1.0 CALL TO ORDER  5:30 p.m.
   Board president JoAnn Busenbark called the meeting to order.

2.0 END-OF-YEAR RECOGNITION

   2.1 Phi Theta Kappa Awards for 2008 - 2009
   Phi Theta Kappa advisors Cathy Gillis and Walt Unti thanked the board and Dr. McCarthy for their support of Phi Theta Kappa. Board president JoAnn Busenbark read the long list of awards and honors earned by the Beta Beta Sigma Chapter of Phi Theta Kappa this year, including: art award; runner-up scholarship essay/participation award; Bridge to Peace recognition; Stand Up and Speak Out recognition; Chapters United recognition; Certificate of Special Congressional Recognition. Dr. McCarthy earned the Shirley P. Gordon Award for Outstanding College President and Walt Unti earned the Horizon New Advisor Award to Walt Unti. Chris Adams, Katelyn McLeod, and Chris Hagerman were elected to Alumni Executive Board; Tiffany Hopp was inducted into the Alumni Association. Robert Holst was selected as Coca Cola National Finalist and All-State Academic First Team. Adrian Atman earned All-State Academic Third Team.

   2.2 Napa Valley College Student of the Year
   Dr. McCarthy introduced Kirsten Raschko, one of seven award winners in the annual Napa Valley Community Awards program, “Celebrating Community.” The event is sponsored by the Napa Chamber Foundation and Mechanics Bank to honor individuals who make a contribution to enhance life in the valley. Board president JoAnn Busenbark congratulated Kirsten Raschko and thanked her for representing the college so well.

   2.3 Napa Valley College Women’s Volleyball Team Honored
   The Napa Valley College Women’s Volleyball Team won the Bay Valley Conference Championship for 2008. Coach Kelly Van Winden, Coach of the Year in the Bay Valley Conference, praised the four representatives of the team who were present. She noted that the women were not only model athletes, but were excellent students who gave back to the sport by being mentors for Youth Volleyball.
2.4 **Bay Valley Conference Player of the Year**  
Tyler Cravy, Napa Valley College freshman baseball player, was named the Bay Valley Conference Player of the Year in a vote of conference coaches. He was 8-3 this season in his pitching role. He was unable to be present, but was recognized by the board for his achievement. Athletic Director Kevin Lucky thanked the board for its support of the athletics teams and programs.

2.5 **Welcome to New Tenured Faculty**  
The following faculty members, having completed their probationary period, are advancing to tenured status, effective Fall, 2009: Janice Ankenmann, Rhue Bruggeman, Stephanie Burns, Jennifer Carlin, Daniel Clemens, Susan Engle, Fain Hancock, Jennifer King, Maria Salceda-Nunez, and Janice Whitmer. Academic Senate President Dianna Chiabotti introduced each faculty member. The board congratulated them, and Dr. McCarthy said he felt this was an exceptional group of faculty members. Bonnie Moore, Margaret Craig, Dr. Eve-Anne Wilkes, and Jill Schrutz congratulated their respective faculty members.

2.6 **2008 – 2009 McPherson Distinguished Teaching Awards**  
This award was established by founding college president Dr. Harry McPherson to recognize excellence in teaching. The recipients of the McPherson Distinguished Teaching Award for 2008 – 2009 are Dr. Linda Napholz and Michael Conroy. Vice President, Instruction Sue Nelson spoke to the qualities of Dr. Napholz and Michael Conroy that earned them this significant teaching honor. They will be presented their awards at a luncheon on Friday.

2.7 **Resolution in Honor of Outgoing Student Trustee Christopher Hagerman**  
JoAnn Busenbark read the resolution in honor of outgoing student trustee Christopher Hagerman. The board thanked him for his service and wished him well as he continues his education.

2.8 **Resolution Honoring Dr. Melody Seymour, Retiring English Professor**  
JoAnn Busenbark read the resolution in honor of Dr. Melody Seymour, retiring English professor and Dr. McCarthy presented her with the resolution in recognition of her service and lasting legacy to Napa Valley College. Dr. Seymour said that she had enjoyed every day of her teaching career.

