Regular meetings of the Napa Valley Community College District Board of Trustees are held the fourth Thursday of each month. Special meetings may be called by the president of the board, by the board at a regular meeting or by the president of the board at the request of a majority of the board members. The agenda is mailed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. Should a member of the public require special accommodations or more information about accessibility, please contact the Office of Special Services, 253-3080, no later than 24 hours before the meeting. All efforts will be made for reasonable accommodation.

In addition to time provided for public comments under Roll Call, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board President, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the President of the Board of Trustees. Items marked with an asterisk (*) require a roll call vote. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER (5:30 p.m.)

2.0 CLOSED SESSION (5:30 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate
With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment
1) Interim Vice President, Instruction
2) Interim Basic Law Enforcement Academy Coordinator
3) Instructional Skills Training Coordinator (grant-funded administrator)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment
1) Physics Instructor (leave replacement)
2) Speech Instructor (tenure track)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment
Titles:
1) Instructional Assistant III, DLS
2) Secretary I, WorkAbility III
3) Secretary III, Office of Instruction

3.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Roll Call

3.2 Pledge of Allegiance

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
*As required by Government Code Section 54957.1, a roll call vote is required for any personnel decision coming out of closed session to appoint, employ, or dismiss an employee.

3.5 Adoption of Current Agenda
Items will be heard following 5.0 (Public Comments). Other items may be moved, at the discretion of the board president.

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:00 p.m. public session)
July 20, 2006 – New Meeting
August 10, 2006 – Regular Meeting
September 14, 2006 – Regular meeting
October 12, 2006 – Regular Meeting

4.0 PUBLIC COMMENTS — GENERAL
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three-minute presentation.

5.0 APPROVAL OF MINUTES
5.1 Approval of Minutes of May 11, 2006  (See backup pages 1 – 8)
5.2 Approval of Minutes of May 18, 2006  (See backup pages 9 – 10)

6.0 CONSENT CALENDAR
The following items listed on the consent calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion. Any item(s) may be removed from the consent calendar for discussion or other reasons at the request of a board member.

6.1 Ratification of Financial Documents for May, 2006
6.1.1 Approval of Warrants
   General Fund $1,410,777.18
   Child Care Fund $3,224.05
   Capital Outlay Projects Fund
   NVC Bldg. Fund/Series A (BOND) $1,088,704.88

6.1.2 Approval of Total Gross Payroll $2,265,255.40

6.2 Approval of Personnel Assignments Dated June 14, 2006

6.3 Approval of Close-of-Year Transfer Resolution
The resolution pertaining to this routine annual action appears on backup page 11.

6.4 Approval of Resolutions: Signing Authority for Christopher McCarthy, Scott B. Miller, Daniel TerAvest, Matt Christensen, and Laura Ecklin
It is recommended that the Board of Trustees approve five resolutions that authorize the following staff members to sign documents on behalf of the district from July 1, 2006 through June 30, 2007: the college president; vice president, Business and Finance; director, Campus Planning; and dean, Human Resources. The resolutions appear on backup pages 12 through 16 and will be signed subsequent to the board meeting.

6.5 Approval of 2006-2007 Interfund Transfer
It is recommended that the Board of Trustees approve the interfund transfers document on backup page 17. Monies are allocated in the 2006 -07 budget for the funds and accounts affected. The process has been recommended by the district’s outside auditors and is a routine annual item.

6.6 Approval of 2006 – 2007 Cosmetology Agreement
It is recommended that the Board of Trustees approve the 2006 – 07 cosmetology training agreement with the Vintage Academy of Hair Design, Inc. This is a contract renewal and will cover the period of July 1, 2006 through June 30, 2007. The contract includes a five percent increase in the funding rate.

