SUMMER 2018 CLASS SCHEDULE

CLASSES BEGIN
JUNE 11, 2018

NAPA VALLEY COLLEGE

ARTS & HUMANITIES - CAREER TECHNICAL EDUCATION - JOB TRAINING
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Welcome to Napa Valley College, where our mission is to prepare students for their roles in a diverse, dynamic, and interdependent world. Napa Valley College is a leading community college in California as we continue our 75th year. Our mission is to be an open-access, degree-and certificate-granting institution that is committed to student achievement through high-quality programs and support services. Our dedicated faculty and staff are focused on student learning. Transfer courses, career-technical education, Associate Degrees, training in basic skills, and self-supporting community and contract education are important elements in the comprehensive Napa Valley College experience.

Our beautiful and one-of-a-kind ‘Campus in the Vineyards’ provides an academically rich, multicultural learning experience designed to prepare you to realize your goals, pursue meaningful lifework, and to be a socially responsible contributor to your local and global community.

I invite you to stroll our campus, enjoy our vistas, appreciate our waterways and vineyards, experience the arts in our world-class Performing Arts Center, taste our foods at the Upper Valley Campus Cooking School, study in the McCarthy Library Building, or simply relax on the Student Plaza lawn.

Although you may just now be joining the Napa Valley College family, it is clearly the right time to gain the valuable education and training that our college can provide in your journey toward gaining the knowledge and skills necessary to compete and thrive in an increasingly technological and culturally diverse world.

Along with our outstanding faculty and staff, I am dedicated to supporting you in choosing Napa Valley College!

All the Best,

Dr. Ronald Kraft

NAPA VALLEY COLLEGE

A LEGACY OF COMMITMENT

About Napa Valley College
The citizens of Napa County made a clear commitment to higher education in 1941 when they passed a bond issue to establish Napa Junior College. One year later, 75 years ago, Napa Junior College was founded as part of the Napa Union High School District. The first year of America’s involvement in World War II marked the college’s first class—of just 16 students.

At the end of WWII, GIs flooded into the new college seeking educational opportunity. During 1948-49, new college buildings were added next to Napa High School.

The community reaffirmed its commitment to the college in 1962 by passing a bond issue to build a new college campus on land owned by the Napa State Hospital. After 23 years of operation, the college had its own campus.

In 1982, Napa College changed its name to Napa Valley College. The official opening of a permanent Upper Valley Campus in St. Helena in the fall of 1994 brought educational opportunities closer to home for upper valley residents and added new dimensions to the college curriculum. In 2017-18, the college expects to serve more than 18,000 enrolled students, and is expanding its south valley center to better serve students in American Canyon.

Napa Valley Community College
District Board of Trustees

Mary Ann Mancuso, Area 3 - Board Chair
Kyle Iverson, Area 4 - Vice Chair
Jennifer Baker, Area 1
Amy Martenson, Area 2
Michael Baldini, Area 5
Rosaura Segura, Area 6
Rafael Rios, Area 7
Manveer Sandhu, Student Trustee

Board of Trustees meetings are generally scheduled on the second Thursday of the month with public session beginning at 5:30 p.m. in the McPherson Administration Building, Room 1538.
Student Success & Support Program (SSSP) for Registration Priority

Napa Valley College wants you to be successful.

In order to prepare for Fall enrollment, please follow these steps.

New Students

New students must complete Assessment, Orientation, and Counseling/Advising to obtain priority.

Program-based New Students

Special program-based new students must complete Assessment, Orientation, and Counseling/Advising, and be enrolled in the special program. If you have qualifying status at Napa Valley College as active duty military, veteran, current or former foster youth, DSPS, and/or EOPS, complete Assessment, Orientation and Counseling/Advising to receive priority 1 enrollment status.

Continuing Students

Continuing students must make successful academic progress and have fewer than 100 degree applicable units in order to maintain good standing and remain eligible for priority registration. Non-degree applicable courses are excluded from the total.

Continuing students with a cumulative GPA under 2.0 for two consecutive semesters will lose enrollment priority until their cumulative GPA is 2.0 or higher.

Continuing students who have 50% or more of all the units attempted as W, I, NP, or NC grades, will be on Progress Probation. If the student is on Progress Probation for two consecutive semesters, the student will lose enrollment priority.

As of Fall 2017, students who lose enrollment priority will also lose BOGFW eligibility. Students may submit an appeal to Admissions & Records for consideration to have priority of BOGFW reinstated.

Note: Assessment, Orientation, and Counseling are recommended for all students, but required only for first-time, new-to-college students. Detailed information is available from Counseling Services online and on campus.
EXPLORE YOUR OPTIONS

Associate Degrees and Certificates

Napa Valley College, a California Community College, offers a wide range of Associate Degrees. We offer Associate of Arts (AA) degrees, and Associate of Science (AS) degrees and many Associate Degrees for Transfer, designed for students who plan to transfer to a 4-year institution. Most of our Associate of Science degrees (AS) and certificates have a career technical focus and prepare students to enter the workforce in areas such as Health Occupations, Criminal Justice and other technical fields.

### Associate Degrees for Transfer
- Administration of Justice
- Anthropology
- Art History
- Business Administration
- Communication Studies
- Early Childhood Education
- English
- History
- Kinesiology
- Mathematics
- Music
- Political Science
- Psychology
- Sociology
- Spanish
- Studio Arts
- Theater Arts

### Associate of Science Degrees
- Business Administration
- Business Administration of Justice
- Business Accounting Concentration
- Business: Computer Studies Concentration
- Business: Concentration in Office Administration
- Child and Family Studies
- Digital Design Graphics Technology
- Emergency Medical Technician: Paramedic
- Hospitality and Tourism Management
- Human Services
- Machine Tool Technology
- Natural Science and Mathematics
- Nursing - ADN
- Nursing - Advanced Placement for LVN
- Photography
- Psychiatric Technician
  - FastTrack & 3-Semester
- Respiratory Care: Full Time & Part Time
- Viticulture and Winery Technology - Viticulture Option
- Viticulture and Winery Technology - Wine Marketing and Sales Option
- Viticulture and Winery Technology - Winemaking Option
- Vocational Nursing
- Welding Technology

### Associate of Arts Degrees
- Art History
- Graphic Design
- Humanities and Philosophy
- Musical Theater
- Music: Instrumental
- Music: Voice
- Psychology
- Spanish for Heritage Speakers
- Spanish for Non-Heritage Speakers
- Studio: Arts: Ceramics
- Studio Arts: Painting and Drawing
- Theater Arts: Acting
- Theater Arts: Technical Theater

### Career-Technical Education
Career-Technical Education programs prepare students for rewarding careers. In several programs, students often receive job offers prior to graduation.

### Certificates - 18 units or more
- CCC Chancellor's Office Approved
- 911 Dispatcher
- Adult Corrections Core Academy**
- Bookkeeping Certificate
- Business - Office Assistant Studies
- Child Family Studies
- Child and Family Studies - Associate with Administration
- CSU General Education
- Digital Design Graphics Technology
- EMT-P: Paramedic
- Hospitality Certificate
- Human Services
- IGETC General Education
- Law Enforcement - Basic Police Academy
- Law Enforcement - ADMJ
- Lesbian, Gay, Bisexual and Transgender (LGBT) Studies
- Machine Tool Technology
- Management Informations Systems
- Microcomputer Applications Specialist Photography
- Photography: Professional*
- Psychiatric Technician Fast-Track Program
- Psychiatric Technician Three Semester Program
- Viticulture and Winery Technology
- Vocational Nursing
- Welding Technology
- Wine Marketing and Sales

*[Locally Approved Non-Transcriptable]
**Meets certifications requirements for State Commission on Peace Officers standards and Training, STC Certificate.
**Policies**

**Alternate Media**
In accordance with the Americans with Disabilities Act and Section 508 of the Rehabilitation Act of 1973, Napa Valley College makes all written materials available in an alternate format. To make a request for an alternate format contact the Office of Disability Support Programs and Services, Room 1766, or call (707) 256-7345.

**Attendance**
Board Policy S6215
Regular attendance in all classes is important for satisfactory academic progress. The Napa Valley College attendance regulations make provisions for a limited number of unavoidable absences. However, a student who is absent for as many times as a class meets each week will have exhausted this provision. An instructor may request verification of those absences. Further absences may cause the instructor to drop the student from the class. Students who do not attend the first class meeting may be dropped or lose priority on the waiting list.

**Drug-Free Campus**
Board Policy D3550
It is an objective of Napa Valley Community College District to achieve a drug-free educational environment. Any student or employee will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the policies of the district and the laws of the state.

**Emergency Information**
During an emergency the College will use many methods of communications such as emails, text messages, social media, etc. NVC Communicate is a comprehensive alert system the College uses to communicate important information, such as emergency alerts and official notifications. Current students, staff, and faculty are automatically registered as members with their email address. You can also sign-up for text alerts by sending a message to 30890 in the message area type “Join 170740”.

NVC Safe is a mobile app that provides quick access to campus security resources and information, the ability to call for help or chat with emergency staff, as well as interactive maps and emergency plans. NVC Safe also allows the college to send out general messages as well as emergency notifications. The app, which can be downloaded for free in the App Store and Google Play, is available for Apple iOS and Google Android devices.

**Family Rights and Privacy Act (FERPA)**
Board Policy S6410
All student records are kept in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. A student may request access to his or her individual records and may challenge the accuracy of the record or the appropriateness of its retention. A student’s consent (regardless of the age of the student) is needed for the release of records covered by the Act. Student consent is not required for release of records to agencies entitled to access under the provisions of the Act, e.g., campus officials, other schools, federal educational and auditing officers, and requests in connection with the application or receipt of financial aid.

**Guests in the Classroom**
**Adult guests:** Occasionally a student will ask to bring a guest to class on a one-time-only basis. Instructors may allow guests who ordinarily cause no interference with instruction. However, if someone wants to attend the class regularly, the instructor should direct the person to officially enroll in the class or to audit the class. The decision whether to allow adult guests in the classroom is solely the instructor’s.

**Child guests:** It is not appropriate to have children in the classroom because instructors and students may be distracted from the teaching/learning process. Safety considerations must be taken into account. The campus is an adult community, not organized for the safety of young children. Faculty should discourage parents from bringing children into college classes.

**Important Notice for Male Students**
A reminder that Federal law requires men, 18-25 years old, to be registered with the Selective Service System (SSS). Females are excluded from this requirement. The law applies to male citizens and immigrant aliens, but not to foreign students who hold valid student visas. Men must be registered before they can receive federal or state financial aid for school, including loans and grants. Registration forms are available at any post office. Register online by visiting the SSS home page on the web: www.ssg.gov.

**Non-Smoking Areas**
Board Policy D3570
Napa Valley Community College District has designated the interiors of all campus buildings and all exterior areas as non-smoking areas. Smoking on the NVC campuses will be permitted only in designated outdoor areas at least 30 feet from doorways, windows, and ventilation systems and paths of travel to minimize exposure to secondhand smoke. If parking lots are used, smoking will not be permitted near the Child Development Center, athletic fields, or the Health Services Clinic. The term smoking in this policy refers to cigarette, cigar, pipe or other means of smoking tobacco.

**Ombudsperson (Student Advocate)**
The ombudsperson is a neutral and confidential source of information and assistance for students. The college has various methods to resolve complaints and appeal decisions at NVC. The ombudsperson does not interfere with these established procedures but can help advise students who do not know what the procedures are or who have tried to solve a problem and are not satisfied with the results. The role of the Ombudsperson is currently filled by Howard Willis, the Dean of Counseling Services and Student Success. To make an appointment, visit office 1333, or contact his Administrate Assistant at (707) 256-7351.

**Release of Student Information**
Board Policy 5040
Information regarded by Napa Valley Community College District as “directory information” will be released for distribution unless a Student Information Release form is completed in the Admissions and Records Office. Information about what is included in “directory information” may be obtained from the Admissions and Records Office.

Other student educational record information will not be released without a signed Student Consent for Release of Information form from the student, other than school officials with a “need to know”. This includes grades, ethnicity, ID number, academic progress, or any other non-directory information.

Pursuant to the Solomon Amendment (Public Law 104-208 and 104-206), directory information, including student addresses, will be released to the Department of Defense, if requested, for recruiting purposes. Students who do not want their name released should complete a Student Information Release form. Go to Admissions and Records website or in person for the forms.
Prohibition of Unlawful Discrimination
Board Policy D1130
The college is committed to providing an educational environment that is free from unlawful discrimination, including sexual harassment. To that end, Board Policy D1130 is intended to provide full and equal access to employment and programs and services of the college and to ensure that individuals are not subjected to discrimination, harassment, or retaliation based on ethnic group identification, national origin, including status as a non-native English speaker, religious creed, age, sex, gender, gender identity, gender expression, genetic information, race, color, ancestry, marital status, sexual orientation, military or veteran status, or physical or mental disability, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

Board Policy D1130 also intends to provide an employment and educational environment free from conduct or communications that would constitute sexual harassment. The board policy and accompanying regulations are available in the Office of Human Resources and on the Board of Trustees’ webpage of the college’s website.

The college encourages any employee or student who believes he or she has been subjected to unlawful discrimination to contact the Executive Director of Human Resources in Room 1544 or at (707) 256-7100 to file a report. Reports must be filed within one year of the date of the alleged unlawful discrimination and within one year of the date on which the complainant knew or should have known the facts underlying the allegations of unlawful discrimination. The college will conduct a prompt investigation of any reports of discrimination, harassment, or retaliation. In addition, college employees are obligated to report alleged, suspected, or known discriminatory behavior to the Executive Director of Human Resources.

Sexual Assaults and Dating Violence on Campus
Sexual misconduct and sexual violence on college campuses is a significant problem that according to some government reports will affect one in every five women who attend college, and in many cases you will know the person who is responsible. Most of those incidents happen during the student’s freshman or sophomore year, and many of the cases go unreported.

