills in Spanish through literature analysis. Intensive grammar and writing instruction are included. Class will be conducted entirely in Spanish. Course should be taken after Spanish 280. It is highly recommended for Spanish majors.

Transfers to both UC/CSU

SPAN-282 Introduction to Hispanic Literature**3 Units**

54 hours lecture; 54 hours total

Recommended Preparation: Students should be proficient in reading, speaking, and writing Spanish.

This course is designed for Spanish native speakers and other linguistically qualified students who wish to improve their skills to a high-advanced level of reading, writing, and literary analysis. The emphasis is on critical thinking and reasoned support of ideas. Literary discussions will be an important component of the class, but writing composition will also be included, as well as exposure to international Hispanic culture. This course is strongly recommended for prospective Spanish majors. This course is conducted entirely in Spanish.

Transfers to both UC/CSU

Statistics (STAT)

STAT-C1000 Introduction to Statistics**3 Units**

36 hours lecture; 36 hours activity; 72 hours total

Prerequisite: Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra.

This course is an introduction to statistical thinking and processes, including methods and concepts for discovery and decision-making using data. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-squared, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Students apply methods and processes to applications using data from a broad range of disciplines.

Transfers to both UC/CSU

Technical Mathematics (TECH)

TECH-92 Technical Mathematics 1

3 Units

54 hours lecture; 54 hours total

The first of a two-semester course involving the study of practical mathematics as applied to technical and trade work. It is particularly useful for those anticipating a career in an industrial environment. Content includes: mathematical symbols, fractions, percentages, geometry, algebra, metric system, and applications to technical/trade work. Calculator is required. Prerequisite to Tech 107. Not transferable

TECH-107 Technical Mathematics II

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of TECH-92 with a minimum grade of C.

The second of a two-semester course involving the study of practical mathematics as applied to technical and trade work. It is particularly useful for those anticipating a career in an industrial environment. Content includes: mathematical symbols, geometry, algebra, trigonometry, graphing, unit factoring, and applications to technical/trade work. Calculator is required. Transfers to CSU only

Theater Arts (THEA)

THEA-89 Theater Arts Academy

0.5-3 Units

18-108 hours activity; 18-108 hours total

This course providing a broad introduction to educational opportunities and career pathways in theater arts. This course is designed for first-time college students and does not require any theater experience. Not transferable

THEA-100 Introduction to Theater

3 Units

54 hours lecture; 54 hours total

This course focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism. Students will also survey different periods, styles and genres of theatre through play reading, discussion, films and viewing and critiquing live theatre, including required attendance of theatre productions. Transfers to both UC/CSU

THEA-110 Acting I

3 Units

54 hours lecture; 54 hours total

This course provides students with a study of the essential skills required for acting. Course content includes movement, speech, theater games and improvisation, reading and viewing plays. Transfers to both UC/CSU

THEA-111 Acting II

3 Units

54 hours lecture; 54 hours total

Prerequisite: Completion of THEA-110 with a minimum grade of C.

This course follows Acting I and continues the exploration of theories and techniques used in preparation from the interpretation of drama through acting. The emphasis will be placed on deepening the understanding of the acting process through character analysis, monologues, and scenes. Transfers to both UC/CSU

THEA-114 Reader's Theater

3 Units

54 hours lecture; 54 hours total

Reader's Theater provides instruction and participation in play readings and performance by using vocal expression as the primary means to communicate a script's story and characters while exploring principles, theories and techniques of script analysis. Transfers to both UC/CSU

THEA-115 Acting Shakespeare

3 Units

54 hours lecture; 54 hours total

This course is designed to provide a basic approach to the creation of effective dramatic presentations of the plays of William Shakespeare. Students will study Elizabethan and contemporary stage technique; and develop skills dealing with interpretive, vocal and physical demands of contemporary Shakespearean performance. Transfers to both UC/CSU

THEA-120 History of Theater

3 Units

54 hours lecture; 54 hours total

This course covers the development of world theater and its origin through French Neoclassicism with a focus on the evolution of theater spaces, traditions, and productions. Transfers to both UC/CSU

THEA-122 Improvisation and Physical Theater

3 Units

54 hours lecture; 54 hours total

This interactive course explores improvisation and physical theater through theater games, somatic awareness, individual and ensemble performance and devised work. The course also increases spontaneity, in the moment problem solving and dynamism on stage through physical expression. Topics may include the works of Spolin, Johnstone, Bogart, Meyerhold, Barba and Grotowski. Transfers to both UC/CSU

THEA-130 Stage Combat

3 Units

36 hours lecture; 54 hours lab; 90 hours total

Stage combat aims to provide student actors with an in-depth exploration of stage violence techniques, emphasizing safety, realism, and artistic expression. Through a combination of theory, practical exercises, complex choreography, and analysis of fight scenes, students will develop a deep understanding of portraying physical conflicts on stage convincingly and safely. Transfers to both UC/CSU

THEA-140 Technical Theatre in Production

1-3 Units

36-108 hours activity; 36-108 hours total

This course covers the study and practice of technical theater. Topics will include theatrical design, scenic painting and construction techniques, sound, lighting, and computer technology, special effects, costume and makeup, stage and front of house management, theater safety, and production crews. Transfers to both UC/CSU

