1.0 Welcome and Call to Order
The meeting was called to order at 9:08m.

2.0 General Announcements
- Melinda announced that it was her last meeting as Articulation Officer. Pending board approval, Stacey Howard will continue the roll of Articulation Officer.
- Merrick McKeig announced that the food truck Scholar Eats is now at the Farmer’s Market on Tuesday mornings from 8:30am-1:00pm.

3.0 Public Comment
N/A

4.0 Approval of Consent Items
-M/S/P (1 abstain)

4.1 Updates to Program Learning Outcomes
4.1.1 CFS: AS degree
4.1.2 CFS: Associate Teacher: Certificate of Achievement
4.1.3 CFS: Associate Teacher with Administration: Certificate of Achievement
4.1.4 Early Childhood Education: AS-T
4.1.5 Early Childhood Intervention: Certificate of Achievement

5.0 Adoption of the Agenda
M/S/P (1 abstain)

6.0 Approval of Submitted Minutes from April 5, 2019
M/S/P

7.0 Action Items
7.1 New Courses
7.1.1 Distance Education:
Approve COUN 104 Foundations of Wellbeing for offering through Distance Education with the following modalities: fully online, hybrid, online with proctored exam.
-M/S/P

7.1.2 CJT 90 Introduction to Careers in Law Enforcement  2 units
Catalog Description: This course provides students with information about
law enforcement careers and how best to prepare for them. The course includes an overview of essential skills, knowledge and abilities required to enter the law enforcement profession.

**Rationale:** California is currently experiencing one of the most severe shortages of qualified applicants for the positions of police officer, deputy sheriff, and 9-1-1 dispatcher in recent history. The problem started in 2010 with a 603% increase in vacancies following the 2008 recession (California Commission on Peace Officer Standards and Training POST). Law enforcement agencies throughout California are taking extraordinary measures to attract candidates including the offering of signing bonuses of up to $20,000 (City of Pleasant Hill, 2018). According to POST, law enforcement agencies must engage potential applicants at a young age, as early as middle school, in order to groom qualified applicants. This idea is evidenced by the failure of 98.5% of all current applicants to pass some phase of the current hiring process. This course is designed to engage high school age students by exposing them to the knowledge, skills, and abilities required for a law enforcement career. This course will most likely be presented in a boot-camp style format during the summer semester as part of a greater career pathway plan that leads students into the college’s administration of justice certificate and degree program and law enforcement job training programs (basic police academy and 9-1-1 dispatcher course). The goal of this course is to help groom future qualified applicants for law enforcement jobs in the region.

-M/S/P

7.2.3  
**CJT 310 Public Safety Instructor**  
2 units

**Catalog Description:** This course prepares public safety professionals to teach in law enforcement, EMS, and fire related training courses and meets the minimum training required by California POST and Title 22 for EMS instructors.

**Rationale:** Instructors who teach in the Basic Police Academy (CJT-200) and Paramedic Academy (EMT-310 and EMT-311) are required to complete 40 hours of instructor development (California Commission on Peace Officer Standards and Training (POST) Regulation 1082(a) and California Code of Regulations Title 22, section 100070(3)). To date, POST has funded this training through a contract with Napa Valley College dating back to 2002. This year, funding for this contract, and others around the state, was eliminated. Colleges are now required to provide this required training on their own. This course will support law enforcement and EMS professionals who are hired by Napa Valley College as part time faculty members assigned to teach in the above mentioned courses. This course will also serve instructors wishing to teach at any of the 39 law enforcement training centers throughout California.

-M/S/P

8.1  
**Information Items**

8.2  
Our last Curriculum Committee meeting will be Friday, 5/17.

8.3  
Clarification of Program Discontinuance and Archival Definitions and Process

8.4  
NVC’s Course Numbering System:
CREDIT COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-49</td>
<td>Credit courses which are non-transferable and not AA/AS degree applicable, but which serve special populations.</td>
</tr>
<tr>
<td>50-89</td>
<td>Credit skill courses, which are non-transferable, and not AA/AS degree applicable, which are developmental.</td>
</tr>
<tr>
<td>90-99</td>
<td>Credit courses, which are applicable to an AA/AS degree but are not transferable.</td>
</tr>
<tr>
<td>100-199</td>
<td>Credit courses ordinarily taken during the first year, which are transferable to the California State University.</td>
</tr>
<tr>
<td>200-299</td>
<td>Credit courses ordinarily taken during the second year, which are transferable to the California State University.</td>
</tr>
<tr>
<td>300-399</td>
<td>Credit skill courses, which are non-transferable and are not developmental and/or remedial, e.g. Cosmetology 300, Health Occupations 360. These courses are applicable to an AA/AS degree.</td>
</tr>
</tbody>
</table>

NONCREDIT COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>600-999</td>
<td>Noncredit Courses</td>
</tr>
</tbody>
</table>

8.5 Addition of Total Student Hours or Total Hours to credit COR as a required and currently missing field.

8.6 Community Education (not-for-credit courses) in the CTE Division

- **8.6.1** Napa Valley College Safe Space Online Training
- **8.6.2** LGBT Awareness For California Law Enforcement – Online
- **8.6.3** Brewing Beer!
- **8.6.4** Developing and Implementing SQF Systems Edition 8
- **8.6.5** Internal and External GFSI Audits Workshop
- **8.6.6** FSPCA for Human Food Compliance Workshop
- **8.6.7** HACCP Workshop for Food Manufacturers
- **8.6.8** SQF Advance Practitioner Course
- **8.6.9** Produce Safety Rule Training Official Program
- **8.6.10** SQF Quality Systems for Food Manufacturers
- **8.6.11** FSMA Food Safety for Human Foods
- **8.6.12** Retail and Food Service HACCP Workshop
- **8.6.13** Customer Service Academy Customer Service, Communication, Conflict Resolution

9.0 Adjourn

-M/S/P The meeting was adjourned at 9:37am.