Domestic or dating violence, sexual violence, or stalking can happen to anyone regardless of race, age, sexual orientation, religion, or gender. These crimes affect people of all socioeconomic backgrounds and educational levels, and can occur in both opposite-sex and same-sex relationships.

Napa Valley College is committed to providing a safe environment that is free of sexual misconduct and sexual violence. The College does not condone nor will it specifically tolerate domestic or dating violence, sexual violence, or stalking. Information about the College’s policies regarding these issues can be found on the College’s website on the Student Health Center and College Police webpages.

Service and Other Animals on Campus
Board Policy 3440
The Napa Valley Community College District recognizes that occasionally owners of domestic animals may bring their animals to District property. The District also recognizes that wild or feral animals may select the District grounds as their habitat. However, the District considers the safety and health of Napa Valley College students and employees to be the utmost priority. Therefore, no student, employee, or other person shall bring, feed, or cause to be brought upon any campus or building of the Napa Valley Community College District any animal except as specified in the administrative regulations to this policy.

According to the Americans with Disabilities Act (ADA), a “service animal” is a common domestic animal individually trained to work or perform tasks for the benefit of qualified individuals with disabilities, including psychiatric, cognitive, or mental disabilities. Disability Support Programs and Services (DSPS) addresses student requests for accommodation of a service animal. DSPS reviews documentation, evaluates the disability, and recommends accommodations appropriate to the functional limitations of the student. Reasonable behavior, cleanliness of the service animal, and consideration of others must be taken into account when these animals are approved as accommodations.

Speech: Time, Place and Manner
Board Policy 3900
Napa Valley Community College District welcomes the free exchange of ideas and recognizes the legal protections rightfully afforded to free speech in public colleges. At the same time, the District expects those on the campus to conduct their expressive activities in a manner that promotes education and maintains the ideals of respect, equality, diversity, and freedom from harassment.

District students, employees, and members of the public shall be permitted to exercise their rights of free expression subject to the time, place and manner policies and procedures contained in Board Policy 3900 and Administrative Regulations (AR3900).

The campuses of the District are non-public forums, except for designated areas which are reserved for expressive activities which do not violate District policy and which are lawful (hereinafter “Designated Zones”). These areas are chosen so as to provide visibility and allow communication to a large number of students, administrators, faculty, and others walking or traveling on campus but also so as not to disrupt educational and other activities of the District on behalf of students. For a list of the Designated Zones, please refer to the academic regulations. For questions on this policy, please contact the Office of the President at (707) 256-7160.

Standards of Student Conduct
Board Policy 5500
The students, faculty, staff and administrators of Napa Valley College are expected to respect the rights of all individuals in the campus community. Every individual operating within the law is guaranteed his/her basic freedoms.

Students may participate in demonstrations or protests as long as they do not prevent or restrict students, faculty members, or other employees of Napa Valley College from pursuing the normal functions essential to the well-being of the college. No students may participate in demonstrations or protests as long as they do not prevent or restrict students, faculty members, or other employees of Napa Valley College from pursuing the normal functions essential to the well-being of the college. No person is to endanger the safety of others or the security of college property. Students are expected to obey all local, state, and federal laws and the campus regulations prescribed for the effective operation of Napa Valley College.

The Standards of Student Conduct provide uniform procedures to assure due process when a student is charged with a violation of these stan-
The college believes that all students shall be afforded fair and equitable treatment in the application of all district procedures and regulations. Students who claim that there has been a violation or misapplication of the regulations in the college catalog, board policies, or operating procedures or who feel they have been denied due process may file a complaint or grievance.

All complaints, except for unlawful discrimination, must be filed during the semester in which the problem occurs. The complainant/grievant is asked to first address the concern directly to the person or office causing the complaint/grievance.

A grade assigned by an instructor is not a grievable matter, except for specific reasons, as outlined in the California Education Code (Section 76224): "When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, and in the absence of mistake, fraud, bad faith, or incompetency, shall be final." For a copy of the Student Complaint and Grievance Policy and Procedures Booklet, please refer to the Student Services website at www.napavalley.edu/studentservices (select the “Student Rights and Responsibilities” section).

The district agrees that there will be no harassment of complainants/grievants or other students because of participation in the complaint/grievance procedure or as a result of filing a complaint/grievance.

Complete clarification and explanation of the student complaint/grievance process can be obtained from the Office of Student Affairs (non-instructional complaints) in Room 1330, (707) 256-7360 or from the Office of Instruction (instructional complaints) in Room 1532, (707) 256-7150.

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**Student Right-to-Know**

Board Policy BP3500 & S6410

To comply with the federal Student Right-to-Know (SRTK) and the Campus Security Act (Public Law 101-542), Napa Valley College provides information to the public on the safety and security of the campus at www.nvcpd.org and 2) the educational outcomes of a specific group of students. These students are first-time, full-time freshmen entering in the fall and seeking a degree, certificate, or transfer to another institution. For information on these students, please refer to the Research and Data Analysis section on the Research, Planning and Institutional Effectiveness website (www.napavalley.edu/RPIE).

The campus safety information describes security procedures, laws in effect on campus, and crime statistics. For information on NVC campus safety and security, please go to www.nvcpd.org or call (707) 256-7770 to obtain a paper copy of the Safety and Security Report.

**Services**

**Admissions and Records** 256-7201

Bldg. 1300, North Lobby - www.napavalley.edu/admissions

Admission, registration and student record information; help with online registration, student petitions (including graduation), high school enrollments, online transcript requests, transcript evaluations; international student assistance, and student enrollment verifications.

**ASNC/Student Life Office** 256-7340

Bldg. 1300, Rm. 1342 - www.napavalley.edu/ASNV

Associated Students of Napa Valley College government club activities and events, student advocacy, student participation in college shared governance, student ID cards, housing board, bus schedules, vendor solicitations, and campus posting approvals. Intramural Leagues, and Game equipment checkout with student ID.

**Bookstore** 256-7480

Bldg. 900, Rm. 932 - www.napavalley.edu/bncollege

Textbooks, classroom supplies, reference books, clothing items, snacks, convenience and miscellaneous supplies.

**Cashiers Office** 256-7188

Bldg. 1500, Rm. 1542 - Payment for registration, associated student fees, parking tickets/fines, lab fees and purchase of Associated Students of Napa Valley College cards.

**Career Center** 256-7327

Bldg. 1300, Rm. 1335 - www.napavalley.edu/careercenter

Career and general counseling for undecided students and job services for those seeking full-time and part-time work off campus; assistance with computerized career tools; a career library and a job board.

**Child Development Center** 256-7040

Bldg. 3000 - www.napavalley.edu/CDC

Early childhood care and education for children ages 2 months to 5 years. Two programs available; a state subsidized program for low-income NVC student families and a full tuition Community Preschool program open to faculty, staff, and the general community.

**College Police Department** 256-7770

Bldg. 2250 - www.nvcpd.org

Assistance for victims of crime or violence; lost and found items; parking information, and citation appeals; campus emergencies dial 511 from a campus phone or 256-7770 from a cell phone. Safety and parking information is available at www.nvcpd.org.

**Counseling Center** 256-7220

Rm. 1339A - www.napavalley.edu/counseling

Assists students with educational planning and in the achievement of educational goals; certificate, degree, transfer, and graduation requirements; new student assessment and orientation requirements; college success strategies, support services and short term personal counseling.

**Disability Support Programs and Services** 256-7345

Bldg. 1700, Rm. 1766E - www.napavalley.edu/DSPS

Services for students with physical, psychological, and learning disabilities; program planning, academic support, and accommodations. New students should make appointment with DSPS counselor.

**Educational Talent Search—TRIO** 256-7390

Bldg. 1100, Rm. 1133 - www.napavalley.edu/ETS

Pre-college academic support program for first generation and low-income middle school and high school students; services include academic counseling, financial aid and scholarship application assistance, essential skills workshops, tutoring, and college visits.
Faculty Offices
Bldg. 1000, 2nd Fl.
Division secretaries can assist you in locating an instructor’s office or leaving a message for an instructor. Contact the Instruction Office for division secretaries phone numbers.
Financial Aid
256-7300
CalWORKs/Veterans
Bldg. 1100, Rm. 1132 - www.napavalley.edu/financialaid
Financial aid information, applications, grants, loans, work study, scholarships, emergency book vouchers, support and counseling for EOPS, CARE, and CalWORKs students and veterans
EOPS: Extended Opportunity Program and Services
256-7301
Bldg. 1100, Rm. 1132 - www.napavalley.edu/EOPS
EOPS is a state funded program established to address the issues of equal access to a quality education. EOPS offers many services, including academic, personal and career counseling, registration assistance, book vouchers, outreach activities, assistance with transfer to 4-year schools or transition to work. Other services include referrals to the many social service agencies in the community. The staff offers individualized attention with a personal approach. Bilingual counseling is provided.
Instruction Office
256-7150
Bldg. 1500, Rm. 1532
Credit by exam forms, independent study agreements; help with problems relating to instruction
Learning Services (LS)
256-7442
Bldg. 1700, Rm. 1766, 2nd Fl. - www.napavalley.edu/dls
Assessment services to identify learning disabilities and to determine accommodations to support student success in the learning environment
Math Success Center
256-7635
Bldg. 800, Rm. 839 - www.napavalley.edu/academics/mathcenter
The Math Success Center assists students individually or in small groups in order to improve their mathematical skills. Services include drop-in quick help, individual tutoring by appointment, computer access and many more. Hours are posted.
McCarthy Library
256-7400
Bldg. 1700, 1st Fl. - www.napavalley.edu/library
Supports patrons in accessing and using information for research and academic success through providing – books, periodicals, reserves, DVDs, videos, CDs, student computers, wireless internet access, educational technology, online databases, an interlibrary loan system, reference assistance, and information literacy Student Success Center activities.
MESA/HSI-STEM Center
256-7282
Bldg. 1800, Rm 1805 basement - www.napavalley.edu/hsistem
Provides specialized STEM tutoring, mentoring, and supplemental instruction; academic development; bilingual STEM counseling; student support services.
Scheduling Office
256-7158
Bldg. 1500, Rm. 1532 Schedule information www.napavalley.edu/webadvisor
Student Health Center
256-7780
Bldg. 2250 - www.napavalley.edu/healthcenter
Free to students: diagnosis and treatment of illnesses, first aid, TB, pregnancy testing; and mental health services (supported by the Student Health Fee). Birth Control and STD screenings are only for students who qualify for Family Pact.
Student Life Food Program
256-7347
Bldg. 1200, Rm 1202 – www.napavalley.edu/ASNVNC
Provides short-term emergency food assistance to currently enrolled NVC students on a monthly basis; applications available online (click Emergency Food Resources link at bottom of page) or visit the office; referrals to long-term assistance via the CalFresh Program.
Student Support Services (SSS) TRiO
256-7350
Bldg. 1300, Rm. 1333 - www.napavalley.edu/ssstrio
A federally funded grant program providing academic, retention, transfer and graduation support for first-generation and low-income students and students with disabilities: Services for SSS TRiO participants include academic advising, tutoring, college tours, college transfer assistance, and financial literacy and scholarship assistance.
Testing and Tutoring Center
256-7437
Bldg. 1700, Rm. 1764, 2nd Fl. www.napavalley.edu/testingandtutoringcenter
Provides assessment testing into English, math and ESL classes; accommodations for test administration to students with disabilities, make-up exams, GED testing, distance ed proctoring and tutoring services.
Transfer Center
256-7333
Bldg. 1300, Rm. 1335 - www.napavalley.edu/transfercenter
Transfer advising and counseling, web access to 4-yr. college information, appointments with university representatives, workshops on transfer related topics, visits to neighboring universities, annual fall Transfer Day and annual spring Transfer Celebration.
UMOJA
256-7494
Bldg.800, Rm. 862-865
A learning community that offers students transferable academic courses, academic support and tutorial support; field trips to various colleges and cultural activities to enrich the mind, body, and spirit. Umoja means unity.
Veterans Resource Center
256-7322
Bldg. 1200, Rm. 1233 - www.napavalley.edu/va
Academic counseling, financial aid advising, veterans education benefits enrollment certification, information on programs and services, and study and workshop/meeting space.
Vice President of Student Affairs
256-7360
Bldg. 1300, Rm 1330
Assistance with problem resolution, complaints, grievances; information on graduation ceremony; general information about student services’.
Welcome Center
256-7215
Bldg. 1300, North Lobby - www.napavalley.edu/welcomecenter
General college information and Student Ambassador assistance with the admissions process (online applications/registration) for both new and returning students; Web Advisor guidance and referrals to appropriate student support services.
Writing Center
256-7640
Bldg. 800, Rm. 832 - www.napavalley.edu/academics/writingcenter
The Writing Success Center offers students tutoring for all levels of writing. Students may enroll in a .5-unit class (ENGL 84: P/NP) to improve their writing skills; 30 minute appointments for students not enrolled in ENGL 84 available for feedback on essays and other writing projects.
## FEES & REFUNDS