6.7 Approval of Contract for Migrant Student Education Program (Region II) – Adelante
It is recommended that the Board of Trustees approve an agreement with the Migrant Child Education Program – Region II. This contract renews the Adelante Project that has been held on campus during the summer months since 1992. The project provides educational opportunities for children of migrant farm workers, grades eight through twelve. The contract period is from
June 12, 2006 through August 4, 2006. The District pays based on attendance with a maximum cost of $18,000.

6.8 **Approval of Contract for Interpreting Services for 2006 – 2007**
It is recommended that the Board of Trustees approve an agreement with Interpreting and Consulting Services, Inc. to provide interpreting services as needed during 2006 – 2007. The rate for services is $70 per hour.

6.9 **Approval of Contract for Contract Education Agreement with Kendall Jackson**
It is recommended that the Board of Trustees approve a contract education agreement with Kendall Jackson for Customer Service Training. The contract period is June 1 through June 30, 2006, and the total fee is $1,300.

6.10 **Approval of Agreement with the Workforce Investment Board of Solano County**
It is recommended that the Board of Trustees approve an agreement with the Workforce Investment Board of Solano County to provide job training automation (JTA) data entry and data reporting related to the Chancellor’s Office Nursing grant to the Napa and Solano Colleges. The period of this grant will be from January 1, 2006 to June 30, 2006, with a renewal clause for all five years of the agreement. The total amount is $60,536.

7.0 **CONSTITUENT GROUP REPORTS**
- Academic Senate Report
- Faculty Association Report
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Associated Student Body Report

8.0 **FINANCIAL REPORTS**

8.1 **Quarterly Financial Status of Income and Expenditures for the Period Ending March 31, 2006**
8.2 **Quarterly Financial Statement Report (CCFS311Q)**

9.0 **INFORMATION ITEMS**

9.1 **Review of Schematic Design of the Library Learning Resource Center**
TLCD Architecture of Santa Rosa will present the schematic design of the Library Learning Resource Center.

10.0 **ACTION ITEMS**

10.1 **Approval of Fiscal Year 2005 - 2006 Single Year Audit Report**
A representative of Matson and Isom Accountancy Corporation, the district’s current auditors, will be present to answer questions about the fiscal year 2005 - 2006 single year audit. The Audit Committee met with the auditors to review a draft of the document. Because of the limited number of copies, the audit report is distributed separately to trustees. It is available for review in the Presidents Office.

Recommendation: It is recommended that the Board of Trustees approve the Fiscal Year 2005 – 2006 Single Year Audit Report, as presented.

10.2 Approval of New Audit Contract

The District is required to have an audit performed each year by an independent audit firm. The District is also required to have an audit performed on Proposition 39 bond funds. Matson and Isom Accountancy has submitted a proposal to provide auditing services for the 2005 – 2006 fiscal year. This includes the regular District audit, the Measure N Bond Funds Audit and the Measure N Bond Fund Performance Audit.

Recommendation: It is recommended that the Board of Trustees approve an audit contract with Matson and Isom Accountancy for the 2005 – 2006 District audit, the Measure N Bond Fund Audit, and the Measure N Bond Fund Performance Audit.

10.3 Approval of International Education Program Offerings for Summer, 2007

Amanda Badgett, International Education Coordinator, will be at the meeting to present the international education program offerings for summer, 2007. The following courses have been approved by the International Education Advisory Committee and the Office of Instruction to be offered during Summer, 2007: Nursing 298: Transcultural Nursing in the Philippines (Martin); Photography 160: Documentary Photography in Portugal (Rogers); Art 118: Art History in Italy (Badgett and Hancock); History 142: History of Mexico (Rick Donohoe); French 120, 121, 240, 241 (Ann-Marie McEligot); and Spanish 110, 111, 114, 116, 130, 131 (Maria Villagomez) in Mexico.

10.4 Acceptance of the Napa Valley College Faculty Association’s Negotiations Proposal for 2006 – 2007

The Napa Valley College Faculty Association’s negotiations proposal for 2006 – 2007 is posted on the Administration Building bulletin boards, and copies are available in the Office of Human Resources. See backup page 18.

