Napa Valley Community College District

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
January 17, 2008
5:30 p.m. Closed Session
6:30 p.m. Return to Public Session
Room 1340 McPherson Administration Building
Napa Valley College, Napa, California

1.0 CALL TO ORDER 5:30 p.m.
Bruce Ketron called the meeting to order at 5:30 p.m.

2.0 CLOSED SESSION (5:30 p.m.): As there were no comments regarding closed session items, the board went immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT
1) Counselor/Instructor (Full-time, temporary leave replacement)
2) Winery Technology Instructor
3) Diagnostic Learning Services Instructor (93.33% of full-time, temporary leave replacement)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT
1) Interim Dean of Instruction (1.0 FTE)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT
1) Business Office Clerk (1.0 FTE)
2) Business Office Clerk (.80 FTE)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Revision of Contract
Title: Vice President, Business and Finance

3.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Members Present: Bruce Ketron, Michael Baldini, JoAnn Busenbark, Tom Andrews, Steve Reinbolt, Brenda Knight
Members Absent: Charles Meng
Staff Present: Dr. McCarthy, Sue Nelson, Oscar De Haro, Scott Miller, Laura Ecklin

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 **Introduction of Visitors, Guests, and New Staff**

3.4 **Announcement of Items from Closed Session**
Bruce Ketron announced the approval of the following personnel items from closed session:
- Dr. Reed C. Davis, Counselor/Instructor (Full-time, temporary leave replacement)
- Bryan P. Avila, Winery Technology Instructor
- Dr. Gwynne Pacheco, Diagnostic Learning Services Instructor (93.33% of full-time, temporary leave replacement)
- Dr. Chris O’Hearn, Interim Dean of Instruction (1.0 FTE)
- Teuila Huerta, Business Office Clerk (1.0 FTE)
- Karalee Thompson, Business Office Clerk (.80 FTE)

3.5 **Adoption of Current Agenda**
M/S/C (Knight/Baldini) to adopt the current agenda.

3.6 **Announcement of Future Meetings** (5:30 p.m. closed session, 6:30 p.m. public session)
President Bruce Ketron announced the following upcoming meetings: January 24, 2008; Rescheduled Regular Meeting; February 21, 2008 Rescheduled Regular Meeting; March 13, 2008 Regular Meeting

4.0 **PUBLIC COMMENTS — GENERAL**
There were no public comments.

5.0 **CONSENT CALENDAR**
M/S/C (Baldini/Andrews) to approve the following items on the consent calendar.

5.1 **Approval of Personnel Assignments Dated January 10, 2008**

6.0 **ADJOURNMENT**