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
<th>Required of</th>
<th>Fund Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$46 per unit</td>
<td>All credit students.</td>
<td>By the last day to receive a refund of fees for the current registered semester. Refer to the Admissions and Records Calendar.</td>
</tr>
<tr>
<td><strong>Enrollment Fee Information/Details:</strong> The Board of Governors Enrollment Fee Waiver (BOGFW) is available to qualified California residents and AB540 students. A $5.00 processing fee will be charged for all refunds. NO processing fee will be charged for canceled classes or refund of optional fees if requested within the current semester by the deadline to receive a refund of fees.</td>
<td></td>
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</tr>
<tr>
<td>Non-Resident Tuition Fee</td>
<td>$234.00 per unit plus the $46 per unit enrollment fee and any required fees in addition to the Non-resident fees *</td>
<td>U.S. Citizens and immigrants who are not California residents.</td>
<td>SEE CHART FOR REFUND ON NON-RESIDENT FEES (REFUND OF THESE FEES ARE PRORATED).</td>
</tr>
<tr>
<td><strong>Non-Resident Tuition Fee Information/Details:</strong> For questions on residency, consult the College Catalog or call the Welcome Center at (707) 256-7215. A $5.00 processing fee will be charged for all refunds. Please see “Tuition Refunds for Non-resident and International Students Only” below for additional information.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>International Tuition Fee</td>
<td>$237.20 per unit plus the $46 per unit enrollment fee and any required fees in addition to the international fees *</td>
<td>Non-immigrant and F-1 visa international students.</td>
<td>SEE CHART FOR REFUND ON NON-RESIDENT FEES (REFUND OF THESE FEES ARE PRORATED).</td>
</tr>
<tr>
<td><strong>International Tuition Fee Information/Details:</strong> For questions on residency, consult the College Catalog or call the Admissions and Records Office at (707) 256-7200. A $5.00 processing fee will be charged for all refunds. Please see “Tuition Refunds for Nonresident and International Students Only” below for additional information.</td>
<td></td>
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</tr>
<tr>
<td>Accident Insurance Fee</td>
<td>$1 per semester (charged in Fall, Spring and Summer terms)</td>
<td>All credit and audit students.</td>
<td>THIS FEE IS NON- REFUNDABLE ONCE THE SEMESTER BEGINS.</td>
</tr>
<tr>
<td><strong>Accident Insurance Fee Information/Details:</strong> This is a secondary insurance which covers injuries or accidents sustained during sponsored or supervised classes or activities.</td>
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</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit</td>
<td>Students approved to audit a course.</td>
<td>Refundable through the first two weeks of classes upon request.</td>
</tr>
<tr>
<td><strong>Audit Fee Information/Details:</strong> A $5.00 processing fee will be charged for all refunds. Students must complete the “Audit Form” and submit to Admissions and Records for approval. Students taking 10 or more credit units per semester will not be charged the audit fee if taking 3 or fewer audit units per semester.</td>
<td></td>
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</tr>
<tr>
<td>Parking Permit Fee</td>
<td>$2 per day (available from coin-operated dispensers) $32 per semester (Fall &amp; Spring) $16 Summer term</td>
<td>All vehicles using the parking lots at NVC between the hours of 6:00 a.m. - 10:00 p.m., Monday - Thursday and 6:00 a.m. - 5:00 p.m. on Fridays.</td>
<td>NON-REFUNDABLE</td>
</tr>
<tr>
<td><strong>Parking Permit Fee Information/Details:</strong> Semester parking permits MUST BE ORDERED ONLINE at <a href="http://www.nvcpd.org">www.nvcpd.org</a>. For more details, refer to the website. DISCOUNT IS AVAILABLE FOR STUDENTS WITH FEE WAIVER (BOGW). Payment for students with BOG fee waiver is now available online or at the Cashier’s Window.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Health Fee</td>
<td>$17 (if taking more than 3 units) $8 (if taking 3 or less units) (Fall and Spring)</td>
<td>All students taking credit classes. This fee will not be waived by the Board of Governors Grant.</td>
<td>THIS FEE IS NON- REFUNDABLE ONCE THE SEMESTER BEGINS.</td>
</tr>
<tr>
<td><strong>Student Health Fee Information/Details:</strong> Only students who depend exclusively upon prayer for healing may request a refund of the Student Health Fee. Form is available at the Student Health Center, Bldg. 2250. For more information call (707) 256-7780.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>$1 per semester (charged in Fall, Spring and Summer terms)</td>
<td>All credit students and audit students. This fee will not be waived by the Board of Governors Grant.</td>
<td>THIS FEE IS NON- REFUNDABLE ONCE THE SEMESTER BEGINS.</td>
</tr>
<tr>
<td><strong>Student Representation Fee Information/Details:</strong> Students may refuse to pay this fee for religious, political, financial, or moral reasons. This fee will be used so that students may represent students’ views and positions at city, county and district governments, as well as state legislative offices and other government agencies.</td>
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</table>

* Additional charge for ALL non-resident students, except for AB540 students is $3.20 per unit. For additional information contact the Business Office at (707) 256-7188.
### Fee Type

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
<th>Required of</th>
<th>Fund Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Activities Fee</td>
<td>$5 per semester (Fall and Spring)</td>
<td>Students taking credit classes will be automatically charged regardless of unit load. Optional fee. This fee will not be waived by the Board of Governors Grant.</td>
<td>You must complete the Refund/Opt Out Form and turn it in to the Cashier’s Office by the last day to receive a refund of fees for the current registered semester.</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$10 per semester (Fall and Spring)</td>
<td>Students taking credit classes will automatically be charged a $10 fee regardless of unit load. Optional fee. This fee will not be waived by the Board of Governors Grant.</td>
<td>You must complete the Refund/Opt Out Form and turn it in to the Cashier’s Office by the last day to receive a refund of fees for the current registered semester.</td>
</tr>
<tr>
<td>Transcript Fee</td>
<td>$5 Online order or In person at Admissions &amp; Records. $10 Rush fee for up to 5 transcripts in a single order (plus the $5 per transcript fee if applicable) $25 Same day service fee for up to 5 transcripts in a single order (plus the $5 per transcript fee, if applicable)</td>
<td>Students purchasing a transcript</td>
<td>NON-REFUNDABLE</td>
</tr>
<tr>
<td>Materials Fee</td>
<td>$10 - $450</td>
<td>See “Schedule of Classes” online for courses that have a materials fee.</td>
<td>NON-REFUNDABLE ONCE THE CLASS BEGINS.</td>
</tr>
<tr>
<td>Student Activity Card (ASNVC Card)</td>
<td>$5 per semester</td>
<td>Optional fee</td>
<td>NON-REFUNDABLE</td>
</tr>
</tbody>
</table>

### NOTE:

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

### Enrollment Fee Refunds

It is the responsibility of the enrolled student to drop their class(es) online through WebAdvisor or by submitting a “Drop Card” at the Admissions and Records Office no later than the last day to drop a class without a “W”, as specified in the Registration Calendar. Classes dropped by the deadline date to receive a refund of fees will automatically be refunded and the amount of the refund is based on the number of units dropped. Refunds for students who have received a Credit Waiver or Board of Governors Fee Waiver to help pay the enrollment fee will be returned to the appropriate district account. Canceled classes are refunded automatically. Please note that late-starting classes will have a different refund date. Please consult the Registration Calendar or the Late Start/Short Term Section Information report on the WebAdvisor Homepage for specific term refund dates.

### Processing of Refunds

All refunds processed (excluding canceled classes and refunds of optional fees) are charged a $5 processing fee per student per semester. Credit card payments can only be refunded to the original credit card charged within 30 days of original payment. Refunds are processed approximately six weeks after
late registration ends to the student whose name appears on the enrollment receipt, regardless of who paid the fees. Refund checks will be mailed to the student’s address that appears in their student record. Please notify the Admissions and Records Office with any address changes to ensure that you receive your refund check in a timely manner.

Tuition Refunds – Non-resident and International Students Only
Out-of-state and international student tuition will be refunded according to the application date based on the following schedule:
During the first two weeks of instruction............100%
Third week of instruction..................................50%
Fourth week of instruction.................................25%
After Fourth week of instruction.........................0%

Appealing Your Fees
To appeal a decision concerning your fees, file a Petition for Late Add, Drop, or Refund by the end of the semester the fees are incurred. For more information, call the Admissions and Records Office at (707) 256-7200.

Pay-to-Stay Information
You must pay for your classes in order to stay in your classes.
YOU ARE REQUIRED TO PAY for your classes within 7 days of registration. If you fail to pay all class-related fees within the 7 days of registration, you can be dropped for non-payment. Once a class begins, NVC cannot drop you from the class for non-payment.
It is the Student’s responsibility to drop the class or classes they registered for. We will place a block on your future registration and transcript requests until your account is paid in full.

YOU MAY PAY YOUR FEES online through WebAdvisor or in person at the Cashier’s Office in the 1500 McPherson Administration Building. NVC accepts Visa, MasterCard, Discover, or American Express credit cards. Please note that the Cashier’s Office closes at 12 p.m. on Fridays during the fall and spring. The college is closed on Fridays during the

YOU ARE RESPONSIBLE FOR DROPPING any class you do not plan to attend. If you stop attending and do not drop your class, you may receive an “F” grade for that class.

YOU ARE FINANCIALLY RESPONSIBLE TO PAY the tuition and fees for any class that you do not drop during the published refund period. Refund dates are published in the online schedule of classes and on the registration calendar each semester. If you want a refund of tuition and fees for the dropped class, you MUST drop the class during the published refund period. Tuition and fees will not be refunded to you if you drop after the refund period is over.

Please note: Late start and short term classes have different drop dates. See Admissions & Records for additional information.

Parking Permit
A parking permit entitles the driver to park on campus when space is available. It does not guarantee a space. At peak class periods (9:00 a.m. - 1:00 p.m.) all lots may be full.

A parking permit is required during the following hours:
Monday - Thursday 6 a.m. - 10 p.m.
Saturday & Sunday - No Permit Required
Friday 6 a.m. - 5 p.m.
College Holidays - No Permit Required

Parking information about semester and daily parking permits can be found online at www.napavalley.edu/parking or www.nvcopd.org. The cost of a semester permit is $32.00 for fall and spring and $16.00 for the summer semester. Complete parking information can be found at www.napavalley/parking

Failure to display a parking permit may result in a parking citation.

Alternative methods of transportation such as bus services, carpooling, and bicycling are strongly encouraged. Details on alternative transportation can be found online at www.nvcopd.org.
We welcome new students! Applications for admissions to Napa Valley College (NVC) are accepted at any time for any future semester. All students must complete the Student Success and Support Program (SSSP) in order to successfully enroll at NVC. This includes orientation, assessment and an abbreviated educational plan.

Students who are enrolling for personal development complete only Steps 1 and 5: (Apply for Admission and Register and Pay for Classes). Please know if you choose this option you will not earn registration priority.

The following steps are required for all prospective students who wish to earn priority registration status. This is particularly important for students with goals to obtain a degree, to get a certificate, or to transfer.

**FIVE STEPS TO SUCCESSFULLY ENROLL AS A NEW STUDENT**

**APPLY ONLINE FOR ADMISSION**

Admissions and Records (707) 256-7201
Welcome Center (707) 256-7215

Complete the online Application for Admission by selecting the “Enroll Now” link at napavalley.edu.

It pays to Declare Yourself, so please make sure to provide us with your biographical/demographic information under the “Personal Information” section of the application. Be prepared to declare a major and an educational goal.

New students must declare a major by the completion of 15 units and develop a Comprehensive Education Plan by 30 units.

**COMPLETE AN ORIENTATION**

napavalley.edu/studentorientation

Complete the online orientation session at the Online Orientation website. Students must complete an orientation regardless of educational goal or major.

The 40-minute orientation does not have to be completed in one sitting. You can stop, come back and complete the session where you left off.

Students who are enrolling for personal development complete only Steps 1 and 5: (Apply for Admission and Register and Pay for Classes). Please know if you choose this option you will not earn registration priority.

To log on and complete the NVC Online Orientation, please use this link: myNVC.napavalley.edu to begin. This will take you to the Napa Valley College MyNVC mini portal. Click on the Canvas Online link to proceed with signing in.
COMPLETE THE ASSESSMENT PROCESS
Testing and Tutoring Center, (707) 256-7437
napavalley.edu/testingandtutoringcenter

Complete an assessment test in the Testing and Tutoring Center, Room 1764 in Building 1700, to determine course placements for English and Math classes. No appointment is necessary. Call the office or check website for drop-in hours.

You must have applied for admission to NVC at least 24 hours prior to testing and bring a picture ID.

ATTEND A COUNSELING/ADVISING (ED PLANNING) SESSION
General Counseling Center (707) 256-7220
napavalley.edu/counseling

Complete an abbreviated (one semester) Ed Plan with an NVC counselor. New students must declare a major by the completion of 15 units and develop a Comprehensive Education Plan by 30 units. Check the Counseling website for drop-in hours.

REGISTER AND PAY FOR CLASSES
napavalley.edu/webadvisor

Complete class registration through the WebAdvisor system, available up to midnight before the first day of classes. All students register according to their A-G priority registration date. Once the class has started, students will need an Add Code from their instructor to register. Late-start classes have different registration dates. Please refer to the Admissions and Records website (napavalley.edu/admissions) and select the Priority Registration link.

Payment is due immediately following registration. Students can be dropped for nonpayment. Please refer to the Pay to Stay website for grace periods or contact the Cashier’s Office at (707) 256-7188.
**NAPA VALLEY COLLEGE**

**IMPORTANT REGISTRATION DATES**
**SUMMER 2018**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 10</td>
<td>12 AM  Veterans, EDPS, Foster Youth, DSPS &amp; CalWorks</td>
</tr>
<tr>
<td>April 17</td>
<td>12 AM  Continuing Students (45 - 100 Units)</td>
</tr>
<tr>
<td>April 18</td>
<td>12 AM  Continuing Students (30 - 44.9 Units)</td>
</tr>
<tr>
<td>April 19</td>
<td>12 AM  Continuing Students (15 - 29.9 Units)</td>
</tr>
<tr>
<td>April 20</td>
<td>12 AM  Continuing Students (0-14.9 Units)</td>
</tr>
<tr>
<td>April 24</td>
<td>12 AM  New Students (Students who have completed SSSP)</td>
</tr>
<tr>
<td>April 25</td>
<td>12 AM  Returning Students (If absence has been over 1 year, must complete new application)</td>
</tr>
<tr>
<td>April 26</td>
<td>12 AM  Open/Walk-in (All Students) &amp; High School Students</td>
</tr>
</tbody>
</table>

**SUMMER 2018 ACADEMIC CALENDAR**

**June**

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<tr>
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</table>

- Last day to file English Challenge: June 4
- Classes Begin: June 11
- Late add period: June 11 - 12
- Last day to drop to receive a refund: June 13
- Last day to drop without a "W" grade: June 18
- Last day to request P/NP grading: June 21
- Last day to drop with "W" grade: July 5
- Last day of classes: July 19

**July**

<table>
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<tr>
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<td>31</td>
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</table>

- Last day to file English Challenge: June 4
- Classes Begin: June 11
- Late add period: June 11 - 12
- Last day to drop to receive a refund: June 13
- Last day to drop without a "W" grade: June 18
- Last day to request P/NP grading: June 21
- Last day to drop with "W" grade: July 5
- Last day of classes: July 19

**August**

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<tr>
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</table>

- Independence Day - Campus Closed: July 4
- Last day to petition for Summer 2018 graduation & certificates: June 14 (See program coordinator for application)

**Key**

- Holiday/Non-Teaching Day

**Mission**

Napa Valley College prepares students for evolving roles in a diverse, dynamic, and interdependent world. The college is an accredited, open-access, degree- and certificate-granting institution that is committed to student achievement through high-quality programs and services that are continuously evaluated and improved. The college serves students and the community in the following areas: transfer courses, career-technical education and training, basic skills, and self-supporting contract education and community education classes.