Recommendation: It is recommended that the Board of Trustees accept the Napa Valley College Faculty Association’s Negotiation Proposal for 2006 – 2007.

10.5 Approval of the Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for 2006 – 2007

The district proposal for negotiations with the Napa Valley College Faculty Association is posted on the Administration Building bulletin boards, and copies are available in the Office of Human Resources. See backup page 19.
**Recommendation:** It is recommended that the Board of Trustees accept the Napa Valley Community College District proposal for negotiations with the Napa Valley College Faculty Association for 2006 – 2007.

10.6 **Adoption of 2006 – 2007 Tentative Budget**
The proposed 2006 – 2007 Tentative Budget includes budgets for the General Fund, Capital Outlay Projects Funds, Bond Projects Bond Redemption, Child Care Fund, Post-Retirement Fund, Bookstore Account Trust, Associated Student Body Account and Farm Account. The budget, as developed through the planning and budget process, has been mailed separately to the trustees. The college president has reviewed the budget and supports its adoption, as proposed by the Budget Committee. Copies are available in the Business and Finance Office.

10.7 **Public Hearing on and Approval of Resolution Setting the Appropriations Limit for 2006 – 2007**
Government Code Section 7910 states that each year the governing body of the local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year at its regularly scheduled or noticed special meeting. See backup pages 20 and 21.

**Recommendation:** It is recommended that the Board of Trustees approve the 2006 – 2007 appropriations limit resolution, which reads as follows: “Pursuant to Section 7910 of Title 1 of the Government Code, the Board of Trustees of the Napa Valley Community College District establishes its 2006 – 2007 appropriations limit in the amount of $38,461,675.

10.8 **Approval of Amendment to Independent Citizens’ Oversight Committee**
The Measure N Independent Citizens’ Oversight Committee bylaws established one-year terms for a number of its committee members and two-year terms for others in order to provide continuity through staggered terms. Because of substantial turnover on the committee, staggered terms have been established through attrition and replacement. Bond attorney David Casnocha has advised that all committee members can serve on the committee for four years, pending action by the board of trustees.

**Recommendation:** It is recommended that the Board of Trustees retroactively approve the revision of the bylaws of the Independent Citizens’ Oversight Committee to allow each member to serve a total of four years.

10.9 **Emergency (Blue) Phone Installation Project**
This project covers the installation of five pre-purchased emergency telephone units. These phones are part of a campus-wide upgrade of emergency phones. Interior building phone units have already been installed by the college. Bids were opened in public on June 21, 2006.

**Recommendation:** It is recommended that the Board of Trustees award the Blue Phone Installation project to the lowest qualified bidder as presented.
10.10 **Sedimentation Pond Restoration Project Bid Award**  
The pond on the west side of the campus is an important part of NVC’s storm water management system. Unfortunately, the pond has accumulated much sediment since it was last dredged in the 1970s. The reduced depth of the pond has allowed it to become overgrown by an invasive, non-native aquatic weed. This project includes mechanically harvesting the plant material and dredging the pond back to maintainable depths. Three restoration and dredging firms were pre-qualified to bid on this project. Bids were opened in public on June 20, 2006.

**Recommendation:** It is recommended that the Board of Trustees award the Sedimentation Pond Restoration project to the lowest qualified bidder as presented.

10.11 **Approval of Resolution Ordering Governing Board Member Election**  
The terms of five current trustees end in 2006. Elections for trustee areas 1, 2, 3, 4, and 5 will be held on November 7, 2006: The resolution ordering the governing board member election requires board action prior to submission to County Superintendent of Schools. See backup page 22.

**Resolution:** It is recommended that the Board of Trustees approve the Resolution ordering the governing board member election.

11.0 **OTHER REPORTS:** Note that no action can be taken regarding any report item.

11.1 **Reports from Vice Presidents**

11.2 **Superintendent/President’s Report**

11.3 **Reports from Board Members**

12.0 **Resolution Honoring Outgoing Trustee Joan Bennett**