THEA-141 Stagecraft

3 Units

108 hours activity; 108 hours total

An introduction to technical theater and the creation of scenic elements. Course content includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and career possibilities. May include stage management, lighting, and/or sound techniques. Lecture, reading, projects, and practical experience. Transfers to both UC/CSU

THEA-142 Introduction to Stage Costume 108 hours activity; 108 hours total Students will study costume history, design and fashion, as well as basic construction techniques as an introduction to theatrical costuming. Transfers to both UC/CSU	3 Units	THEA-199 Independent Study in Theater Arts 54-162 hours lab; 54-162 hours total Allows students to explore in depth an area of theater arts practice, production or performance under the guidance of an instructor. Production and performance projects culminate with a final work evaluated by the instructor. Transfers to CSU only	1-3 Units
THEA-151 Rehearsal and Performance: Non Musical 36-108 hours activity; 36-108 hours total <i>Limitation on Enrollment: By Audition.</i> Rehearsal and Performance: Non Musical provides instruction and supervised participation in rehearsals and performances of straight plays to be presented before the campus and community with full production support. Transfers to both UC/CSU	1-3 Units	THEA-210 Acting III 54 hours lecture; 54 hours total <i>Prerequisite: Completion of THEA-110 with a minimum grade of C.</i> This course is a more intermediate level of study in acting with emphasis on scene analysis and performance skills training. Transfers to both UC/CSU	3 Units
THEA-153 Rehearsal and Performance: Musical 36-108 hours activity; 36-108 hours total Rehearsal and Performance: Musical provides instruction and supervised participation in rehearsals and performances of musicals to be presented before the public with full production support. Transfers to both UC/CSU	1-3 Units	THEA-220 Acting for Fun and Profit 54 hours lecture; 54 hours total This course provides students with a study of the fundamental skills required for gaining employment as an actor on stage and in film as well as other mediums. Course content includes audition techniques, voice over and on-camera acting skills, guidance for securing an agent, working with casting directors, preparing photographs and resumes, and joining the entertainment unions. In addition, students will prepare monologues and other materials necessary for transfer and work as a professional actor. Transfers to CSU only	3 Units
THEA-155 Dance Theater Production 36-108 hours activity; 36-108 hours total <i>Limitation on Enrollment: By Audition.</i> Theater Dance Production provides instruction and supervised participation in choreography for musicals to be presented for the campus and community with full music and production support. Transfers to both UC/CSU	1-3 Units	THEA-244 Acting IV 54 hours lecture; 54 hours total <i>Prerequisite: Completion of THEA-110 with a minimum grade of C.</i> The exploration and development of advanced acting skills through technique and performance. Transfers to both UC/CSU	3 Units
THEA-158 Dramatic Literature: Page to Stage 18-54 hours lecture; 18-54 hours total This course explores plays and other dramatic works with an emphasis on how the written word becomes embodied on the stage. Figurative language, character development, and cultural contexts will be examined for how they inform performances and theatrical production. Transfers to both UC/CSU	1-3 Units		
THEA-170 International Performance 54 hours lecture; 54 hours total This course is a survey of global performance and practices, including acting, movement, voice and speech, improvisation, rehearsal, performance in an international environment. Transfers to CSU only	3 Units		
THEA-174 Culture and Gender in Theater 54 hours lecture; 54 hours total This course explores the contributions and perspectives of various cultural, ethnic and gender groups to contemporary American drama. Students in this course will study plays by African Americans, Latino Americans, Asian Americans and other cultural and gender groups. Cross-listed with HUMA-174. Transfers to both UC/CSU	3 Units		
THEA-175 Acting for Standardized Patient Practice 18-108 hours activity; 18-108 hours total This course will provide students with the skills necessary to portray a specific set of health problems and symptoms for use in the evaluation of clinical competencies. Transfers to CSU only	0.5-3 Units		
		Vineyard and Winery Technology (VWT)	
		VWT-130 General Viticulture 54 hours lecture; 54 hours total Introduction to grape growing, including: history, varieties and rootstocks, anatomy and physiology, climate, soils, propagation, planting and vine training, cultural practices, common grapevine pests and diseases. Transfers to both UC/CSU	3 Units
		VWT-132 Vineyard Soils, Fertilizers & Irrigation 54 hours lecture; 54 hours total Introduction to basic principles of soil science, mineral nutrition and plant/water relationships for North Coast grape production. Transfers to CSU only	3 Units
		VWT-134 Vineyard Pruning 15 hours lecture; 6 hours activity; 21 hours total This course provides an introduction to the theory and practice of pruning grapevines. Lectures explain vine responses to pruning and introduce terminology. Laboratory consists of pruning and vine-training field work. Transfers to CSU only	1 Unit
		VWT-136 Wines of the World 54 hours lecture; 54 hours total <i>Limitation on enrollment: Student must be at least 18 years of age.</i> Introduction to world wine regions, including history; viticulture practices; winemaking styles. Sensory evaluation of representative wines. Laboratory materials fee. Transfers to both UC/CSU	3 Units