**Values**

Napa Valley College is a community of people excited about learning, where students are first and foremost in everything we do. We value, model, and encourage:

- student success
- honesty
- creativity
- integrity
- adaptability
- inclusivity
- responsibility
- openness to new ideas
- respect for others
- health and wellness

**Institutional Learning Outcomes:**

Students who receive a degree from Napa Valley College will demonstrate the following:

1. Communication & Collaboration
2. Critical Thinking & Information Competency
3. Global Awareness & Civic Responsibility
4. Personal Responsibility

For additional information on ILO Assessment, visit the Student Learning Outcomes Assessment page from our website.
Napa Valley College offers hundreds of credit classes in dozens of disciplines during the summer. Summer semester classes begin the week of June 11. Classes are available during the day, evening, and online. Hybrid classes combine classroom instruction with independent online work. Visit napavalley.edu, click on ENROLL NOW or call (707) 256-7201 for more information.

Important information can be found in the Napa Valley College online catalog including degree requirements and program descriptions (www.napavalley.edu/academics/Catalog/Pages/default.aspx).

Financial aid is available to students who qualify.

STATEMENT OF ASSURANCE - Every effort is made to ensure that the class information, applicable materials presented in the Napa Valley College Schedule are accurate and current. Please see WebAdvisor on napavalley.edu for the most current list of classes, expanded course descriptions, recommended preparations, prerequisites, fees, and materials for classes.

Course pre-requisites: Please note that information regarding pre-requisites can be found in WebAdvisor.

This schedule is produced by the Napa Valley College Office of Instruction.

Below is a listing of courses that begin the week of June 11, 2018, unless noted with the course description.

### ACCOUNTING

**ACCT 120**

**Introduction to Accounting**

An introduction to the field of accounting and the role accounting plays in local, national and transnational businesses. This course will focus on the manual preparation of financial statements, specifically, the bookkeeping rules. This discussion includes the use of journals, ledgers, posting and the closing of the financial records ending with a discussion of the possible uses and analysis of financial statements.

<table>
<thead>
<tr>
<th>Syn#</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
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<tbody>
<tr>
<td>71085</td>
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<td>ONLINE</td>
<td>Butler W</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>06/11/2018</td>
<td>TO 08/02/2018</td>
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**ACCT 126**

**Managerial Accounting**

A comprehensive introduction to the principles and procedures involved in the preparation and use of managerial accounting reports, its uses and application for business decision-making. Specifically, students will be introduced to the use of internal management tools for business decision-making. Special emphasis will be placed on cost accounting systems and the calculation of product and service costs.

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<th>Syn#</th>
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</tbody>
</table>

### ADMINISTRATION OF JUSTICE

**ADMJ 120**

**Introduction to the Criminal Justice System**

An introduction to the history and philosophy of justice as it evolved throughout the Western world. This course examines the relationship between law enforcement, judicial, and the corrections components of the criminal justice system. The student is introduced to the issues facing each of the components, and, with current strategies related to the development of professionalism and ethics in the criminal justice practitioner. Employment opportunities in the criminal justice system are also reviewed.

<table>
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<tr>
<th>Syn#</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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<tr>
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<td>McCann S</td>
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<td>06/11/2018</td>
<td>TO 08/02/2018</td>
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**ADMJ 125**

**Introduction to Evidence**

The origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest and search and seizure; kinds and degrees of evidence, rules, and case studies.

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<th>Days</th>
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<tbody>
<tr>
<td>71160</td>
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<td>06/11/2018</td>
<td>TO 08/02/2018</td>
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</tbody>
</table>
ANTHROPOLOGY

ANTH 121 Introduction to Cultural Anthropology
This introductory course positions culture as a key concept for understanding diverse ways of life both internationally and in American communities. Primary anthropological methods and concepts of kinship, gender, ethnicity, race and class will be explored as formative elements of society and culture. Through analyzing the intersections between global processes and identity-making, this class will explore what it means to be American, as well as to be human, in the contemporary world. Recommended Preparation: Completion of ENGL 90.

ART HISTORY

ARTH 180 History of Photography
This course traces the history of still photography from the earliest investigations of the camera obscura to 21st Century electronic imaging. Emphasis will be on photography as social force and artistic practice. Required for photography majors.

ARTS

ARTS 110 Fundamentals of Drawing
This course focuses on the development of observational skills and drawing techniques, employing a wide range of drawing media and subject matter. No prior experience with drawing is required or expected.

ARTS 246 Raku-Fired Ceramics
This course involves an introduction to and continued investigation of the Raku-firing process. Includes the study of clay and glaze varieties appropriate for Raku. Students will design and produce ceramic forms specifically for the Raku process. The form, function, surface, and content of historic, contemporary and student works will be analyzed and studied.

ARTS 247 Low-Fired Ceramics
Introduces students to various aspects of working with clay at lower temperatures, including worldwide historical developments, earthenware clay bodies and slips. Methods and types of finishing and glazing include pit firing, electric firing, and experimental firing will be explored. Creation of earthenware works with low-temperature surface treatments fired in kilns appropriate for home studios will be the main focus of this course. Ideal for the aspiring home studio potter or ceramic artist.

ASTRONOMY

ASTR 110 Descriptive Astronomy
An introductory general education course on the formation, properties, evolution, and fates of celestial objects—from galaxies to planets to black holes.
**BIOLOGY**

**BIOL 103**
**Introduction to Nutrition**
This is a general education course intended primarily for the non-nutrition major. Course topics include a study of nutrients; their use and effect in the body; psychological, socioeconomic and geographic influences of nutritional practices; and current nutritional concerns. Calorie and nutrient analysis is considered in relation to balanced diets and weight control.

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<th>Days</th>
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<th>Instructor</th>
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<td>8:00AM 11:10AM</td>
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</table>

**BIOL 110**
**Survey of Biology**
A study of life, including surveys of plant and animal kingdoms, mammalian anatomy and physiology, cytology, genetics, and ecology. Intended for non-biology majors.

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<tr>
<th>Syn#</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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<tr>
<td>71202</td>
<td>MTWTh</td>
<td>8:00AM 10:05AM</td>
<td>Mulligan T</td>
<td>2030</td>
</tr>
<tr>
<td></td>
<td>MTWTh</td>
<td>10:30AM 12:35PM</td>
<td>Mulligan T</td>
<td>2030</td>
</tr>
</tbody>
</table>

**BIOL 112**
**Introduction to Ecology**
This course explores basic principles of ecology and environmental biology, including study of major biomes and habitat types, biological diversity, interactions of organisms with the physical environment, plant and animal interactions, nutrient cycling and energy flow in ecosystems, and the interdependence of organisms in biological communities. The role of humans in the environment will also be examined. This is an introductory course for science majors as well as non-majors.

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**BUSINESS**

**BUSI 100**
**Introduction to Business**
This course is a survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization’s policy and practices within the U.S. and a global society. It demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market; and therefore affect a business’s ability to achieve its organizational goals.

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**BUSI 141**
**Evaluating New Business Opportunities**
Upon completion of this course, the student should be able to assess the current economic, social and political climate for the business idea studied. In addition, the student should be able to explain how demographic, technological and social changes impact the business idea. Students will assess the personal appropriateness of their business ideas based on their strengths and skills, and personal, professional and financial goals. An initial market assessment will be made and students will test their business concept through basic market research. This course is required for all program-specific Entrepreneurship Certificates. The final outcome of the class will be a determination of the feasibility of the entrepreneurial students business idea.

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This class is being offered in a 'Bootcamp' format and is geared toward high school students but all are welcome.

**BUSI 143**
**Entrepreneurial Business Plan**
This course will review the roles of entrepreneurs and small business in today’s economy. Students will learn the many issues and problems in trying to buy or start a new business. Some of these issues include location, organization, staffing, record keeping, marketing, financial, and legal considerations.

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This class is being offered in a 'Bootcamp' format and is geared toward high school students but all are welcome.

**BUSI 252**
**Introduction to Social Media**
This course explores top-rated Social Media networking sites on the Internet such as Facebook, LinkedIn, and Twitter and provides a hands-on approach to setting up and designing social media sites for an integrated, professional social media presence.

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**BUSI 297**
**Personal Money Management**
An introductory course for planning and managing individual finances and for money management. Topics will include purchasing decisions, sources of credit, personal tax strategies, budgeting, saving, investing in real estate and securities, insuring personal resources and retirement planning.

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Napa Valley College Summer 2018 Schedule of Credit Classes
CHEMISTRY

CHEM 110 4.00 units
Introduction to Chemistry
The first course in chemistry for students preparing for biological or health sciences, for more advanced chemistry courses, or for those desiring to learn about chemistry in the everyday world for general education. Laboratory is included. Completion of MATH-94 with a minimum grade of C or better.

CHEM 120 5.00 units
General Chemistry 1
An introduction to principles of chemistry, with an emphasis on mathematical applications. Topics include atomic structure, chemical reactions, gram-mole-atom conversions, stoichiometry, aqueous solutions, concentrations, titrations, limiting reactants, gas behavior, kinetic molecular theory, bonding, molecular structure, quantum theory, and coordination chemistry.
Complete CHEM-110 and MATH-94 or equivalent with a minimum grade of C.

CHEM 121 5.00 units
General Chemistry 2
A continuation of CHEM 120. Topics include solutions, acid-base and redox equilibria, thermodynamics, kinetics, pH, buffers, solubility product, complex ions, electrochemistry, biochemistry and nuclear chemistry.
Completion of CHEM-120 with a minimum grade of C.

CHILD & FAMILY STUDIES

CFS 120 3.00 units
Child Development
This course will examine theories and research regarding physical, cognitive, social, and emotional development from conception through adolescence. Typical and atypical development will be considered. The impact of the family, culture, and society on the developing person will be explored.

CRIMINAL JUSTICE TRAINING

CJT 200 24.0 units
Basic Police Academy 1
The P.O.S.T. Basic Police Academy is certified by the California Commission on Peace Officer Standards and Training. This course satisfies the basic training requirement to be hired as a full time peace officer or Level 1 Reserve Peace Officer in California. The Basic Police Academy emphasizes the development of character, problem solving skills and officer safety. Transfers to: CSU Prerequisite: (Course and/or other preparation/experience that is REQUIRED to be completed previous to enrollment in this course.)
1. Complete a criminal history fingerprint check through the California Department of Justice (13511.5PC). 2. Obtain clearance from a licensed physician indicating capacity to fulfill the requirements of section 832 PC and the training requirements for Level 3 Reserve Peace Officers. Includes laws of arrest, search and seizure, methods of arrest, and officer safety. Transfers to: CSU

CJT 203 1.50 units
Module 3 832PC Arrest Course
A course certified by the California Commission of Peace Officer Standards and Training to fulfill the requirements of section 832 PC and the training requirements for Level 3 Reserve Peace Officers. Includes laws of arrest, search and seizure, methods of arrest, discretionary and decision-making.
CJ 296
Public Safety Dispatchers’ Basic Course
This course is certified by the California Commission on Peace Officer Standards and Training and provides the required entry-level training for 9-1-1 dispatchers working for law enforcement and other public safety agencies in California. 120 hours; 4 units or 136 hours; 5 units. Transfers to: CSU

SY# Days Time Instructor Room
71024 MTWTh 8:00AM 12:00PM Sandoval D 1013
06/11/2018 TO 06/29/2018
Students must register through CJTC. Please see the CJTC Website [WWW.NVCCJTC.ORG] for information on the class registration process and fees.

COMPUTER SCIENCE

COMS 101
Computer Information Systems
Examination of information systems and their role in business. Focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. Application of these concepts and methods through hands-on projects developing computer-based solutions to business problems. A strong focus on terminology as it relates to Computer Information Systems.

SY# Days Time Instructor Room
73552 Online  ONLINE Miller R ONLINE
06/11/2018 TO 07/19/2018

COMS 120
Introductory Programming Logic
This course is an introduction to the basic principles of programming using an object-oriented programming language. Topics include the software development life-cycle, program design tools and programming environments, documentation, coding, data types, arrays, control structure, algorithms, file input/output, error handling, parameters, as well as principles of testing and designing test data.

SY# Days Time Instructor Room
73550 Online ONLINE Laxa Z ONLINE
06/11/2018 TO 08/02/2018

COMS 150
Microsoft Outlook
This course covers the major components in Microsoft Outlook: E-mail, Calendar, People, and Tasks. The components will be explored in step-by-step tutorials.

SY# Days Time Instructor Room
73551 Online ONLINE Exam V ONLINE
06/11/2018 TO 06/29/2018

COUNSELING

COUN 97
Managing the College Experience
This is a short term course to help first year students determine their academic strengths and weaknesses and develop skills and strategies for a successful college experience. Students will be introduced to transfer options, learn strategies to manage time, resources, and basic college study skills and to cope with the transitions related to college life.

