Napa Valley Community College District

SPECIAL MEETING OF THE BOARD OF TRUSTEES

November 30, 2006
4:30 p.m. Closed Session
6:30 p.m., Return to Public Session
Room 1340, McPherson Administration Building
Napa Valley College, Napa, California

AGENDA

Regular meetings of the Napa Valley Community College District Board of Trustees are held the fourth Thursday of each month. Special meetings may be called by the president of the board, by the board at a regular meeting or by the president of the board at the request of a majority of the board members. The agenda is mailed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. Should a member of the public require special accommodations or more information about accessibility, please contact the Office of Special Services, 253-3080, no later than 24 hours before the meeting. All efforts will be made for reasonable accommodation.

In addition to time provided for public comments under Roll Call, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board President, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the President of the Board of Trustees. Items marked with an asterisk (*) require a roll call vote. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER (4:30 p.m.), Room 1340

2.0 PUBLIC SESSION (4:30 p.m.), Room 1340

   2.1 Consideration of Nursing Student Appeal Regarding ATI Testing
      This is the final stage in a student-initiated appeal regarding ATI testing in the nursing program. Legal counsel will be present.

3.0 CLOSED SESSION (5:30 p.m.) Room 1330: Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

   With respect to every item of business to be discussed in closed session pursuant to Ed. Code Section 72122, Consideration of Student Appeal Regarding ATI Testing
With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment

Titles:
1) Secretary IV, Facilities and Services

4.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

4.1 Roll Call

4.2 Pledge of Allegiance

4.3 Introduction of Visitors, Guests, and New Staff

4.4 Announcement of Items from Closed Session
*As required by Government Code Section 54957.1, a roll call vote is required for any personnel decision coming out of closed session to appoint, employ, or dismiss an employee.

4.5 Adoption of Current Agenda
Items will be heard following 5.0 (Public Comments). Other items may be moved, at the discretion of the board president.

4.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
December 14, 2006—Regular Meeting
January 18, 2007 – Regular Meeting
February 8, 2007 – Regular Meeting

5.0 PUBLIC COMMENTS — GENERAL
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three-minute presentation.

6.0 APPROVAL OF MINUTES OF NOVEMBER 9, 2006
Minutes of November 9, 2006 will be approved at the December 14, 2006 board meeting.
7.0 CONSENT CALENDAR
The following items on the consent calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion. They may be removed from the consent calendar for discussion or other reasons at the request of a board member.

7.1 Approval of Personnel Documents Dated November 23, 2006

7.2 Approval of Agreement with the California Department of Education
It is recommended that the Board of Trustees approve an agreement with the California Department of Education for an infant and toddler child care resource program. The term of This agreement is from July 1, 2006 through June 30, 2007. The maximum amount is $3,768.

8.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
- Faculty Association Report
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Associated Student Body Report

9.0 DISCUSSION ITEMS

9.1 DISCUSSION OF THE OPTIONS TO ADDRESS A VACANCY ON THE BOARD OF TRUSTEES
Currently, a vacancy exists on the Napa Valley College governing board for the District 3 seat. In an unusual result in the November 7 election, the candidate who dropped out of the race after the ballots were printed won the election. According to legal counsel, his prior withdrawal has no effect on the outcome of the election. The winner has indicated that he will not serve. Bob Henry, college legal counsel, will be present to answer questions.

The board now has the option of calling for a special election or appointing a replacement until a regularly scheduled election is held in November, 2008.

Once the Elections Office has validated the results of the election, the board has sixty days to appoint, or call for a special election. John Tuteur, Registrar of Voters, will be available to answer questions.

The board will review its options in light of the responsibilities of the governing board and either call for a special election or make an appointment to fill the vacancy by January 30, 2007.
10.0 ACTION ITEMS

10.1 Approval of Option to Address a Vacancy on the Board of Trustees
The board will make a decision regarding its responsibility to either order a special election or to begin the process to make a provisional appointment to fill a vacancy on the board.

10.2 Approval of Process, Application Materials, and Criteria for Selection of Provisional Trustee
If the board elects to begin the process to make a provisional appointment to fill the current vacancy, it will determine the criteria for applicants, application questions, and finalize the interview/selection process.

10.3 Authorization to Advertise for Faculty Positions for 2007-2008
This is a request for authorization to advertise for six new full-time, tenure track positions. This authorization allows the Office of Human Resources to finalize job announcements, plan for job fairs, and begin advertising the positions.

1) Administration of Justice Instructor, Full-Time, Tenure Track
2) English Instructor, Full-time, Tenure Track
3) Mathematics Instructor, Full-time, Tenure Track (two positions)
4) Physical Education Instructor, Full-time, Tenure Track
5) Psychiatric Technician Instructor, Full-time, Tenure Track

Recommendation: It is recommended that the Board of Trustees authorize advertising the above faculty positions for 2007 – 2008.

10.4 Approval of Increase in Hourly Rate for Noncredit Instructors
The noncredit program continues to contribute toward attaining the District’s FTES goals. It is recommended that the hourly rate for noncredit instructors be increased from $32.26 per hour to $34.28, effective spring semester, 2007. The rate of increase is 6.25%, the same COLA proposed for contract/regular and part-time, hourly faculty.

11.0 OTHER REPORTS: Note that no action can be taken regarding any report item.

11.1 Reports from Vice Presidents

11.2 Superintendent/President’s Report

11.3 Reports from Board Members

12.0 ADJOURNMENT