VWT-137 Wines of California	3 Units	VWT-160 Wine Hospitality	3 Units
54 hours lecture; 54 hours total		54 hours lecture; 54 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Limitation on Enrollment: Student must be at least 18 years of age to enroll.	
Introduction to the wines of California, including history, viticulture practices and winemaking styles. Sensory evaluation of representative wines. Laboratory materials fee.		This course provides an introduction to Wine Hospitality including wine history, a background on grape and wine production, local history, and communication. There is a focus on how to communicate with customers about wines.	
Transfers to CSU only		Transfers to CSU only	
VWT-140 Cultural Appreciation of Wine	3 Units	VWT-170 European Viticulture	3 Units
54 hours lecture; 54 hours total		54 hours lecture; 54 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Limitation on Enrollment: Student must be at least 18 years of age.	
A survey of wine and its role in religion, art, culture and society from pre-history to the modern day. Sensory evaluation of representative wines.		A survey of the winegrowing beliefs, practices, academics, and governmental regulations encountered in the most historic viticultural areas in the world.	
Laboratory materials fee.		Transfers to CSU only	
Transfers to CSU only			
VWT-147 The Greatest Wines of the New World	1 Unit	VWT-172 Laboratory Analysis of Musts & Wines	0.5-3 Units
18 hours lecture; 18 hours total		9-54 hours lecture; 9-54 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		An introduction to winery laboratory practices, including basic principles, techniques and common methods of analysis for musts and wines.	
A survey of the greatest wines of the new world, including sparkling, white and red table, dessert and fortified wines. Sensory evaluation of representative wines. Lab fee. Six week course.		Students learn laboratory methods used to determine when to add amendments to wines and how to stabilize and clarify wines.	
Transfers to both UC/CSU		Transfers to CSU only	
VWT-150 The Wines of the Napa Valley	1 Unit	VWT-173 Sensory Evaluation of Wine	0.5-3 Units
18 hours lecture; 18 hours total		9-54 hours lecture; 9-54 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Limitation on Enrollment: Student must be at least 18 years of age.	
A survey of the varietal wines, blends and wine styles of the Napa Valley, including sparkling, white and red table, dessert and fortified wines.		Introduction to wine sensory evaluation, including statistical analysis of trials; study of wine styles; sensory testing techniques; identification of wine traits. Sensory evaluation of representative wines. Laboratory materials fee.	
Includes sensory evaluation of representative wines. Lab fee.		Transfers to CSU only	
Transfers to both UC/CSU			
VWT-151 The Wines of France	1 Unit	VWT-180 Fundamentals of Enology	0.5-3 Units
18 hours lecture; 18 hours total		9-54 hours lecture; 9-54 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		An introduction to the science of winemaking, including grape maturation, harvesting, fermentation, wine development, blending, filtration and preparation for bottling. Students learn the winemaking options available to create different wine styles.	
A survey of the wines of France, including sparkling, white and red table, dessert and fortified wines. Includes sensory evaluation of representative wines. Lab fee.		Transfers to CSU only	
Transfers to both UC/CSU			
VWT-152 The Wines of Italy	1 Unit	VWT-190 Viticulture & Winery Technology WOEX 1	2 Units
18 hours lecture; 18 hours total		108 hours work experience; 108 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry.	
A survey of the wines of Italy, including sparkling, white and red table, dessert and fortified wines, this course includes sensory evaluation of representative wines and a lab fee.		Student must meet with the Program Coordinator before enrolling.	
Transfers to both UC/CSU		Transfers to CSU only	
VWT-153 The Wines of Spain and Portugal	1 Unit	VWT-191 Viticulture & Winery Technology WOEX 2	2 Units
18 hours lecture; 18 hours total		108 hours work experience; 108 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry.	
A survey of the wines of Spain and Portugal, including sparkling, white and red table, dessert and fortified wines. Includes sensory evaluation of representative wines. Lab fee.		Student must meet with the Program Coordinator before enrolling.	
Transfers to both UC/CSU		Transfers to CSU only	
VWT-154 The Wines of Germany and Austria	1 Unit	VWT-229 Summer Vineyard Operations	1 Unit
18 hours lecture; 18 hours total		12 hours lecture; 12 hours activity; 24 hours total	
Limitation on Enrollment: Student must be at least 18 years of age.		Vineyard practices for the summer season. This class will operate in the NVC Student Vineyard, with an emphasis on the practical applications of viticulture theory.	
A survey of the wines of Germany and Austria, including sparkling, white and red table, dessert and fortified wines. Includes sensory evaluation of representative wines. Lab fee.		Transfers to CSU only	
Transfers to both UC/CSU			