SY# Days Time Instructor Room
71081 MTWTh 9:00AM 11:50AM Downie T 1772
06/12/2018 TO 06/14/2018

DSPS Summer Bridge Program. This course is designed for new students to NVC’s DSPS program.

Napa Valley College Summer 2018 Schedule of Credit Classes 20
**DANCE**

**DANS 132**

**Dance Styles**

This is a survey dance class introducing a variety of dance styles: Ballet, Jazz, Tap, Modern and Contemporary/Hip Hop. A general history of each style will be examined.

**Syn#** Days Time Instructor Room
73584 MTW 6:00PM  8:00PM McCann K 601A
06/11/2018 TO 07/18/2018

**DIGITAL ART & GRAPHIC DESIGN**

**DART 120**

**Intro to Digital Art & Graphic Design**

This course provides an introduction to visual design concepts and contemporary professional practices in digital art and design using industry-standard software including Adobe Photoshop, Illustrator and InDesign. Transfers to: CSU

**Syn#** Days Time Instructor Room
73569 MTWTh 3:30PM  7:05PM Staff 3950
06/11/2018 TO 07/19/2018

**DIGITAL DESIGN GRAPHICS TECHNOLOGY**

**DDGT 130**

**Introduction to 3D Printing**

3D Printing and its applications are growing exponentially. There is a growing need for students and for members of the community to be trained on how to design and print to a 3D Printer. This is a focused, intermediate course in 3D Modeling and 3D Printing. There currently is not a class focused on 3D Printing at this level. This will allow for the current workforce to upskill to meet industry needs.

**Syn#** Days Time Instructor Room
73600 MTWTh 8:30AM  12:00PM Strommen G 3902
1:00PM  4:25PM Strommen G 3902
06/11/2018 TO 06/28/2018

**ECONOMICS**

**ECON 100**

**Principles of Macroeconomics**

Introduction to principles of macro economic analysis, economic institutions, and the application of these concepts to public policy. Comprehension of the economic vocabulary, the conflicting economic theories, money and banking, national income accounting, the basis of economic growth, and the role of government in our economic lives.

**Syn#** Days Time Instructor Room
71169 Online  ONLINE Balassi S ONLINE
06/11/2018 TO 07/19/2018

Take MATH-90 or MATH-97

**EMERGENCY MEDICAL TECHNICIAN**

**EMT 90**

**First Responder**

The First Responder course is an introductory course designed for lay persons interested in or for professionals who require First Responder training per State of California (Title 22) and U.S. Department of Transportation standards. The class will teach the basic pre-hospital care skills needed to render care at the scene of an emergency until more highly trained emergency medical response personnel arrive. The course will cover such subjects as basic anatomy and body systems, lifting and moving of patients, airway management, patient assessment, medical/behavioral/truma emergencies, terrorism awareness, and an overview of the Emergency Medical Services (EMS) system. This course prepares students to sit for the National Registry of Emergency Medical Technicians (NREMT) exam for First Responders. This class is repeatable for credit and may be taken for a letter grade only.

**Syn#** Days Time Instructor Room
71031 TTh 6:00PM  9:10PM Rose G
06/11/2018 TO 08/02/2018

There will be a lab pack fee of approximately $82.12 attached to the Registration fee, pricing subject to change. Packs will be distributed in class. Uniforms: The REQUIRED EMT90 uniform is black boots, navy blue pants, black belt and navy blue t-shirt. Additional uniform item will be required, cost to determined and communicated prior to class. It is NOT necessary to get CPR prior to class, you will receive CPR instruction and care during the class. The 6th Edition Jones and Bartlett Emergency Medical Responder with Navogate2 Preferred Access is required.

**EMT 311**

**EMT-Paramedic II (Clinical & Field Int)**

This course provides paramedic students with direct patient care assessment and treatment experience in the hospital and field setting. Upon successful completion of this course, the student will receive a training program certificate of completion of Emergency Medical Technicians (NREMT) exam.

**Prerequisite:** Take EMT-310; Minimum Grade B

**Syn#** Days Time Instructor Room
73595 Online  ONLINE Carlson C
06/03/2018 TO 05/24/2019

**ENGLISH**

**ENGL 90**

**Preparing for College Read & Writing 1**

English 90 is a class designed to build the students’ skill level and confidence in academic reading and writing and prepare them for college level work, including research. The course emphasizes the relationship of reading, thinking, and writing, providing instruction in college-level critical reading skills, including the application of advanced reading comprehension skills, critical analysis, evaluation of college-level texts, as well as instruction in college-level essay development, including the concepts of coherence, clarity, and unity, and the correct use of grammar. A minimum of 5,000-6,000 words of writing is required.

**Prerequisite:** ENGL 85 or appropriate skill level established through the English assessment process.

**Syn#** Days Time Instructor Room
71111 MTWTh 8:00AM 10:05AM Klieman M 1436
71112 MTWTh 10:30AM 12:35PM Stein J 811
71113 MTWTh 1:00PM  3:05PM Stein J 811
71114 MTWTh 6:00PM  8:05PM Lorette R 836
06/11/2018 TO 08/02/2018
ENGL 120  
Reading & Composition 1  
English 120 develops expository, narrative, and argumentative writing based on reading and analysis of essays and other college-level texts. The course emphasizes critical thinking and reasoned support of ideas and develops the connections between reading and writing. Students will also be instructed in a range of research methods and practices, including online research, evaluation and correct integration of sources, respect for academic ethics and avoidance of plagiarism. 6,000 to 8,000 words of writing are required.  
Prerequisite: ENGL 90 or equivalent with a minimum grade of C.

ENGL 121  
Reading & Composition 2  
English 121 instructs students in expository writing based on the reading of literary works from a variety of periods and genres. Texts range from drama of the Ancient Greek, Renaissance, and Modern periods; poetry from the 16th to the 21st centuries; and fiction from the 19th to 21st centuries. This course emphasizes critical analysis of texts and revision of student writing. 6,000 to 8,000 words of writing are required.  
Prerequisite: ENGL-120 with a grade of C or better.

ENGL 125  
Critical Thinking & Composition  
This course develops logical reasoning skills through the analysis and generation of written arguments. It focuses on the relationship of language to logic; the abilities to analyze, criticize, advocate ideas; and to reason inductively and deductively. It includes both analysis and writing of argumentative essays to develop critical and creative thinking, reading, and writing skills. Progress in specific writing skills will be developed through instruction in the writing process—particularly revision—and instruction in building arguments, avoiding faulty reasoning, and using evidence effectively. Approximately 8,000 words of writing are required.  
Prerequisite: ENGL-120 with a grade of C or better.

ENGL 200  
Introduction to Creative Writing 1  
An introductory course in the practice of creative writing, including work in creative nonfiction, short fiction, poetry, and drama, if desired by the student. The class is conducted in workshop format, and some class time is devoted to discussing the work of published writers.  
Prerequisite: ENGL-90 or equivalent with a minimum grade of C.

ENGL 201  
Introduction to Creative Writing 2  
Continued study and practice in the writing of creative nonfiction, fiction, poetry, and drama, if desired by the student. Through frequent writing and review of student work, students improve skills developed in ENGL 200.  
Prerequisite: Completion of ENGL 200 or equivalent with a grade of C or better.

ENGL 202  
Introduction to Creative Writing 3  
Continued study and practice in the writing of creative nonfiction, fiction, poetry, and drama, if desired by the student. Through frequent writing and review of student work, students further improve skills developed in ENGL 201.  
Prerequisite: Completion of ENGL 201 or equivalent with a grade of C or better.

ENGLISH AS A SECOND LANGUAGE

ESL 54  
Reading & Discussion 1  
ESL 54 is the reading component of the first credit level in ESL. Reading skills developed include reading comprehension, vocabulary work, and guessing meaning from context. Class discussion is an important part of this course. Credit/No Credit grading.

FILM

FILM 110  
Culture and Gender in Film  
This course covers the perspectives and contributions of diverse cultural, ethnic and gender groups to American life through the art of film. Students in this course will study films by and about African Americans, Latino Americans, Asian Americans, Native Americans, and other cultural groups such as Euro-Americans, Jewish Americans and Arab Americans. They will also analyze the representations of ethnicity gender, sexual orientation, age, and physical and mental challenges in film.

FILM 120  
Horror Film  
This course offers an in-depth examination of the popular horror film through an analysis of its historical evolution, major theories, aesthetics and conventions, and the impact of its role as a reflection of culture & society.
### HEALTH

**HELH 106**

**3.00 units**

**Personal & Community Health**

This course provides an overview of the personal and social aspects of health, while analyzing the interaction and effects of behavioral, environmental, social, spiritual, occupational, and physical factors. Students will apply the basic principles of wellness and health to develop an informed, personal approach to mental and physical health.

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**ONLINE** 06/11/2018 TO 08/02/2018

### HEALTH OCCUPATIONS

**HEOC 100**

**3.00 units**

**Basic Anatomy & Physiology**

Introductory lecture course in Anatomy and Physiology. Required for Vocational Nursing, Psychiatric Technician and Paramedic Programs.

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**ONLINE** 06/11/2018 TO 08/02/2018

**HEOC 101**

**3.00 units**

**Pharmacology**

Pharmacology 101 introduces students to the general principles and application of pharmacology. Topics include drug classifications, indications, side effects and interactions. Drug dosage calculations will be reviewed. This course is a prerequisite for the Vocational Nursing and Psychiatric Technician programs. Letter Grade Only.

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**ONLINE** 06/11/2018 TO 08/02/2018

**HEOC 172**

**2.00 units**

**Basic Nutrition**

Explores proper nutrition for optimum health and well-being. Enables the student to plan proper food selections in health and disease. Required for Vocational Nursing and Psychiatric Technician Programs. Letter Grade Only.

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**ONLINE** 06/11/2018 TO 08/02/2018

### HISTORY

**HIST 120**

**3.00 units**

**United States History 1**

Basic survey of the political, economic, intellectual, social and cultural history of the United States from the colonial era to 1865. Recommended Preparation: Completion of ENGL 90

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**SUNNY 106 1 PM** 06/11/2018 TO 07/19/2018

### HUMANITIES

**HUMA 101**

**3.00 units**

**American Mind 2**

This course is a critical examination of key philosophical, religious, scientific, economic and political ideas that have shaped American society from the mid-1800’s to the present. Students in this course will analyze divergent and conflicting arguments on the American experience with particular attention given to the experiences of Native-Americans, African-Americans, Chicana(o)/Latina(o)-Americans, Filipina(o)-Americans, and women of various cultural backgrounds.

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**ONLINE** 06/11/2018 TO 07/19/2018

Class held at American Canyon High School.

**LEARNING SKILLS**

**LRNS 1**

**0.50 units**

**Differential Learning Diagnosis**

Through diagnostic assessment, observation, and assignments, students are made aware of their strengths and weaknesses and their preferred learning style. Students are given assistance in arranging their instructional program so that opportunities for success are optimized. Before enrollment, student must meet with Learning Specialist. P/NP grading system.

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**ONLINE** 06/11/2018 TO 07/19/2018

Students must meet with a Learning Disability Specialist to add LRNS 1-71135 and LRNS 3-71137.

**LRNS 3**

**0.50 units**

**Differential Learning Diagnosis**

Through diagnostic assessment, observation, and assignments, students are made aware of their strengths and weaknesses and their preferred learning style. Students are given assistance in arranging their instructional program so that opportunities for success are optimized. Before enrollment, student must meet with Learning Specialist. P/NP grading system.

**Take LRNS-2**

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**ONLINE** 06/11/2018 TO 08/02/2018

Students must meet with a Learning Disability Specialist to add LRNS 1-71135 and LRNS 3-71137.
LESBIAN GAY BISEXUAL TRANSGENDER (LGBT) STUDIES

LGBT 190  3.00 units
LGBT Internship
A service-learning course designed for LGBT program students to work as an intern with an LGBT specific serving organization. Students are evaluated by organization and college staff.

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MATH

MATH 50  1.00 units
Basic Mathematics
Designed for the student for whom traditional mathematics instruction has not been successful. Individualized, self-paced instruction in whole numbers, fractions, decimals, ratio and proportion, percents, and pre-algebra. Not open to students who have received a CR or a grade of C or better in other mathematics courses without assessment. Pass/no pass grading; open entry/open exit.

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MATH 51  1.00 units
Basic Mathematics
Designed for the student for whom traditional mathematics instruction has not been successful. Individualized, self-paced instruction in whole numbers, fractions. Not open to students who have received a CR or a grade of C or better in other mathematics courses without assessment. Pass/No Pass grading; open entry/open exit.

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MATH 52  1.00 units
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MATH 53  1.00 units
Basic Mathematics
Designed for the student for whom traditional mathematics instruction has not been successful. Individualized, self-paced instruction in whole numbers, fractions, decimals, ratio and proportion and percents. Not open to students who have received a CR or a grade of C or better in other mathematics courses without assessment. Pass/no pass grading; open entry/open exit.

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MATH 54  1.00 units
Basic Mathematics
Designed for the student for whom traditional mathematics instruction has not been successful. Individualized, self-paced instruction in whole numbers, fractions, decimals, ratio and proportion, percents, and pre-algebra. Not open to students who have received a CR or a grade of C or better in other mathematics courses without assessment. Pass/no pass grading; open entry/open exit.

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MATH 90  5.00 units
Beginning Algebra
Math 90 is the first course in the Math 90-94 algebra sequence. It is a prerequisite for Math 94 or Math 98 and is equivalent to both Math 96 and Math 97. Content includes order of operations, linear equations, inequalities, graphing, polynomials, factoring, rational expressions and applications.

Completion of MATH-55 with a minimum grade of C, or assessment test.

