



Event Parking Validator Program

Groups hosting events on campus may use our **Validator Program** to pay for parking on behalf of their attendees. This system enables us to track parking usage and provide accurate post-event billing to your organization. **Facilities Services** coordinates parking arrangements with all **outside organizations**, while **internal events and users** should work directly with **College Police** for parking needs.

How It Works

1. Receive Your Validator Flyer

You'll receive a flyer from Facilities Services or College Police containing:

- Your **Validator Account Number**
- A unique 4-digit **Event Parking Code** (specific only to your event)
- A QR Code for guests to scan
- Step-by-step guest parking instructions

2. Share with Your Attendees

Distribute the flyer to your event guests before the event.

 **NOTE:** Guests cannot submit parking in advance. The code is valid only on the day of your event.

3. Guest Parking Instructions

On the day of the event, guests should:

1. Scan the QR Code or visit the Text2Park website: <https://t2p.mobi/parking/park-car/366501>
2. Enter their vehicle license plate information for ONE DAY parking.
3. Select "Validate" and Enter the appropriate Validator Account Name (provided on flyer)
4. Enter the 4- digit parking code provided on flyer
5. Receive on-screen confirmation — parking is now covered by your event!

4. After the Event

Facilities Services or College Police will:

- Run a usage report showing how many times your event code was used
- Bill your organization for the total number of validated parking sessions along with any required fees.

Key Notes

- Each code is event-specific and non-transferable.
- Codes are active only for the event date.
- Do not share your code beyond your attendee group.

Questions?

 College Police: 707-256-7777

 Website: [Napa Valley College Parking](#)