1.0 CALL TO ORDER 5:30 p.m.
Board president Michael Baldini called the meeting to order at 5:30 p.m.

2.0 CLOSED SESSION (5:30 p.m.): As there were no comments regarding closed session items, the board went immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Employee Evaluation
1) Evaluation of Superintendent/President

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment
Titles:
1) Chemistry Instructor (tenure-track)
2) Medical-surgical Nursing instructor (tenure-track)
3) Counseling Instructor/Counselor (leave replacement for spring, 2007)
4) Child and Family Studies Instructor (leave replacement for spring, 2007)

With respect to every item of business to be discussed in closed session pursuant to Section 54957,
PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment

Titles:
1) Corrections Academy Coordinator (grant-funded, academic administrator)

With respect to every item of business to be discussed in closed session pursuant to Section 54957,

PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment

Titles, Classified Staff:
1) Secretary III, Health Occupations
2) Secretary II, Business and Computer Studies/Social Sciences

With respect to every item of business to be discussed in closed session pursuant to Section 54957,

PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment

Titles, Salaried Professionals:
1) Project Coordinator, Hospitality and Tourism Management (grant-funded)
2) Project Coordinator, Hospitality Institute Training Program (.5 FTE) (grant-funded)

With respect to every item of business to be discussed in closed session pursuant to Section 54957,

CONSIDERATION OF INITIATION OF DISMISSAL PROCEEDINGS AGAINST A PERMANENT CLASSIFIED EMPLOYEE

3.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Members Present: Michael Baldini, Bruce Ketron, Charles Meng, JoAnn Busenbark, Tom Andrews, Steve Reinbolt
Staff Present: Chris McCarthy, Scott Miller, Sue Nelson, Laura Ecklin, Mary Shea, Jerry Somerville, Sonia Wright, Betty Malmgren, Diane Van Deusen, Dianna Chiabotti
Guests Present: Dr. Morris Curry, Jr., Brenda Knight, Harvey Knight
Press: Kerana Todorov, Napa Valley Register and American Eagle

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
M/S/C (Meng/Busenbark) to approve Martin Murphy, Chemistry Instructor (tenure-track)
M/S/C (Ketron/Busenbark) to approve Marie J. Fortier, Medical-surgical Nursing instructor (tenure-track)
M/S/C (Andrews/Busenbark) to approve Marci Sanchez, Counseling Instructor/Counselor (leave replacement for spring, 2007)
M/S/C (Reinbolt, Busenbark) to approve Monique Villagran, Child and Family Studies Instructor (leave replacement for spring, 2007)

M/S/C (Reinbolt/Meng) to approve Janice Mayers, Corrections Academy Coordinator (grant-funded, academic administrator)
M/S/C (Busenbark/Andrews) to approve Linda Hillman, Secretary III, Health Occupations
M/S/C (Busenbark/Andrews) to approve Tina Taylor, Secretary II, Business and Computer Studies/Social Sciences
M/S/C (Busenbark/Andrews) to approve Ian MacNeil, Project Coordinator, Hospitality and Tourism Management (grant-funded)
M/S/C (Busenbark/Andrews) to approve Charles Monahan, Project Coordinator, Hospitality Institute Training Program (.5 FTE) (grant-funded)

3.5 Adoption of Current Agenda
M/S/C (Busenbark/Reinbolt) to adopt current agenda.

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:00 p.m. public session)
Michael Baldini announced the following upcoming meetings: February 8, 2007 Regular Meeting; March 8, 2007 Regular Meeting; April 12, 2007 Regular Meeting

4.0 ACTION ITEMS

4.1 Appointment of Provisional Trustee for District 3
Board President Michael Baldini reviewed the selection process and asked members to report on outstanding reference checks that had not been completed in time for the January 16 meeting. Steven Reinbolt and Charles Meng gave the board an update on the reference checks they had now completed.

Mr. Baldini said that American Canyon should be proud of all the three candidates who applied for the position, noting that all three were well-qualified to serve.

The board discussed the qualifications of the three applicants and praised them for the unique qualities each would bring to the Napa Valley College Board of Trustees. Board members noted that American Canyon is in a time of exciting growth and development. The college is also at a crucial point in its implementation of the facilities bond projects. Board members discussed the importance of experience at this time, and all agreed that Brenda Knight had significant experience at the local, state, and national levels. As a board, they unanimously agreed that her extensive experience with community college governance made her candidacy stand out and best meet the needs of Napa Valley College at this time. Board members expressed their appreciation for all the candidates and thanked them for their interest in Napa Valley College.

M/S/C (Busenbark/Meng) to appoint Brenda Knight to the District 3 seat on the Napa Valley College Board of Trustees.

Board president Michael Baldini called a brief recess until 7:30 p.m., noting that there was a Storm Basketball game in the gymnasium against Solano College.

