1.0 CALL TO ORDER (5:30 p.m.)

2.0 CLOSED SESSION (5:30 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS

Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA

Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment

Titles, Classified Positions:
1) Secretary II, Business & Computer Studies/Social Sciences Division
2) Construction Project Coordinators (2 positions)

Titles, Salaried Professional Positions:
1) Project Coordinator, Hospitality and Tourism Management Programs
2) Project Coordinator, Hospitality Institute Training Program

Titles, Faculty:
1) Economics Instructor (Full-time, temporary leave replacement for Spring, 2007)
2) Nursing Instructor

Titles, Administrative/Confidential:
1) Regional Simulation Laboratory Director (grant-funded)
2) Interim Dean, Occupational Education and Workforce Development (contract extension)
3) Interim Dean, Instructional Services
With respect to every item of business to be discussed in closed session pursuant to section 54957, PUBLIC EMPLOYMENT, Consideration of Reassignment of Administrative/Confidential Employee

With respect to every item of business to be discussed in closed session pursuant to Section 54956.95, LIABILITY CLAIMS
Claimant: Lucas Boucher
Agency Claimed Against: Napa Valley Community College District

With respect to every item of business to be discussed in closed session pursuant to Ed. Code Section 72122, Resolution of Nursing Student Grievance

With respect to every item of business to be discussed on closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Employee Evaluation
1) Evaluation of Superintendent/President

RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Members Present: Tom Andrews, Michael Baldini, Bruce Ketron, Charles Meng, Steven Reinbolt, Aman Sunak (arrived late, due to final examination)
Members Absent: JoAnn Busenbark
Staff Present: Chris McCarthy, Armond Phillips, Scott Miller, Oscar De Haro, Judie Walter-Burke, Judie Walter-Burke, David Angelovich, Karen Taylor, Erik Shearer

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Swearing-in of Re-Elected Trustees Charles Meng, Michael Baldini, Bruce Ketron, and Appointed Trustee Steven Reinbolt
Dr. McCarthy administered the oaths of office for re-elected trustees Charles Meng, Michael Baldini, Bruce Ketron and appointed trustee Steven Reinbolt.

3.5 Resolution Honoring Outgoing Board President Tom Andrews
Dr. McCarthy read the resolution honoring outgoing board president Tom Andrews. His fellow board members thanked him for his leadership during 2006.

3.6 Announcement of Items from Closed Session
Tom Andrews announced the following: the board would adjourn to closed session after the close of public session to consider resolution of the nursing student grievance; the board denied the claim by Lucas Boucher; the board deferred to a later date the consideration of reassignment of an administrative/confidential employee; the board deferred the compensation package for faculty.
M/S/C (Reinbolt/Meng) to approve Tina Taylor, Business & Computer Studies/Social Sciences Division; Robert Sims, Construction Project Coordinator; and Patrick Marinnan, Construction Project Coordinator.
M/S/C (Baldini/Reinbolt) to approve Steven Balassi, Economics Instructor and Rebecca Scott, Interim Dean, Instruction.

3.7 Adoption of Current Agenda
M/S/C (Meng/Reinbolt) to adopt the current agenda

3.8 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
Tom Andrews announced the following upcoming meetings: the January 18 meeting was changed to January 17; February 8, 2006 – Regular Meeting; March 8, 2006 – Regular Meeting.

4.0 PUBLIC COMMENTS — GENERAL
Dianna Chiabotti acknowledged the work of Armond Phillips, who is completing his term as interim, vice president, Instruction. She thanked him for his patience, tolerance and for his contributions to Napa Valley College.

5.0 APPROVAL OF MINUTES OF NOVEMBER 9, 2006
M/S/C (Baldini/Reinbolt) to approve the minutes of November 9, 2006, as submitted.

6.0 CONSENT CALENDAR
The following items listed on the consent calendar are considered to be routine matters requiring approval or ratification by the board. They are accepted or approved by a single motion without discussion. Any item(s) may be removed from the consent calendar for discussion or other reasons at the request of a board member.

6.1 Approval of Financial Documents for November, 2006

6.1.1 Approval of Warrants
- General Fund $956,444.04
- Child Care Fund $2,600.24
- Capital Outlay Projects Fund
- NVC Bldg. Fund/Series A (BOND) $1,928,357.19

6.1.2 Approval of Total Gross Payroll $2,174,092.34

6.2 Approval of Personnel Documents Dated December 7, 2006

6.3 Proposed Change Orders – Historic Tulucay Creek Restoration
The Board of Trustees ratified the acceptance of John Benward Company, Inc., proposed change orders numbered 6, 9, 10, 11, and 12, as given in attached Proposed Change Order Log dated December 4, 2006 on pages 1 and 2. The net cost of these proposed change orders is $17,532.23.
6.4 Proposed Change Orders – Pond Dredge and Rehabilitation
The Board of Trustees ratified the acceptance of waterworks, Inc., proposed change order log dated November 14, 2006. See backup page 3. The net cost of this proposed change order is $3,227.65.