2.9 **Emeritus Status**  
Board president JoAnn Busenbark stated that the Academic Senate’s Academic Standards and Practices Committee has granted emeritus status to Dr. Melody Seymour and Richard Thompson-Bremer.

3.0 **CLOSED SESSION** (6:30 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS  
**Name of agency negotiators:** Scott Miller, Kevin Luckey, Laura Ecklin  
**Name of organization representing employees:** NVCFA/CTA/NEA
**Name of agency negotiators:** Scott Miller, Laura Ecklin, Judie Walter-Burke  
**Name of organization representing employees:** NVC-ACP/SEIU  
**Name of agency representatives:** Chris McCarthy  
**Name or organization representing employees:** NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment

**Academic Administrators**
1) Instructional Skills Coordinator (Grant-Funded)
2) Interim Basic Law Enforcement Academy Coordinator

**Grant-Funded Academic Administrator**
1) Workability III Program Director

**Temporary Grant-Funded Classified Administrators**
1) Project Coordinator, Nursing Expansion and Innovation Project
2) Regional Simulation Lab Coordinator (80% of Full-Time)

**Temporary Classified Administrators (Grant-funded)**
1) Director, CTE Programs
2) Interim Director, Small Business Development Center

**Grant-Funded Academic Administrators**
1) Director, Talent Search
2) Director, Upward Bound (80% FTE)

**Regular Classified Employment**
1) Web Development Specialist

4.0 RETURN TO PUBLIC SESSION

4.1 **Members Present:** JoAnn Busenbark, Charles Meng, Steve Reinbolt, Michael Baldini, Bruce Ketron, Robert Holst  
**Members Absent:** Brenda Knight, Tom Andrews  
**Staff Present:** Dr. Chris McCarthy, Sue Nelson, Scott Miller, Oscar DeHaro, Laura Ecklin, Sonia Wright, Kevin Lucky, Cathy Gillis, Walt Unti, Dan TerAvest, Ken Arnold, Susan Engle, Janice Ankenmann, Rhue Bruggeman, Stephanie Burns, Daniel Clemons, Sue Engle, Fain Hancock, Jennifer King, Maria Salceda-Nunez, Janice Whitmer, Dr. Linda Napholz  
**Guests Present:** Keith Rogel, Napa Redevelopment Partners; Howard Siegel, Planning Consulting Services

4.2 **Pledge of Allegiance**
The audience recited the pledge of allegiance.

4.3 **Introduction of Visitors, Guests, and New Staff**

4.4 **Swearing-in of New Student Trustee**
Dr. McCarthy administered the oath of office to newly-elected student trustee Robert Holst.

4.5 **Announcement of Items from Closed Session**
Charles Meng announced the board’s approval in closed session of full-time employment for the following:
Todd Dischinger, Instructional Skills Coordinator
Aaron Ross, Interim Basic Law Enforcement Academy Coordinator
Catherine M. Brown, Workability III Program Director
Barbara Brock, Project coordinator, Nursing Expansion and Innovation Project
Nancy Wilson, Regional Simulation Lab Coordinator
Elizabeth Pratt, Director, CTE Programs
Charles Monahan, Interim Director, Small Business Development Center
Renee Hernandez, Director, Talent Search
Anna Martinez, Director, Upward Bound
Jon Cornelison, Web Development Specialist

4.6 Adoption of Current Agenda

4.7 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
JoAnn Busenbark announced the following upcoming meetings: May 29, 2009
Commencement Ceremony; the board will be polled regarding other dates for the June meeting; August 13, 2009 Regular Meeting.

5.0 PUBLIC COMMENTS — GENERAL
Keith Rogel of Napa Redevelopment Partners thanked the board for the opportunity to introduce himself. He said the owners of the former Napa Pipe properties want to redevelop the property as mixed use and want to meet as many community needs as possible. He said there were many joint development opportunities available. Board president JoAnn Busenbark thanked him for coming and brainstorming with the board.