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MATH 94  5.00 units
Intermediate Algebra
MATH 94 is the second course in the Math 90-94 sequence. It is a prerequisite for MATH 106, MATH 232 and MATH 235 and is equivalent to both MATH 98 and MATH 99. Content includes introduction to functions, systems of equations, absolute value equations and inequalities, complex numbers, simplifying radicals, graphing quadratic and exponential functions, solving equations involving radicals, quadratics, exponentials, or logarithms, and applications.

Complete MATH-90 or MATH-97 or MATH-92 with a grade of C or better; or qualification through the assessment process.

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MATH 108  3.00 units
Trigonometry
A study of the trigonometric functions, their graphs, identities, inverse trig functions, and the laws of sines and cosines. Graphing calculator is required. Letter Grade Only.

Completion of MATH 94 with a minimum grade of C or MATH 99 with a minimum grade of C.

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MATH 232
Statistics
An introduction to statistical concepts. Topics include summary statistics, discrete and continuous distributions, probability, confidence intervals, hypothesis testing, linear regression, Chi-square and computer applications. 
Take MATH-94 or MATH-99 or equivalent with a minimum grade of C.

PHOT 182
Photography in a Multicultural US
Examination of photography’s role in shaping ideas about race, class, gender, sexuality and identity. The course emphasizes critical analysis of images from a wide range of genres including: commercial photography, portraiture, social documentary, photojournalism, ethnographic and scientific photography, and fine-art photography.

PHYSICAL EDUCATION
PHYE 100
Swimming
Swimming 100 is an introduction to the basic fundamentals of swimming. This course will instruct the student in basic water safety skills-introduction to the water, front and back floating, prone glide, flutter kick on front and back, arm stroke both front and back, rhythmic breathing and drown proofing. This course is to emphasize mental and physical adjustment to the water.

PHYE 100B
Intermediate Swimming
Course is designed to learn the intermediate techniques of swimming, terminology and fluid mechanics. Strokes will included back crawl, breast stroke and butterfly strokes.

PHOTOGRAPHY
PHOT 180
History of Photography
A general survey of the history of photography from 1800 to the present. Examines the development of aesthetic trends within the medium and related developments in science and art. Reviews photography as an influential medium in journalism, advertising and the fine arts. Required for photography majors.

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**PHYE 123**

**Intermediate Tennis**

Intermediate: For the advanced beginner. Concepts and strategy at the intermediate level. Emphasis on forehand and backhand ground strokes, serve, volley, service return, approach shot, half volley, lob and overhead smash.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Thompson R
- **Room**: TC
- **Concurrent with**: PHYE-123-73587.

**PHYE 129**

**Spinning**

This course is designed to provide students with a cardiovascular and muscle conditioning workout through a continuous movement on a bicycle (stationary). Each workout begins with a warm-up, then an increasing level of workload and finishes with a cool-down. This course provides a workout suitable for all levels of fitness.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Sheet L
- **Room**: 601B
- **Concurrent with**: PHYE-129B-71057.

**PHYE 129B**

**Intermediate Spinning**

This course is designed to provide students with a cardiovascular and muscle conditioning workout on a spin bicycle (stationary). Each workout begins with a warm-up, then an increasing level of workload and finishes with a cool-down. Intermediate students will learn more advanced concepts of metabolism as it pertains to exercise. This course will also include a core strengthening portion that is designed to increase the student’s performance on the bike. This course provides a workout suitable for experienced spin cyclists.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Sheet L
- **Room**: 601B
- **Concurrent with**: PHYE-129B-71057.

**PHYE 130**

**Yoga**

Description This class is an introduction to Hatha Yoga. Students will be taught the theory, history and philosophy of yoga. Students will participate in the practice of yoga postures, while integrating breath work and concentration. The physiological and emotional benefits will be discussed.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Baldwin S
- **Room**: 607
- **Concurrent with**: PHYE-130B-71059.

**PHYE 130B**

**Intermediate Yoga**

This course is an intermediate yoga class. The class will build on the beginning yoga postures and poses and will focus on developing flow, energy, and strength.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Baldwin S
- **Room**: 607
- **Concurrent with**: PHYE-130B-71059.

**PHYE 133**

**Body Sculpting**

This course is designed to provide students an environment for improving muscular strength, muscular endurance, and muscular flexibility. These three components of fitness will be addressed using a variety of equipment including free weights, bands, tubing, benches, and mats. Emphasis will be placed on proper technique and form, and safe execution of exercises.

- **Days**: MTWTh
- **Time**: 10:30AM - 11:55AM
- **Instructor**: Deicke S
- **Room**: 601B
- **Concurrent with**: PHYE-133B-71063.

**PHYE 133B**

**Intermediate Body Sculpting**

This course is designed to provide students with a healthy environment for continued development in muscle strength, endurance, and flexibility. These three techniques will be developed through various free weights, bands, tubing, benches, and mat exercises.

- **Days**: MTWTh
- **Time**: 10:30AM - 11:55AM
- **Instructor**: Deicke S
- **Room**: 601B
- **Concurrent with**: PHYE-133-71062.

**PHYE 148**

**Walking for Fitness**

Instruction in this course is focused on improving cardiovascular endurance through a safe and effective exercise program of walking.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Stephenson S
- **Room**: 634
- **Concurrent with**: PHYE-148B-73576.

**PHYE 148B**

**Intermediate Walking for Fitness**

This course is designed to develop skills for advanced cardiovascular training using advanced walking and race walking.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Stephenson S
- **Room**: 634
- **Concurrent with**: PHYE-148-73575.

**PHYE 151**

**Weight Training**

This course is designed to provide a meaningful understanding of the purpose of weight training, to enable individuals to evaluate their own level of muscular fitness, and to design and engage in personalized training programs using the components of muscular strength, muscular endurance, and joint flexibility that can be beneficial throughout life.

- **Days**: MTWTh
- **Time**: 8:00AM - 9:25AM
- **Instructor**: Ball S
- **Room**: 401
- **Concurrent with**: PHYE-151B-73592 and PHYE-151C-73593.

- **Days**: MTWTh
- **Time**: 10:30AM - 11:55AM
- **Instructor**: Hobbs M
- **Room**: 401
- **Concurrent with**: PHYE-151B-73578 and PHYE-151C-73579.
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<th>Title</th>
<th>Units</th>
<th>Description</th>
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<tr>
<td>PHYE 151B</td>
<td>Intermediate Weight Training</td>
<td>1.50</td>
<td>The purpose of this course is to provide students with an intermediate level of muscular strength and fitness. Students will design and engage in intermediate level programs which apply the components of muscular strength, endurance and joint flexibility.</td>
</tr>
<tr>
<td>PHYE 151C</td>
<td>Olympic Weight Training</td>
<td>1.50</td>
<td>This course is designed to provide an understanding of basic lift mechanics and considerations for ensuring proper preparations to perform Olympic lifts.</td>
</tr>
<tr>
<td>PHYE 152</td>
<td>Strength Training and Conditioning</td>
<td>1.50</td>
<td>This course provides the student and individualized approach to achieving muscular strength, endurance, body density, flexibility as well as understanding the motivational and mental concentration techniques needed for proper conditioning.</td>
</tr>
<tr>
<td>PHYE 152B</td>
<td>Strength Training and Conditioning</td>
<td>1.50</td>
<td>Students will apply scientific principles and concepts to develop and engage in a comprehensive, intermediate level strength training and conditioning program.</td>
</tr>
<tr>
<td>PHYE 160</td>
<td>Adaptive Physical Education</td>
<td>1.50</td>
<td>Designed to meet the needs of the physically limited student. The course will provide adaptations necessary to achieve muscular strength; cardiorespiratory endurance; and flexibility, each within the parameters of the student’s ability.</td>
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</tbody>
</table>

**PHYE 174**
Skills and Conditioning for Team Sports
This course focuses on techniques and analysis of sport and conditioning used in preparing an student to compete at an advanced level. The course is available to all students.

**PHYE 178**
Pre-Season Conditioning
This course prepares athletes for the competitive season. It is a solid conditioning program that will prepare the athlete both mentally and physically through training and competition in their non-traditional sport season, decreasing injury potential. This class is a requirement for athletes who participate in the non-traditional season.

**PHYE 201**
Introduction to Kinesiology
This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed. Career opportunities in the areas of teaching, coaching, Allied Health, and fitness professions.
PHYSICS

PHYS 241 4.00 units
Physics for Scientists & Engineers 3
This is a calculus-based introduction to electromagnetic waves, physical optics, relativity, and atomic and quantum physics. Topics include Maxwell's Equations and electromagnetic waves, light, lenses, diffraction and polarization, relativity, quantum mechanics, molecules and solids, nuclear physics and radioactivity, nuclear energy, elementary particles, and astrophysics and cosmology. Completion of PHYS-240 with a minimum grade of C.

POLITICAL SCIENCE

POLI 120 3.00 units
Introduction to the Principles of America
A study of the constitutional framework of national, state, and local government, federalism, the presidency, Congress, political parties, voting and elections, public opinion and the role of the media. Recommended Preparation: Completion of ENGL 100

PSYCHOLOGY

PSYC 120 3.00 units
General Psychology
This course provides a general introduction to the field of psychology. Topics covered include research methods, neuropsychology, sensation and perception, cognitive psychology, developmental psychology, personality, social psychology, and clinical psychology. Recommended Preparation: Completion of ENGL 90

PSYC 125 3.00 units
Human Development
This course provides an overview, from a psychological perspective, of human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined, as well as attention to developmental problems.

RESPIRATORY CARE

RESP 185 2.50 units
Respiratory Care Clinical II
Students will receive respiratory therapy supervised clinical experience. Full time students will spend 182 hours in clinical; part-time students will spend 66 hours in clinical. RESP-170

SOCIOLOGY

SOCI 120 3.00 units
Introduction to Sociology
Introduction to Sociology is an introductory study of the basic concepts, theoretical approaches and methods of sociology. Topics typically include the analysis and explanation of culture, social structures, social stratification (including class, race, ethnicity and gender), social change, group and global dynamics, and self and socialization.

SPANISH

SPAN 110 3.00 units
Elementary Spanish I (Part A)
The first half of a two-course sequence that introduces the basic elements of the language (listening, speaking, reading and writing) in real world contexts. Emphasis is on language, production, grammar, vocabulary building, and exposure to the Hispanic culture. (NOTE: In order to fulfill the one-semester foreign language requirement of some universities, transfer students must complete the sequence of SPAN 110 and 111).
SPAN 111  
**Elementary Spanish I (Part B)**  
The second half of a two-course sequence that introduces the basic elements of the language (listening, speaking, reading, and writing) in real world contexts. Emphasis is on language production, grammar, vocabulary building, and exposure to the Hispanic culture. (NOTE: In order to fulfill the one-semester foreign language requirement of some universities, transfer students must complete the sequence of SPAN 110 and 111).  
SPAN-110  

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SPAN 130  
**First Semester Spoken Spanish**  
The course provides students with fundamental listening and speaking skills. In-depth study of grammatical concepts, with major emphasis on accurate pronunciation and intonation. Study of the life and culture of Spanish-speaking people.  

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SPAN 131  
**Second Semester Spoken Spanish**  
Pronunciation, vocabulary, listening, speaking, and grammar. Readings and conversations stress the culture and life of the Spanish speaking people. Take SPAN-130 or equivalent. Minimum grade C, CR, P.  

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SPAN 282  
**Intro to Hispanic Literature**  
This course is designed for Spanish native speakers and other linguistically qualified students who wish to improve their skills to a high-advanced level of reading, writing, and literary analysis. The emphasis is on critical thinking and reasoned support of ideas. Literary discussions will be an important component of the class, but writing composition will also be included, as well as exposure to international Hispanic culture. This course is strongly recommended for prospective Spanish majors. This course is conducted entirely in Spanish. Recommended Preparation: Students should be proficient in reading, speaking, and writing Spanish.  

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SPEECH COMMUNICATIONS  

**SPCOM 120**  
**Interpersonal Communication**  
This course is designed to improve the student’s ability to communicate one-on-one with other individuals. The course covers a range of topics such as the self-concept, perception, verbal and nonverbal communication patterns, assertiveness, listening, conflict resolution, developing relationships and the impact of culture and gender on each aspect of communication.  

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**SPCOM 122**  
**Public Speaking**  
This course focuses on developing the skills needed to research, organize and present effective speeches for a variety of audiences and occasions. Additional topics include reducing speech apprehension, use of visual aids, argumentation, critical thinking and critical listening.  

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**SPCOM 124**  
**Career Communications**  
This course covers a range of workplace communication concepts and skills. Topics include developing resumes, interviewing, group decision making, problem solving, leadership, and effective presentations. In addition, the course will develop skills in listening, critical thinking and conflict resolution.  

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THEATER ARTS  

**THEA 89**  
**Theater Arts Academy**  
This course provides a broad introduction to educational opportunities and career pathways in theater arts. This course is designed for first-time college students and does not require any theater experience.  

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**THEA 115**  
**Acting Shakespeare**  
This course is designed to provide a basic approach to the creation of effective dramatic presentations of the plays of William Shakespeare. Students will study Elizabethan and contemporary stage technique; and develop skills dealing with interpretive, vocal and physical demands of contemporary Shakespearean performance.  

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WITCULTURE & WINERY TECHNOLOGY

VWT 145 1.00 units
The Greatest Wines of the World
A survey of the greatest wines in the world, including sparkling, white and red table, dessert and fortified wines. Sensory evaluation of representative wines. Laboratory materials fee. Prerequisite: Student must be 18 years of age.

VWT 229 1.00 units
Summer Viticulture Operations
Vineyard practices for the summer session. Class operates NVC Student Vineyard, with an emphasis on the practical applications of viticulture theory. Transfers to: CSU.

VWT 282 1.00 units
Summer Winery Operations
Winery operations for the summer season, including handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Class operates the Teaching Winery. Student must be at least 21 years of age in order to participate in wine tasting.