6.5 Proposed Change Orders – Signage and Wayfinding
The Board of Trustees ratified the acceptance of Garnett Sign Company, Inc., proposed change order number 1, as given in attached Proposed Change Order Log dated November 7, 2006 on page 4. This change in cost was primarily to accommodate additional porcelain colors and additional sign frame types. The net cost of this proposed change orders is $34,269.40.

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
  Dianna Chiabotti reported the Senate is working on program review and completing the semester. She praised recently-hired faculty and noted their contributions to the college.
- Faculty Association Report
  Diane Van Deusen said the faculty felt positive about their compensation package. She praised the emergency phones and thanked college leadership for all they do behind the scenes.
- Administrative Senate Report
  Ken Arnold praised Diane Van Deusen’s handling of a recent classroom emergency.

8.0 QUARTERLY FINANCIAL STATEMENT REPORT (CCFS311Q)
Scott Miller explained that this is a new format for the quarterly financial statement.

9.0 DISCUSSION ITEMS

9.1 Bond Project Update
Dan TerAvest of Campus Planning and Construction updated the board on the status of bond projects and expenses to date. Mr. TerAvest showed photographs of projects underway and noted those projects that will go out to bid in Spring, 2007; Summer, 2007, and Fall, 2007. He gave the board a revised version of the budget for bond projects. He announced the good news that the renovation of the Life Sciences Building is in line for $3.6 million in State funding, contingent upon a State proposition passing in 2008.

10.0 ACTION ITEMS

10.1 Application for Exemption from 50 Percent Law

10.1.2 Public Hearing on the Application for an Exemption from the 50 Percent Law (approximately 7:00 p.m.)
Mr. Baldini called opened the public hearing at 8:00 p.m. to allow interested parties an opportunity to comment on the District’s application for an exemption from the 50 Percent Law, as required by Education Code 84362 (50% Law) regarding the expenditure of funds for instructional purposes. The District did not comply with this requirement for the 2005-2006 fiscal year. There were no public comments.

10.1.2 Approval of Application for Exemption from the 50 Percent Law
M/S/C (Andrews/Meng) to approve the Proposed CCFS-350B Application as presented at this meeting.

10.1 Approval of Contract for Financial Advisor Services for Bond Sales
The Board of Trustees approved the refinancing of the Series B bonds and the early issuance of Series C bonds at the September 14, 2006 board meeting. The Series C bonds are different from the other bonds that have been issued so far, since it is being issued early. As a result, these will be taxable bonds that have different tax rules from the previous bonds. In addition, this sale will require significant coordination efforts with the County Treasurer. Previously, the County Treasurer and bond counsel have both encouraged the District to utilize an independent financial advisor to assist with the bond sales.

M/S/C (Andrews/Meng) to approve an agreement with California Financial Services to provide financial advisor services for the refinancing of Series B and the sale of Series C bonds. The total cost of these services will not exceed $70,000.

10.2 Approval of Planning Priorities for 2007 – 2008
M/S/C (Meng/Andrews) to approve the 2007 – 2008 College Planning Priorities.

10.3 Adoption of 2007-2008 Budget Parameters
David Angelovich presented the 2007 – 2008 budget parameters. He reviewed the six parameters. He was pleased with the 2007-2008 reserve and noted that the biggest portion of the budget goes to personnel. He reiterated said that he would prefer that negotiations could be completed earlier in the budget process, a concern he has raised in the past. He also said he felt it was time to look again at the Planning and Budget process, as it has not been revised since March 10, 1994. He also noted the large turnover in the 13-member Budget committee.

This was Mr. Angelovich’s last board meeting as budget committee co-chair, as Walt Unti will take over this position beginning in 2007. Mr. Miller and the board thanked Mr. Angelovich for his service, perspective, and contributions.

M/S/C (Andrews/Reinbolt) to adopt 2007 – 2008 budget parameters.

10.4 Approval of Appointment of Board Members to Napa Valley College Viticulture And Winery Technology Foundation
At the November 9, 2006 board meeting, the board discussed appointing Michael Baldini and Steve Reinbolt, the two individuals who had offered to serve, to the Foundation Board. At that meeting Mr. Ketron suggested that because Mr. Baldini will serve as board president in 2007, perhaps another should serve in his place. Mr. Ketron offered to serve.