Athletic Director Kevin Luckey reported on the progress that has been made regarding the condition of the ballfields during raining season. He said there had been less than average rainfall this year, making it difficult to assess the long-term effectiveness of the mitigation efforts undertaken recently. He said the work on the French drains has been successful. However, because of the proximity to the river, drying time of the fields is still long, making the softball fields unplayable for extended periods of time after significant rainfall. He suggested to the board that it look further into the French drain project. He also announced the upcoming Storm Classic Golf Tournament that would include golf, dinner, and auction options.

6.0 APPROVAL OF MINUTES OF APRIL 9, 2009
M/S/C (Meng/Baldini) to approve the minutes of April 9, 2009, as submitted.

7.0 CONSENT CALENDAR
M/S/C (Meng/Baldini) to approve the following items on the consent calendar:

7.1 Ratification of Financial Documents for April, 2009

7.1.1 Approval of Warrants
General Fund $1,263,967.62
Child Care Fund $13,116.78
Capital Outlay Projects Fund
7.1.2 Approval of Total Gross Payroll

7.2 Approval of Personnel Assignments Dated May 7, 2009

7.3 Proposed Change Orders – Library and Learning Resource Center
The Board of Trustees ratified acceptance of Edge Development, Inc. proposed change orders numbered 17, 18R1, 52, 57, 60, 82, 83, 88, and 90 as given in attached Proposed Change Order Log dated May 1, 2009. The net INCREASE for this proposed change order is $20,081.00.

7.4 Proposed Change Orders – North Gym
The Board of Trustees ratified acceptance of Broward Buildings, Inc. proposed change order numbered 9 as given in attached Proposed Change Order Log dated May 1, 2009. The net DECREASE for this proposed change order is $397.00.

7.5 Proposed Change Orders – New Ceramics Building
The Board of Trustees ratified acceptance of SW Allen Construction, Inc. proposed change orders numbered 24, 28, 29, 30, AND 31 as given in attached Proposed Change Order Log dated May 1, 2009. The net INCREASE for these proposed change orders is $18,763.00.

7.6 Proposed Change Orders – Instructional Center for the Performing Arts
The Board of Trustees ratified acceptance of Broward Builders, Inc. proposed change orders numbered 17, 23, 25R, 27, 28, 30, 33, 34, and 35 as given in attached Proposed Change Order Log dated May 1, 2009. The net INCREASE for these proposed change orders is $30,532.70.

7.7 Approval of an Agreement with the Sonoma Development Center for Student Experience in a Variety of Clinical Settings
The Board of Trustees approved an agreement with the Sonoma Development Center for Psychiatric Technician students to participate in educational learning activities in a variety of clinical settings. The agreement is effective July 1, 2009 through June 30, 2011. There is no cost to the District.

7.8 Approval of an Agreement with Medic Ambulance Service for Student Experience in a Variety of Clinical Settings
The Board of Trustees approved an agreement with Medic Ambulance Service for EMT-Paramedic training in clinical and field settings. The term of this agreement is from May 14, 2009 until cancelled by either party. There is no cost to the District.

7.9 Approval of Agreement with California Medical Facility for Health Occupations Students in a Variety of Clinical Settings
The Board of Trustees approved an agreement with California Medical Facility for health occupations students to participate in educational learning activities in a variety of clinical settings. The term of this agreement is from May 1, 2009 until cancelled by either party. There is no cost to the District.
7.10 Approval of an Amendment to Agreement with the Queen of the Valley Medical Center for Student Experience in a Variety of Clinical Settings
The Board of Trustees approved an agreement with Queen of the Valley Medical Center for emergency services students to participate in educational learning activities in a variety of clinical settings.

7.11 Approval of Agreement with Commission on Peace Officer Standards and Training (P.O.S.T.) for the provision of Emergency Vehicle Operations Course (EVOC) Training
The Board of Trustees approved an agreement with the Commission on Peace Officer Standards and Training to provide EVOC training to qualified law enforcement personnel. The term of the agreement will be from July 1, 2009 to June 30, 2010. The total funds available for the District is $89,000.