WELDING

WELD 100 3.00 units
Welding Theory & Practice 1
The first semester of a two-semester welding course designed to fit the needs of students in other vocational areas and upgrade welders already in the industry. This welding course is designed to upgrade and develop manipulative skills, technical knowledge and an appreciation of welding.

WELD 101 3.00 units
Welding Theory & Practice 2
The second of a two-semester welding course designed to fit the needs of students in other vocational areas and upgrade welders already in the industry. This welding course is designed to upgrade and develop manipulative skills, technical knowledge and an appreciation of welding. Complete WELD-120 or WELD-130 or WELD-100 with a minimum grade of C (or P). Recommended preparation: WELD-100.

WORK EXPERIENCE

WOEX 190 1.00 units
Work Experience Seminar
Exploration and evaluation of career-related topics including interpersonal relationships, job satisfaction, and career assessment. Coordination of on-the-job training with related classroom instruction. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

WOEX 191 1.00 units
General Work Experience 1
A course designed to provide supervised on-the-job experience to assist students in acquiring desirable work habits, attitudes, and career awareness. The work assignment need not be related to the student’s occupational or educational goals. The work experience credit have been cumulatively earned from all types of work experience courses.
WOEX 193 1.00 units
Vocational Work Experience 1
Provides learning opportunities of an occupational nature through employment (paid, unpaid or volunteer) in an occupation related to the student’s major course of study. Work experience coordinates the practical on-the-job training with work maturely counseling and information and skills enrichment to enhance value and success in one’s employment/employ-ability. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

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|      |      |      |            |      | 06/11/2018 TO 08/02/2018
ORIENTATION IS ONLINE. Use college online education website, log on to the WOEX 190 for orientation. Students must be concurrently enrolled in WOEX 190. Students must choose specific number of units at time of registration. To determine units for WOEX 191, if you work: 9 hrs/wk for a total of 75 hrs/summer term = 1 unit, or 19 hrs/wk for a total of 150 hrs/summer term = 2 units, 28 hrs/wk for a total of 225 hrs/summer term = 3 units, or 37 hrs/wk for a total of 300 hrs/summer term = 4 units. Online. Work can be paid or unpaid.
Napa Valley College offers evening classes listed below. Visit WebAdvisor online on our home page at napavalley.edu for the most current list of all classes, course descriptions, recommended preparations, prerequisites, fees and materials for classes. Financial aid is available to students who qualify.

### ASTRONOMY

**ASTR 110**  
**Descriptive Astronomy**  
An introductory general education course on the formation, properties, evolution, and fates of celestial objects—from galaxies to planets to black holes.

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### DANCE

**DANS 132**  
**Dance Styles**  
This is a survey dance class introducing a variety of dance styles: Ballet, Jazz, Tap, Modern and Contemporary/Hip Hop. A general history of each style will be examined.

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### EMERGENCY MEDICAL TECHNICIAN

**EMT 90**  
**First Responder**  
The First Responder course is an introductory course designed for lay persons interested in or for professionals who require First Responder training per State of California (Title 22) and U.S. Department of Transportation standards. The class will teach the basic pre-hospital care skills needed to render care at the scene of an emergency until more highly trained emergency medical response personnel arrive. The course will cover such subjects as basic anatomy and body systems, lifting and moving of patients, airway management, patient assessment, medical/behavioral/trauma emergencies, terrorism awareness, and an overview of the Emergency Medical Services (EMS) system. This course prepares students to sit for the National Registry of Emergency Medical Technicians (NREMT) exam for First Responders. This class is repeatable for credit and may be taken for a letter grade only.

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There will be a lab pack fee of approximately $82.12 attached to the Registration fee, pricing subject to change. Packs will be distributed in class. Uniforms: The REQUIRED EMT90 uniform is black boots, navy blue pants, black belt and navy blue t-shirt. Additional uniform item will be required, cost to be determined and communicated prior to class. It is NOT necessary to get CPR prior to class, you will receive CPR instruction and card during the class. The 6th Edition Jones and Bartlett Emergency Medical Responder with Navigate2 Preferred Access is required.

### ENGLISH

**ENGL 90**  
**Preparing for College Read & Writing 1**  
English 90 is a class designed to build the students’ skill level and confidence in academic reading and writing and prepare them for college level work, including research. The course emphasizes the relationship of reading, thinking, and writing, providing instruction in college-level critical reading skills, including the application of advanced reading comprehension skills, critical analysis, evaluation of college-level texts, as well as instruction in college-level essay development, including the concepts of coherence, clarity, and unity, and the correct use of grammar. A minimum of 5,000-6,000 words of writing is required.

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**Prerequisite:** ENGL 85 or appropriate skill level established through the English assessment process.

**ENGL 125**  
**Critical Thinking & Composition**  
This course develops logical reasoning skills through the analysis and generation of written arguments. It focuses on the relationship of language to logic; the abilities to analyze, criticize, advocate ideas; and to reason inductively and deductively. It includes both analysis and writing of argumentative essays to develop critical and creative thinking, reading, and writing skills. Progress in specific writing skills will be developed through instruction in the writing process--particularly revision--and instruction in building arguments, avoiding faulty reasoning, and using evidence effectively. Approximately 8,000 words of writing are required. **ENGL-120 with a grade of C or better.**

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### ENGLISH AS A SECOND LANGUAGE

**ESL 54**  
**Reading & Discussion 1**  
ESL 54 is the reading component of the first credit level in ESL. Reading skills developed include reading comprehension, vocabulary work, and guessing meaning from context. Class discussion is an important part of this course. **Credit/No Credit grading.**

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### PHYSICAL EDUCATION

**PHYE 178**  
1.00 units  
Pre-Season Conditioning  
This course prepares athletes for the competitive season. It is a solid conditioning program that will prepare the athlete both mentally and physically through training and competition in their non-traditional sport season, decreasing injury potential. This class is a requirement for athletes who participate in the non-traditional season. Repeatable for credit three times.

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### PHYSICS

**PHYS 241**  
4.00 units  
Physics for Scientists & Engineers 3  
This is a calculus-based introduction to electromagnetic waves, physical optics, relativity, and atomic and quantum physics. Topics include Maxwell’s Equations and electromagnetic waves, light, lenses, diffraction and polarization, relativity, quantum mechanics, molecules and solids, nuclear physics and radioactivity, nuclear energy, elementary particles, and astrophysics and cosmology. Completion of PHYS-240 with a minimum grade of C.

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**PHYS 241**  
Physics for Scientists & Engineers 3  
This is a calculus-based introduction to electromagnetic waves, physical optics, relativity, and atomic and quantum physics. Topics include Maxwell’s Equations and electromagnetic waves, light, lenses, diffraction and polarization, relativity, quantum mechanics, molecules and solids, nuclear physics and radioactivity, nuclear energy, elementary particles, and astrophysics and cosmology. Completion of PHYS-240 with a minimum grade of C.

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### SPEECH COMMUNICATIONS

**SPCOM 124**  
3.00 units  
Career Communications  
This course covers a range of workplace communication concepts and skills. Topics include developing resumes, interviewing, group decision making, problem solving, leadership, and effective presentations. In addition, the course will develop skills in listening, critical thinking and conflict resolution.

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### THEATER ARTS

**THEA 115**  
3.00 units  
Acting Shakespeare  
This course is designed to provide a basic approach to the creation of effective dramatic presentations of the plays of William Shakespeare. Students will study Elizabethan and contemporary stage technique, and develop skills dealing with interpretive, vocal and physical demands of contemporary Shakespearean performance.

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Napa Valley College offers online classes listed below. Visit WebAdvisor online on our home page at www.napavalley.edu for the most current list of all classes, course descriptions, recommended preparations, prerequisites, fees and materials for classes. Financial aid is available to students who qualify.

**ACCOUNTING**

**ACCT 120  3.00 units**

**Introduction to Accounting**

An introduction to the field of accounting and the role accounting plays in local, national and transnational businesses. This course will focus on the manual preparation of financial statements, specifically, the bookkeeping rules. This discussion includes the use of journals, ledgers, posting and the closing of the financial records ending with a discussion of the possible uses and analysis of financial statements.

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**ACCT 126  5.00 units**

**Managerial Accounting**

A comprehensive introduction to the principles and procedures involved in the preparation and use of managerial accounting reports, its uses and application for business decision-making. Specifically, students will be introduced to the use of internal management tools for business decision-making. Special emphasis will be placed on cost accounting systems and the calculation of product and service costs.

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**ADMINISTRATION OF JUSTICE**

**ADMJ 120  3.00 units**

**Introduction to the Criminal Justice System**

An introduction to the history and philosophy of justice as it evolved throughout the Western world. This course examines the relationship between law enforcement, judicial, and the corrections components of the criminal justice system. The student is introduced to the issues facing each of the components, and, with current strategies related to the development of professionalism and ethics in the criminal justice practitioner. Employment opportunities in the criminal justice system are also reviewed.

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**ADMJ 125  3.00 units**

**Introduction to Evidence**

The origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest and search and seizure; kinds and degrees of evidence, rules, and case studies.

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**ADMJ 190  3.00 units**

**Administration of Justice Internship 1**

A program designed to permit Administration of Justice students to work as interns inside various agencies associated with law, law enforcement, courts, corrections, probation, Fish and Game, and private security. Students are evaluated by the agency and college staff. Internships frequently lead to employment in the agencies where assignments are made.

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**ADMJ 191  3.00 units**

**Administration of Justice Internship 2**

A program designed to permit Administration of Justice students to work as interns inside various agencies associated with law, law enforcement, courts, corrections, probation, Fish and Game, and private security. Students are evaluated by the agency and college staff. Internships frequently lead to employment in the agencies where assignments are made.

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**ADMJ 192  3.00 units**

**Administration of Justice Internship 3**

A program designed to permit Administration of Justice students to work as interns inside various agencies associated with law, law enforcement, courts, corrections, probation, Fish and Game, and private security. Students are evaluated by the agency and college staff. Internships frequently lead to employment in the agencies where assignments are made.

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**BUSI 100**

**Introduction to Business**

This course is a survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. It demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market; and therefore affect a business’s ability to achieve its organizational goals.

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**BUSI 141**

**Evaluating New Business Opportunities**

Upon completion of this course, the student should be able to assess the current economic, social and political climate for the business idea studied. In addition, the student should be able to explain how demographic, technological and social changes impact the business idea. Students will assess the personal appropriateness of their business ideas based on their strengths and skills, and personal, professional and financial goals. An initial market assessment will be made and students will test their business concept through basic market research. This course is required for all program-specific Entrepreneurship Certificates. The final outcome of the class will be a determination of the feasibility of the entrepreneurial students business idea.

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**ANTH 121**

**Introduction to Cultural Anthropology**

This introductory course positions culture as a key concept for understanding diverse ways of life both internationally and in American communities. Primary anthropological methods and concepts of kinship, gender, ethnicity, race and class will be explored as formative elements of society and culture. Through analyzing the intersections between global processes and identity-making, this class will explore what it means to be American, as well as to be human, in the contemporary world. Recommended Preparation: Completion of ENGL 90.

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**BIOLOGY**

**BIOL 103**

**Introduction to Nutrition**

This is a general education course intended primarily for the non-nutrition major. Course topics include a study of nutrients; their use and effect in the body; psychological, socioeconomic and geographic influences of nutritional practices; and current nutritional concerns. Calorie and nutrient analysis is considered in relation to balanced diets and weight control.

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**BUSINESS**

**BUSI 297**

**Personal Money Management**

An introductory course for planning and managing individual finances and for money management. Topics will include purchasing decisions, sources of credit, personal tax strategies, budgeting, saving, investing in real estate and securities, insuring personal resources and retirement planning.

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**CHILD & FAMILY STUDIES**

**CFS 120**

**Child Development**

This course will examine theories and research regarding physical, cognitive, social, and emotional development from preconception through adolescence. Typical and atypical development will be considered. The impact of the family, culture, and society on the developing person will be explored.

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**CFS 140**

**The Child, Family and Community**

This course is a multicultural examination of the processes of socialization focusing on the interrelationships of family, school, and community and emphasizing historical and socio-cultural factors. Topics include the interactions among children, family, school, peers, media, and community, with an emphasis on ethnic diversity, social class, gender roles, and their impact on family behavior, values, morals, and attitudes.

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CFS 145 Language Development & Early Literacy
3.00 units
The development of language in young children and the role of literature are examined, including a detailed exploration of quality children's literature. The practical use of language and literature in a variety of early childhood settings will be discussed.

COMS 101 Computer Information Systems
3.00 units
Examination of information systems and their role in business. Focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. Application of these concepts and methods through hands-on projects developing computer-based solutions to business problems. A strong focus on terminology as it relates to Computer Information Systems.

COMS 120 Introductory Programming Logic
3.00 units
This course is an introduction to the basic principles of programming using an object-oriented programming language. Topics include the software development life-cycle, program design tools and programming environments, documentation, coding, data types, arrays, control structure, algorithms, file input/output, error handling, parameters, as well as principles of testing and designing test data.

COMS 150 Microsoft Outlook
1.50 units
This course covers the major components in Microsoft Outlook: E-mail, Calendar, People, and Tasks. The components will be explored in step-by-step tutorials.

ECON 100 Principles of Macroeconomics
3.00 units
Introduction to principles of macroeconomic analysis, economic institutions, and the application of these concepts to public policy. Comprehension of the economic vocabulary, the conflicting economic theories, money and banking, national income accounting, the basis of economic growth, and the role of government in our economic lives.

ENGL 120 Reading & Composition 1
4.00 units
English 120 develops expository, narrative, and argumentative writing based on reading and analysis of essays and other college-level texts. The course emphasizes critical thinking and reasoned support of ideas and reinforces the connections between reading and writing. Students will also be instructed in a range of research methods and practices, including online research, evaluation and correct integration of sources, respect for academic ethics and avoidance of plagiarism. 6,000 to 8,000 words of writing are required.