5.0 PUBLIC COMMENTS — GENERAL
Dr. Morris Curry thanked the board of accepting his application and applauded board members for their appointment of Brenda Knight to District 3 provisional seat. He stressed the importance of what
6.0 **CONSENT CALENDAR**
M/S/C (Busenbark/Meng) to approve the following items on the consent calendar. After some initial discussion, Mr. Ketron asked to remove item 6.6 for further discussion.

6.1 **Ratification of Financial Documents for December, 2006**
6.1.1 **Approval of Warrants**
- General Fund $1,027,027.80
- Child Care Fund $2,173.36
- Capital Outlay Projects Fund NVC Bldg. Fund/Series B (BOND) $1,225,054.40

6.1.2 **Approval of Total Gross Payroll** $2,121,945.79

6.2 **Approval of Personnel Assignments Dated January 10, 2007**

6.3 **Approval of Agreement with Sonoma State University**
The Board of Trustees approve and agreement with Sonoma State University, agreement number GC 103242. Napa Valley College will provide academic and support services for the College Assistance Migrant Program (CAM)) for Sonoma State University. The term of this agreement is September 1, 2006 through June 30, 2007. The total amount is $30,000.

6.4 **Approval of Proposed Change Orders – Central Chiller Plant**
It is recommended that the Board of Trustees ratify acceptance of Bell Products, Inc. change orders numbered 2, 3, and 4, as given in attached Proposed Change Order Log dated January 5, 2007. The net credit for these proposed change orders is $7,328.

6.5 **Approval of Proposed Change Orders – Historic Tulucay Creek Restoration**
It is recommended that the Board of Trustees ratify acceptance of John Benward Company, Inc. proposed change orders numbered 13 and 15, as given in attached Proposed Change Order Log dated January 5, 2007. The net cost of these proposed change orders is $16,791.04.

6.6 **Approval of Proposed Change Orders – New Tennis Courts**
This item was pulled from the consent calendar for further discussion by Mr. Ketron.

Mr. Ketron said it was important to pay particular attention to change orders, referencing a community-wide concern that has been in the local newspapers recently. He suggested a review of board procedures related to change orders. JoAnn Busenbark and Charles Meng said they felt our procedures were adequate and said any board member could ask an item be pulled from the consent calendar for discussion. Mr. Meng said his experience on engineering projects typically included change orders because construction projects evolve.

Dan TerAvest explained that all change orders for the tennis courts were held until the end of the project, so all change orders have already been completed. Additionally, a significant portion of the change orders were due to the installation of blue phones. Mr. Miller assured
the board that checks and balances are in place regarding shifting of funds. It was agreed that if a board member has questions regarding an agenda item, he or she should contact the college president prior to the meeting to pull the item from the consent calendar for further discussion at the board meeting.

(Reinbolt/Andrews) to ratify acceptance of John Benward Company, Inc. Proposed change orders totaling $56,207.01 and are numbered 1, 2, 3, 4, 5, 6, 7, 9, 9A, 10, 13R, 15, 17R, 20, 23, 25, 26, 29, 31, 35, 40, 41, 42, 43, 44, 45, and 46. Proposed change orders related to project enhancements total $53,961.37 and are numbered 8, 16, 22, 30, 36, and 39. Proposed change orders that cover staging for future work total $161,359.36 and are numbered 14R, 18, 19, 19A, 21, 24, 28, 32, 33R, 34, 37, and 38.

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
  Dianna Chiabotti praised Jerry Somerville for his Instructional Excellence Day presentation on student learning outcomes. The Academic Senate is excited about the development of an honors program and many faculty are volunteering to be on hiring committees.
- Faculty Association Report
  Diane Van Deusen had nothing to report.
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Associated Student Body Report

8.0 FINANCIAL REPORTS

8.1 Quarterly Financial Status of Income and Expenditures for the Period Ending September 30, 2006
Scott Miller said the report does not include salary adjustments.

9.0 INFORMATION ITEMS

9.1 Introduction of New Vice President, Instruction
Dr. McCarthy warmly welcomed Sue Nelson in her new position as the new Vice President, Instruction. He praised her remarkable ability to turn ideas into reality, and listed the many innovations that she has brought to fruition in the instructional arena. The board welcomed Ms. Nelson to her first board meeting.

Sonia Wright, Executive Director, Napa Valley College Foundation, presented the Foundation Annual Financial Report for the period July 1, 2005 through June 30, 2006. She thanked Michael Baldini and Bruce Ketron for their work as liaisons to the board and recognized JoAnn Busenbark’s extraordinary help in successful outreach to the community. Total gifts and bequests for the period total $644,227.47. Dr. McCarthy praised Sonia Wright, saying that her efforts have brought the work of the Foundation to a new level.