VWT-230 Fall Vineyard Operations 36 hours lecture; 36 hours activity; 72 hours total Vineyard practices for the late summer, fall, and winter seasons. This class operates at the NVC Student Vineyard, with an emphasis on the practical applications of viticulture theory. Transfers to CSU only	3 Units	VWT-272 Fundamentals of Wine Chemistry & Microbiology 3 Units 54 hours lecture; 54 hours total Chemistry and microbiology of winemaking, this course includes: the use of enzymes and yeasts; fermentation management; wine micro-organisms; phenols; aging; flavor development, and wine stability. Transfers to CSU only	
VWT-231 Spring Vineyard Operations 36 hours lecture; 36 hours activity; 72 hours total Vineyard practices for the winter and spring seasons. This class operates in the NVC Student Vineyard, with an emphasis on practical applications of viticulture theory. Transfers to CSU only	3 Units	VWT-275 Winery Compliance and Recordkeeping 1 Unit 18 hours lecture; 18 hours total This course provides an introduction to federal, state and county laws and regulations for California wineries. Topics include: bonded winery establishment; winery operations recordkeeping; label compliance; government reporting. Transfers to CSU only	
VWT-232 Vineyard Management 3 Units 54 hours lecture; 54 hours total A survey of vineyard management practices, this course includes: annual farm plans and budgets; labor management and supervision; crop sale contracts, and legal compliance. Transfers to CSU only		VWT-280 Fall Winery Operations 3 Units 36 hours lecture; 36 hours activity; 72 hours total Prerequisite: Completion of VWT-281 with a minimum grade of C. Recommended Preparation: Completion of VWT-172 with a minimum grade of C. Condition on Enrollment: Students must be at least 18 years of age. Winery operations for the fall season, including grape maturity monitoring; grape harvesting; fermentation, handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Class operates the Teaching Winery. Transfers to CSU only	
VWT-233 Advanced Viticulture 3 Units 54 hours lecture; 54 hours total Prerequisite: Completion of VWT-130 with a minimum grade of C. Advanced course in viticulture, including more in depth study of rootstocks, grapevine propagation, cover cropping, grape development, and new technologies in precision viticulture. Study of viticultural impacts on grape and wine quality. Sustainable farming practices are emphasized. Transfers to CSU only		VWT-281 Spring Winery Operations 3 Units 36 hours lecture; 36 hours activity; 72 hours total Condition on Enrollment: Student must be at least 18 years of age. Winery operations for the winter and spring seasons, including handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Class operates the Teaching Winery. Transfers to CSU only	
VWT-234 Integrated Pest Control for Grapes 3 Units 54 hours lecture; 54 hours total Recommended Preparation: Completion of VWT-130 with a minimum grade of C. Introduction to the theory and practice of integrated pest control in grape growing including biology and control of common insects and disease problems of North Coast vineyards. Transfers to CSU only		VWT-283 Cellar Master Operations 0.5-3 Units 9-54 hours lecture; 9-54 hours total Recommended Preparation: Completion of VWT-172 with a minimum grade of C. Advanced course in cellar operations investigating leadership skills required for cellar supervision including winery planning, coordination, directing resources, and measuring outcomes to produce wines consistent with winery goals and winemaking protocols. Transfers to CSU only	
VWT-241 Wine Marketing 3 Units 54 hours lecture; 54 hours total Condition on Enrollment: Student must be at least 18 years of age. Introduction to wine marketing methods, to basic approaches to packaging, and the advertising and promotion of wine. Transfers to CSU only		VWT-290 Viticulture & Winery Technology WOEX 3 3 Units 162 hours work experience; 162 hours total Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry. Student must meet with the Program Coordinator before enrolling. Transfers to CSU only	
VWT-270 Advanced Winemaking 0.5-3 Units 9-54 hours lecture; 9-54 hours total Prerequisite: Completion of VWT-172 and VWT-180 with a minimum grade of C. Condition on Enrollment: Student must be at least 18 years of age Advanced course in winemaking, including development of winemaking style, experimentation in production practices and enhancement of wine quality. Course provides essential skills for a career in commercial winemaking. Transfers to CSU only		VWT-291 Viticulture & Winery Technology WOEX 4 3 Units 162 hours work experience; 162 hours total Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry. Student must meet with the Program Coordinator before enrolling. Transfers to CSU only	
VWT-271 Winery Management 0.5-3 Units 9-54 hours lecture; 9-54 hours total Fundamentals of winery management including the preparation of annual plans and budgets; labor management; legal compliance, and record-keeping. Transfers to CSU only			

Welding (WELD)

WELD-100 Welding Theory & Practice 1

3 Units

36 hours lecture; 54 hours lab; 90 hours total

This is a basic welding course which provides an awareness of welding and cutting processes and develops or upgrades limited manipulative skills involving oxy-fuel and plasma cutting and stick and wire feed welding. It is designed to introduce welding to community members and students in other vocational areas, and upgrade welders already in industry. This course satisfies the degree requirement for Machine Tool and DDGT.

Transfers to CSU only

WELD-101 Welding Theory & Practice 2

3 Units

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of WELD-120 or WELD 130 or WELD-100 with a minimum grade of C.

Recommended Preparation: Completion of WELD-100 with a minimum grade of C.

The second of a two-semester welding course designed to fit the needs of students in other vocational areas and upgrade welders already in the industry. This welding course is designed to upgrade and develop manipulative skills, technical knowledge and an appreciation of welding. Transfers to CSU only

WELD-120 Welding Technology 1

7 Units

54 hours lecture; 216 hours lab; 270 hours total

This class provides a basis for all intermediate and advanced level courses. It is the first course of an extensive two-year program preparing the student for a skilled job in the field of welding. Beginning with trade safety, it provides training in manipulative skills in all phases of oxygen-fuel gas cutting, stick electrodes in various joints and positions, introduces GMAW, PAC, CAC-A, and related theory. Students will need to purchase some safety equipment.

Transfers to CSU only

WELD-121 Welding Technology 2

7 Units

90 hours lecture; 180 hours lab; 270 hours total

Prerequisites or Corequisites: Previous completion of WELD-120 or WELD-130 or WELD-100. Concurrent enrollment in WELD-120 with a minimum grade of C.

The second semester of Welding Technology advances into Gas Tungsten Arc Welding, SMAW electrode selection and the semi-automatic processes of hardwire and Flux core. Concepts and skills are developed with TIG, stick electrodes, core wire and Innershield in the vertical and overhead positions. Materials, preparation of joints and their design and related subjects will be covered.

