1.0 CALL TO ORDER (5:30 p.m.)

2.0 CLOSED SESSION (5:30 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS

Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCF/CTA/NEA

Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment
Title: Dean, Health Occupations

3.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Members Present: Tom Andrews, JoAnn Busenbark, Bruce Ketron, Michael Baldini, Charles Meng, Steve Reinbolt, Aman Sunak

Staff Present: Chris McCarthy, Armond Phillips, Laura Ecklin, Erik Shearer, Amanda Badgett,

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
M/S/C (Busenbark/Ketron) to approve the Classified Labor Agreement for 2003 – 2007.

3.5 Adoption of Current Agenda
Item 10.5 was moved after 9.0.

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:30 p.m. public session)
Mr. Andrews announced future board meetings: November 9, 2006—Regular Meeting (Upper Valley Campus); November 30, 2006 – Possible Meeting (holding date for approval of new Vice President, Instruction); and December 14, 2006—Regular Meeting.

4.0 PUBLIC COMMENTS — GENERAL
Dan TerAvest announced the changeover to new building numbers that will happen in November.

5.0 APPROVAL OF MINUTES OF OCTOBER 12, 2006
These minutes will be approved at the November 9 meeting.

6.0 CONSENT CALENDAR
M/S/C (Busenbark/Meng) to approve the following items on the consent calendar.

6.1 Proposed Change Orders – Historic Tulucay Creek Restoration
The Board of Trustees ratified the acceptance of John Benward Company, Inc. proposed change orders numbered 1, 2, and 3, as given in attached Proposed Change Order Log dated October 12, 2006. The net costs of these proposed change orders is $23,368.00.

6.2 Proposed Change Orders – Pond Dredge and Rehabilitation
Dan TerAvest responded to a question regarding this item, saying the work was never intended to handle flood conditions, but it will exceed what we had before and meets Fish and Game standards. The Board of Trustees ratified the acceptance of John Benward Company, Inc. proposed change orders numbered 1, 2, and 3, as given in attached Proposed Change Order Log dated October 12, 2006. The net cost of these proposed change orders is $65,371.54.

6.3 Agreement with the California Department of Education – Resolution
The Board of Trustees approved a resolution with the California Department of Education for instructional materials and supplies for the Child Development Program, project number 28-6627-00-6. The maximum amount is $2,460.

6.4 Agreement with the Child Development Training Consortium
The Board of Trustees approved an agreement with the Yosemite Community College District Child Development Training Consortium to provide courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development permit. The term of the contract is from August 1, 2006 through June 30, 2007. The maximum amount is $14,150.

6.5 Agreement with the Community College Foundation
The Board of Trustees approved an agreement with the Community College Foundation for the Independent Living Program Statewide (ILP-DS), agreement number 454-112. The term of the agreement is July 1, 2006 to June 30, 2006. The maximum amount is $10,200.

6.6 Agreement with the County of Napa
The Board of Trustees approved agreement number 6281 with the County of Napa to provide consulting and mentoring to WIA-referred clients on Micro Enterprise creation/self-employment opportunities. The term of the contract is from October 1, 2006 through June 30, 2007. The maximum amount is $10,500.

7.0 CONSTITUENT GROUP REPORTS
- Associated Student Body Report
  Aman Sunak reported on a conference he attended, which he said was very helpful and informative.

8.0 APPROVAL OF QUARTERLY FINANCIAL STATEMENT REPORT (CCFS311Q)
M/S/C (Ketron/Meng) to approve the Quarterly Financial Statement Report (CCFS311Q).

9.0 DISCUSSION ITEMS

9.1 Sabbatical Report from Jerry Somerville
At its January 27, 2005 meeting, the board approved a sabbatical for Jerry Somerville to complete his doctoral dissertation for the Community College Leadership Program. He reported on his work on student learning outcomes and noted its importance to the accreditation process. He also explained the importance of performance measures to establishing accountability. He thanked the board for the opportunity to take a sabbatical, noting that it was his only sabbatical in his career at Napa Valley College. He will make a public presentation to the college in February.

9.2 Ventilation in the Art Building
The District has recently become aware of potential issues regarding ventilation in the Art Building and possible contaminants related to the use of solvents. The District has brought in experts to conduct air sampling tests to determine the level of contaminants, if any, in the building. Dan TerAvest explained that once the sampling is completed and potential hazards identified, the District will determine the type of ventilation system that would ensure a healthy and safe learning environment.