9.3 Status Report on Governor’s Budget for 2007 – 2008
Dr. McCarthy said that the Governor’s budget was released in January 10, 2006. Scott Miller summarized the provisions of the Governor’s spending plan for the 2007 – 2008 year, and said it was a strong budget for education, and for community colleges in particular. The Proposition 98 split is the highest percentage ever for community colleges, and he said K-12 may be concerned. It included a 4.0% COLA and 2% for enrollment growth. He noted a strong emphasis on career/technical expansions. The $20 per unit enrollment fee will be maintained through the 2007 – 2008 academic year.

10.0 ACTION ITEMS (Continued)

10.1 Approval of Institutional Level Student Learning Outcomes
The new standards of the Accrediting Commission for Community and Junior Colleges require colleges to establish and measure student learning outcomes (SLOs) at the institutional level, program level, and course level. Napa Valley College will be required to meet those standards in its next accreditation cycle in 2008 – 2009. Jerry Somerville stated that NVC has moved from the program level to the institutional level, and finally, to the course level, with the goal of aligning all three.

M/S/C (Meng/Busenbark) to approve the institutional level student learning outcomes.

10.2 Softball Field Parking Lot Expansion Lighting Bid Award
M/S/C (Busenbark/Andrews) to award the Softball Field Parking Lot Expansion Lighting project to W. Bradley Electric, Inc. for $140,868.

10.3 Approval of Agreement with TLCD Architecture for New Library and Learning Resource Center
M/S/C (Busenbark/Meng) to approve an agreement with TLCD Architecture for $2,055,893.00 for the new Library and Learning Resource Center.

10.4 Approval of Proposals from Kurt Hirtzer Inspection Services for Inspector of Record Services
M/S/C (Andrews/Reinbolt) to approve two proposals from Kurt Hirtzer Inspection Services totaling $247,000.

10.5 Establishment of the 2007 – 2008 Nonresident Tuition Fee
M/S/C (Busenbark/Meng) to set the District’s 2007 - 2008 Nonresident tuition fee at $173 per semester unit. In addition, foreign students will be charged an additional $7.00 per unit, pursuant to Education Code Section 76141.

10.6 Approval of Appointment of Board Members to the Napa Valley College Viticulture and Winery Technology Foundation
At the December 14, 2006 board meeting, two board members were appointed by the board to serve on the Napa Valley College Viticulture and Winery Technology Foundation. Mr. Meng explained that he felt the board should revisit this item because of an ambiguity in the written agenda item. Because three board members have now expressed an interest in serving on the Foundation, board president Michael Baldini suggested having all three serve on the board.
Board by-laws will be brought to the next meeting to revise board representation from two to three members. The item was tabled until the February 8 meeting, and the board directed staff to bring the by-laws back to that meeting for revision.

11.0 OTHER REPORTS: Note that no action can be taken regarding any report item.

11.1 Reports from Vice Presidents
- Laura Ecklin said six faculty positions will be open for the 2007-08 academic year, and Sue Nelson will attend two job fairs with a goal of increasing diversity.
- Scott Miller said the budget process for 2007-2008 begins shortly, and work on the audit is currently underway. He noted the dramatic changes that have been made by Datatel.
- Sue Nelson announced the opening of the ESL Spanish language lab. She is training Rebecca Scott who is serving as Interim Dean, Instructional Services; Amy LePan, Dean, Health Occupations; and Kevin Luckey, Athletic Director. She is also working with division chairpersons to be campus leaders.
- Oscar De Haro reported that Spring is currently up 3% over last spring, and Fall is up 2.5% over last fall. He thanked everyone for their support during the first year in his new position.

11.2 Superintendent/President’s Report
- Dr. McCarthy said he would be serving as chair of the accreditation team to Harntell College. He is also the new chair-elect on EDPAC. He will attend the Napa Chamber of Commerce Annual Dinner with Sonia Wright and the trustee conference on January 27, 28, and 29. He announced Cabaret Night on February 9 and the second event in the Salon Series to be held on February 11 at Domaine Carneros.

11.3 Reports from Board Members
- Tom Andrews congratulated Sue Nelson.
- JoAnn Busenbark attended a transportation meeting. She said she enjoyed working on the new semester information tables.
- Charles Meng welcomed Sue Nelson and said he was pleased with the selection of Brenda Knight. He will attend the CCCT legislative conference.
- Steve Reinbolt said he will serve as Captain of the Ambassadors and noted that Mark Coleman has been chosen as Citizen of the Year. He also said he was pleased with the selection of Brenda Knight. He announced the Kiwanis crab feed on February 3, and noted he has completed his term on the Measure N Bond Oversight Committee.
- Bruce Ketron welcomed Sue Nelson and congratulated Brenda Knight and Oscar DeHaro. He said he attended the nursing graduation in December. He noted the tremendous changes that surrounded us and complimented Dr. McCarthy on his ability to keep things stable and constant. He spoke to the importance of the rule of charity.
- Michael Baldini said he had a great trip during the holidays. He reported on attending the Police Academy Graduation and the Nursing Graduation. He encouraged board members to bring any issues they have to the table.

12.0 ADJOURNMENT