



HEOC 97 - Preparation for Healthcare Programs Course Outline

Approval Date: 08/05/2009

Effective Date: 08/10/2009

SECTION A

Unique ID Number CCC000510022

Discipline(s)

Division Health Occupations

Subject Area Health Occupations

Subject Code HEOC

Course Number 97

Course Title Preparation for Healthcare Programs

TOP Code/SAM 1201.00 - Health Services/Allied Health/Health Sciences, General* / D -

Code Possible Occupational

Rationale for adding this course to the curriculum This course will offer preparatory skills training for pre-nursing and beginning nursing students, pre-respiratory therapy and beginning respiratory therapy students, and pre-paramedic and beginning paramedic students. It will be offered as a distance education course to increase accessibility for students and to encourage participation from students awaiting entry into a nursing, respiratory therapy, or paramedic programs. It is believed that gaining skills prior to entry into these health care programs will improve student retention.

Units 3

Cross List N/A

Typical Course Weeks

Total Instructional Hours

Contact Hours

Lecture 54.00

Lab 0.00

Activity 0.00

Work Experience 0.00

Outside of Class Hours 108.00

Total Contact Hours 54

Total Student Hours 162

Open Entry/Open Exit No

Maximum Enrollment

Grading Option Letter Grade Only

Distance On-Campus

Education Mode of Instruction Hybrid

Entirely Online

SECTION B

General Education Information:

SECTION C

Course Description

Repeatability May be repeated 0 times

Catalog Description This course introduces the fundamental study, test taking, and communication skills necessary to achieve success in the ADN, RT, or Paramedic programs. Skills on time management, study techniques and test taking strategies are among the areas to be covered.

Schedule Description

SECTION D

Condition on Enrollment

1a. Prerequisite(s): *None*

1b. Corequisite(s): *None*

1c. Recommended

- ENGL 90

1d. Limitation on Enrollment: *None*

SECTION E

Course Outline Information

1. Student Learning Outcomes:

A. Utilize study skills, time management, and test taking skills which are associated with higher levels of student academic success in the ADN, RT, and Paramedic programs.

2. Course Objectives: Upon completion of this course, the student will be able to:

- Develop a study schedule that designates specific study times and allows for 2 hours for every one hour in class.
- Identify their learning style and practice various study techniques that incorporate specific learning strengths.
- Demonstrate test taking strategies that are specific to multiple choice exams and have the opportunity to practice these strategies on sample tests.
- Have an understanding of the definition of, and elements of critical thinking; will build and utilize critical thinking skills through various exercises.
- E.

3. Course Content

- Time management skills including prioritizing and development of study schedule
- Assessment of learning styles and basic math and English skills

- C. Critical Thinking
- D. Study skills, including memory techniques, specific note taking techniques, and how to read medical textbooks
- E. Review of learning disabilities and process for diagnoses and access of services. (This will include a review of physical disabilities such as Attention Deficit Disorder.)
- F. Introduction to concept mapping
- G. Review of support systems while in nursing, RT, or paramedic school (including family, employer and community college services)
- H. Review of basic health and wellness skills
- I. Review of faculty expectations; issues noted by instructors as problems for nursing, RT, and paramedic students
- J. Review of problems in the clinical settings
- K. Review of interpersonal and communication skills for more effective communication with faculty and patients

4. Methods of Instruction:

Distance Education:

Lecture:

Other (Specify):

Other: ?Lecture: In-person or online lectures covering course concepts ?Application Exercises: Exercises in applying course concepts, such as practice tests aimed at lowering test anxiety

5. Methods of Evaluation: Describe the general types of evaluations for this course and provide at least two, specific examples.

Additional assessment information:

- ?Completion of practice tests that include multiple choice questions
- ?Completion of mid-term and final exam composed of multiple choice questions
- ?Portfolio of individual assignments: Includes individualized assignments, such as a student study schedule, personal study strategies, self-evaluation of test taking errors

Letter Grade Only

6. Assignments: State the general types of assignments for this course under the following categories and provide at least two specific examples for each section.

- A. Reading Assignments
 - ?Modules from "Student Success Kit"
 - ?Chapters and exercises from "Becoming a Master Student"
 - ?Sections and exercises from "Critical Thinking"
- B. Writing Assignments

Students will have written assignments on the subjects of critical thinking, study skills, etc. Many of these assignments will be reflective papers on the students' individual learning and study styles and circumstances. Problem solving will be exercised through the Critical Thinking and Test Taking Strategies Textbooks.
- C. Other Assignments

Individual portfolio, as previously mentioned.

7. Required Materials

A. EXAMPLES of typical college-level textbooks (for degree-applicable courses) or other print materials.

Book #1:

Author: Ellis, Dave
Title: Becoming a Master Student
Publisher: Houghton Mifflin Company
Date of Publication: 2006
Edition: 11th

Book #2:

Author: Brooke Noel Moore
Title: Test Taking Strategies
Publisher: McGraw-Hill Humanities
Date of Publication: 2005
Edition: 8th

B. Other required materials/supplies.

- Binder for portfolio.
- Access to computer with printer.