9.3 Advisory Committee Lists, 2006 – 2007
Dr. McCarthy explained the importance of advisory committees to our occupational programs. The Occupational Education Office has submitted the updated 2006 – 2007 lists of advisory committees for Napa Valley College occupational education programs, and lists are available in the President’s Office upon request.

10.0 ACTION ITEMS

10.1 Approval of Sound System for Board Room
Dan TerAvest provided a summary of two options to improve sound for the hearing impaired in the board room. The board reviewed options and decided to take no action at this time. JoAnn Busenbark thanked Dan for his efforts to find alternatives to improve sound for the hearing impaired.
10.2 **Notice of Completion and Project Acceptance – ADA Phase I – Ramp Replacement**
M/S/C (Ketron/Busenbark) to ratify the Notice of Completion for the ADA Phase I – Ramp Replacement project and accept the project as complete.

10.3 **Notice of Completion and Project Acceptance – ADA Phase 1 – Handrails**
M/S/C (Ketron/Baldini) to ratify the Notice of Completion for the ADA Phase I – Handrails project and accept the project as complete.

10.4 **Award of Bid for New Life Sciences Building**
This building will house life science classes. Bids were opened on October 24, 2006. Dan TerAvest explained that all the bids were approximately 30% over the expected dollar amount provided by the estimator, but all six bids were close to each other. The board questioned the reasons for this. Some possibilities included the bond climate and estimator error, but rebidding could bring in higher prices. Mr. Ketron suggested postponing awarding the bid to provide time to investigate further, but Dan TerAvest explained that until a bid is awarded, he cannot discuss the bid with the firm. Once awarded, he can work with the firm to reduce costs and plans to do so. In the future, TLCD representative Brian Wright will recommend parallel estimates. M/S/C (Busenbark/Reinbolt) to award the bid to McCrary Construction of Belmont, the lowest responsible bidder.

10.5 **Award of Bids for Summer, 2007 International Education Program**
M/S/C (Ketron/Meng) to approve the following vendors for the International Education Summer, 2007 courses: NURS 298: Transcultural Nursing in the Philippines (Commission of Filipinos Overseas); PHOT 160: Documentary Photography in Portugal (Pleasant Holidays); ART 118: Art History in Italy (Leonardo World); HIST 142: History of Mexico (Journey Mexico); FREN 120 121, 240, 241: French Language at the Sorbonne, Paris (Accent International); SPAN 110, 111, 114, 116, 130, 131: Study Spanish in Salamanca, Spain (Pleasant Holidays).

11.0 **OTHER REPORTS:** Note that no action can be taken regarding any report item.

11.1 **Reports from Vice Presidents**
- Laura Ecklin provided an update on hiring currently underway. She is also working on an EEO plan due in the Chancellor’s Office by December, 2007.
- Oscar De Haro reported that Fall, 2007 is up 52 FTES and 2.2% in headcount.
• Armond Phillips reported on the hiring process for athletic director and the progress the Instruction Council is making on equipment needs. Forty classrooms without computers will be equipped with computer carts, and money has also been put aside for repair and replacement. He will make recommendations for full-time, tenure track faculty hiring soon.

11.2 Superintendent/President’s Report

Dr. McCarthy praised *The Importance of Being Earnest*. He participated in the AIDS Walk. He reported on a GIS project to map out demographics that will be useful for the college. He announced the Disability Awareness Forum, the Napa Valley Cooking School luncheons, the formal opening of the Simulation Laboratory in Yountville, the November 5 fundraising event at the Hudson House. He will attend a League conference on November 16 – 18 in Costa Mesa and will chair an accreditation team to Hartnell College.

11.3 Reports from Board Members

• Aman Sunak said the conference he attend was learning experience. He said he learned about Roberts Rules of Order and the importance of being a vocal advocate for the ASB. He thanked the board for the opportunity to serve with them. A forum for board candidates will be held on November 2.
• JoAnn Busenbark attended the forum for the VPI candidates.
• Bruce Ketron attended *The Importance of Being Earnest* and a zinfandel class at St. Supery taught by Ronn Wiegand. Referring to current board district boundaries, he stressed the importance of sensible redistricting.
• Steve Reinbolt asked about the possibility of adjusting the time for the November 2 forum, and Aman Sunak said he would check into that. He commended the board for its unanimous votes and for working together to reach consensus.
• Mr. Meng wished board candidates success and noted the importance of absentee ballots. He will attend the League conference in Costa Mesa and will participate on a committee to select commissioners. He said he looked forward to the luncheon at the Upper Valley Campus.

11.0 ADJOURNMENT

Tom Andrews adjourned the meeting at 8:35 p.m.