Importing a Data Set from the StatCrunch Data Bank:
1. Begin from our announcement homepage in coursecompass. Click “Multimedia Library” using the buttons on the left.
2. Chose the chapter you need from the drop down menus, you may leave the section choice as “All Sections”.
3. Check the box for StatCrunch for “Media Type”
4. Click the box “Find Now”
5. Choose the link to your desired chapter of data sets that has appeared
6. The available data sets will have appeared in a box on the left of the pop-up window. Click on your desired data set, it will appear in the first column in your data spreadsheet

Creating your own Data Set:
1 - 5. Follow steps 1 - 5 above
6. Click on the heading for the desired column, then backspace to erase the given heading and input your own.
7. Input your data set into the desired column in the data spreadsheet, hitting ENTER after each piece of data to move down the column

Taking a Sample:
1. Begin with your desired population of data in the first column of your table
2. Under the heading box “Data” choose “Sample columns”, a new pop-up window will appear.
3. In the left hand box click on the name for the column(s) of data you wish to sample, once chosen they should appear in the right hand box.
4. Indicate the size of the sample you would like, and how many samples of that size you wish to create.
5. Click “Sample Column(s)”. Your sample will be created and added as the next column in the data spreadsheet.

Exporting/Printing Data
1. From the heading box “Data” choose “Save Data”.
2. In the left hand box click on the name(s) for the column(s) of data you wish to export/print, once chosen they should appear in the right hand box.
3. Check the circle next to “Html table”
4. Click on the box labeled “Browse” to the far right of “File Name:” A new pop-up window should appear
   a. Choose the location for your saved data set at the top next to “Look In”
   b. At the bottom of this same pop-up window type the name you wish to give your data set. You must attach “.html” to the end of your file name (i.e. mydataset.html)
   c. Click “Open”, that pop-up window should close.
5. Click “Export”
6. Your data set should now appear in the location your chose as a link to an html document
7. You can copy and paste from this html document into any Microsoft word document