7.12 Approval of Agreement with Migrant Child Education Program (Region II) for Educational Programs
The Board of Trustees approved an agreement with Migrant Child Education Program (Region II) to provide educational programs, including non-credit courses, leading to a high school diploma. The term of this agreement is from June 17, 2009 through July 31, 2009. The college shall pay to the contractor a sum not to exceed $18,000. The college can claim all FTES generated through non-credit courses.

7.13 Approval of Agreement with the Products Services & Industries to Provide Vocational Education Programs
The Board of Trustees approved an agreement with the Products Services and Industries to provide vocational educational programs, a renewal of an existing program. The term of the agreement is from July 1, 2009 through June 30, 2010. The college will pay $1.60 per student hour up to a total of $264,000. The college can claim all FTES generated through non-credit courses.

7.14 Approval of Agreement with Napa Valley Support Services to Provide Vocational Education Programs
The Board of Trustees approved an agreement with Napa Valley Support Services to provide vocational education programs to prepare students for community employment. The term of the agreement is from July 1, 2009 to June 10, 2010. The college will pay $1.85 per student hour up to a total of $305,250. The college can claim all FTES generated through non-credit courses.

7.15 Approval of Agreement with Commission on Peace Officer Standards and Training (P.O.S.T.) to for the Delivery and Management of the Basic and Intermediate Levels of the Instructor Development Institute
The Board of Trustees approved this renewal of an existing agreement. The contract period will be from July 1, 2009 to June 30, 2010. The total amount of funds available for the District is $600,000.

7.16 Approval of an Agreement with the California Fire Explorers Association for the Purposes of Providing a Fire Academy
The Board of Trustees approved an agreement with the California Fire Explorers Association for the purposes of providing an annual Fire Explorers Academy. The term of this agreement is from April 13 through April 19, 2009.

7.17 Approval of Agreement with Taher, Inc. for Upward Bound Summer Food Service Program
The Board of Trustees approved an agreement with Taher, Inc. for the Upward Bound Summer Food Services Program. The term of the agreement is from June 15, 2009 through July 24, 2009. The maximum total cost to the District is $4,320.

7.18 Approval of an Agreement with Sonoma County Junior College District for Program Development Related to Green Technologies
The Board of Trustees approved an agreement with SRJC for program development related to green technologies.

7.19 Approval of an Agreement with Sonoma County Office of Education for Program Development Related to Green Technologies
The Board of Trustees approved an agreement with the Sonoma County Office of Education for program development related to green technologies.

7.20 Approval of Agreement with Napa County Office of Education Regional Occupational Programs (NCOE ROP) for Programs Related to Green Technologies
The Board of Trustees approved an agreement with NCOE ROP for programs related to green technologies.

8.0 APPROVAL OF FINANCIAL REPORTS

8.1 Quarterly Financial Status of Income and Expenditure for the Period Ending
8.2 Quarterly Financial Statement Report (CCFS 311Q)
Scott Miller said the General Fund is tracking as expected. He said the 311Q shows an ending balance of approximately 5.2% reserve. He said that we were projecting a significant increase in FTES, but there were significant challenges in this fiscal environment the college is facing.

M/S/C (Meng/Baldini) to approve financial reports.

9.0 CONSTITUENT GROUP REPORTS

- Academic Senate Report
  Dianna Chiabotti said this would be her last board meeting, as Shawn Bynam has been elected Academic Senate President; Erik Shearer, Vice President; Rebecca Scott, Second Vice President; Nadine Wade-Gravett, Secretary; and Julie Hall, treasurer. She said the Senate has updated its bylaws, constitution, policies and regs. She thanked Erik Shearer for his work in producing a Curriculum Handbook this is in compliance with Title 5 and legal requirements. She thanked the board for its support and its focus on doing what’s right for the college. The board thanked Dianna for her service as Academic Senate President and for what she has done for the Child Development Center.

- Faculty Association Report
Diane Van Deusen reported that the Faculty Association leadership will remain the same, except that Steve Balassi will be first vice president and Denise Rosselli replaces Barbara Craig on the negotiations team.

**Classified Association Report**
Kathy Baird announced the results of the elections, including: Jan Schardt, president; Gopaal Chandrasekaran, vice president; Juell Fullner, secretary; Kathy Di Franco, Treasurer; Teresa Snowder. She announced that Juell Fullner was awarded the Classified Senate Scholarship.

