Napa Valley Community College District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
July 20, 2006
6:00 p.m. Closed Session
6:30 p.m., Return to Public Session
Room 211, McPherson Administration Building
Napa Valley College, Napa, California

AGENDA

Regular meetings of the Napa Valley Community College District Board of Trustees are held the fourth Thursday of each month. Special meetings may be called by the president of the board, by the board at a regular meeting or by the president of the board at the request of a majority of the board members. The agenda is mailed to trustees, the news media, legal counsel, college administration, and heads of college constituent groups; it is also posted on campus and at the Upper Valley Campus. All regular and special meetings are open to the public, whose interest is encouraged and appreciated. The district adheres to the Americans with Disabilities Act. Should a member of the public require special accommodations or more information about accessibility, please contact the Office of Special Services, 253-3080, no later than 24 hours before the meeting. All efforts will be made for reasonable accommodation.

In addition to time provided for public comments under Roll Call, any member of the audience wishing to address the board regarding an agenda item should go to the podium when the item is under consideration and, after being recognized by the Board President, give his/her name and address and state any comments or questions. To give all interested parties an opportunity to speak, comments should be brief and be limited to the specific subject under discussion. Time shall be limited at the discretion of the President of the Board of Trustees. Items marked with an asterisk (*) require a roll call vote. Any member of the board may request a roll call vote on any item.

1.0 CALL TO ORDER (6:00 p.m.)

2.0 CLOSED SESSION (6:00 p.m.): Following any public comments regarding closed session items, the board will go immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment Titles:
1) Instructional Assistant II, Ceramics
2) Chef Instructor

With respect to every item of business to be discussed in closed session pursuant to Section 54957,
PUBLIC EMPLOYMENT, Vesting Requirement for Future Professional Employee Retirees

3.0 RETURN TO PUBLIC SESSION (6:30 p.m.)

3.1 Members Present: Tom Andrews, Bruce Ketron, Michael Baldini, JoAnn Busenbark, Charles Meng, Steve Reinbolt, Aman Sunak
   Staff Present: Chris McCarthy, Scott Miller, Laura Ecklin,
   Guests Present: Richard Rossi, Jennifer King, Diane van Deusen, Dan TerAvest, Brian Wright, Mark Thomas, Mike Lohr, Fred Sherman, Esther Bill Maslin Napa Valley Register

3.2 Pledge of Allegiance
   The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
   *As required by Government Code Section 54957.1, a roll call vote is required for any personnel decision coming out of closed session to appoint, employ, or dismiss an employee.

3.5 Adoption of Current Agenda
   Items will be heard following 5.0 (Public Comments). Other items may be moved, at the discretion of the board president.

3.6 Announcement of Future Meetings (6:00 p.m. closed session, 6:30 p.m. public session)
   August 5, 2006 – Board Retreat
   August 10, 2006 – Regular Meeting
   September 14, 2006 – Regular meeting
   October 12, 2006 – Regular Meeting

4.0 PUBLIC COMMENTS — GENERAL
   At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three-minute presentation.

5.0 APPROVAL OF MINUTES OF JUNE 21, 2006
   M/S/C (Meng/Busenbark) to approve minutes, as submitted.

6.0 CONSENT CALENDAR
   M/S/C (Busenbark/Meng) to approve the following items on the consent calendar.

6.1 Ratification of Financial Documents for June, 2006
   6.1.1 Approval of Warrants
   General Fund $1,032,731.49
   Child Care Fund $6,428.57
   Capital Outlay Projects Fund
   NVC Bldg. Fund/Series A (BOND) $1,471,746.76
6.1.2 Approval of Total Gross Payroll $1,875,566.67

6.2 Approval of Personnel Assignments Dated July 13, 2006

6.3 Proposed Change Orders – Photovoltaic Project
The board ratified the acceptance of PowerLight, Inc., proposed change orders (PCOs) numbered 1, 2.1R, 3, 5, 6.1, and 7 as given in attached Proposed Change Order Log dated July 10, 2005. The net cost of these proposed change orders is $178,756.91.

6.4 Notice of Completion and Project Acceptance – Gym Transformer Replacement
The project to replace the failing gymnasium electrical transformer is complete. A Notice of Completion was filed with the County Recorder on July 11, 2006. The Board of Trustees ratified the Notice of Completion for the Gym Transformer Replacement Project and accepted the project as complete.

6.5 Notice of Completion and Project Acceptance – ADA Drinking Fountain Replacement
The project to replace drinking fountains on campus with ADA compliant fixtures and side rails is complete. A Notice of Completion was filed with the County Recorder on July 11, 2006. The Board of Trustees ratified the Notice of Completion for the ADA Drinking Fountain Replacement project and accepted the project as complete.