ENGL 121 Reading & Composition 2
3.00 units
English 121 instructs students in expository writing based on the reading of literary works from a variety of periods and genres. Texts range from drama of the Ancient Greek, Renaissance, and Modern periods; poetry from the 16th to the 21st centuries; and fiction from the 19th to 21st centuries. This course emphasizes critical analysis of texts and revision of student writing. 6,000 to 8,000 words of writing are required.

EMT 311 EMT-Paramedic II (Clinical & Field Int)
16.0 units
This course provides paramedic students with direct patient care assessment and treatment experience in the hospital and field setting. Upon successful completion of this course, the student will receive a training program certificate of completion that will allow the student to sit for the paramedic National Registry of Emergency Medical Technicians (NREMT) exam.

ENGLISH
# ENGL 200
**Introduction to Creative Writing 1**
An introductory course in the practice of creative writing, including work in creative nonfiction, short fiction, poetry, and drama, if desired by the student. The class is conducted in workshop format, and some class time is devoted to discussing the work of published writers.

**Prerequisite:** ENGL-90 or equivalent

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# ENGL 201
**Introduction to Creative Writing 2**
Continued study and practice in the writing of creative nonfiction, fiction, poetry, and drama, if desired by the student. Through frequent writing and review of student work, students improve skills developed in ENGL 200.

**Completion of ENGL 200 or equivalent with a grade of a C or better.**

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# ENGL 202
**Introduction to Creative Writing 3**
Continued study and practice in the writing of creative nonfiction, fiction, poetry, and drama, if desired by the student. Through frequent writing and review of student work, students further improve skills developed in ENGL 201.

**Completion of ENGL 201 or equivalent with a grade of a C or better.**

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# HEALTH

## HELH 106
**Personal & Community Health**
This course provides an overview of the personal and social aspects of health, while analyzing the interaction and effects of behavioral, environmental, social, spiritual, occupational, and physical factors. Students will apply the basic principles of wellness and health to develop an informed, personal approach to mental and physical health.

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## HEALTH OCCUPATIONS

### HEOC 100
**Basic Anatomy & Physiology**
Introductory lecture course in Anatomy and Physiology. Required for Vocational Nursing, Psychiatric Technician and Paramedic Programs.

**Completion of MATH-55 with a minimum grade of C, or assessment test.**

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### HEOC 101
**Pharmacology**
Pharmacology 101 introduces students to the general principles and application of pharmacology. Topics include drug classifications, indications, side effects and interactions. Drug dosage calculations will be reviewed. This course is a prerequisite for the Vocational Nursing and Psychiatric Technician programs. Letter Grade Only.

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### HEOC 172
**Basic Nutrition**
Explores proper nutrition for optimum health and well-being. Enables the student to plan proper food selections in health and disease. Required for Vocational Nursing and Psychiatric Technician Programs. Letter Grade Only.

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## LESBIAN GAY BISEXUAL TRANSGENDER (LGBT) STUDIES

### LGBT 190
**LGBT Internship**
A service-learning course designed for LGBT program students to work as an intern with an LGBT specific serving organization. Students are evaluated by organization and college staff.

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## MATH

### MATH 90
**Beginning Algebra**
Math 90 is the first course in the Math 90-94 algebra sequence. It is a prerequisite for Math 94 or Math 98 and is equivalent to both Math 96 and Math 97. Content includes order of operations, linear equations, inequalities, graphing, polynomials, factoring, rational expressions and applications.

**Completion of MATH-55 with a minimum grade of C, or assessment test.**

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<td>Students must complete Math 55 to successfully complete Math 90. Students will not be allowed to take Math 90 for credit if they have already taken Math 55 and received a grade of C or higher.</td>
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MATH 94
Intermediate Algebra
MATH 94 is the second course in the MATH 90-94 sequence. It is a prerequisite for MATH 106, MATH 232 and MATH 235 and is equivalent to both MATH 98 and MATH 99. Content includes introduction to functions, systems of equations, absolute value equations and inequalities, complex numbers, simplifying radicals, graphing quadratic and exponential functions, solving equations involving radicals, quadratics, exponentials, or logarithms, and applications.
Complete MATH-90 or MATH-97 or MATH-92 with a grade of C or better; or qualification through the assessment process.

PHYE 201
Introduction to Kinesiology
This course is an introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub-disciplines in kinesiology will be discussed. Career opportunities in the areas of teaching, coaching, Allied Health, and fitness professions.

PHYE 103
Fitness for Life
Online introductory fitness class designed to learn the fundamentals of an overall fitness program, including setting goals, strength and fitness evaluation, body composition, target heart rate, resistance training, flexibility training, relaxation training and dietary awareness. Students will be required to develop and evaluate an individualized exercise plan.

POLITICAL SCIENCE

Poli 120
Introduction to the Principles of America
A study of the constitutional framework of national, state, and local government, federalism, the presidency, Congress, political parties, voting and elections, public opinion and the role of the media. Recommended Preparation: Completion of ENGL 100

PHOTOGRAPHY

PHOT 182
Photography in a Multicultural US
Examination of photography’s role in shaping ideas about race, class, gender, sexuality and identity. The course emphasizes critical analysis of images from a wide range of genres including: commercial photography, portraiture, social documentary, photojournalism, ethnographic and scientific photography, and fine-art photography.

PHYSICAL EDUCATION

PHYE 103
Fitness for Life
Online introductory fitness class designed to learn the fundamentals of an overall fitness program, including setting goals, strength and fitness evaluation, body composition, target heart rate, resistance training, flexibility training, relaxation training and dietary awareness. Students will be required to develop and evaluate an individualized exercise plan.

SPANISH

SPAN 110
Elementary Spanish I (Part A)
The first half of a two-course sequence that introduces the basic elements of the language (listening, speaking, reading and writing) in real world contexts. Emphasis is on language, production, grammar, vocabulary building, and exposure to the Hispanic culture. (NOTE: In order to fulfill the one-semester foreign language requirement of some universities, transfer students must complete the sequence of SPAN 110 and 111).
**SPEECH COMMUNICATIONS**

**SPCOM 124 3.00 units**

**Career Communications**
This course covers a range of workplace communication concepts and skills. Topics include developing resumes, interviewing, group decision making, problem solving, leadership, and effective presentations. In addition, the course will develop skills in listening, critical thinking and conflict resolution.

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This course is offered in an online format. Requires internet access and email. Recommended Orientation on June 12, 2017 from 6:00-8:00PM in room 834. Instructor email tmadison@napavalley.edu

**WORK EXPERIENCE**

**WOEX 190 1.00 units**

**Work Experience Seminar**
Exploration and evaluation of career-related topics including interpersonal relationships, job satisfaction, and career assessment. Coordination of on-the-job training with related classroom instruction. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

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This section of WOEX 190 is taught online. Please go to www.napavalley.edu and to the Online Education website to log into your class’ Canvas section to complete your orientation online.

**WOEX 191 1.00 units**

**General Work Experience 1**
A course designed to provide supervised on-the-job experience to assist students in acquiring desirable work habits, attitudes, and career awareness. The work assignment need not be related to the student’s occupational or educational goals. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

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ORIENTATION IS ONLINE. Use college online education website, log on to the WOEX 190 for orientation. Students must be concurrently enrolled in WOEX 190. Students must choose specific number of units at time of registration. To determine units for WOEX 191, if you work: 9 hrs/wk for a total of 75 hrs/summer term = 1 unit, or 19 hrs/wk for a total of 150 hrs/summer term = 2 units, 28 hrs/wk for a total of 225 hrs/summer term = 3 units, or 37 hrs/wk for a total of 300 hrs/summer term = 4 units. Online. Work can be paid or unpaid.

**WOEX 193 1.00 units**

**Vocational Work Experience 1**
Provides learning opportunities of an occupational nature through employment (paid, unpaid or volunteer) in an occupation related to the student’s major course of study. Work experience coordinates the practical on-the-job training with work maturely counseling and information and skills enrichment to enhance value and success in one’s employment/employability. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

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ORIENTATION IS ONLINE. Use college online education website, log on to the WOEX 190 for orientation. Students must be concurrently enrolled in WOEX 190. Students must choose specific number of units at time of registration. To determine units for WOEX 191, if you work: 9 hrs/wk for a total of 75 hrs/summer term = 1 unit, or 19 hrs/wk for a total of 150 hrs/summer term = 2 units, 28 hrs/wk for a total of 225 hrs/summer term = 3 units, or 37 hrs/wk for a total of 300 hrs/summer term = 4 units. Online. Work can be paid or unpaid.
Visit WebAdvisor online on our home page at napavalley.edu for the most current list of all classes, course descriptions, recommended preparations, prerequisites, fees and materials for classes. Financial aid is available to students who qualify.

### CULINARY

**CUL 111**  
Introduction to Baking & Pastry  
This course is designed to introduce students to the fundamental principles of baking procedures for preparing baked goods, pastries, and desserts. Students gain knowledge and understanding of baking science. Products include yeast breads, Danish pastry, croissants, puff pastry, tortes and fine cakes, tarts and pies, and chocolate work. Emphasis is placed on production of high quality products and professional presentation. Complete the following courses with a minimum grade of C or better; CUL-100 and HOSP-100

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<td>73565</td>
<td>MTWTh</td>
<td>8:00AM – 11:30AM</td>
<td>Staff</td>
<td>930B</td>
</tr>
<tr>
<td></td>
<td>MTWTh</td>
<td>12:30PM – 3:55PM</td>
<td>Staff</td>
<td>930B</td>
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<td>07/09/2018 TO 07/26/2018</td>
</tr>
</tbody>
</table>

This class is being offered in a ‘Bootcamp’ format and is geared toward high school students but all are welcome.

### WELDING

**WELD 101**  
Welding Theory & Practice 2  
The second of a two-semester welding course designed to fit the needs of students in other vocational areas and upgrade welders already in the industry. This welding course is designed to upgrade and develop manipulative skills, technical knowledge and an appreciation of welding. Complete WELD-120 or WELD-130 or WELD-100 with a minimum grade of C (or P). Recommended preparation: WELD-100.

<table>
<thead>
<tr>
<th>Syn#</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>73564</td>
<td>MTWTh</td>
<td>8:30AM – 12:00PM</td>
<td>Wade E</td>
<td>3104</td>
</tr>
<tr>
<td></td>
<td>MTWTh</td>
<td>1:00PM – 4:25PM</td>
<td>Wade E</td>
<td>3104</td>
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<td>07/09/2018 TO 07/26/2018</td>
</tr>
</tbody>
</table>

Students should be prepared to pay a $75 materials fee at the time of registration. This class is being offered in a Bootcamp format and is geared to high school students but all are welcome.
HUMANITIES

HUMA 101 3.00 units
American Mind 2
This course is a critical examination of key philosophical, religious, scientific, economic and political ideas that have shaped American society from the mid-1800’s to the present. Students in this course will analyze diverse and conflicting arguments on the American experience with particular attention given to the experiences of Native-Americans, African-Americans, Chicana(o)/Latina(o)-Americans, Fillipina(o)-Americans, and women of various cultural backgrounds.

<table>
<thead>
<tr>
<th>Syn#</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>71110</td>
<td>MTWTh</td>
<td>10:30AM 12:35PM</td>
<td>Gunn D</td>
<td>A134</td>
</tr>
</tbody>
</table>

Class held at American Canyon High School.

OFF-CAMPUS COURSE LOCATIONS

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACHS</td>
<td>American Canyon High School 3000 Newell Dr., American Canyon</td>
</tr>
<tr>
<td>AGEN</td>
<td>Health Occupation Off-Campus Contact Health Occupations for more information.</td>
</tr>
<tr>
<td>CHS</td>
<td>Calistoga High School 1608 Lake St., Calistoga</td>
</tr>
<tr>
<td>EVGC</td>
<td>Eagle Vines Golf Course 580 South Kelly Road American Canyon</td>
</tr>
<tr>
<td>JSHS</td>
<td>Justin Siena High School 4026 Maher St., Napa</td>
</tr>
<tr>
<td>JBHS</td>
<td>Jesse M. Bethel High School 1800 Ascot Parkway Vallejo 94591</td>
</tr>
<tr>
<td>NHs</td>
<td>Napa High School 2475 Jefferson St., Napa 94558</td>
</tr>
<tr>
<td>NGC</td>
<td>Napa Golf Course 2295 Streblow Dr., Napa</td>
</tr>
<tr>
<td>NSH</td>
<td>Napa State Hospital 2100 Napa-Vallejo Hwy, Napa</td>
</tr>
<tr>
<td>NTHS</td>
<td>New Technology High School 920 Yount St., Napa</td>
</tr>
<tr>
<td>UVC</td>
<td>Upper Valley Campus 1088 College Ave St. Helena near intersection of Pope St. and Silverado Trail</td>
</tr>
<tr>
<td>VHS</td>
<td>Vintage High School 1375 Trower Ave., Napa</td>
</tr>
</tbody>
</table>

Napa Valley College offers classes away from the main campus listed below. Visit WebAdvisor online on our home page at napavalley.edu for the most current list of all classes, course descriptions, recommended preparations, prerequisites, fees and materials for classes.
OPPORTUNITIES FOR HIGH SCHOOL STUDENTS

Earn college credit without paying $46 per credit unit!

- Per-unit credit enrollment at NVC is FREE for currently enrolled high school students who are at least 16 years old and will be entering the 10th, 11th, or 12th grade in the fall.
- At NVC, you can affordably complete college prerequisites and requirements.
- Spring offerings include college-credit classes in English, math, history, fine arts, performing arts, foreign languages, physical ed., and much more.
- For a list of all courses, visit napavalley.edu/webadvisor. Associate Degrees and Certificates are listed on the back of this flier.

ENROLL NOW!
Summer classes start June 11, 2018

Visit napavalley.edu, click on ENROLL NOW or call (707) 256-7201
Go to page 13 in this schedule for the 5-Steps to Successfully Enroll.