Transfers to CSU only

WELD-150 Metal Fabrication 1

3 Units

36 hours lecture; 54 hours lab; 90 hours total

Prerequisite: Completion of WELD-120 or WELD-100 with a minimum grade of C.

Course in metal fabrication techniques to improve employable skills of the vocational technical student. Will include safety, the understanding and use of blueprints, use and care of tools, layout from blueprints, use of materials handbooks, hand-on fabrication of various projects, and joining processes. Students will need to purchase some safety equipment.

Transfers to CSU only

WELD-240 Welding Technology 3

7 Units

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of WELD-100 or WELD-120 or WELD 130 with a minimum grade of C.

Recommended Preparation: Completion of WELD-120 and WELD-121 or equivalent with a minimum grade of C.

The third semester of Welding Technology continues with the advancement of welding skills in all areas. The study of joint design, materials, layout, symbols, metallurgy, material identification is expanded; material preparation and finishing, including patination is introduced. Transfers to CSU only

WELD-241 Welding Technology 4

7 Units

54 hours lecture; 216 hours lab; 270 hours total

Prerequisite: Completion of WELD-240 with a minimum grade of C.

This is the capstone class of Welding Technology and applies the manipulative skills of welding with fabricating techniques. The student will be required to use the skills developed by drafting a project, prepare a materials list, time estimate, and then amount of time to fabricate the project. This is the fourth semester in a series of Welding Technology courses leading to an A.S. Degree or Certificate. This class prepares the student for AWS Qualification Tests in the use of stick electrodes and inert gas processes. Students will need to purchase some safety equipment.

Transfers to CSU only

Work Experience (WOEX)

WOEX-100 Work Experience

3 Units

18 hours lecture; 108 hours work experience; 126 hours total

This course is designed to provide students with a comprehensive foundation for success in the professional world. Through a combination of practical experience and classroom instruction, students will develop a wide range of essential skills and attitudes necessary for excelling in real-world work environments. The course requires 108 hours of work experience.

Transfers to CSU only

Arts for Older Adults Noncredit (ARTSNC)

ARTSNC-45 Visual Expression for Older Adults

0 Units

24-48 hours lecture; 24-48 hours total

This non-credit course provides older adults with the opportunity to expand their knowledge of the visual arts through the study of various artistic techniques, tools and materials. In addition to hands-on projects, students will also explore the role of art in current and past cultures. Each course offering of ARTSNC-45 may present a different art experience, using a range of art techniques and materials. This could include drawing, painting, sculpture, print making, etc.

Not transferable

ARTSNC-48 Ceramic Arts for Older Adults

0 Units

24-48 hours lecture; 24-48 hours total

This non-credit course provides students with the opportunity to expand their knowledge of ceramics through the study of various forming techniques and/or firing techniques. In addition to hands-on projects, students will also explore the role of Ceramic Art and Craft in current and past cultures.

Not transferable

English as a Second Language-Noncredit (ESLNC)

ESLNC-1 English as a Second Language

0 Units

48-64 hours lecture; 48-64 hours total

This course is designed for students whose primary language is not English. The emphasis will be on understanding English both in conversation and writing.

Not transferable

ESLNC-2 ESL for Hospitality Workers

0 Units

48-64 hours lecture; 48-64 hours total

This course is designed for hospitality employees interested in improving basic English skills in the workforce environment. The course will help prepare workers for entry-level jobs and other related positions. The emphasis will be on conversational skills; however, grammar and vocabulary development will also be addressed.

Not transferable

ESLNC-3 Preparation for College ESL

0 Units

48-64 hours lecture; 48-64 hours total

This course is designed for non-English-speaking students interested in taking credit ESL classes. The emphasis is on basic grammar and vocabulary and academic skills needed to succeed in a college environment. Literacy in native language is recommended.

Not transferable

ESLNC-5 ESL Reading, Writing and Grammar 1

0 Units

108 hours lecture; 108 hours total

Recommended Preparation: Appropriate score on the ESL placement test.

This course is the reading, writing, and grammar component of Level 1 of the ESL program. Students will study basic English reading, writing, and grammar skills. They will read short articles and texts and write short paragraphs using simple and compound sentences in English.

Not transferable

ESLNC-10 ESL Reading, Writing and Grammar 2

0 Units

108 hours lecture; 108 hours total

Recommended Preparation: Completion of ESLNC-5 or appropriate placement.

This course is the reading, writing and grammar component of level 2 of the ESL program. Students will build on basic reading, writing, and grammar skills of Level 1, learning to write simple narrative, descriptive, and expository paragraphs and short compositions, using present, past, and future tenses, and simple, compound, and complex sentences. They will learn to revise and edit their writing as well as improve reading skills such as reading comprehension and speed, vocabulary development (including vocabulary in context), summarizing written material, and overall language fluency.

Not transferable

ESLNC-15 ESL Reading, Writing and Grammar 3

0 Units

108 hours lab; 108 hours total

This course is Level 3 of the college ESL program focusing on the integration of the major language learning components, including reading, writing, and grammar. Students will build on the major components of ESL Reading, Writing, and Grammar 2, reading full-length works of fiction and/or nonfiction and continuing to improve and expand reading comprehension, vocabulary skills, and overall written fluency by revising paragraphs and short narrative and descriptive compositions with clear introductions, support and conclusions. Grammar will include review of all simple and progressive verb tenses and the construction of compound and complex sentences.

