

**Petition for Resolution of Course Conflict**

**Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_  
Last First MI

**Address:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Street Apt. #

\_\_\_\_\_ **Telephone:** \_\_\_\_\_  
City State Zip

**Semester (circle one):**      **Fall**              **Spring**              **Summer**              **Year** \_\_\_\_\_

I request approval to enroll in both courses listed below which have conflicts of more than ten (10) minutes.

Instructions: Print the information for both courses on the lines below. Obtain the signature of the instructor in whose class you will be partially absent. Indicate the specific days and times per day/week you will meet with that instructor to make up the time missed.

Example:      5678    DRAM 230      J. Schmidt      3.0 units      T, Th    9:30 - 11:00 am  
                   5432    PHYE 188      R. Meyer       2.0 units      T, Th    10:30 - 12:00 pm  
 Hours/minutes of overlap time per week (time per day x number of days per week)  $\frac{1}{2} \times 2 = 1$  hour.  
 Solution: Leave Schmidt's class at 10:30. Meet with Schmidt every Wed. am from 10:00 - 11:00.

**Course #1:** \_\_\_\_\_  
Synonym #      Course                      Instructor                      Units      Days                      Times

**Course #2:** \_\_\_\_\_  
Synonym#      Course                      Instructor                      Units      Days                      Times

**Weekly Overlap Time:** \_\_\_\_\_ (hours/minutes)

**Solution to Conflict:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_ **Student Signature**                      \_\_\_\_\_ **Instructor Signature**

**FOR OFFICE USE ONLY**

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Denied**      \_\_\_\_\_  
Associate Dean, Admissions & Records                      Date

**Comment(s):** \_\_\_\_\_

**THE APPEAL**

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Denied**      \_\_\_\_\_  
Vice President, Student Services                      Date

**Comment(s):** \_\_\_\_\_