6.6 Notice of Completion and Project Acceptance – Photovoltaic Array Installation
The project to install the photovoltaic array is complete. A Notice of Completion was filed with the County Recorder on July 12, 2006. The Board of Trustees ratified the Notice of Completion for the Photovoltaic Array Installation Project and accepted the project as complete.

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
- Faculty Association Report
  Diane van Deusen reported on a recent CTA conference. She said the Faculty Association made a donation to the recent faculty orientation luncheon.
- Classified Association Report
- Classified Senate Report
- Administrative Senate Report
- Associated Student Body Report

8.0 INFORMATION ITEMS

8.1 Initial Study/Mitigated Negative Declaration
Dan TerAvest presented the Initial Study and Mitigated Negative Declaration for the intersection improvements at Magnolia Drive and State Route 221 (Napa-Vallejo Highway). This environmental document is supplementary to the NVC Master Plan Environmental Impact Report and began public circulation commencing on July 7, 2006. Napa Valley College is the lead agency for the study. Brian Wright reviewed the Master Plan and said that the library and Fine and Performing Arts Center would anchor the North and South campus. He said the projected new library building will displace 135 parking places, and moving Diemer Drive out towards the highway will replace some of the lost parking and create a safer traffic situation by
removing the hook ramp onto campus. The turn-around included as part of the two-way Magnolia Drive would allow for a future Imola connection.

Fred Sherman of HGA Architects reported on the plans for the Fine and Performing Arts Center. He said the design worked best for simplicity. He said the theater would make a visual display on the highway, gain approximately 400 new parking places, provide both public and instructional entrances, and be energy-efficient. He said Magnolia would be realigned slightly, there would be a turn-around, and the historical bus stop would not be moved.

8.2 Facilities Master Plan – North Campus Site Development
Dan TerAvest and the consultants for the North Campus Site Development project made a brief presentation and answered questions regarding the site work and the Facilities Master Plan. He explained that the plan must be completed and reviewed by DSA by the end of the year to stay on schedule in order to begin construction of the Performing Arts Center next summer. The 135 parking places displaced by the proposed new library will be increased to 500 spaces through this north site development plan. The plan also moves vehicular traffic away from campus and improves safety by removing the hook-ramp. There will be no change in the emergency response time.

8.3 Board Workshop – Construction Schedule and Budget and Implementation Discussion
Dan TerAvest introduced the agenda for the Board workshop scheduled for August 5, 2006. He explained that the discussion will center around bond implementation schedules, priorities, and budget considerations.

8.4 Update on Joint High School and College Degree Option at Future American Canyon High School
Dr. McCarthy explained that Napa Valley College has been working with the Napa Valley Unified School district on strengthening the college presence in American Canyon and developing educational opportunities for its residents. He reviewed past discussions and explained the concept of early college high school. He said it is a collaboration between the high school and college in which the student would earn both a high school and college degree in five years. Dr. McCarthy reviewed the advantages for students, the college, and the high school.

9.0 ACTION ITEMS

9.1 Historic Tulucay Creek Restoration Project Bid Award
The pond on the west side of the campus is fed from the north by 550 feet of underground pipe. It is estimated that this 36” pipe is from 30 to 50% occluded by silt, which is one factor limiting the movement of water from the wetland next to the baseball field. The proposed solution is to remove the pipe and restore the creek to provide a more efficient waterway and riparian habitat.

M/S/C (Busenbark/Reinbolt) to award the Historic Tulucay Creek Restoration project to the John Benward Company, Inc. for the base bid (which is a square pipe) with the option to go with Alternate 1 (60” round pipe).

10.0 OTHER REPORTS: Note that no action can be taken regarding any report item.
10.1 **Reports from Vice Presidents**

- Oscar De Haro reported on successful orientation sessions.
- Laura Ecklin reported that Human Resources is very busy with hiring.
- Scott Miller reported that the State approved the budget on June 3, and it is a very positive budget for the community colleges. The Business Office is working on closing books for 2005-2006.

10.2 **Superintendent/President’s Report**

Dr. McCarty said he would be leading a trip to Ireland as part of college Trips and Tours Program. He reported on the visit of Chancellor Mark Drummond on July 31. The Napa Valley Cooking School will initiate a 6-week program that focuses on pastry. He said he would participate in the Napa Valley Writers’ Conference.

10.3 **Reports from Board Members**

- JoAnn Busenbark said she attended her fiftieth high school reunion.
- Bruce Ketron attended his nephew’s wedding in Oregon and visited the court system in Olympia.
- Michael Baldini reported on visiting with the son of the former President of China.
- Steve Reinbolt said he is anticipating the November election and asked for coaching from his fellow board members.
- Charles Meng said he was looking forward to the board retreat.
- Tom Andrews described the technology that is most effective to help him hear in a meeting setting.

11.0 **ADJOURNMENT**

The board adjourned at 8:50 p.m.