Professional Development Committee
Purpose and Responsibilities

PURPOSE: The Professional Development Committee shall be concerned with faculty development, including instructional excellence, sabbatical leaves, salary advancement projects, evaluation, and professional achievements and honors.

The Professional Development Committee shall:
1. Review guidelines, policies, and procedures on sabbatical leaves. Establish criteria for sabbatical leaves and solicit, review, evaluate, and recommend sabbatical leave requests. Make recommendations to Administration in the event of questions concerning satisfactory completion of a sabbatical.
2. Recommend, monitor, and review policies and procedures for faculty salary advancement projects. Make recommendations to Administration in the event of questions concerning appropriateness or satisfactory completion of salary advancement projects.
3. Review guidelines, policies, and procedures concerning faculty evaluation. By request, provide guidance to the Academic Senate Second Vice President on matters concerning the process of evaluating Contract (tenure-track), Regular (tenured), Part-Time Hourly, and Full-Time Temporary faculty. In concert with the Faculty Association, mediate, to the extent allowed by law, in the event of any challenge to the process of whether printed procedures were correctly followed.
4. Recommend and review all policies and activities for faculty professional development and instructional excellence. The Professional Development Committee chair and one committee member will serve on the District Staff Development Committee.
5. Establish guidelines and policies for faculty professional development and instructional excellence activities, and encourage participation in such activities.
6. Recognize professional achievements and honors of faculty.
7. Receives reports from the Faculty Coach Committee.