At this meeting, Mr. Meng spoke to the need to have someone with wine experience to serve on the Foundation board, and so supported Mr. Baldini’s appointment, even though he will be board president in 2007. He noted that, in the past, board presidents had served on various committees.

M/S/C (Andrews/Meng) to appointment Michael Baldini and Steve Reinbolt to the Napa Valley Viticulture and Winery Technology Foundation board.
10.5 **Notice of Completion and Project Acceptance – Pond Dredge and Rehabilitation**  
M/S/C (Andrews/Meng) to approve the Notice of Completion for the Pond Dredge and Rehabilitation project and accept the project as complete.

10.6 **Approval of Credit Curriculum for Fall, 2006**  
Erik Shearer, curriculum committee co-chair, presented the packet of changes to the credit curriculum made in Fall, 2006 semester. He explained that most of the changes were in the nature of clean-up of the data base. It was clarified that, under shared governance, the responsibility for the curriculum lies with the faculty. 
M/S/C (Meng/Andrews) to approve the credit curriculum for Fall, 2006.

10.7 **Adoption of Calendar of 2007 Board Meetings**  
M/S/C (Reinbolt/Andrews) to approve the proposed calendar for the 2007 regularly scheduled board meetings.

10.8 **Election of Board Officers for 2007**  
M/S/C (Meng/Reinbolt) to approve board officers for 2007: Michael Baldini, president; Bruce Ketron, vice president; and Charles Meng, clerk.

10.9 **Acceptance of Statement of Vote for the Napa County November 7, 2006 Consolidated General Election**  
M/S/C (Andrews/Meng) to accept the Statement of Vote for the Napa County November 7, 2006 Consolidated General Election.

10.10 **Approval of Revised Pay Scale for Student Employees**  
M/S/C (Meng/Reinbolt) to approve the revised Student Help Pay Scale.

10.0 **OTHER REPORTS:** Note that no action can be taken regarding any report item.

10.1 **Reports from Vice Presidents**  
- Laura Ecklin reported on the status of hiring in her office. She and Jill Schrutz are working on the Administrative Evaluation Process and training for supervisors.  
- Oscar De Haro thanked Armond Phillips, welcomed Michael Baldini as board president, and thanked Tom Andrews for his board presidency.  
- Armond Phillips said it has been a joy to work with faculty who are candid, open, and who make decisions based on what is best for the classroom. He said it has been a pleasure to work with Dianna Chiabotti and Faye Smyle. He thanked the Board of Trustees and praised Dr. McCarthy as an outstanding, sensitive president who has earned the respect of faculty and staff.  
- Scott Miller thanked David Angelovich for his service. All audit information has been submitted, and he was working towards the December 31 deadline, though the 50% Law issues have put time pressures on his office.

10.2 **Superintendent/President's Report**  
- Dr. McCarthy thanked Armond Phillips and said it has been a pleasure to work with him.

10.3 **Reports from Board Members**
• Steve Reinbolt said he has enjoyed working on the board and said the learning curve exceeded his expectations. He said he respected his fellow board members, appreciates the Foundation, the lunches at the Upper Valley Campus, and enjoyed the faculty party.

• Charles Meng said there were many services provided by the Community College League and recommended the upcoming trustee conferences. He praised the college leadership and said he was thankful that we have a board that works together and is poised for a greater and greater future. He thanked Tom Andrews for his work in 2006 and wished Michael Baldini a great board presidency.

• Aman Sunak said he was late to the meeting, as he took a final this evening. He congratulated board members sworn in this evening and wished everyone happy holidays.

• Bruce Ketron joined in praise of Armond Phillips, the Foundation gathering, the cooking school event. He attended the Police Academy and Psychiatric Technician graduations. He wished everyone a happy holiday.

• Tom Andrews said he was honored to be part of the Board of Trustees and praised our interest-based bargaining and the trust it engenders. He thanked Armond Phillips for his service.

• Michael Baldini thanked Armond Phillips and said he appreciated the board’s welcoming of his family at the board meeting this evening. He thanked Tom Andrews for his inspiration and guidance as board president in 2006.

10.0 **ADJOURNMENT**
Board president Michael Baldini adjourned the meeting to closed session. He adjourned the meeting in honor of mothers for their patience and their lifelong efforts to instruct their children to be better human beings.

11.0 **RETURN TO PUBLIC SESSION**
The Board of Trustees returned to public session at 10:07 p.m. Board president Michael Baldini announced the board’s endorsement of the agreement that District counsel offered two nursing students regarding their appeal originally heard at the November 30, 2006 special meeting of the Napa Valley College Board of Trustees.