NOTE: This meeting date is a Wednesday.

Napa Valley Community College District
THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 24, 2010
5:30 p.m. Closed Session
6:30 p.m. Return to Public Session
Room 1340 McPherson Administration Building
Napa Valley College, Napa, California

Regular meetings of the Napa Valley Community College District Board of Trustees are held the second Thursday of each month. Special meetings may be called by the president of the board, by the board at a regular meeting or by the president of the board at the request of a majority of the board members. The agenda is mailed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. In compliance with Government code section 54954.2 (a) Napa Valley College will, on request, make this agenda available in appropriate alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the President’s Office, 2277 Napa Vallejo Highway, Napa, California, (707) 253-3365.

In addition to time provided for public comments under Roll Call, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board President, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the President of the Board of Trustees. Items marked with an asterisk (*) require a roll call vote. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER 5:30 p.m.

2.0 CLOSED SESSION (5:30 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Kevin Luckey, Laura Ecklin, Faye Smyle
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Armond Phillips
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Consideration of Claim of Unlawful Discrimination Against a Member of the Faculty
With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Evaluation and Appointment of Public Employees

Titles:
1) Dean, Upper Valley Campus/Planning
2) Director, Student Support Services/HSI/MESA
3) Dean, Special Services

3.0 RETURN TO PUBLIC SESSION

3.1 Roll Call

3.2 Pledge of Allegiance

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
   * As required by Government code Section 54957.1, a roll call vote is required for any personnel decision coming out of closed session to appoint, employ, or dismiss an employee.

3.5 Adoption of Current Agenda

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
   April 28, 2010 Rescheduled Regular Meeting
   May 13, 2010 Regular Meeting
   June 10, 2010 Regular Meeting

4.0 PUBLIC COMMENTS — GENERAL
   At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a five-minute presentation.

5.0 APPROVAL OF MINUTES OF MARCH 11, 2010
   The minutes of the March 11, 2010 will be approved at the April meeting.

6.0 CONSENT CALENDAR
   The following items listed on the consent calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion. Any item(s) may be removed from the consent calendar for discussion or other reasons at the request of a board member.

6.1 Approval of Personnel Document of March 17, 2010

6.2 Proposed Change Orders for the Library and Learning Resource Center
   It is recommended that the Board of Trustees ratify acceptance of Edge Development, Inc. proposed change orders numbered 8R1, 167, 176R1, 201, 211, 229, and 233 as given in the attached Proposed Change Order Log dated March 12, 2010. The net INCREASE for these proposed change orders is $10,752.00. See backup pages 1 through 14.
Construction Percent Complete: 86%
Contingency on Original Contract: 7%
Actual Contingency Used: 3.58%

6.3 **Proposed Change Orders – Bldg 600 Team Rooms Remodel**
It is recommended that the Board of Trustees ratify acceptance of Kel-Tec Builders, Inc. proposed change order 3 as given in the attached Proposed Change Order Log dated March 12, 2010. The net INCREASE for this proposed change orders is $1,851.00. See backup page 15.
Construction Percent Complete: 95%
Contingency on Original Contract: 8%
Actual Contingency Used: 1%

6.4 **Proposed Change Orders – North Gym**
It is recommended that the Board of Trustees ratify acceptance of Broward Builders, Inc. proposed change orders 43R, 44, 45, 46, and 48 as given in the attached Proposed Change Order Log dated March 12, 2010. The net INCREASE for these proposed change orders is $7,463.13. See backup page 16 through 19.
Construction Percent Complete: 99%
Contingency on Original Contract: 5%
Actual Contingency Used: 2.0%

6.5 **Proposed Change Orders – PAC Signage**
It is recommended that the Board of Trustees ratify acceptance of Young Electric Sign Company proposed change order 1 as given in the attached Proposed Change Order Log dated March 12, 2010. The net INCREASE for this proposed change order is $5,008.95. See backup page 20.
Construction Percent Complete: 5%
Contingency on Original Contract: 22%
Actual Contingency Used: 10.3%

6.6 **Ratification of Notification of Completion and Acceptance as Complete – Bldg. 600 Remodel Phase 1 – Team Rooms**
The project to construct the Bldg. 600 Remodel Phase I – Team Rooms is complete. A Notice of Completion was filed with the County Recorder on March 16, 2010.

