

- ⇒ Your User ID is your first initial and last name followed by the last 5 digits of your Student ID number. (Name: Justin Timberlake & Student ID number: 0252345 = jtimberlake52345).
- ⇒ Your initial password is your date of birth in six digit format (March 1, 1998 = 030198).

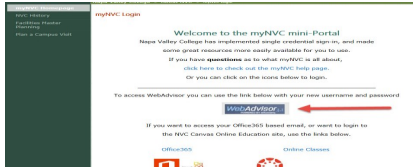
**Example:**

User ID: jtimberlake52345

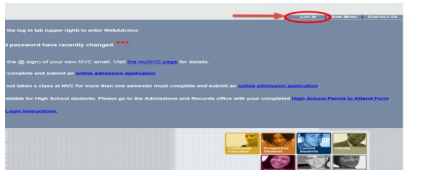
Initial Password: 030198

## Step-by-step Instructions

1. Go to [myncv.napavalley.edu](http://myncv.napavalley.edu)
2. Click on WebAdvisor



3. Click on Login (Top right)



4. Enter your User ID and initial password



5. Your initial password will expire and you will be prompted to create a new password.
6. Note that your old password is the initial or temporary password.
7. Your “New Password” needs to contain 6 to 9 characters (no dash, no spaces, and no special characters), and must contain both letters and numbers (Examples: bho1961 OR 2010NVC).

**Need Additional Assistance?! Contact the Welcome Center**