**Administrative Senate Report**
Dr. Robyn Wornall reported that the Senate was working on the administrative evaluation process, retirement party for Scott Miller/end-of-year party.

**Associated Student Body Report**
Jennifer Weinecke-Friedman stated that students appreciate that the cafeteria staff is working hard, but there is still concern of the cost of the food available in the cafeteria. She said that she hoped there would be a space for the Student Health Clinic in the Health Occupations Building and suggested that our nursing students work in the clinic to get their training. She asked that the District consider the culinary program run the cafeteria food service, using food that is grown in a college garden. She recommended a Napa Valley College student listserve. JoAnn Busenbark thanked Jennifer Weinecke-Friedman for attending and providing student representation and input.

10.0 **INFORMATION ITEMS**

10.1 **Report on Public Property Development – North Corner**
At its board meeting of October 9, 2008, the board discussed its interest in agendizing an informational item over upcoming months regarding the development of college property. The board had also asked for an informational presentation that would outline the constraints and opportunities related to potential development. Dan TerAvest introduced Howard Siegel of Planning Consulting Services who presented background information on development parameters of college-owned property located at the north corner of the main campus at Imola and Soscol Avenues.

Mr. Siegel recommended a rational, logical decision-making process, noting that the property is located as a gateway to the City of Napa. It is also the last developable piece of land owned by the college. He noted that there are “opportunity costs” associated with the development of the property.

He suggested that first steps would include an engineering study to determine the status of the landfill that is known to exist on the property. There could also be wetlands and capacity issues that would need to be taken into consideration. He also noted the possibility of archaeological finds and said it was important to learn things early in the process, as some options may be precluded. He suggested that a traffic study could wait for a developer to be identified. Regarding use approval, he said there was no project that would automatically be approved by the City of Napa. However, there was a possibility that the City would exempt the college from some regulations if the project were educational.
In summary, Mr. Siegel recommended that the college proceed cautiously and use a process of elimination to determine possible projects. The list could be short, he said. Charles Meng thanked Mr. Siegel for his report. Student Jennifer Wienecke-Friedman suggested that temporary student housing would have strong student support and also recommended that the project be kept at green as possible.

10.2 Accreditation Self-Study Update
Judie Walter-Burke said the accreditation self-study has been completed and is posted on the college website. The accreditation site visit will occur on October 19–22. As part of the accreditation self-study process, campus leadership must certify that there was broad participation by the campus community in the self-study process and that the report accurately reflects the nature and substance of the institution. Constituent groups signed off on the certification of the document at the President’s Council meeting on May 11, 2008. The document will be presented to the board for certification and acceptance at its June meeting. Dr. McCarthy said that he wrote a letter for the Fall Schedule on the value and importance of the accreditation process. Trustee Ketron reported on the California Community College League conference he recently attended, stressing that colleges are being held accountable. He also thanked Charles Meng for his work on the self-study and his ongoing work with the CCCT. Board president JoAnn Busenbark stressed the importance of linking the planning and budget processes and the strides the college has made in this regard. Charles Meng said that colleges have two years to correct deficiencies, less than in the past, making the accreditation process more rigorous than in the past.

10.3 Debriefing on Critical Incident on Campus May 20, 2009
Chief Ken Arnold conducted a debriefing on the critical incident that occurred on the Napa Valley College campus on May 20, 2009, that resulted in a campus lockdown that lasted several hours. Chief Arnold reviewed the sequence of events of the day. He stressed the importance of the effective working relationships among law enforcement personnel from the five agencies involved in bringing the critical incident to safe, successful resolution. He reviewed measures the college has taken since the incident to improve its response to critical incidents on campus. He thanked the Board of Trustees and college leadership for its past decisions that have made the college a safer place, including arming of the campus police, installation of blue phones across campus, and the updates to technology for the college police department. The new ID Policy for faculty and staff would further strengthen campus safety. Further training on lockdown procedures will be developed, including establishing building coordinators. Laura Ecklin reported on the support available through the EAP (Employee Assistance Program). Board president JoAnn Busenbark thanked everyone involved for their efforts during the incident on May 20, 2009.