7.0 **CONSTITUENT GROUP REPORTS**
- Academic Senate Report
- Faculty Association Report
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Napa Valley College Associated Students Report
8.0 INFORMATION ITEMS

8.1 Report on Public Property Development – North Corner
At its board meeting of October 9, 2008, the board discussed its interest in agendizing a standing informational item over upcoming months regarding the development of college property, including land at the corner of Imola and Soscol Avenues.

8.2 Update on Presidential Search Process
The Napa Valley College Board of Trustees is in the process of conducting a search for a new superintendent/president of the college. The board is committed to an open, inclusive process and will take under careful consideration all input/suggestions. To that end, there will be a standing item on the agenda to support the open communication, transparency, and inclusivity that are critical to a successful search. The board will provide an update on the process at this time. Any member of the public or the campus community will be given the opportunity to speak, make comments, suggestions, or ask questions.

8.3 Community College Update
Board members will share information on matters including, but not limited to: accreditation, legislative issues, conference/training information, CCCT and ACCT issues and priorities.

8.4 Update on Reorganization of College Programs and Services
The administrative staff will present information on the reorganization of programs and services resulting from the retirement of 37 District employees who elected to separate (retire or resign) from the District by June 30, 2010 in response to the Early Retirement Incentive offered to eligible District employees. The District will follow up with personnel actions at the April 28, 2010 board meeting.

9.0 ACTION ITEMS

9.1 Bldg. 800 Phase I Remodel Project Bid Award
Bids will be opened in public on March 25, 2010 for this project to convert space vacated by the Media Center, Learning Services, Testing & Tutoring Center, and the Teaching & Learning Center to Health Occupations instructional areas, the Nursing Simulation Lab, faculty offices, an expanded Language Lab, and general classrooms. Restrooms on all three floors will receive ADA upgrades.

Recommendation: It is recommended that the Board of Trustees award the bid to the lowest responsible bidder as presented.

9.2 Bldg. 3900 Renovation Project Bid Award
Bids will be opened in public on March 25, 2010 for this project to renovate Bldg. 3900 to house the Digital Design Graphics Technology (DDGT) program.

Recommendation: It is recommended that the Board of Trustees award the bid to the lowest responsible bidder as presented.
9.3 **Bldg. 1500 Re-Roof Project Bid Award**
Bids will be opened in public on March 25, 2010 for this project to replace the roof on bldg. 1500.

**Recommendation:** It is recommended that the Board of Trustees award the bid to the lowest responsible bidder as presented.

9.4 **Approval of CCCT Election**
The election of members of the CCCT Board of the Community College League will take place between March 10 and April 25. There are seven three-year vacancies on the board. Each member community college district has one vote for each of the seven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. Charles Meng, currently a member of the CCCT board, has provided the board with a list of his recommendations.

**Recommendation:** It is recommended that the Board of Trustees approve the slate of candidates for the CCCT election, as recommended.

10.0 **OTHER REPORTS:** Note that no action can be taken regarding any report item.

10.1 **Staff Reports**
- Dean, Human Resources
- Vice President, Business and Finance
- Vice President, Student Services
- Vice President, Instruction

10.2 **Superintendent/President’s Report**

10.3 **Reports from Board Members**

11.0 **FUTURE AGENDA ITEMS**

11.1 **Board Listening Session**

11.2 **Development of Corner Property**
   a) Development of Definition of “Educational Mission” to Guide Potential Projects
   b) Excavation of Site to Determine Site Constraints

11.3 **Retiree Medical Benefits**

12.0 **ADJOURNMENT**