Not transferable

ESLNC-16 ESL Communication 1

0 Units

90 hours lecture; 90 hours total

This course is the listening/speaking component of Level 1 of the ESL Program. Students will engage in low-intermediate level comprehension skills from a range of essential points and details in spoken English. Students will build on communication skills with short conversations about familiar and unfamiliar topics and contexts, listening comprehension, vocabulary skills, pronunciation, and overall fluency.

Not transferable

ESLNC-20 ESL Reading, Writing and Grammar 4

0 Units

108 hours lecture; 108 hours total

This course is Level 4 of the college ESL program focusing on the integration of the major language learning components, including reading, writing, and grammar. Students will build on the major components of ESL Reading, Writing, and Grammar 3, reading full-length works of fiction and/or nonfiction and continuing to improve and expand reading comprehension, vocabulary skills, and overall written fluency. They will write, revise, and edit paragraphs and short essays, summarize and respond to selected readings, and improve their ability to identify and correct common errors of in grammar and syntax.

Not transferable

ESLNC-26 ESL Communication 2

0 Units

90 hours lab; 90 hours total

This course is the listening/speaking component of Level 2 of the ESL Program. Students will engage in a high-intermediate comprehension of a range of essential points and details in spoken English. Students will build on communication skills with extended conversations, classroom discussions and oral presentation skills on a variety of subjects.

Not transferable

ESLNC-30 Preparation for College ESL Composition and Reading 0 Units
90 hours lecture; 90 hours total

Recommended Preparation: Completion of ESLNC-20.

This course provides highly advanced noncredit students with an integrated approach to reading and writing. Students will engage in pre-college level work and practice critical reading, writing, and thinking skills. Students will also interact with their peers and a variety of texts approaching college-level needs. Students will complete both formal and informal writing assignments connected to these readings. The course will also cover grammar concepts and revision and editing methods specific to English-language learners.

Not transferable

English-Noncredit (ENGLNC)

ENGLNC-30 Supervised Writing 0 Units
18 hours lab; 18 hours total

This course provides support for writing skills under supervision of the Writing Success Center, via workshops, online modules, directed activity, and other tutoring activities. P/NP grading only.

Not transferable

ENGLNC-40 Fiction Workshop for Older Adults 0 Units
18-54 hours lecture; 18-54 hours total

This non-credit course provides older adults the opportunity to learn and practice the craft of fiction, including the study of various fictional forms such as short stories, short-short stories (or sudden fiction), and novels, as well as a variety of genres and narrative purposes.

Not transferable

Family Noncredit (FAMN)

FAMN-40 Strategies for Effective Elder Care 0 Units
9 hours lecture; 9 hours total

This course covers effective caregiving for the Elderly. Strategies for caregiving that meet the needs of the elderly will be discussed.

Not transferable

FAMN-41 Professionalism and Ethics in Elder Care 0 Units
9 hours lecture; 9 hours total

This course explores Professionalism and ethical conduct for people working with seniors in an Elder care facility.

Not transferable

Learning Skills-Noncredit (LRNSNC)

LRNSNC-1 Differential Learning Diagnosis 0 Units
18 hours activity; 18 hours total

Through diagnostic assessment, observation, and assignments, students are made aware of their learning strengths and weaknesses and their preferred learning style. Students are given assistance in arranging their instructional program so that opportunities for success are optimized. Before enrollment, students must meet with Learning Specialist. P/NP Grading only.

Not transferable

LRNSNC-11 Differential Learning Tutoring 0 Units
18 hours activity; 18 hours total

Through diagnostic assessment, observation, and assignments, students are made aware of their learning strengths and weaknesses and their preferred learning style. Students are given assistance in arranging their instructional program so that opportunities for success are optimized.

Student must qualify for this course through diagnostic assessments. P/NP grading only.

Not transferable

LGBT Studies Noncredit (LGBTNC)

LGBTNC-30 LGBT Community Awareness for the Workforce 0 Units
2-8 hours lecture; 2-8 hours total

This course provides a variety of topics for members of the public and private workforce on how to better understand and serve individuals and families in the lesbian, gay, bisexual, and transgender community.

Not transferable

LGBTNC-40 Safe Space Training for Educators 0 Units
3 hours lecture; 3 hours total

This course prepares members of K-16 educational institutions to create safe learning environments for LGBT students and meets the training for requirements for "Safe Space" programs.

Not transferable

Mathematics-Basic Skills Noncredit (MATHNC)

MATHNC-1 Basic Mathematics 0 Units
36-72 hours lab; 36-72 hours total

Designed for the student for whom traditional mathematics instruction has not been successful. Individualized, self-paced instruction in whole numbers and fractions. Not open to students who have received a Cr or a grade of C or better in other mathematics courses without assessment. Pass/no pass grading; open entry/open exit.

Not transferable

MATHNC-30 Supervised Math Tutoring 0 Units
18 hours lab; 18 hours total

This course provides support for math skills under the supervision of the Math Success Center via online modules, directed activity, discussion boards and other tutoring activities.

Not transferable

Music-Older Adults Noncredit (MUSINC)

MUSINC-40 Mindful Singing for Older Adults 0 Units
32-64 hours lecture; 32-64 hours total

This class will provide an opportunity to experience and participate in a music setting through singing and playing rhythm instruments. No previous musical experience necessary.