10.4 2009 – 2010 Negotiations Proposal from the Napa Valley College Faculty Association
Laura Ecklin, Dean, Human Resources, introduced the 2009 – 2010 Negotiations Proposal from the Napa Valley College Faculty Association.

10.5 Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty
Laura Ecklin, Dean, Human Resources, introduced the District Proposal for Negotiations with the Napa Valley College Faculty Association for the contract period between July 1, 2009 and June 30, 2010. Copies are posted in the Administration Building and are available in the Office of Human Resources.

11.0 ACTION ITEMS

11.1 Acceptance of 2009 – 2010 Negotiations Proposal from the Napa Valley College Faculty Association
The 2009 – 2010 Negotiations Proposal from the Napa Valley College Faculty Association appears on backup page 14.

M/S/C (Meng/Baldini) to accept the 2009 – 2010 Negotiations Proposal from the Napa Valley College Faculty Association.

11.2 Approval of the Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for the Contract Period Beginning July 1, 2009
The District Proposal for Negotiations with the Napa Valley College Faculty Association for the contract period between July 1, 2009 and June 30, 2010 appears on backup page 15.

M/S/C (Meng/Ketron) to approve the Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for the contract period beginning July 1, 2009.

11.3 Adoption of 2009 – 2010 Preliminary Budget
Budget co-chair Walt Unti reviewed the budget process, noting that the budgets were not built through a rollover process this year. He said Scott Miller would review details of the budget. The 2009 – 2010 budget originally adopted was reasonable for community colleges, even though there was no COLA included. However, since that time it has become clear that revenue estimates for the State were severely overstated. Further, propositions included in the special election ballot are not polling well, so these new revenues cannot be counted on to improve the State’s financial condition. Scott Miller said that the District has always been conservative in its budget assumptions, but this year the challenges facing the State and nation are enormous. The District will be seriously impacted, but will do its best under difficult circumstances. Steve Reinbolt asked if the board should approve this budget or wait for new information. Scott Miller said that there was little choice but to approve it, while understanding that huge changes will undoubtedly need to be made.

M/S/C (Ketron/Holst) to approve the 2009 – 2010 Napa Valley College Preliminary Budget as recommended by the college president and the Budget Committee.

11.4 Approval of Agreement to Lease Real Property for a Period of Five Days to Five Years
The Board of Trustees approved a resolution to lease the small vineyard at the Upper Valley Campus during the February 12, 2009 Board of Trustees meeting. The availability of the
property was advertised as required by law. One proposal was received. The proposal meets all requirements. However, the District has been investigating the potential for photovoltaic solar power at the Upper Valley Campus, and the vineyard land would be necessary for a successful solar development partnership. In an effort to keep all options open for this property, the District asked the individual who submitted the proposal if he would accept a lease modification to a 7-month lease with an option to renew for additional one-year periods. The rent is $150 per month.

M/S/C (Ketron/Baldini) to approve an agreement with Mr. Robert J. Fitzgerald for the lease of the property described as AP# 009-070-021-000 located at 1088 College Avenue, St. Helena, CA for a rental of $150 per month and a term from May 15, 2009 through November 14, 2009.

11.5 Five-Year Capital Outlay Construction Plan
The Chancellor’s Office requires an annual review of the Five Year Capital Outlay Construction Plan by the trustees.

M/S/C (Holst/Meng) to approve the Five-Year Capital Outlay Construction Plan as distributed.

11.6 Approval of Agreement with TLCD Architecture for Design Services for Modernization of Catacula Hall – Bldg. 800
Following completion of the new Library Learning Resource Center, portions of the Catacula Hall, Bldg. 800, that were formerly occupied by Learning Services Testing and Tutoring, and Media Services will need renovation in order to be fully useable by other programs. TLCD Architecture has submitted a proposal to provide design services, including construction documents for DSA approval, for modernization of Catacula Hall. The not-to-exceed fee for these services is $175,920, including reimbursable expenses.

M/S/C (Meng/Holst) to approve an agreement with TLCD Architecture for $175,920.

