Members present: Steven Balassi, Stephanie Burns, Shawna Bynum, Susan Engle, Stephanie Grohs, Ann Gross, Julie Hall, Rebecca Scott, Erik Shearer, Walter Unti, and Nadine Wade-Gravett.

Members absent: Michelle Hobbs and Robert Miller.

1. Welcome

2. Adoption of Agenda - msp

3. Approval of Minutes from 11-3-09 - msp

4. Public Comment - none

5. Consent

5.1 New Program Development BOT Policy

5.2 Sabbatical Appeal Process
   Pulled and will be sent back to PDC for further review.

5.3 Flex Day Planning Guide
   Question of the requirement of a resume for presenters. Feeling that it might be overkill.
   Agreement to send to full Senate and allow vote.

6. Discussion/Action Items

6.1 Committee Guests
   All meetings are open and welcome guests.

6.2 State Senate Resolutions
   S.Bynum will email all resolutions to faculty.

6.3 GE Descriptions
   Academic Standards is revising and will be submitted to full senate for approval.

6.4 Pending Retirements
   Linda Simpson, Sable Hughes, and Terry Woodward.

6.4.1 Social Committee
   Retiring faculty will be honored at the Holiday party.
6.4.2 Emeritus Rank
Qualified retirees are encouraged to apply.

6.5 Presidential Search Update
Senate qualities list finalized.
Presidential Search Committee will meet during finals week to develop the job description.

6.6 BSI Committee Composition
R. Scott will solicit structure recommendations from the current BSI Committee.
Email will be sent to all faculty.

6.7 Current Bylaws
New and updated Bylaws now exist.

7. Reports

7.1 Shared Governance Committee Chair Reports

7.1.1 Budget – Walter Unti
Midyear cuts will take place but Business Office thinks it will be manageable. Categorical funds will continue to be cut. It is important to get information out as soon as possible.

7.1.2 Planning – Stephanie Burns
New planning priorities will be sent to faculty. Recommend to discuss validation committees and how they are determined.

7.2 Standing Committee Chair Reports

7.2.1 Academic Standards & Practices– Stephanie Grohs
Working on GE, dual majors and degree policy and honors program.

7.2.2 Curriculum – Steven Balassi
Have review and passed 40% and will forward to BOT.

7.2.3 Faculty Coach Committee – Rebecca Scott
Committee is selecting training for spring, rewriting peer evaluation form. Syllabus best practices will be forwarded to faculty.

7.2.4 Faculty Standards & Practices – Ann Gross
HR has talked to the campus lawyer regarding diversities and difficulties with compliance with current law. It was discussed that each department should look at desired competencies for faculty and is encouraged to incorporate a more global approach. Information will be forwarded to PDC for possible flex day. Hiring Committees also need to be aware of campus goals and objectives. An ongoing conversation about the division chair structure will continue.
7.2.5 Learning Outcomes Assessment – Erik Shearer
Working on handbook for spring. Will have video instructions posted on SLO web site by spring.

7.2.6 Professional Development – Michelle Hobbs
Will vote next academic year topics during spring semester.

7.2.7 Social – Susan Engle
December 11th, Holiday Party.

7.2.8 Student Standards & Practices
Student discipline process and forms are being worked on.

7.3 Officer Reports

7.3.1 President – Shawna Bynum
Nominations for the Hayward Award are being accepted.

7.3.2 1st Vice President – Erik Shearer – no report

7.3.3 2nd Vice President – Rebecca Scott
Evaluations are being completed. The timeline for tenure process will be changed.

7.3.4 Secretary – Nadine Wade-Gravett – no report

7.3.5 Treasurer – Julie Hall
Approximately $2500 in current treasury.

8. Items for Next Meeting (4 mins.)

8.1 Spring meeting dates: February 2, 2010
March 2, 2010
April 6, 2010
May 4, 2010

8.2 Future meeting topics
Discussion of 3 year terms for committee membership.

9. Adjournment
Meeting was adjourned at 1:30pm.