Not transferable

MUSINC-41 Vocal Expression for Older Adults 0 Units
36 hours lab; 36 hours total

This non-credit course provides older adults with the opportunity to expand their knowledge of solo singing through the study of various musical genres, vocal techniques, and singing repertoire.

Not transferable

MUSINC-43 Musical Theater Performance for Seasoned Musicians**0 Units**

104 hours lab; 104 hours total

This course is for the study, rehearsal, and public performance of literature appropriate to musical theater, with an emphasis on the development of skills needed to perform within a large musical theater ensemble. Different literature will be studied each semester.

Not transferable

MUSINC-44 Musical Theater Pit Orchestra for Seasoned Musicians**0 Units**

54 hours lecture; 54 hours total

This class provides an opportunity for mature adults to participate in a music theater ensemble setting by playing musical instruments in a pit orchestra.

Not transferable

MUSINC-45 Instrumental Ensemble for Seasoned Musicians**0 Units**

32-64 hours lecture; 32-64 hours total

This class provides an opportunity for mature adults to participate in a music ensemble setting by playing musical instruments.

Not transferable

Specialized Instruction (YNVS)

YNVS-1 Community Practice Skills**0 Units**

120 hours lecture; 120 hours total

This course is designed to aid students in vocational exploration and basic living skills by building essential skills for personal and professional growth. Participants will engage in a supportive and inclusive environment where they can collaborate, share experiences, and learn practical strategies for communication, self-advocacy, and problem-solving. The class promotes independence and confidence through interactive activities and group discussions, with a focus on fostering community connections and enhancing everyday life skills.

Not transferable

Theater Noncredit (THEANC)

THEANC-40 Readers Theater for Older Adults**0 Units**

16-24 hours lecture; 16-24 hours total

The class provides an opportunity for older adults to experience and participate in a theater setting through interactive engagement with the acting process and play readings. Communication and peer-to-peer activities are key learning methodologies. Students of all levels of acting experience are encouraged to take this class for enrichment and live-performance opportunities.

Not transferable

Wine and Agriculture Noncredit (AGN)

AGN-1 Basic Gardening**0 Units**

3 hours lecture; 3 hours total

This course is a unique opportunity to take classes in the Upper Valley Campus garden, the educational hub for farm to table cuisine for Napa Valley Cooking School. Adults will work together to maintain and expand the gardens. Through lecture and hands-on experiential learning, students will explore the fundamentals of small-scale agriculture, ranging from conventional to organic gardening. The course will cover a basic to intermediate level of gardening and introduce topics such as: plant recognition, seasonal planting for area, soil management, pest control, pollinators, basic planting and harvesting, chicken care, and composting. No previous experience in the natural sciences, horticulture, ecology, landscape design, farming, gardening or other subject area is required.

Not transferable

Work Skills Noncredit (WORKNC)

WORKNC-1 OSHA 10 Certification Preparation**0 Units**

14 hours lecture; 14 hours total

This industrial and construction safety course is intended to provide entry level workers a general awareness in recognizing and preventing hazards on a job site. Occupational Safety Health Association (OSHA) recommends Safety Certification Training Program courses as an orientation to occupational safety and health for workers covered by OSHA standards, on the specific hazards of the job. Upon successful completion of the course, participants will receive a 10-hour Construction Safety Certification completion card.

Not transferable

WORKNC-2 Introduction to Vegetation Management for Fire Prevention**0 Units**

26 hours lecture; 26 hours total

Recommended Preparation: Completion of WORKNC-610.

This course introduces students to residential and commercial landscape and building maintenance practices that reduce risk of structure loss during wildfire and guide safe and effective post-fire mitigation and clean-up. Topics will include: principles for fire risk reduction; structure hardening; defensible space; safe and proper use of appropriate tools and equipment; considerations for worker safety and worker rights; relevant laws and regulations; and appropriate prioritization and execution of actions to reduce fire risk. Working under the supervision of qualified professionals, students will visit and/or perform work at particular selected site(s) as appropriate.

Not transferable

WORKNC-3A Communication in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to introduce the student to key elements in communication within business organizations. Topics will include verbal and nonverbal communication, listening skills and specific workplace communication skills.

Not transferable

WORKNC-3B Customer Service in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to provide the student with certain key skills and attitudes in order to effectively meet the needs of customers. The participants will be introduced to the key elements of outstanding customer service. Topics will also include understanding and exceeding customer expectations, and how to deal with unrealistic expectations. The course addresses why customers leave, and the long-term value of customers.

Not transferable

WORKNC-3C Collaboration in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to provide the student with an understanding of how teams collaborate together, common problems teams encounter and how to solve them. Students will learn to recognize various personalities and how their strengths and weaknesses impact a team. Students will be introduced to team building collaboration exercises in the workplace.

Not transferable

WORKNC-3D Social Diversity & Awareness in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to provide students with certain key skills in the area of social diversity and awareness so that they may develop self-awareness, professionalism, and sensitivity in the workplace.

Not transferable

WORKNC-3E Self-Awareness in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to acquaint the participant with the importance of self awareness in the workplace. Emphasis will be placed on how to maintain an awareness of preferences for types of work environments to capitalize on strengths.

Not transferable

WORKNC-3F Resilience in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to acquaint the participant with key elements of being resilient. Topics will include how to set priorities and goals, how to see possible outcomes to actions and creating back-up plans.

