How to Cross Reference

Works Cited


Guidelines:

- **Alphabetize** every entry, even the anthology entry (in yellow).
- Pay close attention to punctuation.
- Double space only, use a 12-point font for every word or number, and use Times New Roman print.
- Works Cited vs. Work Cited

Works Cited format for articles found on instructor’s website:

In-text citations with paraphrase or direct quotations:

Hanson points to unintended consequences of illegal immigration when he uses the example of the car crash and the high cost for states who have to deal with the emergencies (625).

Using a colon instead of an attribution/signal phrase:

There are hidden costs to tax payers when the state must provide emergency services: “Ambulances, fire trucks, and patrol cars lined the nearby intersection . . . [that] cost the state thousands of dollars” (Hanson 625).

Integrating quotes into your prose:

When recounting a car crash that killed three people and left eight others injured, Hanson reports that “[a]mbulances, fire trucks, and patrol cars lined the nearby intersection” (625). He reasons that the cost to the state for these resources is “thousands of dollars” (625).

Guidelines for using paraphrase and quotes effectively:

1. State your premise.
2. Provide explanation where necessary.
3. Introduce the quote with a signal phrase or attribution tag.
4. Explain why the quote is relevant to your premise and thus, your claim.
Example

Undocumented individuals cost cities, counties, states, and the Federal government in resources and services, thus depriving those with legal status funding for critical needs. [Premise]

For example, Hanson provides a true scenario of a car crash that involved a van of undocumented workers. Three people were killed and eight others were injured. When recounting the aftermath of this horrific scene he reports that “[a]mbulances, fire trucks, and patrol cars lined the nearby intersection” (625). He reasons that the cost to the state for these services is “thousands of dollars” (625). [Signal/Attribution phrase and quote]

Undocumented workers often lack auto and health insurances, not to mention a driver’s license and current vehicle registration. The cities and counties are forced to absorb the costs for emergency resources and services. This money could and should be better spent on services that benefit law abiding individuals with legal status, such as defraying costs for health insurance (Obama Care). [Explanation]
Practice Activity (10 points total for each group member)

Create a works cited entry for the following article from an anthology but posted on a webpage:

Author: Will, George F.

Title of Source: “Subject to Interpretation.”

Title of Container: The Compact Reader, 10th ed.,

Other Contributors: edited by Jane E. Aaron and Ellen Kuhl Repetto,

Publisher: Bedford/St. Martin,

Publication Date: 2001,

Location: pp. 362-364.

Title of Container 2: Denise Rosselli’s English 125 webpage,

Other Contributor: Napa Valley College,

Publication Date: 2016.
2. Select a short quote from one of the articles/essays in our textbook and do the following activities: (each group member should take one task.)

A. paraphrase and document

B. introduce the quote with a signal/attribution phrase and document

C. Introduce quote with a colon

D. Integrate the quote into your own prose

Turn in one sheet with all members’ names for credit.