11.7 Approval of Board Policy on Employee Identification Cards (Second Reading)
For some time, the college has discussed the need for a way to recognize college staff quickly and accurately. An ID card or badge will provide the campus community a easy way to differentiate Napa Valley College employees from outside contractors.

M/S/C (Baldini/Ketron) to approve a board policy on Employee Identification Cards (Second Reading).

11.8 Deletion of Outdated, Obsolete Board Policies
The following board policies have been recommended for deletion by college staff as outdated and obsolete: H 4220 Employment Past Normal Retirement; H 4230 Early Retirement; and H 3720 Emergency Loans.

M/S/C (Baldini/Ketron) to approve the deletion of outdated board policies H 4220 Employment Past Normal Retirement; H 4230: Early Retirement; and H 3720: Emergency Loans.
11.9 Approval of Results of Division Chair Elections
The Social Sciences Division recently completed the election process for division chair and elected John Liscano. As provided in the division chair election guidelines, the candidate securing the majority of votes shall be submitted to the superintendent/president for review and recommendation, then to the Board of Trustees for approval. The division chair term will be July 1, 2009 to June 30, 2010.

M/S/C (Ketron/Meng) to approve the following division chair election result: John Liscano, Social Sciences Division Chair for a one-year term, July 1, 2009 to June 30, 2010.

11.10 Curriculum Approval, 2008 – 2009 Academic Year
Dr. McCarthy thanked Erik Shearer for his work on the Curriculum Committee and for the new Curriculum Committee Handbook. He said that Erik Shearer will be the assessment coordinator next year, and Steve Balassi will take over as Curriculum Committee Co-Chair. One hundred percent of our courses now have student learning outcomes.

M/S/C (Meng/Baldini) to approve the changes to the curriculum for the 2008 – 2009 academic year.

12.0 OTHER REPORTS: Note that no action can be taken regarding any report item.

12.1 Staff Reports
• Dean, Human Resources
  Laura Ecklin attended a Human Resources conference.
• Vice President, Business and Finance
  Scott Miller reported that the auditors will be on campus in June.
• Vice President, Student Services
  Oscar DeHaro reported on an event in the Transfer Center and the Scholarship Ceremony.
• Vice President, Instruction
  Sue Nelson reported on the full integration of the Child Development Center in the instructional program.

12.2 Superintendent/President’s Report
Dr. McCarthy thanked Dianna Chiabotti for her service as Academic Senate President and said he valued the honest, trusting relationship that he had with her. He thanked Jennifer Weinecke-Friedman for her work on the Facilities Committee and the garden. He congratulated retiring faculty members and praised the tours held of the performing arts center. He also thanked staff for work on events, including: Salon, student art show, Jessamyn West Writing Contest, EOPS, MESA Earth Day, Cooking School, Rigoberta Menchu, Phi Theta Kapper, and the McPherson Distinguished Teaching Awards.

12.3 Reports from Board Members
• Bruce Ketron reported on the donation made recently by former college president Dr. Diane Woodruff to the Rotary President’s Fund in honor of Dr. McCarthy
Steve Reinbolt reported on escorting the Student of the Year at the Napa Chamber event and said he enjoyed the Napa Valley Cooking School lunches.

Rob Holst said he planned to work to increase student involvement on campus. He communicated his gratitude for the opportunity to serve as trustee and the Coca Cola Scholarship he was awarded.

Michael Baldini praised the great events on campus recent and said he nephew earned honorable mention in the Bay Valley Conference.

Charles Meng said that five of the seven individuals the board voted for as members of CCCT were elected. He attended the Student of the Year event and the Cooking School luncheons, the Menchu speech.

JoAnn Busenbark attended the recent trustee conference and praised the collaborative efforts of our board. She said the Jessamyn West event was interesting.

13.0 FUTURE AGENDA ITEMS

13.1 Board Listening Session

13.2 Update on Bonding of College Winery and Viticulture and Winery Technology Program (August)

13.3 Development of Corner Property/Housing

14.0 ADJOURNMENT
Board president JoAnn Busenbark adjourned the meeting at 10:05 p.m.