Not transferable

WORKNC-3G Time Management in the Workplace**0 Units**

9 hours lecture; 9 hours total

This course is designed to introduce the student to time management principles and specific tools that assist in making maximum use of time. Emphasis will be placed on how to prioritize, identifying time wasters, and goal setting.

Not transferable

WORKNC-3H Empathy in the Workplace**0 Units**

9 hours lab; 9 hours total

This course is designed to introduce participants to the skills to build empathy including attentive listening, asking open-ended questions to check for understanding, honest communication, and mirroring to establish trust.

Not transferable

WORKNC-3I Problem Solving in the Workplace**0 Units**

9 hours lab; 9 hours total

This course is designed to introduce the student to decision making and problem solving techniques including brainstorming, creativity in the workplace, how to find new perspectives, and seeking alternatives.

Not transferable

WORKNC-3J Adaptability in the Workplace**0 Units**

9 hours lab; 9 hours total

This course is designed to provide the participant with an understanding of change and the influence it has on an organization and the individuals in that organization. Topics will include understanding organizational change, stages of change, and how to manage organizational change.

Not transferable

WORKNC-3K Challenges of Leadership: Difficult People/Tough Conversations**0 Units**

9 hours lab; 9 hours total

This course is designed to equip the participant with skills needed to deal with the various challenges of leading people. Special emphasis will be placed on practical and proven tools to deal with difficult people and have tough conversations. The topic of accountability will be explored in regard to individual performance and organizational success. Participants will learn about progressive discipline and how to resolve performance problems.

Not transferable

WORKNC-3L Leadership Essentials: What Emerging Leaders Need to Know**0 Units**

9 hours lab; 9 hours total

This course is designed to acquaint students with the essential characteristics of new and emerging leaders. The roles, functions, and responsibilities of a leader will be examined, as well as professionalism, coaching and mentoring.

Not transferable

WORKNC-30A Community Health Workers I: Background And Introduction**0 Units**

36 hours lab; 36 hours total

This course is designed to introduce and provide background knowledge, concepts and delivery modalities used by Community Health Workers in order to prepare the student for further education or professional development. A community health worker (CHW) is a "frontline public health worker who is a trusted member of and/or has an unusually close understanding of the community served." They serve as a link between individuals in the community with their health care system and social service delivery systems in order to advocate for the individual as well as to develop their capacity to promote their own physical, mental and emotional well-being.

Not transferable

WORKNC-30B Community Health Workers II: Foundations, Ethics, & Best Practices**0 Units**

36 hours lab; 36 hours total

This course focuses on the foundational skills necessary for optimum performance as a Community Health Worker (CHW). The course explores ethical issues and provides best practices responses to common issues CHW's encounter in the field. This course builds upon the knowledge, skills, and topics presented on CHW I.

Not transferable

WORKNC-40A Distance Education Pedagogy Level 1**0 Units**

36 hours lab; 36 hours total

This course explores online learning theory, approaches to online course design, and strategies for supporting student success from within the structure of the four sections of the California Virtual Campus Course Design Rubric. Topics include backwards design, interaction, assessment, Open Educational Resources, and accessibility. Students will build sections of a sample course in Canvas Sandbox.

Not transferable

WORKNC-40B Distance Education Pedagogy Level 2 **0 Units**

36 hours lab; 36 hours total

This course is designed to help instructors develop humanizing strategies for online instruction, with a focus on creating, captioning, and embedding videos in Canvas. Topics include the value of instructor-student learning partnerships, correlations between social presence with increased engagement, digital storytelling, and digital tools.

Not transferable

WORKNC-41A Culturally Responsive Pedagogy Level 1 **0 Units**

40 hours lab; 40 hours total

This course provides community college instructional faculty at Napa Valley College with an introduction to Culturally Responsive Teaching and Learning (CRTL) pedagogy in the online learning environment. Utilizing an equity framework, the course provides strategies and recommendations for embedding CRTL and other high-impact practices in course design and online classroom practices.

Not transferable

WORKNC-41B Culturally Responsive Pedagogy Level 2 **0 Units**

36 hours lab; 36 hours total

This course is designed to help instructors develop culturally responsive pedagogy, with a focus on practices that promote an equity-minded classroom. Topics include anti-racism pedagogy, decolonizing pedagogies, and cultural competence, teaching to transgress

Not transferable

WORKNC-42 Anti-Racism in the Workplace **0 Units**

9 hours lab; 9 hours total

Tips and tools to value and manage diversity in the workplace, with an emphasis on the dynamics of race. Overview of theoretical and legal perspectives, dimensions of diversity, the impact of diversity on the workplace. Case studies to acknowledge differences and successfully build relationships with people of diverse backgrounds.

Not transferable

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M.A. - Argosy University

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M.A. - Holy Names University

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B.A. - Arizona State University

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Irene Avina

Custodian - Facilities Services

Rebeca Avina Arroyo

Custodian - Facilities Services

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B.A. - California State University East Bay

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Jazmin De La Cruz

Dispatcher and Records Coordinator - College Police

Jovita De La Cruz

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Samantha Maddox

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Police Officer - College Police

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Groundskeeper - Facilities Services

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Stephen Krebs

Mary Manning

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Nancy McEnery

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Dr. William Weddington

Janice Whitmer

Dr. Eve-Anne Wilkes

Terry Woodward

Marian Wouters

Cliff Zyskowski

Academic Rank is earned under the specific requirements of the Academic Senate and is awarded under its authority.

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